

CITY OF BRUNSWICK, MD



Bid # 2025-02 - Trash and Waste Collection and Removal Services

Bids Due: Friday, March 28, 2025 by 4:30pm – cmyers@brunswickmd.gov

Bid Opening: Tuesday, April 1, 2025 - 6:00pm

Tentative Bid Award: Tuesday, April 22, 2025 - 6:00pm

PROCUREMENT & CONTRACTING

City Hall
1 West Potomac Street
Brunswick, MD 21716

Contact:

Carrie Myers, Director of Finance/Administration
Phone: 301-834-7500, ext. 201
cmyers@brunswickmd.gov

1. LOCATION OF WORK:

Throughout Brunswick – Map incorporated as **Attachment A**.

2. BID QUESTIONS:

When preparing this bid all questions must be submitted by email to Carrie Myers at cmyers@brunswickmd.gov. All questions received will be answered and circulated to all bidders on bidder's list.

3. SCOPE OF WORK:

It is the intent of this Request for Proposal to enable the City of Brunswick, herein referred to as "The City", to select a qualified contractor to provide Trash and Waste Collection and Removal Services at various locations throughout the City in accordance with the terms contained herein, and the City of Brunswick Code of Ordinances, Article 2, Title 1 - Collection and Removal of Refuse, herein incorporated as **Attachment B**.

Contents of Bid - Contractors will provide bid information on the attached bidder's sheet – **Attachment C**. Supplemental documentation shall be provided on additional sheets, however, bid will be dismissed if Attachment C is not completed and returned as the main bid document. The bidder's sheet is based on the below specifications – numbering below corresponds to numbering on bidder's sheet.

1. Household trash collected once per week – approximately 3,280 units. Approved business within four-block area of West Potomac Street collected twice per week.
2. Seasonal pickups are described as trash collection during sports related months, i.e., March through October (36 weeks).
 - Seasonal Pickups - Approximately 6 units (collected twice/week)
3. Container pickups are described as dumpster units. Container pickups include:
 - Two 6 yd Seasonal Dumps (Campground)
 - Three 4 yd Seasonal Dumps (Campground)
 - One 2 yd Seasonal Dump (Pool)
 - One 2 yd once a week Dump (Waste Water Treatment Plant)
 - One 4 yd once a week Dump (Apartment Building Dumpster – East Potomac Street)
 - One 6 yd once a week Dump (Apartment Building Dumpster – East Potomac Street)
4. Bulk Trash Cost - Bulk Trash events are required multiple times per year, typically scheduled in January for the full year. Some are curbside pick-ups which take place all throughout town on a Saturday, some are drop-off events at the City Public Works Facility (30 yard container.) Contractor will provide pickup services on an as-needed basis.

5. Yard Waste Cost - The City operates a Yard Waste drop-off program at Public Works throughout the year. Contractor will provide pick-up services on an as-needed basis, (30 yard container.) Curbside pick-up events are currently held multiple times per year, typically scheduled in January for the full year. Curbside pick-up events take place all throughout town on a Saturday.
6. Commercial Recycling Cost - The City currently provides a dumpster for commercial recycling at the Public Works facility. Contractor will provide pickup services on an as-needed basis (20 yard container.)

Supplemental Documentation –

7. A statement detailing the bidder's similar contract experience for the last five years. The statement shall include a description of the type of work performed, the customer/project owner's name, address, contact name, and current telephone number, start date and duration of the contract(s) and the value of the contract(s). Experience should demonstrate the bidder's knowledge and ability to perform the work required under the contract with the City.
8. A brief but informative history of the business entity or individual, including the number of years in business, other former names under which the organization has operated and the organizational structure. Please also include a statement on the type and size of vehicles contractor would be using.
9. A copy of the bidder's Maryland business license(s) authorizing it to perform the services required under the terms of the contract to be awarded.

Bid Evaluation - Bids will be evaluated on information provided on Bidder's Sheet, as well as all supplemental documentation.

Term - Bid price should include a One (1) year and Three (3) year term beginning July 1, 2025. Collection days are Mondays and Thursdays.

Payment - Payment for services will be made in monthly installments as billed by the contractor. Tipping fees will be billed by the County directly to the City. The hauler will provide copies of scale house receipts to the City.

Communication with City –

- a. Customer Support Team – Day-to-day communication regarding collection issues, customer interactions, questions concerning updates in the number of units, etc.
- b. Accounts Payable – Billing and payment
- c. Public Works – Scheduling of container pick-ups

- d. Director of Administration – Scheduling of bulk and yard waste events and general contract administration

Fuel Surcharge or Discount – Implemented when diesel fuel prices increase above \$5.00 at pump.

Site Visits - Bidders are encouraged to visit the facilities and service locations covered under this request. The submission of a bid is evidence that the contractor has examined the work sites, understands all work requirements, and is aware of all conditions that might impact work performance.

4. BID/PROPOSAL ACCEPTANCE:

The City reserves the right in its sole and absolute discretion to accept or reject any and all bids or proposals, in whole or in part, which it may receive as a result of this solicitation and to waive any or all minor irregularities. The City reserves the right to make a whole award, partial award, or no award at all. The City may, in its sole and absolute discretion, accept or reject any bid based upon what it deems to be in the best interest of the City. This invitation to bid shall not be considered or construed as an offer to enter into a contract and shall not be considered or construed as creating any property right or interest in the contract which may eventually be awarded.

5. COMPLIANCE WITH LAWS:

The Contractor hereby represents and warrants that it:

- a. Is qualified to do business in the State of Maryland and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified.
- b. Is not in arrears with respect to the payment of any monies due and owing the City or Frederick County, including but not limited to the payment of taxes and employee benefits, and that it shall not become in arrears during the term of the contract.
- c. Shall comply with all federal, state, and local laws, ordinances, and legally enforceable rules and regulations applicable to its activities and obligations under the contract.
- d. Shall procure at its expense all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under the contract.
- e. Agrees the facts and matters set forth hereafter in the contract and made a part hereof are true and correct.

6. HOLD HARMLESS/INDEMNIFICATION:

The Contractor shall indemnify and hold the City of Brunswick harmless from and against all liability and expenses, including reasonable attorney's fees, howsoever arising or incurred, alleging damage to property or injury to or death of any person arising out of or attributable to the Contractor's performance of the contract awarded, provided that the Contractor shall not be responsible for acts of negligence or willful misconduct committed by the City, its employees, agents and officials.

7. TERMINATION:

- a. Termination for Convenience: The performance of work under this contract may be terminated by the City in accordance with this clause in whole, or from time to time in part, whenever the City determines that such termination is in the best interest of the City. The City will pay all reasonable costs associated with this contract that the contractor has incurred up to the date of termination and all reasonable costs associated with termination of the contract. However, the Contractor will not be reimbursed for any anticipatory profits that have not been earned up to the date of termination.
- b. Termination for Default: If the Contractor fails to fulfill its obligation under this contract properly and on time or otherwise violates any provision of the contract the City may terminate the contract by written notice to the Contractor. The notice will specify the acts or omissions relied upon as cause for termination. All finished or unfinished work provided by the Contractor will at the City's option become the City's property. The City shall pay the Contractor fair and equitable compensation for satisfactory performance prior to receipt of notice of termination, less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the City can affirmatively collect damages.

8. NON-ASSIGNMENT OF CONTRACT:

Neither the City nor the Contractor shall assign, sublet, or transfer its interest or obligations under the resulting contract to any third party without the written consent of the other. Nothing here shall be construed to create any personal or individual liability upon any employee, officer, or elected official of the City, nor shall the resulting contract be construed to create any rights hereunder in any person or entity other than the parties to this contract.

9. PUBLIC INFORMATION/PROPRIETARY/CONFIDENTIAL INFORMATION:

The City operates under the Public Information Act which permits access to most records and documents. Bids will be available for public inspection after the award announcement, except

to the extent that a Contractor designates trade secrets or other proprietary data to be confidential. Material designated as confidential must be readily separable from the remainder of the bid to facilitate public inspection of the non-confidential portion of the proposal. A Contractor's designation of material as confidential will not necessarily be conclusive and the Contractor may be required to provide justification that such material should not be disclosed on a request under the Maryland Access to Public Records Act, State Government Article, Sections 10-611 through 10-628, of the Annotated Code of Maryland.

10. SITE CONDITIONS:

The execution of this contract shall be considered representation that the Contractor has carefully investigated all conditions which affect or may at some future date affect the performance of the work or services covered by the solicitation the entire area to be serviced as described in the solicitation. The Contractor is fully informed concerning the conditions to be encountered, character, quality and quantity of work to be performed, and equipment and materials to be furnished. The Contractor shall also be familiar with all Federal, State, and City laws, all codes and ordinances of the City which in any way affect the performance of the work or persons engaged or employed in the work or the materials and equipment used in the work.

11. WARRANTY:

The Contractor warrants the items and services furnished to be of the highest quality, complying with the specifications and free from all defects whatsoever in workmanship and materials for a period of one year from the date of delivery. Replacements and repairs under this warranty are to be made by the Contractor at no cost and to the satisfaction of the City. The Contractor shall perform all repairs with certified personnel. The materials supplied by the Contractor shall carry the manufacturer's standard new material warranty.

12. TAX EXEMPTION:

City of Brunswick is exempt from all local, state, and federal taxes, and prices stipulated by the Contractor are considered maximum and are not subject to increase due to any taxes, or any other reason.

13. INSURANCE REQUIREMENTS:

The Contractor shall purchase and maintain during the entire term of the contract, including any renewals thereof, the following policies of insurance acceptable to the City.

- a. Auto Liability coverage with minimum limits of:

\$1,000,000 Combined Single Limit or \$1,000,000 each person

\$1,000,000 each Accident, \$1,000,000 Property Damage

- b. Workers' Compensation coverage with minimum statutory limits:

Employer's Liability coverage of: Minimum limits of \$100,000 per Accident, \$100,000 per Employee; and \$500,000 per Policy.

- c. General Liability coverage with minimum limits of:

1,000,000 per Occurrence; \$2,000,000 General Aggregate

\$2,000,000 Products/Completed Operations Aggregate

- d. General Liability must cover Premises, Operations, and Products/Completed Operations.

General Liability policy (and any applicable Excess) must include MAYOR & COUNCIL, CITY OF BRUNSWICK, MARYLAND as an Additional Insured without abbreviations.

Additional Insured wording MUST be accompanied by the corresponding endorsements. Blanket endorsements are acceptable. Additional Insured status must include premises/operations and Products/Completed Operations and must be maintained for a minimum of 3 years after completion of contract or tail coverage must be purchased.

The Certificate Holder must be:
City of Brunswick, Maryland
One West Potomac St.
Brunswick, Maryland 21716

- 14. **ACKNOWLEDGMENT:** The Contractor shall include a signed acknowledgment that all terms and conditions of the offer may, at the City's option, be made applicable to any contract issued as a result of this solicitation. Proposals that do not include such acknowledgment may be rejected. Executing and returning this acknowledgment will satisfy this requirement:

The undersigned agrees that all terms and conditions of this solicitation and offer may, at the City's sole discretion, be made applicable to any contract as a result of this agreement.

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

CONTACT EMAIL ADDRESS: _____

** Signature shall be made by authorized signatory, officer or partner. The signing of this Acknowledgment shall represent that the person signing is authorized to commit the Contractor into a legal, binding contract. The City reserves the right to require documentation to verify signatory status.

15. **COMPANY INFORMATION:** The undersigned agrees to furnish and deliver the above services in accordance with the specifications issued for same, the subject to all terms, conditions, and requirements in the solicitation, and in the various solicitation documents:

LEGAL BUSINESS NAME: _____

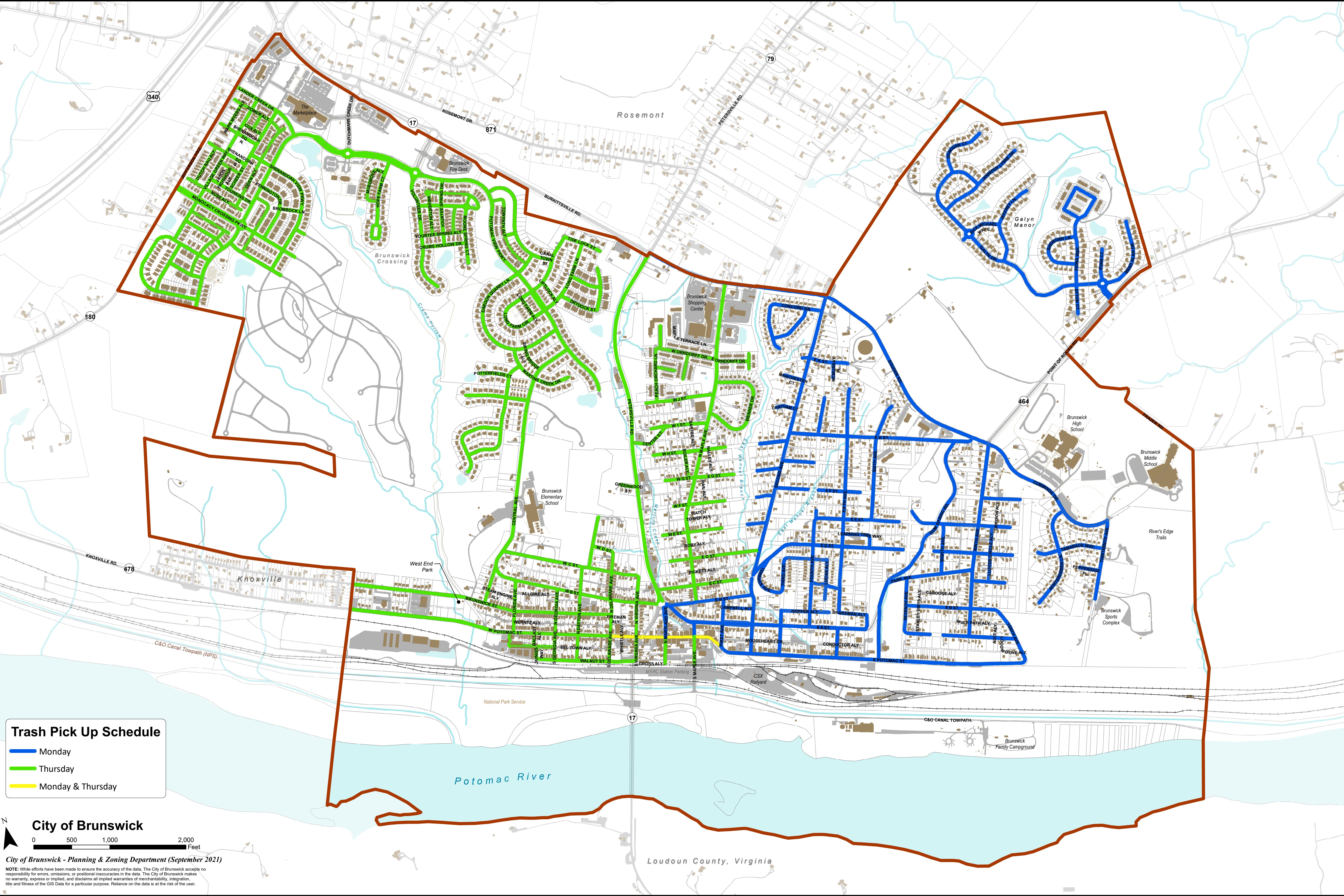
ADDRESS: _____

PHONE: _____ EMAIL: _____

REPRESENTATIVE'S NAME: _____ PHONE: _____

PRINTED NAME OF COMPANY SIGNATORY: _____

PAYMENT TERMS: _____



Trash Pick Up Schedule

- Monday
- Thursday
- Monday & Thursday

City of Brunswick
 0 500 1,000 2,000
 Feet

City of Brunswick - Planning & Zoning Department (September 2021)

NOTE: While efforts have been made to ensure the accuracy of the data, The City of Brunswick accepts no responsibility for errors, omissions, or positional inaccuracies in the data. The City of Brunswick makes no warranty, express or implied, and disclaims all implied warranties of merchantability, integration, title and fitness of the GIS Data for a particular purpose. Reliance on the data is at the risk of the user.

Loudoun County, Virginia

Attachment B

Title 1. Collection and Removal of Solid Waste

Section 3-2101. Definitions

In this Title, the following words, terms, phrases, and their derivations shall have the meanings indicated.

Bulk Trash. Large items of solid waste, including but not limited to appliances, furniture, mattresses, and similar items which cannot be handled by normal municipal waste processing, collection or disposal methods.

Commercial. Any non-residential building or establishment, including but not limited to, those used for manufacturing, retail, wholesale, dining, offices, professional services, shipping and receiving areas and cafeterias. Home businesses which generate solid waste from locations other than the owner's residence or which generate more than sixty-four (64) gallons of solid waste per week and multi-family dwellings containing more than four (4) units are considered commercial properties for the purposes of this Title.

Public Street or Public Streets. Defined for the purposes of this Section in 3-2207.

Recyclable Materials. Those materials that:

- (1) Are separated from waste stream for the purpose of recycling; and
- (2) Are defined by Frederick County Division of Utilities and Solid Waste Management Recycling, Office of Recycling.

Recycling. The collection, separation, recovery, or reuse of materials as defined by Frederick County Division of Utilities and Solid Waste Management (Trash & Recycling) which would otherwise be disposed of or processed as municipal waste.

Solid Waste, refuse, or rubbish. All putrescible and non-putrescible solid and semisolid wastes, generated in or upon, related to the occupancy of, remaining in or emanating from residential or non-residential property or commercial/industrial property, including but not limited to, garbage, trash, discarded small home appliances, vegetable solid or semisolid wastes, and other solid and semisolid wastes excluding liquid wastes; provided, however, that Solid Waste shall not include hazardous material.

White Goods. Includes, but is not limited to, refrigerators, freezers, stoves, washers, dryers, dishwashers, trash compactors, air conditioners, ovens, hot-water heaters, furnaces, wood stoves, toilets, sinks and bathtubs.

Yard Waste. Any materials normally generated in the maintenance of gardens, yards, lawns, or landscaped areas, whether residential, commercial or public, including leaves, grass

clippings, plants, shrubs, prunings and trimmings no greater than eight feet (8') in length and no greater than six inches (6") in diameter. Yard Waste does not include other tree waste, land clearing debris, waste pavement, soil or any edible product from any garden, yard, lawn or landscaped area.

(Ord. 481, passed 6-9-2009)

Section 3-2102. Authority of Mayor and Council

(A) The Mayor and Council shall regulate and control the collection, removal and disposal of all solid waste, including, but not limited to, items as described in Section 3-2101 from dwellings and other places within the City.

(B) The Mayor and Council may enter into such agreements or contracts, including agreements or contracts with any corporation, partnership, person, political subdivision or public authority, to cause or provide for the collection, removal and/or disposal of all solid waste.

(C) The Mayor and Council may employ personnel and trash collection vehicles for the collection, removal and/or disposal of all solid waste.

(D) The Mayor with Council concurrence may extend or change the days and/or hours of scheduled solid waste collection.

(E) The Mayor and Council may establish and levy such fees as may be necessary to achieve the purposes of this Title, including, but not limited to, fees for the collection, removal and disposal of any solid waste generated by residential or non-residential properties located within the City.

(F) The Mayor and Council may require that refuse of an animal or vegetable matter be separated from and deposited, collected, removed and disposed separately from other solid waste.

(G) The Mayor or Code Enforcement Officer may enforce all prohibitions and standards set forth in this Title, including, but not limited to, any action to remove or cause the removal, at the expense of the owner, of any garbage, solid waste, rubbish, litter, weeds or grass improperly maintained upon failure to remove within ten (10) days of a written notice of violation delivered to and posted at the address of the violation; such expense shall be billed to the owner, and if unpaid within thirty (30) days, such expense shall be recorded and indexed on the tax rolls and thereupon shall be a charge, until paid, levied upon the real property against which the removal charges have been made, and shall be collectible by a suit at law or by the same manner as delinquent municipal corporation taxes or charges levied against the property.

(H) The Mayor and Council shall be authorized to establish and impose procedures regarding the placement of temporary dumpsters within City streets and alley ways, as demonstrated in Appendix A.

(Ord. 481, passed 6-9-2009)

Section 3-2103. Prohibitions-Occupant

- (A) It shall be unlawful to deposit solid waste for curbside collection in containers exceeding thirty-two (32) gallons each or a maximum aggregate total exceeding ninety-six (96) gallons.
- (B) All solid waste must be in containers, which provides ease of pickup and adequate when placed at the curb for collection. The owners of a property are responsible for cleaning up any litter that has escaped from solid waste containers.
- (C) When put out for collection, solid waste containers and recycling containers shall not be placed on a public road or blocking an alley or sidewalk and shall be no more than six feet (6') from the edge of the public street.
- (D) All solid waste shall be placed at the curb for collection not earlier than 6:00 p.m. on the day preceding and no later than 7:00 a.m. on those days designated for collection and solid waste containers shall be removed by 7:00 a.m. of the day following collection.
- (E) All solid waste including solid waste containers must be located behind the front building line of the residence or non-residential property when not placed at the public street for collection.
- (F) All multifamily dwellings with more than four (4) units and all non-residential properties where the solid waste or solid waste containers are visible from the public street or adjacent residential properties must provide an enclosed, ventilated structure with self-closing door(s) for the purpose of storing solid waste and solid waste containers. Enclosures shall be approved by the Planning and Zoning Department.
- (G) It shall be unlawful for any person to place curbside for collection, any solid waste not generated within a residential or non-residential property within the City.
- (H) It shall be unlawful for any person, firm or corporation to place solid waste on the property of another.
- (I) It shall be unlawful for a person who is not a City resident to place their solid waste for collection in the City.
- (J) It shall be unlawful for any refrigerators, or any other container, equipment or appliance having self-locking doors to be abandoned or placed for collection or drop-off without first removing and detaching the doors or covers from same.
- (K) The following items will not be accepted for residential collection: hazardous materials; chemical wastes; explosives, medical wastes, tanks, cylinders, excavated materials; automobile bodies or parts thereof; sealed drums or containers of any description; tires, liquid paint, stumps and trunk wood; tree limbs, brush and shrubs; debris from building and remodeling; wastes generated by contractors engaged in building, remodeling, or demolition; broken concrete, asphalt, or masonry, yard waste, as well as any materials that

could cause injury or be detrimental to the health of collection workers.

(L) Such wastes defined above shall be removed by the owner, occupant, operator or contractor performing such work or other persons creating or causing the accumulation of such materials as the case may be. (*Ord. 481, passed 6-9-2009*)

Section 3-2104. Prohibitions - Solid Waste Collectors

It shall be prohibited for solid waste collectors to:

- (A) Collect and remove solid waste in a manner prejudicial to health.
- (B) Park or otherwise leave unattended within the City any vehicle containing solid waste, regularly used for hauling or transporting solid waste, for any period of time in excess of what is necessary for the loading or unloading of solid waste to or from such vehicle.
- (C) Fail to immediately remove and clean up spillage of solid waste onto the streets or sidewalks.
- (D) Overload any vehicle within the City used for hauling or transporting solid waste.
- (E) Fail to maintain any vehicle in a sanitary and non-offensive condition while parked within or while hauling or transporting solid waste within the City. (*Ord. 481, passed 6-9-009*)

Section 3-2105. Collection Schedule

All solid waste shall be collected and removed between the hours of 7:00 a.m. and 4:00 p.m. A full schedule and route description shall be maintained and posted at the City Hall by the City Administrator. (*Ord. 481, passed 6-9-2009*)

Section 3-2106. Special Pick-Ups

Oversized articles including, but not limited to, furniture, mattresses, appliances and bicycles, may be collected for disposal only upon arrangement for a special pick-up; City residents must make special pick-up arrangements with the trash collector. A regular bulk pick-up or drop-off may be scheduled and advertised. (*Ord. 481, passed 6-9-2009*)

Section 3-2107. Recycling

- (A) In order to protect the environment by conserving natural resources and preserving rapidly dwindling landfill space as well as minimizing waste disposal costs, it is the policy of the Mayor and Council to require mandatory recycling for all residential properties and to encourage non-residential properties within the City limits to recycle all recyclable solid waste materials and implement source reduction activities.
- (B) Recycling services for residential properties within the city are provided as follows, subject to all the restrictions and conditions:

- (1) Curbside recycling is provided in residential areas by the Frederick County Department of Solid Waste Management (including Recycling) (“DSWM”), subject to the schedule set by the County.
- (2) All recyclable materials shall be selected, prepared, and contained in conformance with the requirements of DSWM.
- (3) Drop-off sites for recyclable materials listed in (1) above are provided by the County at various locations including a site within the City as designated.
- (4) Used motor oil drop-off sites are provided at various locations throughout the County including a site within the City as designated.
- (5) Yard waste drop-off sites are provided by the County at several locations throughout the County including a site within the City as designated.
- (6) Used antifreeze, mattresses, scrap metal, appliances, batteries, electronics, and tires may be dropped off at the Frederick County Reichs Ford Recycling Center.
- (7) Household hazardous waste can be dropped off periodically as announced by the Frederick County Reich's Ford Recycling Center.
- (8) Drop-off or collection of grass clippings, landscaping brush, tree limbs, and leaves may be provided by the City subject to the schedule set by the City. (Ord. 481, passed 6-9-2009)

Section 3-2108. Mandatory Recycling

- (A) It shall be mandatory for all residential properties within the City to recycle either by curbside recycling or approved Frederick County Reichs Ford Recycling Centers.
- (B) Recycling of these materials must meet the restrictions and conditions set by the Frederick County DSWM and the City.
- (C) It shall be unlawful to combine the recyclables described in Section 3-2101 with other solid waste.
- (D) It shall be unlawful for solid waste collectors to collect solid waste with visible signs of recyclable materials as defined in Section 3-2101 or yard waste.
- (E) It shall be the responsibility of the property resident to segregate the uncollected waste for recycling. Failure to do so will be a violation of this Title. (Ord. 481, passed 6-9-2009)

Section 3-2109. Agreements and Contracts

All agreements and contracts to collect, remove and/or dispose of solid waste from the City shall require the vendor to:

(A) Comply with this Code, all other applicable ordinances and resolutions enacted by the Mayor and Council, applicable County, State and Federal statutes and regulations, and any lawfully issued City, State or Federal order.

(B) Assign or provide to the Mayor and Council an acceptable performance surety bond, or some other form of performance security acceptable to the Mayor and Council.

(C) Carry liability, property damage and workers compensation insurance policies covering its agents, employees, vehicles and equipment, and issued by insurance carriers and in amounts acceptable to the Mayor and Council.

(D) Indemnify, defend (with the City's participation) and hold the Mayor and Council and City employees harmless from claims, and the defense of such claims, consequent or incident to the acts or omissions of any of the vendor's agents, employees, vehicles or equipment.

(E) Utilize vehicles equipped and operated in a manner acceptable to the Mayor and Council.

(F) Collect, remove and dispose of solid waste in accordance with a written statement of service, approved by the Mayor and Council, failure of which to perform would entitle the Mayor and Council to remove or cause to be removed such solid waste, with the cost of such removal to be deducted from any money due the vendor by the Mayor and Council, to declare the contract at an end, to discharge the vendor, to retain any sums due the contractor for any loss the Mayor and Council may sustain, to employ another vendor or vendors for the remainder of the term, or to do the work by employees of the Mayor and Council, and to enter suit upon the surety bond or other accepted performance security of the vendor for any loss or damage which the Mayor and Council may have.

(G) Provide in writing prior notice of not less than thirty (30) days of any intent to discontinue service for any cause, except for nonpayment of service charges; a copy of such notice shall be sent to the Mayor and Council.

(H) Provide alternate service within twenty-four (24) hours in the event of any mishap or breakdown of regular equipment, or if collection service is missed for any reason.

Section 3- 2110. Penalty for Violation

Any violation of the provisions of this Title shall be a municipal infraction as enumerated at Section 10-2202.

Attachment C

Trash and Waste Collection and Removal Services Bidder's Sheet

Section #	Item Description	One-Year Term	Three-Year Term
1	Household trash collection rate – per unit	\$	\$
2	Seasonal pick-up rate – per unit	\$	\$
3	Container pick-up rate – per unit	\$	\$
4a	Bulk trash event – curbside pick-up rate – per event	\$	\$
4b	Bulk trash event – drop-off container collection rate – per container	\$	\$
5a	Yard waste event – curbside pick-up rate – per event	\$	\$
5b	Yard waste event – drop-off container collection rate – per container	\$	\$
6	Commercial recycling – container collection rate -per container	\$	\$

Any additional services and associated pricing shall not be factored into the above requested bid pricing. If additional services are offered, they must be provided on an additional sheet. Failure to do so may result in disqualification of bid.

Please attach the following supplemental information:

7. A statement detailing the bidder's similar contract experience for the last five years. The statement shall include a description of the type of work performed, the customer/project owner's name, address, contact name, and current telephone number, start date and duration of the contract(s) and the value of the contract(s). Experience should demonstrate the bidder's knowledge and ability to perform the work required under the contract with the City.
8. A brief but informative history of the business entity or individual, including the number of years in business, other former names under which the organization has operated and the organizational structure. Please also include a statement on the type and size of vehicles contractor would be using.
9. A copy of the bidder's Maryland business license(s) authorizing it to perform the services required under the terms of the contract to be awarded.