

City of Brunswick
Mayor and Council Workshop Minutes
March 11, 2025, 6:00PM

- Mayor and Council Rules Document Discussion

Mayor Brown and Council Members discussed the proposed Rules document and requested changes, which Ms. Myers captured. An updated version would be brought before the Council for approval at a future meeting.

Mr. St. John made a motion to close the workshop at 7:03pm. Mr. Yochelson seconded the motion, which passed 6-0.

City of Brunswick
Mayor and Council Meeting Minutes
March 11, 2025, 7:03PM

The March 11, 2025 City of Brunswick Mayor and Council Meeting was convened 7:03 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Caves, Brian Sandusky, Daniel Yochelson, Angel White, Andy St. John, and Eric Smothers, Council Members; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities; Bruce Dell, Director of Planning; Kevin Grunwell, Chief; and Eric Carter Martin, Deputy Director of Planning.

Mayor's Remarks

- Mayor Brown stated the first April meeting was moved to April 1, 2025.
- Mayor Brown stated the BHS design funding would be included in the FY2026 Frederick County CIP budget.
- Mayor Brown introduced Crissy Barry, new Program Manager in the Community Development Department.

Approval of Minutes

- Mayor & Council – February 11 & 25, 2025
- Mayor & Council Workshop – February 18, 2025

Mr. Sandusky made a motion to approve the minutes. Mr. Smothers seconded the motion, which passed 6-0.

Citizens' Forum

- Ariel Gonzalez, Center Street – offered comments about infrastructure and utility bill
- Karlen Keto, Yarrowsburg Road – offered comments about parking program
- Wayne Allgaier, West C Street – offered comments about discussion procedures among Council Members

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2025-06 – Personnel Manual Updates

Ms. Myers discussed proposed changes to the manual. All were accepted except Appendix A – Substance Abuse Policy. Council Members requested noted changes and more time to consider the direction they'd like to go on this policy. Ms. Myers would amend the policy and bring it back to a future meeting.

Mr. Caves made a motion to approve Resolution 2025-06, with the exception of Appendix A. Mr. Yochelson seconded the motion, which passed 6-0.

Staff Reports

Staff members presented their monthly reports.

Consent Agenda

- PO# 250141 – Duke’s Root Control - \$26,757.50

Mr. Sandusky made a motion to approve the consent agenda. Ms. White seconded the motion, which passed 6-0.

New Business

- Donation Request – BHS Baseball Team

Mr. Smothers made a motion to donate \$200 if other funding wasn’t first located by the BHS team. Mr. St. John seconded the motion, which passed 6-0.

- Donation Request – Flip Flop Challenge

Mr. Sandusky made a motion to donate up to \$500. Mr. Yochelson seconded the motion, which passed 6-0. Council Members requested this be budgeted in the City’s event budget in future years.

- Brunswick Main Street Farmers Market Event Application

Mr. Yochelson made a motion to approve the event application. Mr. St. John seconded the motion, which passed 6-0.

- Letter of Support – Cultura Plenera

Mr. Sandusky made a motion to issue a letter of support. Mr. Yochelson seconded the motion, which passed 6-0.

The meeting adjourned to closed session at 8:45pm.

Submitted by: Carrie Myers

Approved By: [Signature] 4-1-25 Mayor Date
Witnessed By: [Signature] 4/2/25 City Administrator Date