

**City of Brunswick  
Mayor and Council Public Hearing  
April 22, 2025, 6:00PM**

- Vista Pointe Phase I PUD Overlay

Mr. Dell gave an overview and background of the project. Dan Fryer, Pleasants Development, added comments.

Public comments were received from:

- Matt Hahn, 725 Brunswick Street
- Lorene Pregrenzer, Jefferson Pike
- John Gallagher, 807 Brunswick Street
- Sarah Frost, 732 Park Avenue
- Robert Carroll, 712 Tritapoe Drive
- Keith Brian, 209 Jefferson Pike business owner

- Cooper Property Phase I PUD Overlay

Mr. Dell gave an overview and background of the project. Bruce Dean and Eric Soter, representing Natelli, added comments.

Public comments were received from:

- Robert Carroll, 712 Tritapoe Drive
- Sarah Frost, 732 Park Avenue
- Faith Clarish, 718 Canal Town Street
- Matt Hahn, 725 Brunswick Street

**City of Brunswick  
Mayor and Council Meeting Minutes  
April 22, 2025, 6:46PM**

The April 22, 2025 City of Brunswick Mayor and Council Meeting was convened 6:46 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Brian Sandusky, Eric Smothers, Daniel Yochelson, Angel White, and Andy St. John, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; John Gerstner, Director of Public Works; Bruce Dell, Director of Planning; Eric Carter Martin, Deputy Director of Planning; Captain Andy Crone; and Program Manager Crissy Barry.

Mayor's Remarks

- Mayor Brown issued a Child Abuse Prevention Month proclamation. Comments were received from Robin Grove, Child Advocacy Center Director.

Citizens' Forum

- Ariel Gonzalez, Center Street

Introduction and Adoption of Resolutions and Ordinances

- Special Ordinance 615 – Vista Pointe Phase I PUD Overlay

Mr. Dell and Mr. Fryer offered more comments about the process and the project in general. Mr. Fryer stated he is continually learning from the input provided by residents, particularly regarding stormwater issues in the area. He stated a largescale drainage study is already in the works and will continue over the

coming years. Various comments and questions from Council Members were discussed.

- Special Ordinance 616 – Cooper Phase I PUD Overlay

Mr. Dell offered more comments and answered various questions posed during the Public Hearing. Various comments and questions from Council Members were discussed.

- Special Ordinance 617 – Bond Modification

Ms. Martorana explained there were five years left to pay on this bond. The City could choose to pay off the full amount or refinance the bond at a higher rate. There were five years left to pay after the modification. Mr. Yochelson made a motion to approve Special Ordinance 617. Mr. Sandusky seconded the motion, which passed 6-0.

#### Council Liaison Reports

Council Members presented their monthly reports.

#### Consent Agenda

- PO # 250152 – LB Water Service – 7<sup>th</sup> Avenue Water Line - \$33,195.88

Mr. Caves made a motion to approve the consent agenda. Mr. Yochelson seconded the motion, which passed 6-0.

#### Unfinished Business

- Trash & Waste Collection Services Bid Award

Ms. Myers stated the City received two bids for the trash contract. J&J Trash provided a rate totaling \$307,536 per year, while Ecology Services provided a bid for \$287,940. These figures did not include tipping fees paid to Frederick County or vendor collection services for bulk trash and yard waste events. Ms. Myers stated the City's service with J&J Trash has been great throughout the years and that she'd received good reviews about Ecology Services from customers she contacted. She stated staff would expect a fair amount of transitional bumps if the vendor were to change, as typically happens with such service changes. The Finance Commission recommended staying with J&J Trash.

After a lengthy discussion including experience of both vendors, familiarity with the City in general, the amount of time staff would need to devote to ironing out transitional issues, and overall pricing, Mr. Smothers made a motion to award the bid to J&J Trash. Ms. White seconded the motion, with a vote of 4-2, with Mr. Sandusky and Mr. Caves opposing.

#### New Business

- FY2026 Water/Sewer/Trash Rates Discussion

Mr. Mose discussed a 2.5% increase across all tiers for in-town water and sewer rates, and a 5% increase across all tiers for out-of-town water rates. Additionally, he discussed trash rates that would keep the current trash deficit at \$100,000, rather than closer to \$150,000. The Council requested to keep the deficit near \$125,000 this year. These rates would come back at the next meeting for legislation through the budget process.

- On-Call Engineering Review Services Discussion

Mr. Dell discussed the need for as-needed engineering services for some Planning and Zoning document/plan reviews. The Council approved sending out a request for proposal.

- Parking Fee Amendments Discussion

Mr. Dell discussed necessary parking code language updates and fee increases for municipal infractions.

This item would be brought back for legislation.

- Development & Administrative Fee Schedule Discussion

Mr. Dell stated necessary updates to the fee schedule are typically reviewed yearly, but some County-level fees associated with larger reviews/processes had not been completed in several years and were upwards of 30% behind. This item would be brought back for legislation.

- FY26 Employee Health Insurance Contribution

Ms. Myers stated the City's renewal rate was 12.9%, which represented an increase of \$148,000, the largest rate in five years. She stated staff's recommendation was to increase employee contribution from 10% to 12%. Mr. Sandusky made a motion to approve staff's recommendations. Mr. Caves seconded the motion, which passed 6-0.

- Traffic Control Request – Brunswick Crossing

Mr. Dell stated the need for additional stop signs at certain intersections in Brunswick Crossing, and Mayor Brown requested a holistic review of all intersections in that community. A resolution would be brought to a future meeting.

- Live Train Camera Proposal

Mr. Mose discussed a proposal from Virtual Railfan to install a camera for railyard viewing at the B&O Park upon completion. Ms. White made a motion to approve the proposal. Mr. Sandusky seconded the motion, which passed 6-0.

- Event Approval – Springfest

Ms. White made a motion to approve the event application. Mr. Smothers seconded the motion, which passed 6-0.

- Letters of Support – Wild Potomac

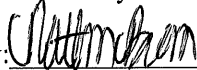
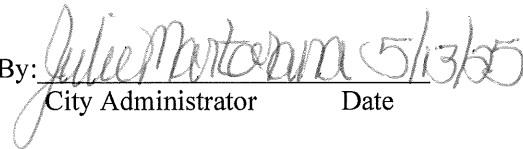
Mr. Sandusky made a motion to approve two letters of support. Mr. Caves seconded the motion, which passed 6-0.

- S-1 Stream Restoration Discussion

Mr. Gerstner discussed the project and the grant funding/guidelines associated. He stated the bid would be released as soon as Frederick County permitting was completed. The Council approved sending out a request for proposal.

The meeting adjourned at 9:10pm.

Submitted by: Carrie Myers

Approved By:  5-13-25 Date  
Witnessed By:  5/13/25 Date  
Mayor City Administrator