

**City of Brunswick
Mayor and Council Meeting Minutes
March 25, 2025, 6:00PM**

The March 25, 2025 City of Brunswick Mayor and Council Meeting was convened 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Brian Sandusky, Daniel Yochelson, Angel White, Andy St. John, and Eric Smothers, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Bruce Dell, Director of Planning; John Gerstner, Director of Public Works; Eric Carter Martin, Deputy Director of Planning; and Caption Andy Crone.

Mayor's Remarks

- Economic Development Commission Appointment – Mr. Sandusky made a motion to appoint Andrew Costello to the EDC. Mr. St. John seconded the motion, which passed 6-0. Mayor Brown swore Mr. Costello in.

Citizens' Forum - No comments.

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 610 – Inclement Weather Event

Mayor Brown explained this would be treated similar to the current snow emergency route but would be more centered around dead-end streets and alleys. This item would be brought back for a vote at the next meeting.

- Special Ordinance 613 – FY26 Property Tax Rate

Mayor Brown explained the property tax rate would remain the same at \$0.41/\$100 of assessed value. This item would be brought back for a vote at the next meeting.

- Special Ordinance 614 – FY26 System Improvement Fee
- Resolution 2025-07 – FY26 System Improvement Fee

Mayor Brown explained the system improvement fee would be set at \$50 annually for in-town properties with \$25 dedicated to sidewalks, \$15 to water projects, and \$10 to sewer projects. Additionally, the fee for out-of-town properties would be \$15 annually, with all going to water projects. This item would be brought back for a vote at the next meeting.

- Resolution 2025-08 – Mayor & Council Rules Document

Mayor Brown stated staff had made requested edits to the document since the last meeting. Mr. Yochelson made a motion to approve Resolution 2025-08. Ms. White seconded the motion, which passed 6-0.

- Resolution 2025-09 – Personnel Manual Amendment

Mayor Brown stated staff had made requested edits to the document since the last meeting. After much discussion, Mr. Yochelson made a motion to approve Resolution 2025-09. Mr. Sandusky seconded the motion. The vote was 3-3, with Council Members Smothers, White, and Caves opposed. Mayor Brown voted to break the tie and voted in favor of passage of Resolution 2025-09.

Council Liaison Reports

Council Members presented their monthly reports.

Consent Agenda

- PO#250143 – Atlantic Maintenance - \$42,867
- Water & Sewer Tap Request – 28 East C Street
- Brunswick Crossing Section 2B SEC Final Release Letter of Credit Reduction
- Brunswick Crossing Section 3B SEC Final Release Letter of Credit Reduction
- Brunswick Crossing Section 2B SEC SWM Pond 17 Final Release Letter of Credit Reduction

Ms. White made a motion to approve the consent agenda. Mr. Sandusky seconded the motion, which passed 6-0.

New Business

- South Mountain Village - Federal Low Income Tax Credit Program Comments

Mayor Brown stated the City had received a request for comments on this project, which would allow for the acquisition and renovation of the subject property. The Council expressed a desire to include language in support of the project while maintaining rent control and reasonable increases over time, as well as not displacing tenants as the project proceeded.

Mr. Yochelson made a motion to issue a letter of support with the above-mentioned caveats. Ms. White seconded the motion, which passed 6-0.

- FY2026 Pool Rates/Park Building Rental Rates

Ms. Martorana explained there would be no increase in rates in FY26, given that rates were increased in FY25.

Ms. White made a motion to keep the rates consistent with the FY25 rates. Mr. Yochelson seconded the motion, which passed 6-0.

- 2025 Pool Contract Bid Award

Ms. Martorana stated staff received four responses to a Request for Proposal. Staff recommended selecting the YMCA proposal because of reasons noted in attached staff report.

Mr. Sandusky made a motion to award the contract to the YMCA. Mr. Yochelson seconded the motion, which passed 6-0.

- City Park Building Usage Fee Waiver – Learning Tree


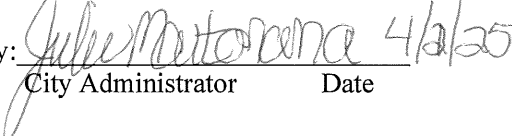
Ms. Sandusky made a motion to approve the fee waiver for the summer usage. Mr. Yochelson seconded the motion, which passed 6-0.

- Donation Request – Brunswick Cricket Spring Tournament

Mr. Yochelson made a motion to donate \$200. Ms. White seconded the motion, which passed 6-0.

The meeting adjourned at 7:40pm.

Submitted by: Carrie Myers

Approved By:  4-1-25 Date
Witnessed By:  4/2/25 Date
Mayor City Administrator