

**City of Brunswick
Mayor and Council Meeting Minutes
July 8, 2025, 6:00PM**

The July 8, 2025 City of Brunswick Mayor and Council Meeting was convened 6:00P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves (entered at 6:02pm), Brian Sandusky, Eric Smothers (entered at 6:06pm), Andy St. John, Angel White, and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities; John Gerstner, Director of Public Works; Chief Kevin Grunwell; Bruce Dell, Director of Planning; and Captain Andy Crone.

Mayor's Remarks

- Police Officer Swearing In – Mayor Brown swore in Officer Tyrus Lawson.

Approval of Minutes

- Mayor & Council – June 10, 2025

Mr. Sandusky made a motion to approve the meeting minutes with one noted change. Ms. White seconded the motion, which passed 6-0.

Citizens' Forum – No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2025-22 – Brunswick Street Property Sale

Mayor Brown and Ms. Myers explained this item. The subject property was acquired by the City with the purchase of property from the fire department. The half-lot was declared not needed for public use by the City and placed for sale. One bid of \$500 was received from Greg and Robin Snoots who own the adjacent property and have been maintaining the subject property for twenty years. Mr. Yochelson made a motion to approve Resolution 2025-22. Ms. White seconded the motion, which passed 6-0.

- Resolution 2025-23 – Loading Zone and Handicap Space – West Potomac Street

Ms. Martorana stated the addition of a handicap space and loading zone were suggested by the downtown parking committee. Mr. Sandusky made a motion to approve Resolution 2025-23. Mr. St. John seconded the motion, which passed 6-0.

Staff Reports

Staff Members presented their monthly reports.

Consent Agenda

- PO#260005 Approval – Innovative, Inc. – SharePoint Conversion
- Brunswick Crossing Section 2A SWM Pond 14 Letter of Credit Reduction
- Brunswick Crossing Commercial East – Waterline Final Acceptance – Performance Bond and Letter of Credit Release

Mr. Sandusky made a motion to approve the consent agenda. Mr. St. John seconded the motion, which passed 6-0.

New Business

- Retainer Agreement with Trial Board and Other Policy Matters

Ms. Martorana stated staff's recommendations to retain the law firm of Powell, LLC for police matters,

particularly trial boards. Council Members expressed support at using subject-matter experts for such legal issues. Mr. Smothers made a motion to approve the retainer agreement. Mr. St. John seconded the motion, which passed 6-0.

- Energy Procurement Contract Presentation

Mr. Mose stated CQI Energy Consultants previously handled the City's energy procurement for 18 years through a Frederick County Chamber of Commerce cooperative program. He stated the last bid the City took part in resulted in a 60-month contract, which expired in May. Richard Andreson presented a background of CQI's efforts to date, as well as the projected rate options for the City. Mr. Yochelson made a motion to accept the bid for energy-only for 18 months. Mr. Caves seconded the motion, which passed 6-0.

- Stream Restoration Bid Opening - Ms. Myers read the bid results:
 - RR Group LLC - \$1,105,620
 - Triangle Construction LLC - \$1,356,360
 - Magstone LLC - \$1,520,000
 - Pay Dirt LLC - \$2,400,809.10
 - Bright Construction Group - \$5,812,500

The meeting adjourned at 7:35pm.

Submitted by: Carrie Myers

Approved By: Matthew Ben 8-12-25 Witnessed By: Julie Martorana 8/13/25
Mayor Date City Administrator Date