RESIDENTIAL SITE PLAN: APPLICATION FORM AND CHECKLIST

Site Plan Name:_____ BPc File No.:_____

Location:_____ Tax ID No.:_____

Tax Map:_____ Block:_____ Parcel:_____Lot:_____Liber/Folio:_____

Property Owner/Developer: _____

Address:_____ Phone #:_____

Surveyor/Engineer/Consultant:_____

Address:_____ Phone #: _____

Signature (Owner or Agent):_____**Date:**_____

Fee:_____**Date Received:**_____ **Date of PC Review:**_____

The following information shall be included on the site plan:

_____ vicinity map (1"=2000')
_____ tax map, parcel lot numbers, deed and plat references for all properties shown
_____ consultant's certification and all boundaries, bearings, distances, permanent monuments, pipe markers
_____ shape and dimension of lot(s) to scale and horizontal datum
_____ front, rear, side building restriction lines (Bulk Requirements)
_____ topography – 2' contour intervals (All Districts: 2' contour intervals, extending 50' beyond property
      boundaries, highlighted slopes 15% - 35%), source of topo and vertical datum
_____ proposed grading
_____ existing and proposed land surface, natural features, soil types, flood plain
_____ existing and proposed improvements including:
      buildings, sidewalks, curb and gutter, storage areas, recreational facilities, lighting facilities, signs,
      stormwater management, utility lines, parking and loading areas, landscaping, screening/buffering
_____ area summary table: total lot areas, building footprints, floor areas, floor areas per use, roads &
      parking (Open Space District requires summary of disturbed and undisturbed land per total land
area),
      proposed drainage, SEC and SWM
_____ preliminary APFO compliance/mitigation letter
_____ number of dwelling units per use
_____ statement as to the ownership/maintenance of common areas
_____ signature box for chairman of the Planning Commission
_____ owner/developer and consultant name, address, and phone number
_____ other _____
_____ other _____

Comments: _____
_____
_____
_____