

**City of Brunswick  
Mayor and Council Meeting Minutes  
August 12, 2025, 6:00PM**

The August 12, 2025 City of Brunswick Mayor and Council Meeting was convened 6:00P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Brian Sandusky, Eric Smothers, Andy St. John, Angel White (via Teams), and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities; John Gerstner, Director of Public Works; Chief Kevin Grunwell; Bruce Dell, Director of Planning; Rikki Bruchey, Deputy Director of Finance; Eric Marting, Deputy Director of Planning; Crissy Barry, Program Manager; and Dan Sherwood, Accountant.

Mayor's Remarks

- Mayor Brown read the following statement:
  - The Brunswick City Council met in closed session on July 29, 2025 at 6:05pm. The purpose of this meeting was to consult with legal counsel. The authority to close this meeting was found in Section 3-305(b) of the Annotated Code of Maryland. Persons attending the session were Mayor Nathan Brown; Council Members John Caves (Teams), Andy St. John, Brian Sandusky, Eric Smothers, Angel White (Teams), and Daniel Yochelson. Staff Members Julie Martorana, Jeremy Mose, and Carrie Myers were present. City Attorney Noel Manalo was also present.
- Governor's Budget Funding Request – Mayor Brown stated this letter had been sent and provided a copy to Council Members.
- Storm Drain Safety Initiative – Mr. Mose stated staff was creating a public service announcement campaign on storm drain safety, conducting an assessment of all storm drains, and developing an action plan to address any concerns or safety issues.

Approval of Minutes

- Mayor and Council Meeting – July 8, 22 & 29, 2025
- Mayor and Council Closed Meeting – July 29, 2025

Mr. Yochelson made a motion to approve the minutes. Mr. Sandusky seconded the motion, which passed 6-0.

Citizens' Forum – No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2025-27 – APFO Letter of Understanding (Springdale)

Mr. Dell stated this resolution outlined the water and sewer and roads conditions required to comply with the APFO for the Springdale development. The agreement was for ten years.

Mr. Smothers made a motion to approve Resolution 2025-27. Mr. Caves seconded the motion, which passed 6-0.

- Resolution 2025-28 – Water/Wastewater Service Agreement (Springdale)

Mr. Dell stated this resolution memorialized the taps locked in for the Springdale development, as well as outlining the allowable uses of said taps.

Mr. St. John made a motion to approve Resolution 2025-28. Mr. Caves seconded the motion, which passed 6-0.

### Staff Reports

Staff Members presented their monthly reports.

### Consent Agenda

- PO 260028 Approval – Frederick County Government – PD IT - \$38,115.21
- PO 260029 Approval – Southern Corrosion – Storage Tank - \$37,382.27
- Brunswick Crossing Section 4 Part 2 “Lower” Wet Utilities Conditional Acceptance - Performance Bond Release
- FY25 Budget Amendments #8 &9

Mr. Yochelson made a motion to approve the consent agenda items. Mr. St. John seconded the motion, which passed 6-0.

### Unfinished Business

- Mission, Vision & Values

Mr. Mose explained the background of the Mission, Vision & Values statements. These statements were prepared by Mr. Mose and edits were presented by Council Member Caves. The Equity and Inclusion Committee also presented thoughts on both the original version and the edits. Council Member Caves presented a narrative of his thought process behind the proposed edits.

All remaining Council Members expressed the opinion that the Mission, Vision & Values statements had become too long and overcomplicated. Some also stated the process had already taken too much time and energy to complete.

Mayor Brown stated he hadn't been involved in drafting the original version or in the edits, however he had requested the input from the Equity and Inclusion Committee. He suggested Council Member Caves, Ms. Martorana, and Mr. Mose work together with the Committee to present a cohesive version at a future meeting.

### New Business

- Capital Projects Funding Options Presentation

Jen Diercksen and Susan Ostazeski from Davenport, the City's financial advising firm, presented options for funding various capital projects including upgrades to the wastewater treatment plan, reservoir, sports complex, and B&O Park. The Finance Commission forwarded a recommendation to explore BAN (bond anticipation note) funding, along with USDA funding and/or other grant options that become available. After questions presented by the Council were answered by Davenport, the Council consented to explore the option recommended by the Finance Commission.

- Event Application Approval – Galyn Manor Labor Day Block Party

Mr. Smothers made a motion to approve the Labor Day Block Party. Mr. Yochelson seconded the motion, which passed 6-0.

- Event Application Approval - Brunswick Families First

Mr. Yochelson made a motion to approve the Brunswick Families First recurring uses of the City Park Building, with the fee waived for all events. Ms. White seconded the motion, which passed 6-0.

The meeting adjourned at 8:06pm.

Submitted by: Carrie Myers

Approved By: [Signature] 9-9-25  
Mayor Date

Witnessed By: [Signature] 9/10/25  
City Administrator Date