

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
**July 22, 2025, 6:00PM**

The July 22, 2025 City of Brunswick Mayor and Council Meeting was convened 6:00P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Brian Sandusky, Eric Smothers, Angel White, and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; John Gerstner, Director of Public Works; Chief Kevin Grunwell; and Bruce Dell, Director of Planning. Council Member John Caves joined the meeting via Teams, however audio issues prevented participation or voting.

Citizens' Forum – No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2025-24 – Town of Burkittsville MOU for Planning, Zoning, and Code Enforcement Services

Mayor Brown stated that Burkittsville officials reached out because they were struggling to find qualified folks to fulfill these limited services in their town. Mr. Dell mentioned that he'd been to a Burkittsville meeting, and these services would be somewhat limited due to the need there. Mr. Sandusky made a motion to approve the resolution. Mr. Yochelson seconded the motion, which passed 4-0.

- Resolution 2025-25 – S-1 Contract Bid Award

Mr. Gerstner explained that five bids were received for this project and recommended accepting the low bid from Resource Restoration Group LLC in the amount of \$1,105,620. The Finance Commission had also recommended approval. Mr. Yochelson made a motion to approve the resolution. Mr. Sandusky seconded the motion, which passed 4-0.

- Resolution 2025-26 – Procurement Policy Update

Ms. Martorana stated the policy itself was not being updated, but rather an appendix added to discuss the process for bidding, requests for proposals, etc. Ms. White made a motion to approve the resolution. Mr. Sandusky seconded the motion, which passed 4-0.

Council Liaison Reports

Council Members presented their monthly reports.

Consent Agenda

- Change Order – Musselman Excavating – F Street Sewer Line - \$69,937.87
- PO #260014 – Romans Enterprises LLC – Utility Department Valve - \$28,213.00
- PO #260011 – RFP Inc. – 2<sup>nd</sup> Avenue Park - \$31,560.00
- Brunswick Crossing Section 4, Part 2 Lower Paving Conditional Acceptance and Performance Bond Reduction

Mr. Sandusky made a motion to approve the consent agenda. Mr. Yochelson seconded the motion, which passed 4-0.

Unfinished Business

- Agreement Re-Approval – Brunswick Police and C&O Canal National Historical Park

Chief Grunwell explained this was a reapproval of concurrent jurisdictions partnering together for police services. Mr. Smothers made a motion to approve the agreement. Ms. White seconded the motion, which

passed 4-0.

- Mission, Vision & Values

Mr. Sandusky made a motion to table this item given that two Council Members were unable to attend the meeting tonight. Mr. Yochelson seconded the motion, which passed 4-0.

The meeting adjourned at 6:26pm.

Submitted by: Carrie Myers

Approved By: *Carrie Myers* 8-12-25 Witnessed By: *Julie Moriconi* 8/13/25  
Mayor Date City Administrator Date