

Awesome Opportunity to Work In Growing Wellness Clinic

Job Description: Five Dances Wellness Center is looking for a warm, supportive, responsible **front desk helper** to help us with our ongoing mission to **transform peoples' lives with effective alternatives to usual care for chronic pain, anxiety, neurological concerns and more.**

Ideally, you are someone who can “roll with the punches”, stay warm and centered, and take excellent care of patients, all at the same time.

The one NINJA skill you **MUST** possess in order to be considered for this job is the ability to help patients navigate our office with ease, and eliminate obstacles to them receiving care, without needing constant direction to do it. (Once you complete training.)

And, if you **ALSO** have strong skills in the areas of **answering phones politely, keeping things clean and organized and really listening to people**, you're definitely going to be at the top of the list. However, we can work with you to get you there, especially if you bring a warm, caring, supportive presence to the table.

In order to be considered for this job, you **MUST** be bringing some serious, genuine caring for others to our team.

Additional non-negotiable essentials for this job include:

- **Warm presence**
- **Team Player**
- **Responsible**

And, if you **hate clutter, poor service, unresponded-to messages, unanswered phones, or difficult schedules with lack of breaks**, **EVEN BETTER**, because you'll be a **HUGE help** to us!

One more thing. We're serious about our mission and our business, so please do **NOT** apply for this position if you:

- **no call or no show for work, ever**
- **get angry easily**
- **think sweatpants or ripped clothes are business wear (business casual is ok)**

If you're still reading and you think you're a good fit for us, here what to do next:

Go to our website at <http://fivedanceswellness.com/jobs/> and fill out the form! That's it!

Salary: \$13 an hour to start

Days and hours you must be available, every week: Monday 2 am-7pm, Tuesday 2- 7pm, Wednesdays 2-7 pm, Saturday 9am-3pm (Closed 4th Saturdays)

Start date: Monday, June 13th for paid training.

Deadline to apply: Monday, May 30th, 5pm EDT.

Thank you and we look forward to seeing your submission,

The **Five Dances Wellness** Team