

**City of Brunswick
Mayor and Council Public Hearing
May 13, 2025, 6:00PM**

- FY2026 Budget

Ms. Martorana discussed highlights of the proposed budget. No comments received.

- Vista Pointe Phase I PUD Overlay

Mr. Dell gave an overview of the project. Comments received from:

- Neal Gormley, North Maple Avenue

- Cooper Property Phase I PUD Overlay

Mr. Dell gave an overview of the project. No comments received.

The public hearing was closed at 6:20pm.

**City of Brunswick
Mayor and Council Meeting Minutes
May 13, 2025, 6:20PM**

The May 13, 2025 City of Brunswick Mayor and Council Meeting was convened 6:20P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Brian Sandusky, Eric Smothers, Andy St. John, Angel White, and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities; John Gerstner, Director of Public Works; Chief Kevin Grunwell; Bruce Dell, Director of Planning; Rikki Bruchey, Deputy Director of Finance; and Eric Carter Martin, Deputy Director of Planning.

Mayor's Remarks

- Proclamation – Ms. Myers read a proclamation for Police Week.

Approval of Minutes

- Mayor & Council – April 1 & 22, 2025
- Mayor & Council Workshop – April 29, 2025

Mr. Sandusky made a motion to approve the meeting minutes. Mr. Smothers seconded the motion, which passed 6-0.

Citizens' Forum

Comments received by:

- Ariel Gonzalez, Center Street
- Brandon Barna, Wills Creek Drive

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2025-10 – Development & Administrative Fee Schedule

Mr. Dell stated necessary updates to the fee schedule are typically reviewed yearly, but some County-level fees associated with larger reviews/processes had not been completed in several years and were upwards of 30% behind. Mr. Yochelson made a motion to approve Resolution 2025-10. Mr. Sandusky seconded the motion, which passed 6-0.

- Resolution 2025-11 – Traffic Control Request – Brunswick Crossing
Mr. Dell stated the need for additional stop signs at certain intersections in Brunswick Crossing. Mr. Sandusky made a motion to approve Resolution 2025-11. Mr. Yochelson seconded the motion, which passed 6-0.

- Resolution 2025-15 – Trash Contract Award
Ms. Myers stated new information was received from Ecology Services after the last Council Meeting where the Council had awarded the bid to J&J Trash. Given the information presented, Mr. Sandusky made a motion to approve Resolution 2025-15, which awarded the trash contract to Ecology Services for a one-year term, with the option to renew. Mr. Yochelson seconded the motion, which passed 6-0.

- Resolution 2025-12 – FY26 Water & Sewer & Trash Rates
Mr. Mose discussed a 2.5% increase across all tiers for in-town water and sewer rates, and a 5% increase across all tiers for out-of-town water rates. Additionally, he discussed trash rates that would keep the current trash deficit at \$125,000. Mr. Yochelson made a motion to approve Resolution 2025-12. Mr. St. John seconded the motion, which passed 6-0.

- Resolution 2025-13 – FY26 Rosemont Water Rates
Mr. Mose stated the Rosemont rate would be \$5.27/100 gallons of usage. Ms. White made a motion to approve Resolution 2025-13. Mr. Sandusky seconded the motion, which passed 6-0.

- Resolution 2025-14 – FY26 Org. Chart, Salary Scale & PD Salary Scale
Ms. Myers stated there were no substantive changes in the organizational chart and both salary scales had a 2% COLA applied. Mr. Smothers made a motion to approve Resolution 2025-14. Ms. White seconded the motion, which passed 6-0.

- Ordinance 609 – Zoning Ord. Amendments - Planning Commission Appeals
Mayor Brown and Mr. Dell discussed this item. They stated necessary updates were needed to clarify language regarding appeals for Planning Commission administrative decisions being handled by circuit court. This item would be brought to the next meeting for a vote.

- Ordinance 612 – Parking Fee Amendments & Position Naming Updates
Mr. Dell discussed necessary parking code language updates and fee increases for municipal infractions. This item would be brought to the next meeting for a vote

- Special Ordinance 615 – Vista Pointe Phase I PUD Overlay
Comments were offered by Dan Fryer, Pleasants Development. Council Members expressed their appreciation to staff for how they handled this project to date. Mr. Sandusky made a motion to approve Special Ordinance 615. Ms. White seconded the motion, which passed 6-0.

- Special Ordinance 616 – Cooper Phase I PUD Overlay
Comments were offered by Michael Natelli and Eric Soter. Ms. White made a motion to approve Special Ordinance 615. Mr. Caves seconded the motion, which passed 6-0.

- Ordinance 618 – Development Impact Fee Amendments
Mr. Dell discussed this item which proposed necessary amendments to development impact fees. This item would be brought to the next meeting for a vote

- Special Ordinance 619 – FY2026 General & CIP Budget
- Special Ordinance 620– FY2026 Enterprise Budget

There were no questions regarding the budget. This item would be brought to the next meeting for a vote.

Staff Reports

Staff Members presented their monthly reports.

Consent Agenda

- Final Acceptance – Performance Bond and Letter of Credit Reduction
 - Brunswick Crossing Phase 3A
 - Brunswick Crossing Commercial East

Mr. St. John made a motion to approve the consent agenda. Mr. Sandusky seconded the motion, which passed 6-0.

New Business

- Sludge Bid Opening

Ms. Myers read two bids: TEM Trucking - \$205/wet ton and Synagro - \$198.75/wet ton. Bids would be evaluated by staff and brought back for recommendation.

- On-Call Engineering Review Services Bid Opening

Ms. Myers read one bid: WB Consulting Engineers – one year term with services ranging from \$125-\$210/hour. Bids would be evaluated by staff and brought back for recommendation.

- Event Application Approval – Milton Frech Jr. Potomac Street Mile

Mr. Sandusky made a motion to approve the event application. Mr. Yochelson seconded the motion, which passed 6-0.

- Donation Request – Eagle Riders Bike Night

Mr. Yochelson made a motion to donate \$250. Mr. St. John seconded the motion, which passed 6-0.

- Donation Request – Brunswick Community Festival

Ms. White made a motion to donate \$100. Mr. Yochelson seconded the motion, which passed 6-0.

- Donation Request – BHS Robotics Club

Mr. Yochelson made a motion to donate \$500. Mr. Sandusky seconded the motion, which passed 6-0.

- Cannabis Ordinance Preview

Mayor Brown explained that many jurisdictions had attempted to change their ordinances to zone out cannabis businesses. Recent changes to state legislature mandate that if a municipality does not have a cannabis ordinance on the books by July 1st, they are unable to pass one after that time. Staff mirrored the proposed ordinance after Frederick County. This ordinance would be brought for first read at the next meeting with a vote in June.

The meeting adjourned at 8:50pm.

Submitted by: Carrie Myers

Approved By: [Signature] 6/11/25
Mayor Date

Witnessed By: [Signature] 6/11/25
City Administrator Date