

**City of Brunswick**  
**Public Hearing Minutes**  
**August 26, 2025, 6:00PM**

- Charter Amendment

Ms. Myers explained during the charter update in 2024 the City was unaware of a publishing requirement relating to the Public Hearing notification. While notice was published, it was not completed at least 21 days prior to the Public Hearing date as is required. This procedural defect was discovered by the City's bond counsel during recent discussions about obtaining future bond funding. To be in full compliance the City felt it was best to repeat the entire process. The draft charter changes were identical to those proposed in 2024 except sections pertaining to bond funding, which were updated at the advice of bond counsel. Ms. Myers read a fair summary of the proposed changes and discussed the updated process and timeline. The charter would become effective on October 15, 2025.

Ariel Gonzalez, Center Street – Mr. Gonzalez offered general comments about Brunswick and some of his visions and hopes for governance.

Ms. White made a motion to close the public hearing at 6:08pm. Mr. Smothers seconded the motion, which passed 5-0.

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
**August 26, 2025, 6:08PM**

The August 26, 2025 City of Brunswick Mayor and Council Meeting was convened 6:08P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Eric Smothers, Andy St. John (via Teams), Angel White, and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Chief Kevin Grunwell; and Carmen Hilton, Program Manager.

Mayor's Remarks

- Ms. White announced that this would be her last Council meeting as she was moving out of state and stepping down from the Council. Mayor Brown issued a proclamation declaring the day "Angel White Day" in Brunswick. Mayor Brown stated that Ms. Myers would be discussing the processes for filling Ms. White's Council seat at a future meeting.

Citizens' Forum – No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Charter Amendment Resolution 2025-01

Mr. Yochelson made a motion to approve Charter Amendment Resolution 2025-01. Ms. White seconded the motion, which passed 5-0.

Council Liaison Reports

Council Members presented their monthly reports.

Consent Agenda

- PO 260033 Approval – Sherwood Logan – WTP Mixer - \$59,405
- PO 260042 Approval – Wilson T. Ballard – East G Street Sewer Main Design - \$60,500

- PO 260043 Approval – Wilson T. Ballard – East D Street Water Main Design - \$58,700

Mr. Yochelson made a motion to approve the consent agenda items. Mr. Caves seconded the motion, which passed 5-0.

#### Unfinished Business

- Mission, Vision, Values

Mr. Mose, Ms. Martorana, and Mr. Caves all discussed the process for solidifying and presenting the uniform draft of the Mission, Vision, Values statement. Council Members expressed appreciation for the simplification of the document from past versions.

Ms. White made a motion to approve the Mission, Vision, Values statement. Mr. Caves seconded the motion, which passed 5-0.

- Schneider Electric WWTP Phase 1 Upgrade

Mr. Mose gave an update regarding the scope, funding, risks, and timeline of the project including technical details, contract provisions, and coordination with parallel projects. Phase I included replacing the sludge press and UV system. The overall project would total no more than \$8.3 million, funded through a bond anticipation note and grants. Ongoing efforts to identify additional funding methods would continue. A clause was added to the contract allowing the City to back out of the remainder of the project if full funding could not be obtained. Extensive permitting would be required. The project timeline was expected to be around 18 months after commencement.

Mr. Smothers made a motion to approve the project and associated purchase order. Mr. Caves seconded the motion, which passed 5-0.

#### New Business

- Business Market Profile

Ms. Hiton presented a new market profile for Brunswick she plans to use for future business attraction.

- Agreement with Brunswick Fire Department for Utility Equipment

Ms. Myers stated the agreement was to mount equipment at the fire department. She stated the location was ideal to reach the west part of town. Mr. Yochelson made a motion to approve the agreement. Mr. Smothers seconded the motion, which passed 5-0.

- Event Application Approvals
  - BARC – Haunted Hayride
  - BARC – Jingle Bell Run and Santa Stroll

Ms. Myers discussed the two events and stated staff recommended approval of both. Mr. Smothers made a motion to approve both events. Mr. Yochelson seconded the motion, which passed 5-0.

- Donation Request – Broad Run Off Road

Mr. Caves made a motion to donate \$500. Mr. Yochelson seconded the motion, which passed 5-0.

The meeting adjourned at 7:04pm.

Submitted by: Carrie Myers

Approved By: \_\_\_\_\_

Witnessed By: \_\_\_\_\_

Mayor

Date

City Administrator

Date