



THE CITY OF BRUNSWICK MARYLAND

1 WEST POTOMAC STREET · BRUNSWICK, MARYLAND 21716 · (301) 834-7500

FINANCE & UTILITY COMMISSION MEETING

BRUNSWICK CITY HALL

Wednesday, March 17, 2021


5:00 PM

Agenda

1. WB Tower Foundation
2. Little League Fields Plan
3. West B Street Water Line Bids
4. Delaware Avenue Storm Water Bids
5. FY2021 Finance Reports
6. FY2022 Budget

RFP, Inc.
7303 Old Middletown Road
Middletown, Maryland 21769
301-473-4989

ADDITIONAL WORK AUTHORIZATION

OWNER'S NAME		City of Brunswick		PHONE	301-834-7500	DATE	3/9/21
STREET		601 E. Potomac St.		JOB NAME	Rail Tower		JOB NUMBER
CITY		Brunswick		STATE	MD	STREET	
						E. Potomac St.	
EXISTING CONTRACT NO				DATE OF EXISTING CONTRACT			
				CITY		Brunswick	
				STATE		MD	
<p style="font-size: small;">We hereby agree to the specified changes and charges listed below:</p> <p style="margin-left: 40px;">Additional 20' X 20' X 3' undercut 55 cu.yds.</p> <p style="margin-left: 40px;">Install of flow fill 55 cu.yds.</p>							
<p>ADDITIONAL CHARGE FOR ABOVE WORK IS: \$ <u>16,050.00</u></p> <p>Payment to be made as follows: _____</p>							
<p>OWNER</p> <p style="font-size: small;">Above additional work to be performed under same conditions as specified in original contract unless otherwise stipulated.</p> <p>Authorizing Signature _____ Date _____ 2021</p> <p style="text-align: center; font-size: x-small;">(OWNER SIGNS HERE)</p>							
<p>CONTRACTOR</p> <p style="font-size: small;">We hereby agree to furnish labor and materials — complete in accordance with the above specifications, at above stated price</p> <p>Authorized Signature  _____ Date <u>3/9</u> 2021</p> <p style="text-align: center; font-size: x-small;">(CONTRACTOR SIGNS HERE)</p>							
<p>CHANGE ORDER NO. _____</p>							

LL Fields Plan

The City has Program Open Space grants in the amount of \$80,600 to spend on the Little League field development at the Sports Complex. All of this money has to be spent on this project, as opposed to any other project at the Sports Complex. With that money, we would like to:

- 1) Get the fields graded by Poole and Son (piggy-back on a Frederick County contract).
- 2) Install the back stops on both fields.
- 3) If there is any money left over start adding more fencing to the ends of the back stops.

Poole & Sons Excavating, Inc.

PO Box 358
Middletown, MD 21769

Proposal

Proposal Date: 2/8/2021

Proposal #: 2021-009

Project: Sports Complex

Bill To:

City of Brunswick
John Gerstner
600 Petersville Road
Brunswick, MD 21716

Description	Est. Hours/Qty.	Rate	Total
Brunswick Sports Complex: Priced using Poole & Sons Excavating Blanket Purchase Agreement Pricing with Frederick County Public Schools Bid 18M3			
Mobilization, layout, grading, skin infields, provide and place infield mix; fine grade; replace topsoil (no import); seed & mulch			
4 - Skid loader	60	65.00	3,900.00
8 - Loader, 963	48	90.00	4,320.00
19 - Laborer, additional	100	38.00	3,800.00
16 - Grass Seed (sq. yd)	1,500	0.75	1,125.00
17 - Straw Mulch (sq yd.)	1,500	0.75	1,125.00
7A - Trucking cost for mobilization	6	75.00	450.00
39 - Additional materials - Bulldozer	40	95.00	3,800.00
39 - Strawblower w/operator	16	65.00	1,040.00
39 - Infield mix (Luckstone)		17,515.00	17,515.00
Optional Items:			
22 - silt fence - \$3.00 per foot			
39 - Provide and place 4 team benches (no bury) \$5812.00			
39 - Provide and install home plates, pitcher rubbers, base sets \$998.50			
39 -Provide & spread pea gravel for dug out areas \$300.00			
39 - Provide and install 4 pavillion type (open-sided metal or shingled roof) dug-outs 30 x 8 \$36,800.00			
18 - Topsoil per cubic yard: \$25.00			
Total			

SIGNATURE *Sue Reed, Estimator*

Poole & Sons Excavating, Inc.

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Proposal

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Proposal #: 2021-009

Project: Sports Complex

Bill To:

City of Brunswick
John Gerstner
600 Petersville Road
Brunswick, MD 21716

Description	Est. Hours/Qty.	Rate	Total
Exclusions: Fencing; water installation; rock & rock excavation below subgrade - replacement and/or removal; asphalt & asphalt paving except utility patch; concrete & concrete installation; sheeting and/or shoring; landscaping or sod installation; erosion or pollution control plan; asphalt milling except utility patch; electrical & conduit installation; stone or stone base for concrete or asphalt paving; soil testing/engineering; fiber optic telecom installation; underground conduit; handholes; temporary chain link fence/gate; UST removal; hazardous material handling or removal; bonding; grinder pump & installation; direction boring and jack; overhead electric; temporary crosswalks; dust control; grass mowing or trimming; maintenance of sidewalks; trash removal except own work; traffic control except own work; as-built drawings/survey; construction stake-out & engineering; archeological inspection or costs; geotechnical inspection; compaction testing; removal, relocation, protection and/or bracing of utility poles; repair of work damaged by others Maryland Sales Tax		6.00%	0.00
		Total	\$37,075.00

SIGNATURE Sue Reed, Estimator

Contractor: GABE'S SERVICES INC.

B Street Bid Sheet

B Street Bid Sheet

Clark / Azar & Associates, Inc.
20440 Century Boulevard
Suite 220
Germantown, MD 20874

Project No: 335.019
Contract No: 335.019

BID UNIT PRICES

Item No.	Item Description	Unit	Quantity	Unit Price	Cost
1	Mobilization/ Demobilization	LS	1	\$2,772.00	\$2,772.00
2	Survey Stakeout	LS	1	\$10,935.00	\$10,935.00
3	Inlet Protection	LS	1	\$1,215.00	\$1,215.00
4	Test Pits	LS	1	\$13,023.00	\$13,023.00
5	Sawcut Roadways, Sidewalks, Curb & Gutter	LF	6208	\$3.50	\$21,728.00

Please note: We believe the quantity of measurement was intended to be LF and not SY.

6	8" Class 52 DIP	LF	2210	\$79.50	\$175,695.00
7	Pressure Relief Vault	EA	1	\$21,067.00	\$21,067.00
8	Pressure Relief Valve with 2" bypass	EA	1	\$16,412.00	\$16,412.00
9	8" Gate Valve	EA	10	\$1,857.00	\$18,570.00
10	6" Gate Valve	EA	3	\$1,288.00	\$3,864.00
11	4" Gate Valve	EA	2	\$1,073.00	\$2,146.00
12	2" Gate Valve	EA	1	\$1,189.00	\$1,189.00
13	Fire Hydrant with Valves	EA	4	\$7,266.00	\$29,064.00
14	Intersection Connections	EA	5	\$8,911.00	\$44,555.00

Please note: We believe the quantity of measurement was intended to be 5 and not 2.

15	3/4" Copper House Connections	LF	807	\$58.00	\$46,806.00
16	4' Permanent Asphalt Patch per Plan Detail	SY	1269	\$65.00	\$82,485.00

Please note: The permanent asphalt patch detail per plan shows a 6' minimum width, our price is based on 4' wide only as per item #16. No mill and overlay is expected.

17	Curb Removal and Replacement per Plan Detail	LF	99	\$51.00	\$5,049.00
18	Sidewalk Removal and Replacement	SY	102	\$74.00	\$7,548.00
19	Pavement and Signage Replacement	LS	1	\$4,305.00	\$4,305.00
20	Concrete Encasement of Water Line	CY	150	\$214.00	\$32,100.00
21	6" Class 54 DIP	LF	80	\$66.00	\$5,280.00
22	3/4" Water House Connection and Crock per detail 110.1 Single Family	EA	32	\$1,203.00	\$38,496.00
23	3/4" Water House Connection and Crock per detail 110.1 Double Family	EA	5	\$2,314.00	\$11,570.00
24	Disposal of all Spoils	LS	1	\$5,022.00	\$5,022.00

Please note: All spoils are understood to be dumped at City of Brunswick dump site located off 13th Avenue at no cost to the Contractor.

25	Pipe Bedding and Replacemet of Excavated Material	LS	1	\$11,074.00	\$11,074.00
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Please note: 12" sand bedding is included for copper service, 6" of CR-6 stone cushion under DIP where rock is encountered is included for this item only. It is understood that if aggregate or borrow material is needed, they will be paid for using contingent items 30 and 31.

26	Soil Testing per Frederick County Standards	LS	1	\$18,596.00	\$18,596.00
27	Rock Hammering Estimated Fee	CY	177	\$150.00	\$26,550.00
28	Traffic Control	LS	1	\$8,840.00	\$8,840.00

Please note: Traffic Control price is based on the ability to close off work areas (except local traffic, school buses and emergency vehicles) block by block.

29	Site stabilization	LS	1	\$4,044.00	\$4,044.00
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Base Bid Items 1 through 29

\$670,000.00

CONTINGENCY UNIT PRICES

Item No.	Item Description	Unit	Quantity	Unit Price	Cost
30	Select Backfill / Offsite Disposal of Unsuitable Material	CY	500	\$42.00	\$21,000.00
31	Borrow Backfill / Offsite Disposal of Unsuitable Material	CY	500	\$22.00	\$11,000.00
32	Temporary Seed and Mulch	SY	500	\$2.10	\$1,050.00
33	Crew Stand by time due to Rock	Hourly	24	\$455.00	\$10,920.00

Contingency Items 30 through 33

\$43,970.00

TOTAL ALL SECTIONS (Bond Is Excluded)

\$713,970.00



Proposal/Contract

Project: Brunswick West B Street Waterline rev. 3-4-2021

3/4/2021

Plans: This proposal has been prepared based on the following plans and/or other information provided to W.F. Delauter, Inc (WFD) for bidding purposes:

West B Street Waterline Replacement Sheets 1 to 13 by Clark Azar & Associates as well as revised plans with file name: B Street Waterline Replacement Plans - Feb 2021.pdf received 2-17-21.

Water Line

1 Mobilization/Demobilization	1 LS	\$	3,806.08	\$	3,806.08
2 Survey Stakeout	1 LS	\$	14,241.26	\$	14,241.26
3 Inlet Protection	1 LS	\$	1,173.66	\$	1,173.66
4 Test Pits	1 LS	\$	20,408.50	\$	20,408.50
5 Sawcut Roadways, Sidewalk, Curb and Gutter	6,208 LF	\$	8.07	\$	50,098.56
6 8" Class 52 Ductile Iron Pipe	2,210 LF	\$	102.18	\$	225,817.80
7 Pressure Relief Vault	1 EA	\$	18,045.48	\$	18,045.48
8 Pressure Relief Valve Excludes 2" Bypass	1 EA	\$	15,682.04	\$	15,682.04
9 8" Gate Valve	10 EA	\$	1,751.31	\$	17,513.10
10 6" Gate Valve	3 EA	\$	1,285.36	\$	3,856.08
11 4" Gate Valve	2 EA	\$	1,132.75	\$	2,265.50
12 2" Gate Valve	1 EA	\$	793.92	\$	793.92
13 Fire Hydrants with Valves	4 EA	\$	6,318.28	\$	25,273.12
14 Intersection Connections	2 EA	\$	3,826.73	\$	7,653.46
15 3/4" Copper House Connections	807 LF	\$	83.02	\$	66,997.14
16 4' Permanent Asphalt Patch Per Shaded Area on Plan	1,269 SY	\$	61.90	\$	78,551.10
17 Curb Removal and Replacement	99 LF	\$	55.67	\$	5,511.33
18 Sidewalk Removal and Replacement	102 SY	\$	172.28	\$	17,572.56
19 Pavement Marking & Signage Replacement	1 LS	\$	3,794.76	\$	3,794.76
20 Concrete Encasement of Water Line	150 CY	\$	286.82	\$	43,023.00
21 6" Class 54 Ductile Iron Pipe	80 LF	\$	28.60	\$	2,288.00
22 3/4" Water House Connection and Crock Single	32 EA	\$	2,991.39	\$	95,724.48
23 3/4" Water House Connection and Crock Double	5 EA	\$	3,504.26	\$	17,521.30
24 Disposal of all Spoils	1 LS	\$	11,928.59	\$	11,928.59
25 Pipe Bedding and Replacement of Excavated Material	1 LS	\$	24,699.66	\$	24,699.66
26 Soils Testing per Frederick County Standards	1 LS	\$	14,768.60	\$	14,768.60
27 Rock Hammering Estimated Fee	177 CY	\$	98.00	\$	17,346.00
28 Traffic Control	1 LS	See Notes		See Notes	
29 Site Stabilization	1 LS	\$	73.50	\$	73.50
Subtotal Bid Items 1-29				\$	806,428.58

Signature of Acceptance _____ Date _____

30 Select Backfill/Offsite Disposal of Unsuitable Mat	500	CY	\$	58.80	\$	29,400.00
31 Borrow Backfill/Offsite Disposal of Unsuitable Mat	500	CY	\$	24.50	\$	12,250.00
32 Temporary Seed & Mulch	500	SY	\$	0.29	\$	145.00
33 Crew Stand by time due to Rock	24	HR	\$	314.56	\$	7,549.44
Total Bid Items 1-33					\$	855,773.02

Standard Notes & Limitations

1. This proposal will become an attachment to all owner contracts. The scope of work is limited to only those items identified in this proposal.
2. Unless otherwise specified, adjustments to existing utilities are not included.
3. The owner is responsible for the adjustment, relocation and protection of all facilities owned by any utility company.
4. W.F. Delauter & Son, Inc. (**WFD**) will not be responsible for obtaining any permits, soils/compaction testing, bituminous testing or engineering, bonds.
5. Work not completed within 6 months of this proposal date will be subject to an increase.
6. All work assumed performed Monday-Friday 7:00 am - 3:30 pm, **non-wage rated**.
7. Excavated materials are assumed to be suitable for intended purposes, all excavation (trench/site) assumed for use as compacted backfill.
8. Excludes testing / work associated with, but not limited to asbestos, lead, hazardous, toxic, unsuitable material.
9. Price based on mobilizations as listed in the proposal. Any additional mobilizations or re-mobilizations due to circumstances not directly the fault of W.F. Delauter & Son will be billed on a time and material basis.
10. Bid assumes the site to be unobstructed by any other construction trades until completion of our work.
11. Where the owner employs a monitoring firm for compaction testing, a copy of the results of the tests will be furnished daily to our office in writing, either through fax or email.
12. Until all amounts due hereunder have been paid in full, W.F. Delauter, Inc. has a security interest in all equipment and materials with all the rights of a secured party under the Uniform Commercial Code including, without limitation, the right to take possession without legal process.
13. If W.F. Delauter & Son, Inc. supplies stakeout it requires owner to provide (through their plan engineer) a complete digital design copy (dwg file) of the latest plan set. The owner will provide in writing, a minimum of four control points indicating their physical location with Northing, Easting, and Elevation for each point.
14. Any delays caused by delays in stakeout by others will be billed as an extra.
15. In the event the Owner shall fail to pay, within the time prescribed herein, any sum required to be paid under this Contract, Contractor upon five (5) days written notice to Owner may stop all work required to be performed under the Contract without liability to Owner until such time as payment is received or Contractor may terminate this Contract and recover payment from Owner for all work completed and for losses sustained on any materials, machinery, equipment, or tools, including any reasonable profit, overhead and other damages.
16. A finance charge of 1.5% will be added on all unpaid balances. This is an Annual Percentage Rate of 18%. All fees resulting from the collections of a delinquent account shall be paid by the purchaser.
17. Bi-Monthly estimates with full amount due within 30 days of estimate. **No retainage.** (If retainage is held, it will accrue interest at 18% per annum until paid. Reduction of retainage

Signature of Acceptance _____ Date _____

to 5% after 50% complete on project and 2.5% after 75% complete; full retainage due net 30 days after final retention invoice.)

18. Owner shall be responsible for Maryland Dept. of the Environment Notice of Intent permits on this project. WFD will install all sediment controls per the approved plans. Any changes to the approved sediment control plan by MDE or other State or local reviewing agencies will be handled as T&M or Fixed Price Change Order. Once our work is completed and we de-mobilize from the site, WFD will not be responsible for any violations issued by Maryland Dept. of the Environment for maintenance of the sediment & erosion controls.
19. WF Delauter & Son, Inc. will be indemnified by [name of other party to contract] for any environmental permit violations unrelated to our contract, or which were not caused by or result from the actions or omissions of WF Delauter & Son, Inc. or its subcontractors, with respect to any claims, damages, penalties, losses, fines and other costs and expenses (including, without limitation, attorney's fees), assessed against and/or incurred by WF Delauter & Son, Inc. as a result of, or in connection with, any such violations. Any fines, penalties or other financial obligations in connection with such violations are the responsibility of the permittee. The permittee will hold WF Delauter & Son, Inc. harmless for any liability relating to any such violations, including, without limitation, any liability to the State or local jurisdictions.
20. Work and materials are warranted for a period of (1) One Year from date of acceptance.
21. If the contract is split or stopped / restarted there will be a \$4,500 fee due upon restart for restocking of materials, general clerical, estimating and engineering.
22. If WF Delauter has an invoice that is unpaid upon 30 day net terms, we will notify the owner at that time that payment needs to be received within 5 days. If payment is not received, WF Delauter reserves the right to de-mobilize from the project at which time there will be a \$10,000 remobilization and project reset fee payable prior to remobilization. WF Delauter also reserves the right to remobilize up to 45 days from date late payment is received.
23. WFD shall not be held liable for any impacts, delays, labor overruns, material overruns and/or cost overruns related to its work due to factors unforeseeable at the time of contracting, including but not limited to, war, terrorism, hostilities, sabotage, revolution, riot, civil commotion, national emergency, epidemic/contagion events, fire, flood, earthquake, force of nature, natural disaster, legislative changes, unavoidable casualties, or by other causes beyond WFD's control. WFD shall further be entitled to a change order for any and all time and costs associated with said instance(s).

Utility Notes & Limitations

1. All required pressure, vacuum, and deflection testing for WFD installed utilities are included.
2. Pressure testing for proposed waterline construction assumes water available from directly tapped existing onsite source.
3. Blow-off of chlorinated pressure tested water assumed wasted directly from charged line to existing immediate site surface area.
4. As-built red-lined drawings by others.
5. Inspector office trailer excluded.
6. Furnish & install of water meters excluded.
7. Per previous project, trench spoils / materials will be dumped at the Brunswick High School sports complex.
8. Assumes all house lateral connections are 3/4" existing & proposed.
9. Some locations of the proposed work appear to conflict with the existing utilities but are not shown on the plans as such...this may require extra cost depending on actual conditions.
10. There appears to be existing laterals or water main connections at a few locations but are unknown, any of these locations can be added as needed and are excluded. For example STA1635, STA1650.

Signature of Acceptance _____ Date _____

11. The bid item named 8" MJ DI Pipe includes tee's and bends shown on plans.
12. Bid Item No. 5 Sawcut has unit of SY but we are assuming this is a typo and are using LF instead.
13. Several proposed gate valves are no longer shown on the revised plans, proposal is based on the bid form quantities.
14. Bid Item No. 8 excludes the 2" bypass—No detail for the bypass piping is included on plan.
15. Traffic Control LS item No. 28 is excluded. A detour is assumed but details need to be agreed upon before costs can be determined.
16. Bid Item #26 cost may be reduced as we plan to use stone backfill full depth which may not need as much compaction testing.
17. Bid Item #20 per Engineer: "This is an estimated quantity it may be less or more it is to establish a value." *W.F. Delauter anticipates less quantity and cost for this item.*
18. The quantity of water house connections and copper pipe are per bid form; if more are needed then cost will be added.

Paving Notes & Limitations

1. Asphalt price based on current posted price of liquid asphalt at bid time. Any increase will be added to the contract and invoiced.
2. Some paving locations get close to the curb, we may have to remove and replace the remaining paving to the curb. So if the patch winds up being greater than 4' wide, the additional patch area will be billed at **\$68.00 per SY**.

Exclusions (unless noted otherwise)

Traffic control / flagging. Per previous project with Town, we close various roads & detour traffic.
Dewatering
Drying / conditioning of soils
Walls
Fence
Hardscaping
Landscaping, plantings
Forestation, forest protection
Electrical
Site lighting
Dry utilities: phone, TV, electric, fiber optics, etc
Engineering
As-builts
Temporary by-pass pumping
Permits / removal of gases & liquids
Sewer / water abandonment & permits
Excavate / prep for other trades
Demolition / relocation of buildings or other items
Sink hole repair
Water truck for dust control
Prevailing wage rates

Unit Prices

1. Dust control - Water Truck w/Driver @ \$100.00/Hr, minimum 4 hours.

Signature of Acceptance _____ Date _____