



THE
CITY OF BRUNSWICK
MARYLAND

1 WEST POTOMAC STREET · BRUNSWICK, MARYLAND 21716 · (301) 834-7500

**FINANCE & UTILITY COMMISSION MEETING
BRUNSWICK CITY HALL
Wednesday, July 17, 2024
5:00 PM**

Agenda

1. CJ Miller Paving Proposal
2. B&O Park – Phase 2 Construction
3. Old Police Building Sale
4. Frederick County Urban Entitlement District Participation
5. Trash Discussion
6. Finance Reports



C.J. MILLER LLC

Excavating • Paving • Utilities



MAIN OFFICE

3514 Basler Road • Hampstead, Maryland 21074-1299
Phone (410) 239-8006

Construction Services Proposal

July 2, 2024

Mr. DJ Woods
City of Brunswick
1 W. Potomac Street
Brunswick, MD 21716
dwoods@brunswickmd.gov

Project: 2024 Brunswick Street Paving

Dear Mr. Woods,

We are pleased to offer our site infrastructure services for the above referenced project in accordance with the field measurements and scope as listed below.

Field Measurements completed by Gene Thomas, our Paving Superintendent.

We will furnish all Labor, Equipment, Tools, and Materials as needed to complete this work in a timely manner in accordance with any special conditions or requirements contained herein this Proposal.

Scope of Work:

1. 500 – 700 Block East H Street = \$133,867.00

Scope:

- a. 4" Patching with 19mm 64S-22 level 2 570 SY
- b. 2" Milling 4040 SY
- c. Paving fabric 4040 SY
- d. d. 2" 12.5mm 64S-22 lvl 2 surface 505 TON

2. 900 Block of East E Street \$54,909.00

Scope:

- a. 4" Milling 1645 SY
- b. 2" 19mm 64S-22 level 2 base 185 TON
- c. 2" 12.5mm 64S-22 lvl 2 surface 205 TON
- d. Asphalt patches 12.5mm level 2 6 SY
- e. Asphalt curb 400 LF

Finksburg Plant
Phone (410) 833-3780
FAX (410) 833-4858



Woodsboro Plant
Phone (301) 845-8784
FAX (301) 845-2658

3. South Delaware Avenue		\$23,172.00
Scope:	a. 2" Milling	965 SY
	b. Paving fabric	965 SY
	c. 2" 12.5mm 64S-22 lvl 2 surface	120 TON
4. North Delaware Avenue		\$28,658.00
Scope:	a. 2" Milling	1343 SY
	b. Paving fabric	1343 SY
	c. 2" 12.5mm 64S-22 lvl 2 surface	170 TON
5. West B Street (N. Maple Ave. to Petersville Road)		\$39,252.00
Scope:	a. 2" Milling	1196 SY
	b. Paving fabric	1196 SY
	c. 2" 12.5mm 64S-22 lvl 2 surface	150 TON
	d. Bituminous curb	103 LF
6. Martins Creek Park Lot (East Potomac Street)		\$31,002.00
Scope:	a. 2" Milling	951 SY
	b. Paving fabric	951 SY
	c. 2" 12.5mm 64S-22 lvl 2 surface	120 TON
7. East F Street (off of 2nd Avenue)		\$23,771.00
Scope:	a. 2" Milling	1005 SY
	b. Paving fabric	1005 SY
	c. 2" 12.5mm 64S-22 lvl 2 surface	125 TON

Project Notes: Please see the following pages for exclusions and qualifications to our Proposal (other than stated in previous notes).

Blacktop prices are subject to an escalation clause based on the price of liquid asphalt, which is presently **\$620.00** per ton (July, 2024).

The prevailing base index price for fuel will be the price specified for Diesel Fuel currently posted at www.roads.maryland.gov (Business Center / Contracts, Bids, and Proposals). A historical database is maintained by the Administration.

This Proposal is based on all work being completed in **2024**.

Exclusions:

- Wage rates
- Minority participation
- Bonds
- Permits
- Inspection fees
- Stakeout, As-builts, or any type of Engineering

- Any and all work or costs associated with any railroad property or crossings on this property including but not limited to railroad protective insurance, railroad personnel / signalman, etc. specifically excluded from this Contract
- Relocation or removal of underground or overhead utilities including those to be abandoned by others
- Any work associated with toxic or hazardous materials, or any contaminated soils, if encountered on project
- Geo-technical testing
- Prime coat
- Rock (including excavation, breaking up, or removal and replacement with suitable soils)
- Undercut or removal off-site and replacement with suitable soils
- Sinkhole remediation
- Landscaping or hand-raking of soils or topsoil
- Temporary or permanent street lighting
- Permanent traffic signs or pavement markings
- Any Security needed due to vandalism, theft, etc.
- 100% drainage where grades are currently at less than 1% slope
- **Any other exclusions as noted or work not mentioned previously in this Proposal**

Qualifications

- This project's price is based on all work beginning completed in the Calendar Year 2024. Due to the volatile pricing in the current construction market on materials, fuel, etc., any escalations or surcharges of any kind in the market passed on to us, will have to be passed on to the Owner
- **All pricing based on standard 40 hour work week, Monday through Friday**
- Pricing based on payments to be made in Net 30 days. Any receivables over (90) days will be subject to a 5% increase
- We have priced this project to take place in 1 (one) phase. If, thru no fault of C J Miller, LLC the project is broken into additional phases than we reserve the right to adjust accordingly
- Non-payment of any past due amounts will be sufficient justification to stop work on this project. As provided in this Proposal, if the Owner does not pay CJ Miller, LLC within seven days from the time payment should have been made; CJ Miller, LLC may, without prejudice to other available remedies, and upon seven additional days written notice to the Owner, stop all work on this project until payment of the amount owed has been received. Furthermore, the Owner will be subject to 1:) cost of shutdown, delay, and start-up, 2:) filing of mechanics liens on said property and, 3:) submit promissory note(s) for the balance of all unpaid work as outlined and subject to the fulfillment of this Proposal
- If this project is worked during the course of the winter, any winter conditions (ie: snow or frost removal, chemical additives, blankets, etc.) will be considered extra work and added to the cost of this Proposal
- We will not be held responsible for any liability or loss of production for any maintenance of traffic subcontractors (ie: flaggers, etc.) when they are not under our contract

- All items relating to ADA requirements to be constructed in strict accordance with the existing conditions
- Not responsible for settlement of utility trenches by others
- We are not responsible for marking of private on-site utilities or damage claims resulting from hitting any un-marked private utilities (Ms.Utility only marks public utilities)
- We will not be responsible for any expenses or wait time on relocation of utilities
- Any charges assessed by Miss Utility (or any entity they use for marking) for any initial marking fees or any re-marking fees will be considered extra work and the costs will be forwarded on to the Owner as a change order to the Contract
- **Any other qualifications as noted previously in this Proposal**

We propose to furnish material, equipment, and labor, complete in accordance with the above specifications, for the Lump Sum Amount of:

Three Hundred Thirty-Four Thousand Six Hundred **\$ 334,631.00**
Thirty-One Dollars and No Cents

We thank you for the opportunity to provide pricing for this project. This Proposal amount will be honored for 15 (fifteen) days after this date, if we can negotiate and go under contract within that time period. If you have any questions than please do not hesitate to contact me.

Sincerely,

Gregory M. Reese

Gregory M. Reese
 Chief Estimator
greese@cjmillerllc.com

TO MAKE PROPOSAL EFFECTIVE, PLEASE SIGN BELOW AND RETURN

We authorize CJ Miller, LLC to proceed with this work. Percentage billed monthly as completed. Total amount due after 15 days. Interest charged after 30 days. No retainage.

City of Brunswick

CJ Miller LLC

(Authorized Signature)

(Authorized Signature)

(Printed Name/Title)

(Printed Name/Title)

Date: _____

Date: _____

DATE: 7/17/2024

RE: **B&O Park Phase 2- Exterior Renovations & Site Work**
110 E Potomac St
Brunswick, MD 21716

Dear Jeremy Moose,

It is our sincere pleasure to provide you with a Bid Proposal for the above-referenced project. It is always our goal to provide you with a project experience that remains under budget, ahead of schedule and exceeds expectations. All projects are provided at minimum in a first-class, professional manner with full time onsite supervision, project management support, strict adherence to the most current safety, OSHA and CDC guidelines for construction.

SCOPE OF WORK

Exterior Improvements and Site Works

Documents: in strict adherence to plans and specifications found here: <https://contourconstruction.app.box.com/file/1593046050181>

Contract: based on standard 1. AIA 101 if Architect is performing full construction administration for the project. 2. ConsensusDocs 200 contract documents, should Architect not be engaged for construction administration.

Construction Schedule: (16) week construction schedule. Currently allow a minimum of (4) weeks from date of contract execution to commencement/mobilization for pre-con, buyout, submittal release & project mobilization to maintain this schedule.

QUALIFICATIONS

1. Included is an allowance of (\$10,000) for Asphalt cut and patch back with striping for crosswalk
 2. Water & electricity are assumed accessible onsite and provided at no cost.
 3. Lay-down area on premises assumed provided outside construction area, dedicated, accessible and sufficiently sized for staging, storage of material, equipment, dumpsters, safety/sanitary facilities & climate-controlled field office or trailer
 4. CAD files to be provided to contractor by owner for the purpose of design delegation at no cost to the contractor
 5. Any subcontractor/vendor assigned to Contour shall execute Contour's standard form agreement without revision & meet Contour's insurance requirements. Cost of this work is subject to assigned vendor scope & pricing
 6. Any Owner or LL subcontractor working in conjunction with Contour on the project will provide minimum level of insurance, naming Contour as additional insured and provide certificates.
 7. Lead times may be impacted by global supply chain disruptions, material shortages, factory holiday schedules or mandates outside contractors' control.
 8. Hours of daily work to be 7:00AM – 3:30PM, Monday through Friday
 9. Payment terms are NET 21 days from date of invoice late fees & finance charges apply for all late payments
 10. This bid proposal is valid for 30 days.
- **Existing Conditions**
 - Included stake out and utility locating
 - Excluded site survey or site visit for verification, testing, remediation removal and/or abatement of hazardous material such as asbestos, lead, radon, mold, and other such substances. GPR/ X-RAYING of concrete or SOG depth greater than 6".



- **Concrete**
 - Included structural and decorative concrete
 - Excluded winterization, admixtures, sealers, hardeners, heavy duty
- **Masonry**
 - Included brick modify & refurbish bell housing
- **Steel**
 - Excluded
- **Wood, Plastics & Composites**
 - Included Rough carpentry and platform decking
- **Thermal & Moisture Protection**
 - Excluded
- **Openings**
 - Excluded
- **Finishes**
 - Included stain decking
- **Specialties**
 - Included flagpole restoration, stacked benches (landscape forms)
- **Equipment**
 - Excluded
- **Furnishings**
 - Included benches, trash receptacles, Install view finder (OFCI)
- **Fire Suppression Sprinkler**
 - Excluded
- **Plumbing**
 - Excluded
- **Mechanical**
 - Excluded
- **Electrical**
 - Included trade permit & work shown on engineered electrical plans new service, general wiring, site, and fixtures
- **Fire Alarm**
 - Excluded
- **Earthwork**
 - Included Grading and E&S per plans
 - Excluded unclassified rock removal and/or hauling of embedded rock, select fill, E&S, SOE, underground obstructions, hidden concrete, embedded conduits, unsuitable soils, dewatering, sink hole remediation, buried tanks
- **Exterior Improvements**
 - Included guard rail fencing, landscape plantings, and asphalt cut and patch (allowance)
- **Utilities**
 - Includes SWM
 - Excluded public utility provider delays, secondary feed, engineering, re-engineering, any fees or costs

GENERAL EXCLUSIONS

1. Pre-construction, feasibility, value engineering, estimating, permit expediting, architectural, interior design, MEP, structural, civil or other (PE) professional engineering
2. All permits, work to obtain permits or fees associated with development, building, zoning,



health department, historical preservation, occupancy permit, utility service, environmental, municipal, water/sewer impact, "tap" fees, printed permit set of plans UON

3. AHJ changes and/or revisions made during plans review as well as costs for re-submission, inspections and/or final walkthrough. Any more than 24-hour advanced call in for inspection requests or delays because of inspection backlogs
4. Bonding requirements or special insurances such as pollution, catastrophe, builder's or all risks
5. Union, strikes, collective bargaining, scale wage, certified payroll
6. Deposits, life safety consultant, building engineer, third-party inspection and/or testing fees
7. Unforeseen, hidden conditions or remedial code compliant work to existing structures, systems or finishes
8. Schedule phasing, performing work out of sequence, unreasonable off-hour, night, weekend or overtime work and phased schedules
9. Delays, disruptions not borne of contractor, sequencing and/or costs due to Owner securing building permit, owner direct-hired vendors/contractors, RFI and/or submittal review responses more than 48 hours
10. Mockups, multiple samples without an obtainable control sample
11. Snow / ice removal and/or shoveling and/or delays because of inclement weather
12. Post-construction maintenance contracts
13. Warranties associated with owner furnished or existing materials
14. Building rules & regulations or mandatory LL subcontractors other than those provided at the time of this proposal
15. Noise associated with construction during working hours less than 90dB outside the work area for sustained periods of time
16. Temporary barricades, additional security or hired guards
17. Utility consumption costs, including water, electricity, or gas
18. Anything not specifically listed in the SOW, cost sheet, plans & specifications UON
19. Force majeure

Thank you for the opportunity, we look forward to working with you. Please do not hesitate to contact me with any questions you may have.

Respectfully,



Chris Parsell
Principal & CEO
Contour Construction LLC

This document and pricing proposal are proprietary and confidential. No part of this document may be disclosed in any manner to a third party without the prior written consent of Contour Construction LLC.

Definitions



UON = Unless Otherwise Noted

OFCI = Owner Furnished / Contractor Installed – all components delivered into the demised premises UON

OFOI = Owner Furnished / Owner Installed

ETR = Existing to Remain

SOG = Slab On Grade

SOE = Support Of Excavation

AHJ = Authority Having Jurisdiction

LL = Land Lord

FA = Fire Alarm

MEP = Mechanical Electrical Plumbing

E&S = Erosion and Sediment Control

GC = General Contractor



CONTOUR CONSTRUCTION

Contractor: Contour Construction LLC
 Prepared By: Chris Parsell
 Office Address: PO BOX 3421, Frederick, MD 21705
 Phone: 240-405-0123
 Email: estimating@contour-gc.com
 Date: 7/17/2024

Project Name: B&O Railroad Park - Park & Site Work
 Prepared For: Jeremy Mose
 Project Location: E. Potomac St., Brunswick, MD
 Project Type: Exterior Improvements / Site Work
 Contract Program: Design Build
 Contingency Stage: Final Working Drawings 5%

Project Description: This is a fixed cost estimate for for Phase 2 B&O Park. Pricing includes exterior site improvements and eathwork. Pricing exludes box car, fencing, and "I" Beam swings. Pricing BOD drawings link here:
<https://contourconstruction.app.box.com/file/1593046050181>

Construction Costs		
02	Existing Conditions	
	Survey Layout / Utility Location	\$ 5,600.00
03	Concrete	
	Structural Concrete	\$ 43,000.00
	Decorative Concrete	\$ 60,000.00
04	Masonry	
	Brick Modify & Refurbish Bell Housing	\$ 3,000.00
06	Wood	
	Rough Carpentry & Platform Decking	\$ 70,000.00
09	Finishes	
	Stain Decking	\$ 7,000.00
10	Specialties	
	Refurbish bell	\$ 1,200.00
	Flag pole	\$ 4,400.00
	Stacked benches (Landscape Forms)	\$ 32,000.00
	Swings	\$ -
12	Furnishings	
	Park Benches	\$ 5,000.00
	Trash Receptacles	\$ 5,000.00
	Install View Finder (OFCI)	\$ 700.00
13	Special Construction	
	40' Container & Modifications	\$ -
26	Electrical	
	New service, general wiring, site	\$ 55,000.00
31	Earthwork	
	Clearing, E&S, Site	\$ 107,000.00
32	Exterior Improvements	
	Fencing	\$ -
	Guard Rail	\$ 14,900.00
	Landscape & Plantings	\$ 16,700.00
	Asphalt / Walkway	\$ 10,000.00
33	Utilities	
	SWM	\$ 54,500.00
01	General Conditions / General Requirements	\$ 86,400.00
	Insurance / Overhead / Profit	\$ 87,210.00
TOTAL PROJECT BUDGET		\$ 668,610.00



FREDERICK COUNTY GOVERNMENT

DIVISION OF HOUSING

Jessica Fitzwater
County Executive

Vincent Rogers, Division Director

May 30, 2024

City of Brunswick
c/o Mayor Nathan Brown
1 West Potomac Street
Brunswick, MD 21716

RE: Frederick County Urban County Designation in HUD's Community Development Block Grant and HOME Investment Partnership Program for Fiscal Years 2025-2027

Dear Mayor Brown,

Frederick County was recently designated as eligible to become an Urban County entitlement community through the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program and HOME Investment Partnership Programs (HOME). This Urban County designation is based on the population size of Frederick County and in order for the County to meet HUD's population threshold for entitlement, we need the cooperation of other units of general local government (UGLGs) within the boundaries of Frederick County. This designation would be effective for Fiscal Years 2025 to 2027 (July 1, 2024 to June 30, 2027).

Designation by HUD as an Urban County would entitle Frederick County to an annual allocation of CDBG funds (and potentially, HOME funds). These funds would be used for eligible projects and programs that benefit low- and moderate-income households in Frederick County, as well as any UGLGs that elect to join Frederick County as an Urban County. Frederick County is inviting the City of Brunswick to join us in our Urban County designation.

If you decide to join Frederick County, the County will be approved to fund eligible projects within your jurisdictional limits and residents of Brunswick will be eligible to receive assistance through the County's CDBG and HOME programs. We will also welcome Brunswick's participation in the required three-year Consolidated Plan process, which will set forth the priorities and goals that determine how CDBG and HOME funds will be spent in FYs 2025-2027. Frederick County's Consolidated Plan will be due to HUD no later than August 16, 2025. Please note that there is no requirement that Brunswick join us as an Urban County. If Brunswick joins us, then you will not be eligible to apply for CDBG or HOME funding through the State of Maryland.

If you decide to decline the invitation to join us as an Urban County, residents or non-profit organizations within your municipal limits will not be considered eligible for CDBG-funded programming which may include down payment assistance, housing rehabilitation assistance, or facilities improvements.

\$700,000
\$145,000

8 Municipal
Joining

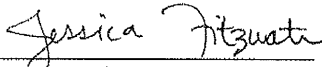
May 30, 2024

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We kindly request that you notify Frederick County (c/o Vincent Rogers, Director, Frederick County Division of Housing, 401 Sagner Avenue, Frederick, MD 21701, vrogers@frederickcountymd.gov) of your decision by June 27, 2024. Your written letter must also be sent to HUD (c/o Ebony Madyun, Director, Office of Community Planning and Development, Baltimore Field Office, U.S. Department of Housing and Urban Development, Bank of America Building, Tower II, 100 South Charles Street, Suite 500, Baltimore, MD 21201, Ebony.M.Madyun@hud.gov). Following your notification to Frederick County and HUD, we will contact you to develop a Cooperation Agreement between our two jurisdictions. All Cooperation Agreements between Frederick County and the UGLGs are due to HUD by August 16, 2024, and the Agreements must be authorized by your governing body and signed by the equivalent of your Chief Executive Officer. Please note that at this time, Frederick County is only requesting a written letter regarding your decision to join us by June 27th.

We hope that you will join us in this opportunity to secure annually dedicated federal funds for the residents of Frederick County and the City of Brunswick. If you have any questions about the qualification process, please feel free to contact me or Vincent Rogers at vrogers@frederickcountymd.gov or 301-600-3518.

Sincerely,



Jessica Fitzwater
County Executive

**COOPERATION AGREEMENT WITH THE FREDERICK COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG)**

THIS AGREEMENT is entered into as of the ___ day of _____, 2024 by and between the **Town/City** of _____ (hereinafter referred to as the “**Municipality**”) and **Frederick County, Maryland**, a body corporate and politic of the State of Maryland (hereinafter referred to as the “**County**”), on behalf of the Frederick County Division of Housing, for the purpose of receiving an annual entitlement of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) during Federal Fiscal Years 2025 through 2027, and entering into agreements with HUD to administer the County’s CDBG and HOME Programs using these funds.

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides entitlement funds for qualified urban counties; and

WHEREAS, the County is required to qualify as an urban county to be eligible to receive funding from the U.S. Department of Housing and Urban Development (“HUD”) to administer its Community Development Block Grant (“CDBG”) and HOME Investment Partnerships (“HOME”) programs during the Federal Fiscal Years (“FYs”) 2025 through 2027 qualification period (“Qualification Period”); and

WHEREAS the County certifies that it shall follow an approved Consolidated Plan as promulgated by HUD pursuant to 24 CFR 570.302 and 24 CFR Part 91 during the Qualification Period; and

WHEREAS the County is required to enter into Cooperation Agreements with its designated units of general local government (“UGLG”) that desire HUD to include its respective population figures under the County’s urban county status for the purpose of increasing the County’s allocation of entitlement funds during the Qualification Period; and

WHEREAS, the County has identified the Municipality as a UGLG, and the Municipality has agreed to allow the County to include its population with that of the County’s unincorporated areas to be considered part of the urban county total population used as a basis for entitlement determinations; and

WHEREAS the cooperation of the County and the Municipality is essential for the successful planning and implementation of housing assistance and community development activities that shall be included within the County’s Annual Action Plan (“Annual Action Plan”); and

WHEREAS, this Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: the CDBG Program and the HOME Program; and

WHEREAS the Municipality understands that the County shall have final responsibility for selecting CDBG and HOME activities to be assisted with entitlement funds and for filing Annual Action Plans during the Qualification Period with HUD; and

WHEREAS, the Mayor [or City Council] of the Municipality is authorized to execute this Agreement on the Municipality's behalf; and

WHEREAS, the County Executive is authorized to execute this Agreement on the County's behalf.

NOW, THEREFORE, in consideration of the mutual obligations set forth herein, the parties agree as follows:

1. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities, as approved and authorized between the parties in the CDBG Agreements, including the Consolidated Plan. The Municipality further agrees to cooperate in the use of its powers to assist with the County's efforts to carry out essential activities in accordance with County's CDBG and, where applicable, HOME Programs.

2. The County shall have the final responsibility for selecting CDBG and, where applicable, HOME activities that will be funded from annual CDBG allocations during the Federal FYs 2025 through 2027 ("Qualification Period") and any program income generated from the expenditure of such funds.

3. The County shall be responsible for submitting the County's Consolidated and Annual Action Plans to HUD for approval.

4. The County and the Municipality shall take all actions necessary to assure compliance with the County's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR Part 1, and the Fair Housing Act (Title VIII of the Civil Rights Act of 1968), and the implementing regulations at 24 CFR Part 100, and will comply with the obligation to affirmatively further fair housing. The Parties shall comply with Section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR Part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulations at 28 CFR Part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR Part 146, and Section 3 of the Housing and Urban Development Act of 1968, the Fair Housing Act (Title VIII of the Civil Rights Act of 1968), and the implementing regulations at 24 CFR part 100, and the duty to affirmatively further fair housing (AFFH); and all other applicable laws and regulations. The Parties agree that Urban County funding

in no event will be used for activities in, or in support of, any cooperating unit of general local government that impedes the County's actions to comply with the County's fair housing certification and duty to affirmatively further fair housing.

5. The Municipality shall affirmatively further, to the extent applicable, fair housing actions within its jurisdiction, and not impede the County's actions to comply with its fair housing certification.

6. The participating Municipality understands and agrees that it may receive a formula allocation under the HOME Programs only through the County. This does not preclude the County or the Municipality from applying for HOME funds from the State, if the State allows.

7. The County and the Municipality each have adopted and are enforcing:

- a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of non-violent civil rights demonstrations within its jurisdiction.

8. The Municipality must inform the County of any program income generated by and submitted to the Municipality in accordance with its expenditure and/or subaward of CDBG funds. Any such program income must be paid to the County unless specifically authorized by the County for use in association with the financial requirements of other projects previously approved by the County. Any program income the Municipality is authorized to retain may only be used for eligible activities in accordance with the terms and conditions of the applicable Sub-recipient Agreement and the applicable CDBG laws and regulations.

9. Parties to this Agreement understand and agree that they may not sell, trade, or otherwise transfer all or any portion of CDBG funds to a Metropolitan City, Urban County, unit of general local government, or insular area that directly or indirectly receives CDBG funds in exchange for any funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

10. The County has the responsibility for monitoring and reporting to HUD on the use of any program income, thereby requiring appropriate recordkeeping and reporting as may be needed for this purpose.

11. It is understood that the Municipality, pursuant to 24 CFR 570.501(b), is subject to the same requirements applicable to subrecipients. This includes the responsibility for a written agreement ("Sub-recipient Agreement") as set forth in 24 CFR 570.503, for ensuring that CDBG funds are used in accordance with all program requirements, for determining the adequacy of

performance under subrecipient agreements and procurement contracts, and for taking appropriate action when performance problems arise. The use of any designated public agencies, subrecipients, or contractors does not relieve the municipality of this responsibility.

12. The Municipality shall be required to enter into a signed Sub-recipient Agreement with the County before any CDBG funds may be disbursed to the Municipality to undertake approved activities. This Sub-recipient Agreement shall remain in effect during and any time after the Qualification Period during which the Municipality has control over CDBG funds, including program income.

13. In the event of the close out of this Agreement or a change in the status of the Municipality, any program income that is on hand or received subsequent to the close out or change in status shall be paid to the County.

14. For real property acquired or improved in whole or in part using CDBG Funds and within the Municipality's control, the Municipality shall (A) provide the County with timely notification for any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; (B) reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for use which does not qualify under the CDBG regulations; and (C) treat as program income the revenue generated from the disposition or transfer of property prior to or subsequent to the close out, change of status or termination of this Agreement between the County and the Municipality.

15. By executing this Agreement, the Municipality understands that it may not apply for grants from appropriations under the State Small Cities CDBG Program for any fiscal year during the Qualification Period in which it is participating in the County's CDBG program. The participating Municipality also understands and agrees that it may not apply for grants under the State CDBG Programs for the fiscal years during the period in which the Municipality participates in the County's CDBG Program.

16. By executing this Agreement, the Municipality understands that it may not participate in a HOME consortium except through the County, regardless of whether the County receives a HOME formula allocation. The Municipality further understands that it may receive a formula allocation under the HOME Program, if any, only through the County.

17. This Agreement shall remain in effect for the three-year program period of Federal Fiscal Years 2025, 2026, and 2027, and until funds granted and program income received during the three-year program period are expended and the funded activities completed. Neither the County nor the Municipality may terminate, withdraw, or be removed from the program during the three-year program period.

18. This Agreement between the County and the Municipality shall automatically be

renewed for participation in successive three-year Qualification Periods, unless the County or the Municipality provides written notice before the end of the County's Qualification Period that it elects not to participate in a new three-year Qualification Period. By the date specified in HUD's next CPD Notice for Urban County Qualification, the County will notify the Municipality, in writing, of its right not to participate. A copy of the County's notification shall be sent to the HUD Field Office by the date specified in the CPD Notice for Urban County Qualification.

19. The Parties agree to adopt amendment(s) to this Agreement as may be required by HUD to meet any new Urban County Qualification requirement(s) for subsequent qualification cycles, when applicable. Failure by either Party to adopt any such amendment, and to submit such amendment to HUD, will void the automatic renewal of such qualification period.

20. The recitals set forth above are herein incorporated as operative provisions of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, as of the day and year first written above.

_____ **CITY COUNCIL**

_____	_____
_____, Councilmember	_____, Councilmember
_____	_____
_____, Councilmember	_____, Councilmember
_____	_____
_____, Councilmember	_____, Councilmember

CITY OF/TOWN OF _____

By: _____

Mayor

WITNESS:

FREDERICK COUNTY, MARYLAND

By: _____

Jessica Fitzwater
County Executive

DRAFT

RESOLUTION NO. _____

EFFECTIVE DATE: _____

**A RESOLUTION TO ENTER INTO A COOPERATION AGREEMENT WITH THE
FREDERICK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides entitlement funds for qualified urban counties; and

WHEREAS, Frederick County, Maryland (the “County”) is required to qualify as an urban county to be eligible to receive funding from the U.S. Department of Housing and Urban Development (“HUD”) to administer its Community Development Block Grant (“CDBG”) and HOME Investment Partnerships (“HOME”) programs during the Federal Fiscal Years (“FYs”) 2025 through 2027 qualification period (“Qualification Period”); and

WHEREAS the County has certified that it shall follow an approved Consolidated Plan as promulgated by HUD pursuant to 24 CFR 570.302 and 24 CFR Part 91 during the Qualification Period; and

WHEREAS the County is required to enter into Cooperation Agreements with its designated units of general local government (“UGLG”) that desire HUD to include its respective population figures under the County’s urban county status for the purpose of increasing the County’s allocation of entitlement funds during the Qualification Period; and

WHEREAS, the County has identified the Town/City of _____ (hereinafter referred to as the “Municipality”) as a UGLG, and the Municipality has agreed to allow the County to include its population with that of the County’s unincorporated areas to be considered part of the urban county total population used as a basis for entitlement determinations; and

WHEREAS the cooperation of the County and the Municipality is essential for the successful planning and implementation of housing assistance and community development activities that shall be included within the County’s Annual Action Plan (“Annual Action Plan”); and

WHEREAS, the attached Cooperation Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: the CDBG Program and the HOME Program; and

WHEREAS the Municipality understands that the County shall have final responsibility for selecting CDBG and HOME activities to be assisted with entitlement funds and for filing Annual Action Plans during the Qualification Period with HUD; and

WHEREAS, the Mayor/City Council of the Municipality is authorized to execute the Cooperation Agreement on the Municipality's behalf.

NOW, THEREFORE, BE IT RESOLVED that The Mayor/City Council hereby approve(s) and authorizes the Mayor/City Council to sign the Cooperation Agreement with the County.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

_____ **CITY COUNCIL**

_____, Councilmember _____, Councilmember

_____, Councilmember _____, Councilmember

_____, Councilmember _____, Councilmember

CITY OF/TOWN OF _____

By: _____

Mayor

General Ledger

Budget Status



User: Rbruchey
 Printed: 7/11/2024 - 2:17 PM
 Period: 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 30	Capital Project Fund							
Dept 30-106	Impact Fees							
R43	Charges-Impact Fees							
30-106-04-4323	Impact Fees-Municipal Facility	0.00	0.00	307.00	-307.00	0.00	-307.00	0.00
30-106-04-4324	Impact Fees-Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R43 Sub Totals:	0.00	0.00	307.00	-307.00	0.00	-307.00	0.00
R46	Charges-Public Safety							
30-106-04-4322	Impact Fees-Police	600.00	0.00	306.00	294.00	0.00	294.00	49.00
	R46 Sub Totals:	600.00	0.00	306.00	294.00	0.00	294.00	49.00
R50	Charges-Recreation							
30-106-04-4321	Impact Fees-Parks	2,000.00	0.00	1,021.00	979.00	0.00	979.00	48.95
	R50 Sub Totals:	2,000.00	0.00	1,021.00	979.00	0.00	979.00	48.95
	Revenue Sub Totals:	2,600.00	0.00	1,634.00	966.00	0.00	966.00	37.15
	Dept 106 Sub Totals:	-2,600.00	0.00	-1,634.00	-966.00	0.00		
Dept 30-110	Grants - Federal Government							
R21	Grant-Public Safety							
30-110-03-4202	SHSP Homeland Security Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
30-110-03-4219	Miscellaneous Federal Grants	97,890.00	0.00	97,890.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	97,890.00	0.00	97,890.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	97,890.00	0.00	97,890.00	0.00	0.00	0.00	0.00
	Dept 110 Sub Totals:	-97,890.00	0.00	-97,890.00	0.00	0.00		
Dept 30-111	Grants - State Government							
R22	Grant-Parks, Rec, Culture							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
30-111-03-4251	Program Open Space Grants&LPPI	328,282.44	297,479.50	635,890.33	-307,607.89	0.00	-307,607.89	0.00
30-111-03-4252	Community Parks & Playgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4253	Preservation MD Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4254	POS Grants-East Potomac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R22 Sub Totals:	328,282.44	297,479.50	635,890.33	-307,607.89	0.00	-307,607.89	0.00
R23	Grant-Community Development							
30-111-03-4240	Community Legacy Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4245	CDBG Programs	0.00	5,640.00	5,640.00	-5,640.00	0.00	-5,640.00	0.00
	R23 Sub Totals:	0.00	5,640.00	5,640.00	-5,640.00	0.00	-5,640.00	0.00
R30	Grants-Other Intergovernment							
30-111-03-4227	SHA Administrative Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4260	MDE Grants	43,377.19	0.00	43,377.19	0.00	0.00	0.00	0.00
30-111-03-4265	Cap from St-Martns CreekTunnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4266	Cap from St-13th Ave Pole Barn	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4267	Cap from St - 811 W Potomac St	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4268	Cap fr St-30-34 W Potomac-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4269	Miscellaneous State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4270	Cap fr St-Kaplon WPotomac-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4273	ARPA Grant	0.00	143,744.67	995,472.00	-995,472.00	0.00	-995,472.00	0.00
	R30 Sub Totals:	43,377.19	143,744.67	1,038,849.19	-995,472.00	0.00	-995,472.00	0.00
	Revenue Sub Totals:	371,659.63	446,864.17	1,680,379.52	-1,308,719.89	0.00	-1,308,719.89	0.00
	Dept 111 Sub Totals:	-371,659.63	-446,864.17	-1,680,379.52	1,308,719.89	0.00		
Dept 30-170	Investment Earnings							
R81	Investment Earnings							
30-170-06-4622	Interest-Impact Fees	1,206.67	0.00	1,330.62	-123.95	0.00	-123.95	0.00
	R81 Sub Totals:	1,206.67	0.00	1,330.62	-123.95	0.00	-123.95	0.00
	Revenue Sub Totals:	1,206.67	0.00	1,330.62	-123.95	0.00	-123.95	0.00
	Dept 170 Sub Totals:	-1,206.67	0.00	-1,330.62	123.95	0.00		
Dept 30-172	Contributions & Donations							
R83	Contributions-Non-Govt							
30-172-06-4700	Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-172-06-4709	Misc.Grants/Donations-Non-Govt	210,869.75	0.00	210,869.75	0.00	0.00	0.00	0.00
	R83 Sub Totals:	210,869.75	0.00	210,869.75	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	210,869.75	0.00	210,869.75	0.00	0.00	0.00	0.00
	Dept 172 Sub Totals:	-210,869.75	0.00	-210,869.75	0.00	0.00		
Dept 30-173	Sales of Property							
R80	Miscellaneous Revenues							
30-173-06-4652	Sale of Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 173 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-175	Other Revenues							
R80	Miscellaneous Revenues							
30-175-06-4699	Miscellaneous Revenue	50,488.44	0.00	50,478.00	10.44	0.00	10.44	0.02
	R80 Sub Totals:	50,488.44	0.00	50,478.00	10.44	0.00	10.44	0.02
R85	Interfund Transfers							
30-175-08-5101	Transfers In from General Fund	1,040,800.00	0.00	2,040,800.00	-1,000,000.00	0.00	-1,000,000.00	0.00
30-175-08-5106	Budgeted Use of Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	1,040,800.00	0.00	2,040,800.00	-1,000,000.00	0.00	-1,000,000.00	0.00
	Revenue Sub Totals:	1,091,288.44	0.00	2,091,278.00	-999,989.56	0.00	-999,989.56	0.00
	Dept 175 Sub Totals:	-1,091,288.44	0.00	-2,091,278.00	999,989.56	0.00		
Dept 30-190	Long-term Debt Proceeds							
R86	Other Sources							
30-190-07-5000	Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-504	Finance & Administration							
E30	Project Outlays							
30-504-10-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8005	Capital-Software Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8009	Medical Center Building & Prop	811,732.05	0.00	824,639.73	-12,907.68	0.00	-12,907.68	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
30-504-10-8330	40 W Potomac St Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-19-8331	Citizen Engagement Portal-ARPA	0.00	1,120.00	33,970.50	-33,970.50	57,450.50	-91,421.00	0.00
	E30 Sub Totals:	811,732.05	1,120.00	858,610.23	-46,878.18	57,450.50	-104,328.68	0.00
	Expense Sub Totals:	811,732.05	1,120.00	858,610.23	-46,878.18	57,450.50	-104,328.68	0.00
	Dept 504 Sub Totals:	811,732.05	1,120.00	858,610.23	-46,878.18	57,450.50		
Dept 30-507	Planning & Zoning							
E30	Project Outlays							
30-507-10-8004	Capital-Vehicles	30,000.00	0.00	35,364.00	-5,364.00	0.00	-5,364.00	0.00
	E30 Sub Totals:	30,000.00	0.00	35,364.00	-5,364.00	0.00	-5,364.00	0.00
	Expense Sub Totals:	30,000.00	0.00	35,364.00	-5,364.00	0.00	-5,364.00	0.00
	Dept 507 Sub Totals:	30,000.00	0.00	35,364.00	-5,364.00	0.00		
Dept 30-520	Police Department							
E30	Project Outlays							
30-520-11-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-520-11-8004	Capital-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-520-11-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-520-11-8332	811 W Potomac St Project	0.00	0.00	6,301.40	-6,301.40	0.00	-6,301.40	0.00
30-520-11-8333	License Plate Reader-Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	6,301.40	-6,301.40	0.00	-6,301.40	0.00
	Expense Sub Totals:	0.00	0.00	6,301.40	-6,301.40	0.00	-6,301.40	0.00
	Dept 520 Sub Totals:	0.00	0.00	6,301.40	-6,301.40	0.00		
Dept 30-530	Public Works							
E30	Project Outlays							
30-530-12-8003	Capital-Equipment	13,000.00	0.00	13,235.00	-235.00	0.00	-235.00	0.00
30-530-12-8004	Capital-Vehicles	102,500.00	0.00	113,389.39	-10,889.39	0.00	-10,889.39	0.00
30-530-12-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8305	Sidewalk Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8310	Storm Water Management Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8311	Blacktop Improvements	200,000.00	99,700.00	99,700.00	100,300.00	300.00	100,000.00	50.00
30-530-12-8315	MS4 Implementation Project	65,000.00	0.00	59,514.72	5,485.28	39,005.68	-33,520.40	0.00
30-530-12-8331	13th Ave Pole Barn Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8332	811 W Potomac St Project	0.00	0.00	6,301.36	-6,301.36	0.00	-6,301.36	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
30-530-12-8335	811 Additional Items	150,000.00	0.00	126,948.49	23,051.51	0.00	23,051.51	15.37
30-530-12-8441	Medical Center-BldgImprovement	0.00	0.00	20,078.00	-20,078.00	0.00	-20,078.00	0.00
30-530-19-8328	West B St StormWater Pipe-ARPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8329	DelawareAv StrmWater Pipe-ARPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8330	Sidewalks-ARPA	0.00	0.00	420,034.64	-420,034.64	0.00	-420,034.64	0.00
30-530-19-8331	ADA Sidewalks-Maple Ave-CDBG	0.00	5,640.00	5,640.00	-5,640.00	50,560.00	-56,200.00	0.00
30-530-19-8333	StormwaterMgmt-Pond&RainGarde	0.00	5,970.00	13,935.00	-13,935.00	0.00	-13,935.00	0.00
30-530-19-8341	Paving-ARPA	0.00	133,396.00	133,396.00	-133,396.00	0.00	-133,396.00	0.00
30-530-19-8342	Concrete Crushing Sports-ARPA	0.00	0.00	0.00	0.00	29,400.00	-29,400.00	0.00
	E30 Sub Totals:	530,500.00	244,706.00	1,012,172.60	-481,672.60	119,265.68	-600,938.28	0.00
	Expense Sub Totals:	530,500.00	244,706.00	1,012,172.60	-481,672.60	119,265.68	-600,938.28	0.00
	Dept 530 Sub Totals:	530,500.00	244,706.00	1,012,172.60	-481,672.60	119,265.68		
Dept 30-540	Parks							
E30	Project Outlays							
30-540-18-8500	Park Improvement Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8501	Sports Complex Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8502	CSX Open Space Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8513	CityPark Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8516	B&O Park-Bond	0.00	24,817.06	221,983.50	-221,983.50	168,007.06	-389,990.56	0.00
30-540-18-8517	Sports Complex-Bond	0.00	111,784.25	111,784.25	-111,784.25	105,746.25	-217,530.50	0.00
30-540-18-8519	WTRI Bulding-13th Ave-Bond	75,000.00	0.00	75,000.00	0.00	0.00	0.00	0.00
30-540-19-8510	E Potmac Park Proj (POS Grant)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8511	LL Fields Complex (POS) Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8512	City Park Playground	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8513	Playground Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8516	City Park Trail	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8517	BrunswickCampground Playground	88,559.00	0.00	92,019.00	-3,460.00	0.00	-3,460.00	0.00
30-540-19-8518	2nd Ave Park Playground	213,083.44	0.00	213,083.44	0.00	0.00	0.00	0.00
30-540-19-8519	WTRI Building-13th Ave-POS	0.00	0.00	262,271.45	-262,271.45	0.00	-262,271.45	0.00
30-540-19-8520	Caines Property-POS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8521	B&O Park-ARPA	0.00	0.00	100,000.00	-100,000.00	0.00	-100,000.00	0.00
30-540-19-8523	City Park Bldg Impr-LPPI	26,640.00	8,000.00	113,490.00	-86,850.00	30,604.00	-117,454.00	0.00
30-540-19-8524	Sports Complex-Design-ARPA	0.00	0.00	17,060.86	-17,060.86	0.00	-17,060.86	0.00
30-540-19-8525	Sports Complex-Topsoil-ARPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8526	Pickleball Court-POS Grant	0.00	0.00	0.00	0.00	24,224.34	-24,224.34	0.00
	E30 Sub Totals:	403,282.44	144,601.31	1,206,692.50	-803,410.06	328,581.65	-1,131,991.71	0.00
	Expense Sub Totals:	403,282.44	144,601.31	1,206,692.50	-803,410.06	328,581.65	-1,131,991.71	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 540 Sub Totals:	403,282.44	144,601.31	1,206,692.50	-803,410.06	328,581.65		
Dept 30-543	Swimming Pool							
E30	Project Outlays							
30-543-18-8551	Swimming Pool Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 543 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-545	Campground							
E30	Project Outlays							
30-545-18-8581	Campground Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 545 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	1,775,514.49	446,864.17	4,083,381.89	-2,307,867.40	0.00	-2,307,867.40	0.00
	Fund Expense Sub Totals:	1,775,514.49	390,427.31	3,119,140.73	-1,343,626.24	505,297.83	-1,848,924.07	0.00
	Fund 30 Sub Totals:	0.00	-56,436.86	-964,241.16	964,241.16	505,297.83		
	Revenue Totals:	1,775,514.49	446,864.17	4,083,381.89	-2,307,867.40	0.00	-2,307,867.40	0.00
	Expense Totals:	1,775,514.49	390,427.31	3,119,140.73	-1,343,626.24	505,297.83	-1,848,924.07	0.00
	Report Totals:	0.00	-56,436.86	-964,241.16	964,241.16	505,297.83		

General Ledger

Budget Status



User: Rbruchey
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 Period: 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 10	General Fund							
Dept 10-101	Local Property Tax							
R01	Taxes							
10-101-01-4002	Real Estate Taxes	4,060,300.00	0.00	4,001,905.12	58,394.88	0.00	58,394.88	1.44
10-101-01-4004	Additions & Abatements	11,700.00	0.00	-30,766.68	42,466.68	0.00	42,466.68	362.96
10-101-01-4005	Penalty/Int-Delinquent Taxes	36,000.00	1,603.11	48,101.82	-12,101.82	0.00	-12,101.82	0.00
10-101-01-4006	Discount Allowed on Taxes	-42,000.00	2.52	-47,235.19	5,235.19	0.00	5,235.19	-12.46
10-101-01-4008	Refunds on Real Estate Taxes	0.00	0.00	-156.70	156.70	0.00	156.70	0.00
10-101-01-4009	Homeowners Credit-Property Tax	7,000.00	0.00	6,621.38	378.62	0.00	378.62	5.41
10-101-01-4010	Real Estate Taxes-Public UT	6,600.00	0.00	8,125.26	-1,525.26	0.00	-1,525.26	0.00
	R01 Sub Totals:	4,079,600.00	1,605.63	3,986,595.01	93,004.99	0.00	93,004.99	2.28
	Revenue Sub Totals:	4,079,600.00	1,605.63	3,986,595.01	93,004.99	0.00	93,004.99	2.28
	Dept 101 Sub Totals:	-4,079,600.00	-1,605.63	-3,986,595.01	-93,004.99	0.00		
Dept 10-102	Income Taxes							
R01	Taxes							
10-102-01-4030	Income Taxes	1,500,000.00	409,638.65	1,526,113.53	-26,113.53	0.00	-26,113.53	0.00
	R01 Sub Totals:	1,500,000.00	409,638.65	1,526,113.53	-26,113.53	0.00	-26,113.53	0.00
	Revenue Sub Totals:	1,500,000.00	409,638.65	1,526,113.53	-26,113.53	0.00	-26,113.53	0.00
	Dept 102 Sub Totals:	-1,500,000.00	-409,638.65	-1,526,113.53	26,113.53	0.00		
Dept 10-103	Other Local Taxes							
R01	Taxes							
10-103-01-4040	Admission & Amusement Taxes	40,000.00	0.00	16,850.11	23,149.89	0.00	23,149.89	57.87
10-103-01-4041	Public Utility Taxes	130,000.00	0.00	140,331.29	-10,331.29	0.00	-10,331.29	0.00
	R01 Sub Totals:	170,000.00	0.00	157,181.40	12,818.60	0.00	12,818.60	7.54
	Revenue Sub Totals:	170,000.00	0.00	157,181.40	12,818.60	0.00	12,818.60	7.54

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 103 Sub Totals:	-170,000.00	0.00	-157,181.40	-12,818.60	0.00		
Dept 10-105	Licenses & Permits							
R11	Franchise Fees							
10-105-02-4063	Profession&Occupation Licenses	9,000.00	1,608.72	8,346.36	653.64	0.00	653.64	7.26
10-105-02-4064	Cable Television Franchise Fee	122,000.00	27,225.00	109,273.27	12,726.73	0.00	12,726.73	10.43
	R11 Sub Totals:	131,000.00	28,833.72	117,619.63	13,380.37	0.00	13,380.37	10.21
	Revenue Sub Totals:	131,000.00	28,833.72	117,619.63	13,380.37	0.00	13,380.37	10.21
	Dept 105 Sub Totals:	-131,000.00	-28,833.72	-117,619.63	-13,380.37	0.00		
Dept 10-110	Grants - Federal Government							
R21	Grant-Public Safety							
10-110-03-4202	SHSP Homeland Security Grant	16,000.00	0.00	14,796.76	1,203.24	0.00	1,203.24	7.52
	R21 Sub Totals:	16,000.00	0.00	14,796.76	1,203.24	0.00	1,203.24	7.52
R30	Grants-Other Intergovernment							
10-110-03-4201	FEMA Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-110-03-4219	Miscellaneous Federal Grants	8,000.00	0.00	6,227.93	1,772.07	0.00	1,772.07	22.15
	R30 Sub Totals:	8,000.00	0.00	6,227.93	1,772.07	0.00	1,772.07	22.15
	Revenue Sub Totals:	24,000.00	0.00	21,024.69	2,975.31	0.00	2,975.31	12.40
	Dept 110 Sub Totals:	-24,000.00	0.00	-21,024.69	-2,975.31	0.00		
Dept 10-111	Grants - State Government							
R20	Intergovernmental							
10-111-03-4230	Highway User Revenue	453,000.00	190,084.95	462,673.57	-9,673.57	0.00	-9,673.57	0.00
10-111-03-4231	HUR Supplemental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R20 Sub Totals:	453,000.00	190,084.95	462,673.57	-9,673.57	0.00	-9,673.57	0.00
R21	Grant-Public Safety							
10-111-03-4221	State Aid Police Protection	116,000.00	44,508.00	139,332.00	-23,332.00	0.00	-23,332.00	0.00
10-111-03-4222	Other GOCCP Grants	23,500.00	0.00	26,084.00	-2,584.00	0.00	-2,584.00	0.00
10-111-03-4225	SHA Enforcement Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	139,500.00	44,508.00	165,416.00	-25,916.00	0.00	-25,916.00	0.00
R23	Grant-Community Development							
10-111-03-4235	Berlin Cemetary Rehab Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-111-03-4236	Heritage Museum Grant	53,750.00	0.00	53,750.00	0.00	0.00	0.00	0.00
10-111-03-4240	Community Legacy Grants	81,000.00	0.00	50,000.00	31,000.00	0.00	31,000.00	38.27

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-111-03-4245	CDBG Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R23 Sub Totals:	134,750.00	0.00	103,750.00	31,000.00	0.00	31,000.00	23.01
R30	Grants-Other Intergovernment							
10-111-03-4261	Chesapeake Bay Trust	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-111-03-4266	Emergency Management-StateDept	0.00	0.00	37,265.48	-37,265.48	0.00	-37,265.48	0.00
10-111-03-4273	ARPA Grant	371,685.68	0.00	371,685.68	0.00	0.00	0.00	0.00
	R30 Sub Totals:	371,685.68	0.00	408,951.16	-37,265.48	0.00	-37,265.48	0.00
	Revenue Sub Totals:	1,098,935.68	234,592.95	1,140,790.73	-41,855.05	0.00	-41,855.05	0.00
	Dept 111 Sub Totals:	-1,098,935.68	-234,592.95	-1,140,790.73	41,855.05	0.00		
Dept 10-112	Grants - County Government							
R20	Intergovernmental							
10-112-03-4271	Tax Equity-Frederick County	1,243,300.00	0.00	1,243,254.00	46.00	0.00	46.00	0.00
	R20 Sub Totals:	1,243,300.00	0.00	1,243,254.00	46.00	0.00	46.00	0.00
R21	Grant-Public Safety							
10-112-03-4275	County Alcohol/Tobacco Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-112-03-4276	Marijuana Educaton Reimb Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
10-112-03-4274	County Financial Corp. Grant	1,100.00	0.00	1,103.17	-3.17	0.00	-3.17	0.00
10-112-03-4280	TRIPP Grant	0.00	4,241.69	4,241.69	-4,241.69	0.00	-4,241.69	0.00
10-112-03-4289	Miscellaneous County Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	1,100.00	4,241.69	5,344.86	-4,244.86	0.00	-4,244.86	0.00
	Revenue Sub Totals:	1,244,400.00	4,241.69	1,248,598.86	-4,198.86	0.00	-4,198.86	0.00
	Dept 112 Sub Totals:	-1,244,400.00	-4,241.69	-1,248,598.86	4,198.86	0.00		
Dept 10-130	General Government Charges							
R05	Developer Agreements							
10-130-04-4345	Reimbursements from Developers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R05 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Charges-General Government							
10-130-04-4401	Admin Svcs-Copies,Notary,Faxes	200.00	4.00	180.00	20.00	0.00	20.00	10.00
10-130-04-4403	NSF Check Fee	100.00	0.00	420.00	-320.00	0.00	-320.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R41 Sub Totals:	300.00	4.00	600.00	-300.00	0.00	-300.00	0.00
R42	Charges-Zoning & Planning							
10-130-04-4340	Zoning Fees	15,000.00	2,875.00	20,100.00	-5,100.00	0.00	-5,100.00	0.00
10-130-04-4341	Consulting Review Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-130-04-4342	Development Review Fee	45,000.00	1,750.00	33,012.50	11,987.50	0.00	11,987.50	26.64
10-130-04-4344	Appeals Filing Fee	0.00	0.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
	R42 Sub Totals:	60,000.00	4,625.00	55,112.50	4,887.50	0.00	4,887.50	8.15
	Revenue Sub Totals:	60,300.00	4,629.00	55,712.50	4,587.50	0.00	4,587.50	7.61
	Dept 130 Sub Totals:	-60,300.00	-4,629.00	-55,712.50	-4,587.50	0.00		
Dept 10-132	Public Safety Charges							
R46	Charges-Public Safety							
10-132-04-4410	Police Reports	200.00	25.00	300.00	-100.00	0.00	-100.00	0.00
	R46 Sub Totals:	200.00	25.00	300.00	-100.00	0.00	-100.00	0.00
	Revenue Sub Totals:	200.00	25.00	300.00	-100.00	0.00	-100.00	0.00
	Dept 132 Sub Totals:	-200.00	-25.00	-300.00	100.00	0.00		
Dept 10-134	PublicWorks/Highways & Streets							
R47	Charges-Streets,Sidewalks							
10-134-04-4439	Inspection Fees	0.00	60.00	300.00	-300.00	0.00	-300.00	0.00
	R47 Sub Totals:	0.00	60.00	300.00	-300.00	0.00	-300.00	0.00
R48	Charges-Parking							
10-134-04-4420	Parking Meter Collections	8,000.00	398.31	4,574.86	3,425.14	0.00	3,425.14	42.81
10-134-04-4421	Parking Permits	0.00	0.00	10.00	-10.00	0.00	-10.00	0.00
	R48 Sub Totals:	8,000.00	398.31	4,584.86	3,415.14	0.00	3,415.14	42.69
R86	Other Sources							
10-134-04-4423	Infrastructure Insurnce Reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	8,000.00	458.31	4,884.86	3,115.14	0.00	3,115.14	38.94
	Dept 134 Sub Totals:	-8,000.00	-458.31	-4,884.86	-3,115.14	0.00		
Dept 10-140	Utility Service Charges							
R60	Charges-Utility							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-140-04-4431	Interest-UT bills	0.00	11.01	20.48	-20.48	0.00	-20.48	0.00
10-140-04-4436	Tipping Fees	400,700.00	99,025.95	396,657.13	4,042.87	0.00	4,042.87	1.01
10-140-04-4437	Recycling/Bulk Trash/Compost	6,857.64	0.00	6,857.64	0.00	0.00	0.00	0.00
10-140-04-4441	Settlement Charges	16,000.00	1,300.00	10,650.00	5,350.00	0.00	5,350.00	33.44
10-140-04-4442	Refund-Utility Bills	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	423,557.64	100,336.96	414,185.25	9,372.39	0.00	9,372.39	2.21
	Revenue Sub Totals:	423,557.64	100,336.96	414,185.25	9,372.39	0.00	9,372.39	2.21
	Dept 140 Sub Totals:	-423,557.64	-100,336.96	-414,185.25	-9,372.39	0.00		
Dept 10-150 R50	Recreation Charges							
	Charges-Recreation							
10-150-04-4505	Railroad Days Festival Revenue	25,497.03	0.00	25,497.03	0.00	0.00	0.00	0.00
10-150-04-4506	Veterans Day Parade Revenue	1,400.00	0.00	345.00	1,055.00	0.00	1,055.00	75.36
10-150-04-4507	Spring Festival Revenue	2,260.00	0.00	2,260.00	0.00	0.00	0.00	0.00
10-150-04-4508	Pool Admissions	22,000.00	15,066.06	37,237.36	-15,237.36	0.00	-15,237.36	0.00
10-150-04-4510	Pool Lessons	6,000.00	9,500.00	9,125.00	-3,125.00	0.00	-3,125.00	0.00
10-150-04-4512	Pool Passes	15,000.00	21,855.00	22,870.00	-7,870.00	0.00	-7,870.00	0.00
10-150-04-4513	Pool Rentals & Lease Payments	6,000.00	5,300.00	5,000.00	1,000.00	0.00	1,000.00	16.67
10-150-04-4514	Campground Rentals & Lease	56,200.00	9,100.00	54,600.00	1,600.00	0.00	1,600.00	2.85
10-150-04-4516	City Park Building Rental	10,235.00	565.00	11,170.00	-935.00	0.00	-935.00	0.00
10-150-04-4517	City Park Building Deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-150-04-4519	July 4 Festival Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-150-04-4520	Santa Train Rides Revenue	16,732.73	0.00	16,732.73	0.00	0.00	0.00	0.00
	R50 Sub Totals:	161,324.76	61,386.06	184,837.12	-23,512.36	0.00	-23,512.36	0.00
	Revenue Sub Totals:	161,324.76	61,386.06	184,837.12	-23,512.36	0.00	-23,512.36	0.00
	Dept 150 Sub Totals:	-161,324.76	-61,386.06	-184,837.12	23,512.36	0.00		
Dept 10-160 R70	Fines & Forfeitures							
	Fines & Forfeitures							
10-160-05-4600	Property Abatements	5,000.00	51.00	5,309.29	-309.29	0.00	-309.29	0.00
10-160-05-4605	Civil Citations	5,000.00	10,300.00	16,700.00	-11,700.00	0.00	-11,700.00	0.00
10-160-05-4606	Confiscations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-160-05-4607	Parking Fines	700.00	50.00	450.00	250.00	0.00	250.00	35.71
10-160-05-4610	Restitution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	10,700.00	10,401.00	22,459.29	-11,759.29	0.00	-11,759.29	0.00

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	Revenue Sub Totals:	10,700.00	10,401.00	22,459.29	-11,759.29	0.00	-11,759.29	0.00
	Dept 160 Sub Totals:	-10,700.00	-10,401.00	-22,459.29	11,759.29	0.00		
Dept 10-170 R81	Investment Earnings							
10-170-06-4620	Interest-Investment	3,000.00	0.00	23,800.25	-20,800.25	0.00	-20,800.25	0.00
10-170-06-4621	Interest-Bank	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R81 Sub Totals:	3,000.00	0.00	23,800.25	-20,800.25	0.00	-20,800.25	0.00
	Revenue Sub Totals:	3,000.00	0.00	23,800.25	-20,800.25	0.00	-20,800.25	0.00
	Dept 170 Sub Totals:	-3,000.00	0.00	-23,800.25	20,800.25	0.00		
Dept 10-171 R82	Rents & Concessions							
	Rental Income							
10-171-06-4630	Rental Income	3,300.00	1,497.00	4,647.00	-1,347.00	0.00	-1,347.00	0.00
10-171-06-4631	Rental Income-102 W Potomac St	62,800.00	4,214.15	62,376.59	423.41	0.00	423.41	0.67
10-171-06-4632	Rental Income-610 9th Avenue	0.00	15,081.05	174,161.81	-174,161.81	0.00	-174,161.81	0.00
	R82 Sub Totals:	66,100.00	20,792.20	241,185.40	-175,085.40	0.00	-175,085.40	0.00
	Revenue Sub Totals:	66,100.00	20,792.20	241,185.40	-175,085.40	0.00	-175,085.40	0.00
	Dept 171 Sub Totals:	-66,100.00	-20,792.20	-241,185.40	175,085.40	0.00		
Dept 10-172 R83	Contributions & Donations							
	Contributions-Non-Govt							
10-172-06-4709	Misc.Grants/Donations-Non-Govt	9,500.00	65.00	105,315.00	-95,815.00	0.00	-95,815.00	0.00
	R83 Sub Totals:	9,500.00	65.00	105,315.00	-95,815.00	0.00	-95,815.00	0.00
	Revenue Sub Totals:	9,500.00	65.00	105,315.00	-95,815.00	0.00	-95,815.00	0.00
	Dept 172 Sub Totals:	-9,500.00	-65.00	-105,315.00	95,815.00	0.00		
Dept 10-173 R80	Sales of Property							
	Miscellaneous Revenues							
10-173-06-4650	Sale of Vehicle/Equipment	35,000.00	4,955.00	15,156.00	19,844.00	0.00	19,844.00	56.70
10-173-06-4651	Sale of Lots/Land	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	35,000.00	4,955.00	15,156.00	19,844.00	0.00	19,844.00	56.70
	Revenue Sub Totals:	35,000.00	4,955.00	15,156.00	19,844.00	0.00	19,844.00	56.70

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	Dept 173 Sub Totals:	-35,000.00	-4,955.00	-15,156.00	-19,844.00	0.00		
Dept 10-175	Other Revenues							
R20	Intergovernmental							
10-175-03-4700	US Postal Service Reimb	18,000.00	3,152.25	22,673.37	-4,673.37	0.00	-4,673.37	0.00
	R20 Sub Totals:	18,000.00	3,152.25	22,673.37	-4,673.37	0.00	-4,673.37	0.00
R80	Miscellaneous Revenues							
10-175-06-4643	Scrap Metal-Public Works	500.00	0.00	-2,216.88	2,716.88	0.00	2,716.88	543.38
10-175-06-4690	Cash Over/Under	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4692	Employee Paid Health Insurance	85,500.00	7,293.71	90,465.21	-4,965.21	0.00	-4,965.21	0.00
10-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4694	Discounts for Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4697	Refunds & Rebates	54,500.00	0.00	111,788.48	-57,288.48	0.00	-57,288.48	0.00
10-175-06-4698	Reimbursements	5,000.00	0.00	2,939.10	2,060.90	0.00	2,060.90	41.22
10-175-06-4699	Miscellaneous Revenue	1,000.00	2,134.52	6,108.05	-5,108.05	0.00	-5,108.05	0.00
10-175-06-4701	State Retirement Credit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	146,500.00	9,428.23	209,083.96	-62,583.96	0.00	-62,583.96	0.00
R85	Interfund Transfers							
10-175-08-5106	Budgeted Use of Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	164,500.00	12,580.48	231,757.33	-67,257.33	0.00	-67,257.33	0.00
	Dept 175 Sub Totals:	-164,500.00	-12,580.48	-231,757.33	67,257.33	0.00		
Dept 10-190	Long-term Debt Proceeds							
R86	Other Sources							
10-190-07-5000	Proceeds from New Debt	1,981,113.72	0.00	1,981,113.72	0.00	0.00	0.00	0.00
	R86 Sub Totals:	1,981,113.72	0.00	1,981,113.72	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	1,981,113.72	0.00	1,981,113.72	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	-1,981,113.72	0.00	-1,981,113.72	0.00	0.00		
Dept 10-501	Mayor & Council							
E01	Personnel Costs							
10-501-10-6000	Salaries	31,200.00	2,600.00	31,200.00	0.00	0.00	0.00	0.00
10-501-10-6020	Social Security	2,000.00	161.20	1,934.40	65.60	0.00	65.60	3.28
10-501-10-6021	Medicare	500.00	37.70	452.40	47.60	0.00	47.60	9.52
10-501-10-6025	Pension Expense	4,700.00	0.00	4,579.68	120.32	0.00	120.32	2.56

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-501-10-6030	Workers Compensation	400.00	0.00	423.47	-23.47	0.00	-23.47	0.00
	E01 Sub Totals:	38,800.00	2,798.90	38,589.95	210.05	0.00	210.05	0.54
E10	Operating Expenses							
10-501-10-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6109	Dues & Subscriptions	8,000.00	200.00	8,117.24	-117.24	0.00	-117.24	0.00
10-501-10-6112	Annual Service Contracts	0.00	0.00	12.01	-12.01	0.00	-12.01	0.00
10-501-10-6114	Insurance-Liability,Auto,Prop.	20,000.00	0.00	11,607.00	8,393.00	0.00	8,393.00	41.97
10-501-10-6120	Office Supplies	200.00	82.91	82.91	117.09	0.00	117.09	58.55
10-501-10-6121	Operating Expense	3,000.00	31.98	3,961.02	-961.02	0.00	-961.02	0.00
10-501-10-6122	Wireless Phones & Data	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6132	Training & Seminars	6,000.00	0.00	11,581.04	-5,581.04	0.00	-5,581.04	0.00
10-501-10-6133	Travel & Meals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6137	Senior Center Vehicle Fuel	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-501-10-6138	Water Utility Expense	14,000.00	0.00	19,142.63	-5,142.63	0.00	-5,142.63	0.00
10-501-10-6143	Employee Awards	3,500.00	0.00	3,349.75	150.25	0.00	150.25	4.29
10-501-10-6300	Information Technology	2,000.00	0.00	3.64	1,996.36	0.00	1,996.36	99.82
10-501-10-6301	IT Network Admin Consultant	2,500.00	145.82	2,293.45	206.55	0.00	206.55	8.26
10-501-10-6603	Cleaning Services	7,000.00	500.00	6,000.00	1,000.00	0.00	1,000.00	14.29
10-501-10-6805	Election Expenses	6,000.00	4,268.21	4,268.21	1,731.79	0.00	1,731.79	28.86
10-501-10-6806	Holiday Lights Contest	800.00	0.00	1,200.00	-400.00	0.00	-400.00	0.00
10-501-10-6813	Civic Contrib&Comm Youth Progr	4,500.00	0.00	5,300.00	-800.00	0.00	-800.00	0.00
10-501-10-6814	Youth Advisory Council	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
10-501-10-6815	Senior Center	5,000.00	609.89	12,076.28	-7,076.28	0.00	-7,076.28	0.00
10-501-10-6816	Heritage Museum	15,000.00	3,750.00	15,000.00	0.00	0.00	0.00	0.00
10-501-10-6817	Beacon(Food Bank)	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00
10-501-10-6818	Annex Operating Expenses	0.00	700.00	7,511.32	-7,511.32	0.00	-7,511.32	0.00
10-501-10-6820	Distinguished Citizens Award	3,500.00	0.00	2,931.65	568.35	0.00	568.35	16.24
10-501-10-6821	Park Heights Cemetery	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00
10-501-10-6822	102 W Potomac OperatingExpense	15,000.00	0.00	18,067.02	-3,067.02	0.00	-3,067.02	0.00
10-501-10-6823	History Commission	4,000.00	425.83	2,985.49	1,014.51	0.00	1,014.51	25.36
10-501-10-6824	610 9th Avenue Operating Exp	0.00	398.05	29,379.67	-29,379.67	0.00	-29,379.67	0.00
10-501-10-6825	9 S Maple Avenue Operating Exp	0.00	0.00	365.16	-365.16	0.00	-365.16	0.00
10-501-10-6826	214 13th Ave Operating Expense	0.00	0.00	154.71	-154.71	0.00	-154.71	0.00
10-501-10-6832	Museum	0.00	0.00	45,031.00	-45,031.00	252,177.00	-297,208.00	0.00
10-501-19-6830	Museum Revitalize-State Grant	53,750.00	0.00	82,820.78	-29,070.78	297,208.00	-326,278.78	0.00
10-501-19-6831	Museum-Capital Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-19-6832	Museum-ARPA	109,800.00	0.00	109,800.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	293,150.00	11,112.69	410,041.98	-116,891.98	549,385.00	-666,276.98	0.00
E30	Project Outlays							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-501-10-8001	Project Outlay	2,301.24	0.00	2,301.24	0.00	0.00	0.00	0.00
	E30 Sub Totals:	2,301.24	0.00	2,301.24	0.00	0.00	0.00	0.00
	Expense Sub Totals:	334,251.24	13,911.59	450,933.17	-116,681.93	549,385.00	-666,066.93	0.00
	Dept 501 Sub Totals:	334,251.24	13,911.59	450,933.17	-116,681.93	549,385.00		
Dept 10-504 E01	Finance & Administration Personnel Costs							
10-504-10-6000	Salaries	595,300.00	47,348.61	585,849.93	9,450.07	0.00	9,450.07	1.59
10-504-10-6001	Salaries Overtime-Regular	0.00	0.00	1,443.65	-1,443.65	0.00	-1,443.65	0.00
10-504-10-6015	Salaries-Holiday Salaried	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6020	Social Security	37,000.00	2,883.82	35,795.85	1,204.15	0.00	1,204.15	3.25
10-504-10-6021	Medicare	8,700.00	674.46	8,371.85	328.15	0.00	328.15	3.77
10-504-10-6022	Health,Dental,&Vision Premiums	66,600.00	8,872.09	96,710.87	-30,110.87	0.00	-30,110.87	0.00
10-504-10-6023	Fringe Benefits Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6025	Pension Expense	57,900.00	0.00	41,310.36	16,589.64	0.00	16,589.64	28.65
10-504-10-6026	Life Insurance-ER Paid	400.00	33.96	391.98	8.02	0.00	8.02	2.01
10-504-10-6028	Time to Care Act-ER Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6030	Workers Compensation	2,100.00	0.00	2,236.98	-136.98	0.00	-136.98	0.00
10-504-10-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	768,000.00	59,812.94	772,111.47	-4,111.47	0.00	-4,111.47	0.00
E10	Operating Expenses							
10-504-10-6100	Advertising & Printing	3,500.00	0.00	2,087.61	1,412.39	0.00	1,412.39	40.35
10-504-10-6101	Legal Fees	30,000.00	11,934.00	71,926.50	-41,926.50	0.00	-41,926.50	0.00
10-504-10-6103	Bank Service Fees	50,000.00	805.00	46,806.83	3,193.17	0.00	3,193.17	6.39
10-504-10-6104	Consultant Fees	1,000.00	0.00	320.00	680.00	0.00	680.00	68.00
10-504-10-6105	Payroll Service	15,000.00	4,860.39	52,593.70	-37,593.70	0.00	-37,593.70	0.00
10-504-10-6106	Granicus Maintenance Fees	11,000.00	968.78	11,597.07	-597.07	0.00	-597.07	0.00
10-504-10-6109	Dues & Subscriptions	4,500.00	556.08	6,581.96	-2,081.96	0.00	-2,081.96	0.00
10-504-10-6112	Annual Service Contracts	50,000.00	0.00	46,871.94	3,128.06	0.00	3,128.06	6.26
10-504-10-6114	Insurance-Liability,Auto,Prop.	4,500.00	0.00	4,972.33	-472.33	0.00	-472.33	0.00
10-504-10-6120	Office Supplies	15,000.00	255.49	7,456.74	7,543.26	0.00	7,543.26	50.29
10-504-10-6121	Operating Expense	15,000.00	0.00	9,190.22	5,809.78	0.00	5,809.78	38.73
10-504-10-6122	Wireless Phones & Data	0.00	0.00	251.71	-251.71	0.00	-251.71	0.00
10-504-10-6124	Physical Exams & Drug Testing	500.00	0.00	372.50	127.50	0.00	127.50	25.50
10-504-10-6125	Postage	3,000.00	0.00	111.08	2,888.92	0.00	2,888.92	96.30
10-504-10-6126	Postage Meter Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-504-10-6129	Safety Program	500.00	0.00	1,400.00	-900.00	0.00	-900.00	0.00
10-504-10-6130	Telephones & Internet	10,000.00	1,107.20	13,257.96	-3,257.96	0.00	-3,257.96	0.00
10-504-10-6132	Training & Seminars	4,000.00	0.00	8,720.15	-4,720.15	0.00	-4,720.15	0.00
10-504-10-6133	Travel & Meals	0.00	0.00	812.65	-812.65	0.00	-812.65	0.00
10-504-10-6134	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6136	Utilities	8,000.00	0.00	5,116.94	2,883.06	0.00	2,883.06	36.04
10-504-10-6137	Vehicle Fuel	0.00	86.12	1,335.24	-1,335.24	0.00	-1,335.24	0.00
10-504-10-6138	Water Utility Expense	2,000.00	0.00	663.19	1,336.81	0.00	1,336.81	66.84
10-504-10-6139	Contract Labor	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
10-504-10-6142	Audits & Bookkeeping	40,000.00	0.00	42,445.00	-2,445.00	0.00	-2,445.00	0.00
10-504-10-6300	Information Technology	15,000.00	200.00	10,000.22	4,999.78	0.00	4,999.78	33.33
10-504-10-6301	IT Network Admin Consultant	27,000.00	4,692.76	33,114.11	-6,114.11	0.00	-6,114.11	0.00
10-504-10-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6417	Maint. & Repair-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6418	Maint. & Repair-Building	5,000.00	708.31	8,070.35	-3,070.35	0.00	-3,070.35	0.00
10-504-10-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6603	Cleaning Services	11,500.00	850.00	10,200.00	1,300.00	0.00	1,300.00	11.30
	E10 Sub Totals:	351,000.00	27,024.13	396,276.00	-45,276.00	0.00	-45,276.00	0.00
E30	Project Outlays							
10-504-10-8001	Project Outlay	83,476.21	0.00	83,476.21	0.00	0.00	0.00	0.00
	E30 Sub Totals:	83,476.21	0.00	83,476.21	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,202,476.21	86,837.07	1,251,863.68	-49,387.47	0.00	-49,387.47	0.00
	Dept 504 Sub Totals:	1,202,476.21	86,837.07	1,251,863.68	-49,387.47	0.00		
Dept 10-507	Planning & Zoning							
E01	Personnel Costs							
10-507-10-6000	Salaries	306,000.00	27,165.63	310,586.64	-4,586.64	0.00	-4,586.64	0.00
10-507-10-6001	Salaries Overtime-Regular	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6020	Social Security	19,000.00	1,631.21	18,701.75	298.25	0.00	298.25	1.57
10-507-10-6021	Medicare	4,500.00	381.47	4,373.55	126.45	0.00	126.45	2.81
10-507-10-6022	Health,Dental,&Vision Premiums	105,000.00	8,947.34	105,062.02	-62.02	0.00	-62.02	0.00
10-507-10-6025	Pension Expense	35,400.00	0.00	32,300.84	3,099.16	0.00	3,099.16	8.75
10-507-10-6026	Life Insurance-ER Paid	250.00	17.52	210.24	39.76	0.00	39.76	15.90
10-507-10-6028	Clothing & Shoe Allowance	400.00	0.00	717.80	-317.80	0.00	-317.80	0.00
10-507-10-6030	Workers Compensation	5,700.00	0.00	5,830.72	-130.72	0.00	-130.72	0.00
10-507-10-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	476,250.00	38,143.17	477,783.56	-1,533.56	0.00	-1,533.56	0.00
E10	Operating Expenses							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-507-10-6100	Advertising & Printing	1,000.00	-61.25	2,061.66	-1,061.66	0.00	-1,061.66	0.00
10-507-10-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6104	Consultant Fees	13,718.49	0.00	9,718.49	4,000.00	0.00	4,000.00	29.16
10-507-10-6109	Dues & Subscriptions	1,000.00	0.00	362.49	637.51	0.00	637.51	63.75
10-507-10-6112	Annual Service Contracts	5,000.00	0.00	5,000.23	-0.23	0.00	-0.23	0.00
10-507-10-6114	Insurance-Liability,Auto,Prop.	1,100.00	0.00	4,884.80	-3,784.80	0.00	-3,784.80	0.00
10-507-10-6120	Office Supplies	11,000.00	1,257.16	5,923.84	5,076.16	0.00	5,076.16	46.15
10-507-10-6121	Operating Expense	1,000.00	0.00	2,693.67	-1,693.67	0.00	-1,693.67	0.00
10-507-10-6122	Wireless Phones & Data	3,000.00	254.31	3,302.15	-302.15	0.00	-302.15	0.00
10-507-10-6124	Physical Exams & Drug Testing	300.00	0.00	176.00	124.00	0.00	124.00	41.33
10-507-10-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6129	Safety Program	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-507-10-6130	Telephones & Internet	2,500.00	249.27	3,658.99	-1,158.99	0.00	-1,158.99	0.00
10-507-10-6132	Training & Seminars	2,000.00	0.00	200.00	1,800.00	0.00	1,800.00	90.00
10-507-10-6133	Travel & Meals	150.00	0.00	3.00	147.00	0.00	147.00	98.00
10-507-10-6135	Uniforms	2,100.00	0.00	853.81	1,246.19	0.00	1,246.19	59.34
10-507-10-6136	Utilities	7,000.00	0.00	11,365.50	-4,365.50	0.00	-4,365.50	0.00
10-507-10-6137	Vehicle Fuel	500.00	49.31	249.89	250.11	0.00	250.11	50.02
10-507-10-6138	Water Utility Expense	2,500.00	0.00	2,407.60	92.40	0.00	92.40	3.70
10-507-10-6300	Information Technology	5,000.00	3,187.52	3,407.52	1,592.48	0.00	1,592.48	31.85
10-507-10-6301	IT Network Admin Consultant	4,000.00	583.30	6,846.47	-2,846.47	0.00	-2,846.47	0.00
10-507-10-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6417	Maint. & Repair-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6418	Maint. & Repair-Building	13,092.64	0.00	13,604.00	-511.36	0.00	-511.36	0.00
10-507-10-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6603	Cleaning Services	4,200.00	280.00	4,200.00	0.00	0.00	0.00	0.00
10-507-10-6870	Board of Appeals Honoraria	0.00	0.00	165.00	-165.00	0.00	-165.00	0.00
	E10 Sub Totals:	80,361.13	5,799.62	81,085.11	-723.98	0.00	-723.98	0.00
E30	Project Outlays							
10-507-10-8001	Project Outlay	23,172.14	0.00	23,172.14	0.00	0.00	0.00	0.00
	E30 Sub Totals:	23,172.14	0.00	23,172.14	0.00	0.00	0.00	0.00
	Expense Sub Totals:	579,783.27	43,942.79	582,040.81	-2,257.54	0.00	-2,257.54	0.00
	Dept 507 Sub Totals:	579,783.27	43,942.79	582,040.81	-2,257.54	0.00		
Dept 10-520	Police Department							
E01	Personnel Costs							
10-520-11-6000	Salaries	1,503,800.00	109,039.74	1,352,301.81	151,498.19	0.00	151,498.19	10.07
10-520-11-6001	Salaries Overtime-Regular	10,000.00	0.00	7,911.26	2,088.74	0.00	2,088.74	20.89
10-520-11-6002	Salaries Overtime-Court	8,000.00	212.76	5,186.38	2,813.62	0.00	2,813.62	35.17
10-520-11-6003	Salaries Overtime-Grant	12,000.00	2,303.26	21,519.71	-9,519.71	0.00	-9,519.71	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-520-11-6004	Salaries Overtime-Event	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6006	Salaries Shift Differential	10,400.00	577.51	8,093.17	2,306.83	0.00	2,306.83	22.18
10-520-11-6014	Salaries-Holiday Premium	31,800.00	3,491.16	23,498.75	8,301.25	0.00	8,301.25	26.10
10-520-11-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6018	Salaries- K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6020	Social Security	93,300.00	7,043.67	86,477.37	6,822.63	0.00	6,822.63	7.31
10-520-11-6021	Medicare	21,900.00	1,647.30	20,224.48	1,675.52	0.00	1,675.52	7.65
10-520-11-6022	Health,Dental,&Vision Premiums	311,000.00	24,256.85	282,959.52	28,040.48	0.00	28,040.48	9.02
10-520-11-6025	Pension Expense	173,500.00	0.00	163,599.36	9,900.64	0.00	9,900.64	5.71
10-520-11-6026	Life Insurance-ER Paid	1,100.00	78.84	883.58	216.42	0.00	216.42	19.67
10-520-11-6028	Clothing & Shoe Allowance	13,500.00	0.00	11,250.00	2,250.00	0.00	2,250.00	16.67
10-520-11-6030	Workers Compensation	137,900.00	0.00	132,123.54	5,776.46	0.00	5,776.46	4.19
10-520-11-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6055	EmployeeTuition Reimbursement	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	2,329,200.00	148,651.09	2,117,028.93	212,171.07	0.00	212,171.07	9.11
E10	Operating Expenses							
10-520-11-6100	Advertising & Printing	1,000.00	0.00	890.61	109.39	0.00	109.39	10.94
10-520-11-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6104	Consultant Fees	12,000.00	0.00	11,762.39	237.61	0.00	237.61	1.98
10-520-11-6109	Dues & Subscriptions	2,500.00	45.00	1,428.00	1,072.00	0.00	1,072.00	42.88
10-520-11-6112	Annual Service Contracts	5,000.00	0.00	607.92	4,392.08	0.00	4,392.08	87.84
10-520-11-6114	Insurance-Liability,Auto,Prop.	30,000.00	0.00	38,270.60	-8,270.60	0.00	-8,270.60	0.00
10-520-11-6120	Office Supplies	1,500.00	25.92	1,752.54	-252.54	0.00	-252.54	0.00
10-520-11-6121	Operating Expense	1,100.00	0.00	2,335.29	-1,235.29	0.00	-1,235.29	0.00
10-520-11-6122	Wireless Phones & Data	11,000.00	903.01	12,287.86	-1,287.86	0.00	-1,287.86	0.00
10-520-11-6123	Parts & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6124	Physical Exams & Drug Testing	3,000.00	0.00	5,584.50	-2,584.50	0.00	-2,584.50	0.00
10-520-11-6129	Safety Program	2,000.00	115.97	1,526.35	473.65	0.00	473.65	23.68
10-520-11-6130	Telephones & Internet	14,000.00	785.15	12,597.88	1,402.12	0.00	1,402.12	10.02
10-520-11-6131	Tools & Small Equipment	24,500.00	0.00	25,339.54	-839.54	0.00	-839.54	0.00
10-520-11-6132	Training & Seminars	9,000.00	13.99	5,125.79	3,874.21	0.00	3,874.21	43.05
10-520-11-6135	Uniforms	7,000.00	1,471.10	4,803.66	2,196.34	0.00	2,196.34	31.38
10-520-11-6136	Utilities	30,000.00	0.00	21,649.73	8,350.27	0.00	8,350.27	27.83
10-520-11-6137	Vehicle Fuel	56,000.00	3,879.59	49,584.27	6,415.73	0.00	6,415.73	11.46
10-520-11-6138	Water Utility Expense	5,000.00	0.00	4,979.24	20.76	0.00	20.76	0.42
10-520-11-6139	Contract Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6300	Information Technology	1,000.00	301.45	9,740.75	-8,740.75	0.00	-8,740.75	0.00
10-520-11-6301	IT Network Admin Consultant	2,600.00	145.82	3,572.91	-972.91	0.00	-972.91	0.00
10-520-11-6416	Maint. & Repair-Equipment	1,300.00	0.00	1,155.00	145.00	0.00	145.00	11.15
10-520-11-6417	Maint. & Repair-Vehicles	0.00	0.00	1,800.30	-1,800.30	0.00	-1,800.30	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-520-11-6418	Maint. & Repair-Building	0.00	0.00	7.38	-7.38	0.00	-7.38	0.00
10-520-11-6503	IIT Fees - Frederick County	35,000.00	0.00	35,182.00	-182.00	0.00	-182.00	0.00
10-520-11-6540	Investigations	1,000.00	48.77	92.73	907.27	0.00	907.27	90.73
10-520-11-6542	K9 Expense	9,100.00	501.20	8,921.93	178.07	0.00	178.07	1.96
10-520-11-6544	Safety Equipment & Firearms	10,000.00	3,609.21	5,086.76	4,913.24	0.00	4,913.24	49.13
10-520-11-6545	Bullet Proof Vests	3,500.00	0.00	1,018.00	2,482.00	0.00	2,482.00	70.91
10-520-11-6546	Less Lethal Equipment	9,000.00	161.32	8,421.87	578.13	0.00	578.13	6.42
10-520-11-6603	Cleaning Services	8,400.00	560.00	7,000.00	1,400.00	0.00	1,400.00	16.67
10-520-11-6604	Cadet Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-19-6200	Operating Grant Expenses	0.00	0.00	12,861.96	-12,861.96	525.76	-13,387.72	0.00
	E10 Sub Totals:	295,500.00	12,567.50	295,387.76	112.24	525.76	-413.52	0.00
E30	Project Outlays							
10-520-11-8001	Project Outlay	21,342.70	0.00	21,342.70	0.00	0.00	0.00	0.00
	E30 Sub Totals:	21,342.70	0.00	21,342.70	0.00	0.00	0.00	0.00
	Expense Sub Totals:	2,646,042.70	161,218.59	2,433,759.39	212,283.31	525.76	211,757.55	8.00
	Dept 520 Sub Totals:	2,646,042.70	161,218.59	2,433,759.39	212,283.31	525.76		
Dept 10-521	Fire & Rescue Service							
E10	Operating Expenses							
10-521-11-6138	Water Utility Expense	15,000.00	0.00	12,449.67	2,550.33	0.00	2,550.33	17.00
10-521-11-6570	Ambulance Company Contribution	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
10-521-11-6571	Fire Company Contribution	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	45,000.00	0.00	42,449.67	2,550.33	0.00	2,550.33	5.67
	Expense Sub Totals:	45,000.00	0.00	42,449.67	2,550.33	0.00	2,550.33	5.67
	Dept 521 Sub Totals:	45,000.00	0.00	42,449.67	2,550.33	0.00		
Dept 10-530	Public Works							
E01	Personnel Costs							
10-530-12-6000	Salaries	1,003,200.00	83,992.16	1,056,867.93	-53,667.93	0.00	-53,667.93	0.00
10-530-12-6001	Salaries Overtime-Regular	4,000.00	3,065.00	11,078.75	-7,078.75	0.00	-7,078.75	0.00
10-530-12-6004	Salaries Overtime-Event	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6005	Salaries Overtime-Snow Removal	9,000.00	0.00	6,520.97	2,479.03	0.00	2,479.03	27.54
10-530-12-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6020	Social Security	62,200.00	5,225.33	65,246.83	-3,046.83	0.00	-3,046.83	0.00
10-530-12-6021	Medicare	14,600.00	1,222.05	15,259.28	-659.28	0.00	-659.28	0.00
10-530-12-6022	Health,Dental,&Vision Premiums	345,500.00	32,432.46	375,937.16	-30,437.16	0.00	-30,437.16	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-530-12-6023	Fringe Benefits Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6025	Pension Expense	132,600.00	0.00	124,546.04	8,053.96	0.00	8,053.96	6.07
10-530-12-6026	Life Insurance-ER Paid	900.00	78.84	900.30	-0.30	0.00	-0.30	0.00
10-530-12-6028	Clothing & Shoe Allowance	1,700.00	0.00	13,916.09	-12,216.09	0.00	-12,216.09	0.00
10-530-12-6030	Workers Compensation	87,200.00	0.00	94,529.18	-7,329.18	0.00	-7,329.18	0.00
10-530-12-6031	Post Employment Charges	0.00	0.00	275.26	-275.26	0.00	-275.26	0.00
10-530-12-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	1,660,900.00	126,015.84	1,765,077.79	-104,177.79	0.00	-104,177.79	0.00
E10	Operating Expenses							
10-530-12-6100	Advertising & Printing	1,300.00	-19.16	319.20	980.80	0.00	980.80	75.45
10-530-12-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6102	Cleaning Supplies	2,000.00	0.00	1,420.78	579.22	0.00	579.22	28.96
10-530-12-6104	Consultant Fees	0.00	0.00	1,960.00	-1,960.00	0.00	-1,960.00	0.00
10-530-12-6109	Dues & Subscriptions	100.00	0.00	198.60	-98.60	0.00	-98.60	0.00
10-530-12-6112	Annual Service Contracts	6,400.00	0.00	7,181.89	-781.89	0.00	-781.89	0.00
10-530-12-6114	Insurance-Liability,Auto,Prop.	21,000.00	0.00	26,358.60	-5,358.60	0.00	-5,358.60	0.00
10-530-12-6120	Office Supplies	3,000.00	404.94	2,817.20	182.80	0.00	182.80	6.09
10-530-12-6121	Operating Expense	1,500.00	0.00	2,967.48	-1,467.48	0.00	-1,467.48	0.00
10-530-12-6122	Wireless Phones & Data	15,000.00	1,069.94	14,011.59	988.41	0.00	988.41	6.59
10-530-12-6123	Parts & Supplies	8,500.00	53.50	7,075.86	1,424.14	0.00	1,424.14	16.75
10-530-12-6124	Physical Exams & Drug Testing	2,000.00	0.00	1,570.50	429.50	0.00	429.50	21.48
10-530-12-6125	Postage	200.00	0.00	25.15	174.85	0.00	174.85	87.43
10-530-12-6129	Safety Program	3,000.00	0.00	2,545.88	454.12	0.00	454.12	15.14
10-530-12-6130	Telephones & Internet	5,000.00	753.48	9,447.92	-4,447.92	0.00	-4,447.92	0.00
10-530-12-6131	Tools & Small Equipment	50,000.00	-22.14	49,846.28	153.72	0.00	153.72	0.31
10-530-12-6132	Training & Seminars	18,500.00	295.00	12,082.21	6,417.79	0.00	6,417.79	34.69
10-530-12-6135	Uniforms	16,000.00	0.00	15,048.75	951.25	0.00	951.25	5.95
10-530-12-6136	Utilities	30,000.00	0.00	24,014.20	5,985.80	0.00	5,985.80	19.95
10-530-12-6137	Vehicle Fuel	50,000.00	3,639.83	57,666.73	-7,666.73	0.00	-7,666.73	0.00
10-530-12-6138	Water Utility Expense	5,000.00	0.00	6,038.91	-1,038.91	0.00	-1,038.91	0.00
10-530-12-6144	Equipment Rentals	9,500.00	0.00	3,685.15	5,814.85	0.00	5,814.85	61.21
10-530-12-6145	Bathroom Trailer Oper Expenses	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
10-530-12-6300	Information Technology	4,400.00	254.76	4,829.16	-429.16	0.00	-429.16	0.00
10-530-12-6301	IT Network Admin Consultant	4,900.00	1,166.60	10,484.29	-5,584.29	0.00	-5,584.29	0.00
10-530-12-6416	Maint. & Repair-Equipment	15,000.00	35.99	12,206.48	2,793.52	0.00	2,793.52	18.62
10-530-12-6417	Maint. & Repair-Vehicles	30,000.00	0.00	26,377.82	3,622.18	0.00	3,622.18	12.07
10-530-12-6418	Maint. & Repair-Building	40,000.00	1,226.38	30,550.06	9,449.94	0.00	9,449.94	23.62
10-530-12-6420	Maint. & Repair-Infrastructure	40,000.00	-661.41	19,204.27	20,795.73	0.00	20,795.73	51.99
10-530-12-6421	Ground & Landscaping	30,000.00	0.00	30,000.00	0.00	0.00	0.00	0.00
10-530-12-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6602	Holiday Lights	1,200.00	0.00	39.58	1,160.42	0.00	1,160.42	96.70

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-530-12-6603	Cleaning Service - Contracted	10,000.00	560.00	6,300.00	3,700.00	0.00	3,700.00	37.00
10-530-12-6605	Street Sweeping - Contracted	0.00	0.00	1,800.00	-1,800.00	0.00	-1,800.00	0.00
10-530-12-6606	Parking Meter Maintenance	35,000.00	770.12	9,140.05	25,859.95	0.00	25,859.95	73.89
10-530-12-6607	Road Salt & Cinders	30,000.00	0.00	25,670.74	4,329.26	0.00	4,329.26	14.43
10-530-12-6608	Snow Removal	8,000.00	0.00	6,736.73	1,263.27	0.00	1,263.27	15.79
10-530-12-6609	Street Lights	96,000.00	0.00	105,540.51	-9,540.51	0.00	-9,540.51	0.00
10-530-12-6610	Street Signs	20,000.00	4,626.25	9,906.08	10,093.92	0.00	10,093.92	50.47
10-530-12-6611	Tree Removal	20,000.00	1,400.00	17,340.00	2,660.00	0.00	2,660.00	13.30
10-530-12-6612	Weed Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6650	Storm Water Mgmt Damage/Repair	15,000.00	0.00	6,447.23	8,552.77	0.00	8,552.77	57.02
10-530-12-6651	Infrastructure Loan Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-19-6200	Operating Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	648,500.00	15,554.08	568,855.88	79,644.12	0.00	79,644.12	12.28
E30	Project Outlays							
10-530-12-8001	Project Outlay	61,821.43	0.00	61,821.43	0.00	0.00	0.00	0.00
	E30 Sub Totals:	61,821.43	0.00	61,821.43	0.00	0.00	0.00	0.00
	Expense Sub Totals:	2,371,221.43	141,569.92	2,395,755.10	-24,533.67	0.00	-24,533.67	0.00
	Dept 530 Sub Totals:	2,371,221.43	141,569.92	2,395,755.10	-24,533.67	0.00		
Dept 10-531	Waste Collection & Disposal							
E10	Operating Expenses							
10-531-12-6700	Trash Hauling-Contracted	276,300.00	27,906.25	335,632.51	-59,332.51	0.00	-59,332.51	0.00
10-531-12-6701	Recycling\Bulk Trash	50,000.00	2,625.00	57,292.04	-7,292.04	0.00	-7,292.04	0.00
10-531-12-6702	Tipping Charges	222,700.00	-1,241.71	223,465.24	-765.24	0.00	-765.24	0.00
	E10 Sub Totals:	549,000.00	29,289.54	616,389.79	-67,389.79	0.00	-67,389.79	0.00
	Expense Sub Totals:	549,000.00	29,289.54	616,389.79	-67,389.79	0.00	-67,389.79	0.00
	Dept 531 Sub Totals:	549,000.00	29,289.54	616,389.79	-67,389.79	0.00		
Dept 10-540	Parks							
E10	Operating Expenses							
10-540-18-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-540-18-6114	Insurance-Liability,Auto,Prop.	3,000.00	0.00	2,461.00	539.00	0.00	539.00	17.97
10-540-18-6121	Operating Expense	500.00	617.86	1,168.84	-668.84	0.00	-668.84	0.00
10-540-18-6123	Parts & Supplies	9,000.00	1,265.00	20,315.50	-11,315.50	0.00	-11,315.50	0.00
10-540-18-6136	Utilities	5,000.00	0.00	9,095.75	-4,095.75	0.00	-4,095.75	0.00
10-540-18-6416	Maint. & Repair-Equipment	4,000.00	0.00	975.00	3,025.00	0.00	3,025.00	75.63
10-540-18-6421	Berlin Cemetery	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-540-18-6603	Cleaning Services	12,000.00	1,000.00	12,000.00	0.00	0.00	0.00	0.00
10-540-18-6822	Park & Recreation Committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-540-18-7001	Park Renewal	50,000.00	1,649.85	37,740.02	12,259.98	0.00	12,259.98	24.52
10-540-18-7002	CityPark Building Improvements	1,000.00	69.98	283.67	716.33	0.00	716.33	71.63
10-540-18-7003	Rivers Edge Trail Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	87,500.00	4,602.69	84,039.78	3,460.22	0.00	3,460.22	3.95
E30	Project Outlays							
10-540-19-8000	Rivers Edge Trail PhaseII-ARPA	5,008.00	0.00	5,008.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	5,008.00	0.00	5,008.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	92,508.00	4,602.69	89,047.78	3,460.22	0.00	3,460.22	3.74
	Dept 540 Sub Totals:	92,508.00	4,602.69	89,047.78	3,460.22	0.00		
Dept 10-541	Events							
E01	Personnel Costs							
10-541-18-6000	Salaries	24,600.00	2,195.83	28,223.64	-3,623.64	0.00	-3,623.64	0.00
10-541-18-6001	Salaries Overtime-Regular	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
10-541-18-6020	Social Security	1,600.00	136.14	1,748.66	-148.66	0.00	-148.66	0.00
10-541-18-6021	Medicare	400.00	31.84	408.97	-8.97	0.00	-8.97	0.00
10-541-18-6022	Health,Dental,&Vision Premiums	5,200.00	447.24	5,256.97	-56.97	0.00	-56.97	0.00
10-541-18-6025	Pension Expense	2,800.00	0.00	2,748.88	51.12	0.00	51.12	1.83
10-541-18-6026	Life Insurance-ER Paid	100.00	1.75	21.00	79.00	0.00	79.00	79.00
10-541-18-6030	Workers Compensation	100.00	0.00	65.00	35.00	0.00	35.00	35.00
	E01 Sub Totals:	35,800.00	2,812.80	38,473.12	-2,673.12	0.00	-2,673.12	0.00
E10	Operating Expenses							
10-541-18-6100	Advertising & Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-6104	Consultant Fees	6,500.00	0.00	6,500.00	0.00	0.00	0.00	0.00
10-541-18-6109	Dues & Subscriptions	200.00	0.00	154.99	45.01	0.00	45.01	22.51
10-541-18-6121	Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-6136	Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-7031	July 4th Events	9,000.00	0.00	9,000.00	0.00	0.00	0.00	0.00
10-541-18-7033	Railroad Days Festival	56,358.21	0.00	56,358.21	0.00	0.00	0.00	0.00
10-541-18-7035	Veterans Day Parade	16,000.00	0.00	15,900.79	99.21	0.00	99.21	0.62
10-541-18-7036	Volunteers - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-7039	Miscellaneous Event Expenses	25,676.38	1,560.37	28,244.75	-2,568.37	0.00	-2,568.37	0.00
10-541-18-7040	RR Days POS Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	113,734.59	1,560.37	116,158.74	-2,424.15	0.00	-2,424.15	0.00
E30	Project Outlays							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-541-18-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	149,534.59	4,373.17	154,631.86	-5,097.27	0.00	-5,097.27	0.00
	Dept 541 Sub Totals:	149,534.59	4,373.17	154,631.86	-5,097.27	0.00		
Dept 10-543 E10	Swimming Pool Operating Expenses							
10-543-18-6114	Insurance-Liability,Auto,Prop.	600.00	0.00	807.00	-207.00	0.00	-207.00	0.00
10-543-18-6121	Operating Expense	95,955.17	9.99	100,595.76	-4,640.59	0.00	-4,640.59	0.00
10-543-18-6123	Parts & Supplies	1,000.00	505.94	1,390.25	-390.25	0.00	-390.25	0.00
10-543-18-6129	Safety Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-543-18-6130	Telephones & Internet	1,000.00	104.96	1,237.21	-237.21	0.00	-237.21	0.00
10-543-18-6136	Utilities	5,000.00	0.00	2,736.44	2,263.56	0.00	2,263.56	45.27
10-543-18-6138	Water Utility Expense	8,000.00	0.00	9,498.58	-1,498.58	0.00	-1,498.58	0.00
	E10 Sub Totals:	111,555.17	620.89	116,265.24	-4,710.07	0.00	-4,710.07	0.00
	Expense Sub Totals:	111,555.17	620.89	116,265.24	-4,710.07	0.00	-4,710.07	0.00
	Dept 543 Sub Totals:	111,555.17	620.89	116,265.24	-4,710.07	0.00		
Dept 10-545 E10	Campground Operating Expenses							
10-545-18-6114	Insurance-Liability,Auto,Prop.	800.00	0.00	381.00	419.00	0.00	419.00	52.38
10-545-18-6121	Operating Expense	2,000.00	0.00	632.00	1,368.00	0.00	1,368.00	68.40
10-545-18-6123	Parts & Supplies	1,500.00	0.00	450.23	1,049.77	0.00	1,049.77	69.98
10-545-18-6129	Safety Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-545-18-6130	Telephones & Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-545-18-6136	Utilities	14,000.00	0.00	15,073.17	-1,073.17	0.00	-1,073.17	0.00
10-545-18-6301	IT Network Admin Consultant	700.00	0.00	0.00	700.00	0.00	700.00	100.00
10-545-18-7071	Campground General Maintenance	6,000.00	0.00	8,106.12	-2,106.12	0.00	-2,106.12	0.00
10-545-19-6200	Operating Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	25,000.00	0.00	24,642.52	357.48	0.00	357.48	1.43
	Expense Sub Totals:	25,000.00	0.00	24,642.52	357.48	0.00	357.48	1.43
	Dept 545 Sub Totals:	25,000.00	0.00	24,642.52	357.48	0.00		
Dept 10-560 E01	Economic Development Personnel Costs							
10-560-16-6000	Salaries	18,400.00	1,439.60	18,239.10	160.90	0.00	160.90	0.87

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-560-16-6020	Social Security	1,200.00	89.26	1,129.04	70.96	0.00	70.96	5.91
10-560-16-6021	Medicare	300.00	20.88	264.03	35.97	0.00	35.97	11.99
10-560-16-6022	Health,Dental,&Vision Premiums	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
10-560-16-6025	Pension Expense	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
10-560-16-6026	Life Insurance-ER Paid	100.00	1.09	24.30	75.70	0.00	75.70	75.70
10-560-16-6030	Workers Compensation	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	E01 Sub Totals:	25,700.00	1,550.83	19,656.47	6,043.53	0.00	6,043.53	23.52
E10	Operating Expenses							
10-560-16-6100	Advertising & Printing	5,000.00	52.00	1,208.83	3,791.17	0.00	3,791.17	75.82
10-560-16-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6120	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6122	Wireless Phones & Data	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6905	Economic Developmnt Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6906	Community Legacy Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6907	Grants Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6908	TRIPP Grant Expenses	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-560-16-6909	CDBG Grant Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6910	Building Blocks Grant Expenses	100,000.00	40,000.00	40,000.00	60,000.00	0.00	60,000.00	60.00
10-560-16-7036	Volunteers - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-7039	Misc Event Expenses	1,000.00	0.00	575.00	425.00	0.00	425.00	42.50
	E10 Sub Totals:	111,000.00	40,052.00	41,783.83	69,216.17	0.00	69,216.17	62.36
E30	Project Outlays							
10-560-19-6201	Smoketown/Cannon Parking-Fence	81,000.00	0.00	73,832.50	7,167.50	0.00	7,167.50	8.85
10-560-19-6202	Smoketown/Cannon Parking-ARPA	10,425.00	0.00	10,425.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	91,425.00	0.00	84,257.50	7,167.50	0.00	7,167.50	7.84
	Expense Sub Totals:	228,125.00	41,602.83	145,697.80	82,427.20	0.00	82,427.20	36.13
	Dept 560 Sub Totals:	228,125.00	41,602.83	145,697.80	82,427.20	0.00		
Dept 10-562	MainStreet Program							
E01	Personnel Costs							
10-562-16-6000	Salaries	70,000.00	5,758.40	70,714.46	-714.46	0.00	-714.46	0.00
10-562-16-6020	Social Security	4,400.00	339.74	4,159.61	240.39	0.00	240.39	5.46
10-562-16-6021	Medicare	1,100.00	79.46	972.78	127.22	0.00	127.22	11.57
10-562-16-6022	Health,Dental,&Vision Premiums	31,000.00	2,609.75	30,976.36	23.64	0.00	23.64	0.08
10-562-16-6025	Pension Expense	8,200.00	0.00	7,680.60	519.40	0.00	519.40	6.33
10-562-16-6026	Life Insurance-ER Paid	100.00	4.38	52.56	47.44	0.00	47.44	47.44
10-562-16-6030	Workers Compensation	300.00	0.00	270.13	29.87	0.00	29.87	9.96

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E01 Sub Totals:	115,100.00	8,791.73	114,826.50	273.50	0.00	273.50	0.24
E10	Operating Expenses							
10-562-10-6818	Main Street Donation	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00
10-562-10-6822	Arts&Entertainment Donation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6100	Advertising & Printing	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-562-16-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6908	TRIPP Grant Expenses	0.00	4,241.69	4,241.69	-4,241.69	0.00	-4,241.69	0.00
10-562-16-7039	Misc Event Expenses	4,000.00	0.00	2,271.20	1,728.80	0.00	1,728.80	43.22
10-562-19-6201	MainStreet Revitalization-ARPA	242,734.19	0.00	242,734.19	0.00	0.00	0.00	0.00
	E10 Sub Totals:	251,834.19	9,241.69	254,247.08	-2,412.89	0.00	-2,412.89	0.00
	Expense Sub Totals:	366,934.19	18,033.42	369,073.58	-2,139.39	0.00	-2,139.39	0.00
	Dept 562 Sub Totals:	366,934.19	18,033.42	369,073.58	-2,139.39	0.00		
Dept 10-570	Debt Service							
E40	Debt Service							
10-570-50-9000	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-570-50-9001	Debt Service-City Hall	40,000.00	2,000.70	27,971.65	12,028.35	0.00	12,028.35	30.07
10-570-50-9002	Debt Service-Police	60,000.00	4,888.58	59,261.44	738.56	0.00	738.56	1.23
10-570-50-9003	Debt Service-Public Works	170,000.00	8,193.94	172,784.28	-2,784.28	0.00	-2,784.28	0.00
10-570-50-9004	Debt Service-Infrastructure	149,000.00	189.81	193,044.89	-44,044.89	0.00	-44,044.89	0.00
10-570-50-9005	Debt Service-Planning & Zoning	10,000.00	688.69	9,446.99	553.01	0.00	553.01	5.53
	E40 Sub Totals:	429,000.00	15,961.72	462,509.25	-33,509.25	0.00	-33,509.25	0.00
	Expense Sub Totals:	429,000.00	15,961.72	462,509.25	-33,509.25	0.00	-33,509.25	0.00
	Dept 570 Sub Totals:	429,000.00	15,961.72	462,509.25	-33,509.25	0.00		
Dept 10-600	Transfer Out							
E85	Interfund Transfers Out							
10-600-08-9503	Transfer to Capital Projects	2,040,800.00	0.00	2,040,800.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	2,040,800.00	0.00	2,040,800.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	2,040,800.00	0.00	2,040,800.00	0.00	0.00	0.00	0.00
	Dept 600 Sub Totals:	2,040,800.00	0.00	2,040,800.00	0.00	0.00		
	Fund Revenue Sub Totals:	11,171,231.80	894,541.65	11,478,630.57	-307,398.77	0.00	-307,398.77	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	11,171,231.80	561,964.22	11,175,859.64	-4,627.84	549,910.76	-554,538.60	0.00
	Fund 10 Sub Totals:	0.00	-332,577.43	-302,770.93	302,770.93	549,910.76		
	Revenue Totals:	11,171,231.80	894,541.65	11,478,630.57	-307,398.77	0.00	-307,398.77	0.00
	Expense Totals:	11,171,231.80	561,964.22	11,175,859.64	-4,627.84	549,910.76	-554,538.60	0.00
	Report Totals:	0.00	-332,577.43	-302,770.93	302,770.93	549,910.76		

General Ledger

Budget Status



User: Rbruchey
 Printed: 7/11/2024 - 2:15 PM
 Period: 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 20	Water Fund							
Dept 20-111	Grants - State Government							
R23	Grant-Community Development							
20-111-03-4245	CDBG Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R23 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
20-111-03-4260	MDE Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-111-03-4271	Yourtee Springs MD State Grant	0.00	0.00	3,479.84	-3,479.84	0.00	-3,479.84	0.00
20-111-03-4272	Reservoir State Grant	331,000.00	0.00	0.00	331,000.00	0.00	331,000.00	100.00
20-111-03-4273	ARPA Grant	250,000.00	100,336.67	2,209,754.84	-1,959,754.84	0.00	-1,959,754.84	0.00
	R30 Sub Totals:	581,000.00	100,336.67	2,213,234.68	-1,632,234.68	0.00	-1,632,234.68	0.00
	Revenue Sub Totals:	581,000.00	100,336.67	2,213,234.68	-1,632,234.68	0.00	-1,632,234.68	0.00
	Dept 111 Sub Totals:	-581,000.00	-100,336.67	-2,213,234.68	1,632,234.68	0.00		
Dept 20-140	Utility Service Charges							
R60	Charges-Utility							
20-140-04-4420	Capacity Fees	0.00	0.00	54,666.52	-54,666.52	0.00	-54,666.52	0.00
20-140-04-4430	Connection Charges	300,000.00	0.00	373,430.20	-73,430.20	0.00	-73,430.20	0.00
20-140-04-4431	Interest-UT bills	0.00	84.09	106.73	-106.73	0.00	-106.73	0.00
20-140-04-4433	Parts,Service Restore,ApplyFee	8,000.00	1,250.00	7,290.00	710.00	0.00	710.00	8.88
20-140-04-4434	Service Charges	2,223,200.00	568,221.72	2,286,836.27	-63,636.27	0.00	-63,636.27	0.00
20-140-04-4437	Sale of Sub-Meters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-140-04-4438	Sale of Meters	45,000.00	0.00	27,140.00	17,860.00	0.00	17,860.00	39.69
20-140-04-4439	Inspection Fee	5,000.00	1,200.00	6,410.00	-1,410.00	0.00	-1,410.00	0.00
20-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	2,581,200.00	570,755.81	2,755,879.72	-174,679.72	0.00	-174,679.72	0.00
	Revenue Sub Totals:	2,581,200.00	570,755.81	2,755,879.72	-174,679.72	0.00	-174,679.72	0.00
	Dept 140 Sub Totals:	-2,581,200.00	-570,755.81	-2,755,879.72	174,679.72	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 20-171	Rents & Concessions							
R82	Rental Income							
20-171-06-4630	Rental Income	80,000.00	12,930.68	120,127.86	-40,127.86	0.00	-40,127.86	0.00
	R82 Sub Totals:	80,000.00	12,930.68	120,127.86	-40,127.86	0.00	-40,127.86	0.00
	Revenue Sub Totals:	80,000.00	12,930.68	120,127.86	-40,127.86	0.00	-40,127.86	0.00
	Dept 171 Sub Totals:	-80,000.00	-12,930.68	-120,127.86	40,127.86	0.00		
Dept 20-172	Contributions & Donations							
R20	Intergovernmental							
20-172-03-4710	Contribution-Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R20 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 172 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 20-173	Sales of Property							
R80	Miscellaneous Revenues							
20-173-06-4650	Sale of Vehicle/Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 173 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 20-175	Other Revenues							
R80	Miscellaneous Revenues							
20-175-06-4692	Employee Paid Health Insurance	14,800.00	858.64	12,185.03	2,614.97	0.00	2,614.97	17.67
20-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-175-06-4697	Refunds & Rebates	2,500.00	0.00	10,220.32	-7,720.32	0.00	-7,720.32	0.00
20-175-06-4698	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-175-06-4699	Miscellaneous Revenue	20,000.00	11,027.00	32,333.70	-12,333.70	0.00	-12,333.70	0.00
20-175-06-4701	State Retirement Credit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	37,300.00	11,885.64	54,739.05	-17,439.05	0.00	-17,439.05	0.00
R85	Interfund Transfers							
20-175-08-5101	Transfers In from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	37,300.00	11,885.64	54,739.05	-17,439.05	0.00	-17,439.05	0.00
	Dept 175 Sub Totals:	-37,300.00	-11,885.64	-54,739.05	17,439.05	0.00		
Dept 20-190 R86 20-190-07-5000	Long-term Debt Proceeds Other Sources Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 20-532 E01	Water Personnel Costs							
20-532-20-6000	Salaries	497,700.00	35,743.60	423,769.96	73,930.04	0.00	73,930.04	14.85
20-532-20-6001	Salaries Overtime-Regular	11,000.00	914.99	5,698.34	5,301.66	0.00	5,301.66	48.20
20-532-20-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6016	Salaries Transferred In	110,300.00	10,709.76	137,795.82	-27,495.82	0.00	-27,495.82	0.00
20-532-20-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6019	Salaries Transferred OT	7,000.00	0.00	5,723.15	1,276.85	0.00	1,276.85	18.24
20-532-20-6020	Social Security	30,900.00	2,230.92	23,277.46	7,622.54	0.00	7,622.54	24.67
20-532-20-6021	Medicare	7,300.00	521.73	9,321.91	-2,021.91	0.00	-2,021.91	0.00
20-532-20-6022	Health,Dental,&Vision Premiums	111,900.00	8,946.83	93,573.51	18,326.49	0.00	18,326.49	16.38
20-532-20-6023	Fringe Benefits Transferred In	48,800.00	819.28	31,435.92	17,364.08	0.00	17,364.08	35.58
20-532-20-6025	Pension Expense	56,000.00	0.00	45,676.48	10,323.52	0.00	10,323.52	18.43
20-532-20-6026	Life Insurance-ER Paid	400.00	27.59	319.87	80.13	0.00	80.13	20.03
20-532-20-6028	Clothing & Shoe Allowance	600.00	0.00	4,395.62	-3,795.62	0.00	-3,795.62	0.00
20-532-20-6030	Workers Compensation	33,100.00	0.00	31,730.10	1,369.90	0.00	1,369.90	4.14
20-532-20-6031	Post Employment Charges	0.00	0.00	9,824.12	-9,824.12	0.00	-9,824.12	0.00
20-532-20-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	915,000.00	59,914.70	822,542.26	92,457.74	0.00	92,457.74	10.10
E10	Operating Expenses							
20-532-20-6100	Advertising & Printing	4,000.00	0.00	3,734.38	265.62	0.00	265.62	6.64
20-532-20-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6102	Cleaning Supplies	1,500.00	0.00	459.88	1,040.12	0.00	1,040.12	69.34
20-532-20-6104	Consultant Fees	0.00	0.00	18,500.00	-18,500.00	0.00	-18,500.00	0.00
20-532-20-6108	Bond Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6109	Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6112	Annual Service Contracts	35,000.00	0.00	26,071.00	8,929.00	0.00	8,929.00	25.51
20-532-20-6114	Insurance-Liability,Auto,Prop.	39,000.00	0.00	43,727.33	-4,727.33	0.00	-4,727.33	0.00
20-532-20-6120	Office Supplies	500.00	0.00	1,623.68	-1,123.68	0.00	-1,123.68	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
20-532-20-6121	Operating Expense	29,000.00	726.45	40,370.48	-11,370.48	0.00	-11,370.48	0.00
20-532-20-6122	Wireless Phones & Data	3,500.00	508.63	6,316.65	-2,816.65	0.00	-2,816.65	0.00
20-532-20-6123	Parts & Supplies	10,000.00	52.58	11,431.74	-1,431.74	0.00	-1,431.74	0.00
20-532-20-6124	Physical Exams & Drug Testing	2,000.00	0.00	402.50	1,597.50	0.00	1,597.50	79.88
20-532-20-6125	Postage	2,000.00	0.00	260.64	1,739.36	0.00	1,739.36	86.97
20-532-20-6129	Safety Program	5,000.00	99.00	2,597.48	2,402.52	0.00	2,402.52	48.05
20-532-20-6130	Telephones & Internet	20,000.00	1,284.59	21,324.98	-1,324.98	0.00	-1,324.98	0.00
20-532-20-6131	Tools & Small Equipment	2,000.00	0.00	287.24	1,712.76	0.00	1,712.76	85.64
20-532-20-6132	Training & Seminars	3,500.00	0.00	3,769.03	-269.03	0.00	-269.03	0.00
20-532-20-6134	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6135	Uniforms	15,000.00	0.00	13,121.73	1,878.27	0.00	1,878.27	12.52
20-532-20-6136	Utilities	100,000.00	0.00	68,171.94	31,828.06	0.00	31,828.06	31.83
20-532-20-6137	Vehicle Fuel	5,000.00	418.39	5,829.72	-829.72	0.00	-829.72	0.00
20-532-20-6138	Water Utility Expense	500.00	0.00	365.16	134.84	0.00	134.84	26.97
20-532-20-6142	Audits & Bookkeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6300	Information Technology	1,000.00	2,729.21	2,786.96	-1,786.96	0.00	-1,786.96	0.00
20-532-20-6301	IT Network Admin Consultant	8,000.00	729.13	8,915.56	-915.56	0.00	-915.56	0.00
20-532-20-6400	Loss on Disposal of Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6416	Maint. & Repair-Equipment	75,000.00	0.00	74,180.52	819.48	0.00	819.48	1.09
20-532-20-6417	Maint. & Repair-Vehicles	2,500.00	11.08	1,420.82	1,079.18	0.00	1,079.18	43.17
20-532-20-6418	Maint. & Repair-Building	50,000.00	30,059.00	49,767.71	232.29	0.00	232.29	0.46
20-532-20-6420	Maint. & Repair-Infrastructure	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
20-532-20-7501	Chemicals	150,000.00	5,301.25	140,954.36	9,045.64	14,946.65	-5,901.01	0.00
20-532-20-7502	Laboratory	48,000.00	877.42	31,507.99	16,492.01	0.00	16,492.01	34.36
20-532-20-7503	Ground Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-7504	Sludge Haulng (by Sewer Dept)	30,000.00	0.00	30,000.00	0.00	0.00	0.00	0.00
20-532-21-6419	Maint. & Repair-Other	15,000.00	0.00	18,466.15	-3,466.15	0.00	-3,466.15	0.00
20-532-21-6421	Maint. & Repair-Grounds	5,000.00	0.00	855.19	4,144.81	0.00	4,144.81	82.90
20-532-23-6104	Consultant Fees	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
20-532-23-6112	Annual Service Contracts	31,000.00	3,184.72	26,938.15	4,061.85	0.00	4,061.85	13.10
20-532-23-6144	Equipment Rentals	0.00	0.00	296.39	-296.39	0.00	-296.39	0.00
20-532-23-6145	Operating Supplies	8,000.00	0.00	1,204.56	6,795.44	0.00	6,795.44	84.94
20-532-23-6420	Maint. & Repair-Infrastructure	40,000.00	6,892.05	29,159.74	10,840.26	0.00	10,840.26	27.10
20-532-23-7505	Water Meter Repair & Replace	5,000.00	0.00	5,714.58	-714.58	0.00	-714.58	0.00
20-532-23-7506	Special Taxing District Meters	32,000.00	0.00	22,990.00	9,010.00	0.00	9,010.00	28.16
20-532-40-6400	Loss on Disposal of Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-40-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	805,500.00	52,873.50	713,524.24	91,975.76	14,946.65	77,029.11	9.56
E20	Depreciation							
20-532-20-6107	Depreciation	127,200.00	642,316.16	737,716.16	-610,516.16	0.00	-610,516.16	0.00
	E20 Sub Totals:	127,200.00	642,316.16	737,716.16	-610,516.16	0.00	-610,516.16	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30	Project Outlays							
20-532-19-8500	YourteeSprings Store Tank-ARPA	250,000.00	964.08	24,953.84	225,046.16	92,360.00	132,686.16	53.07
20-532-19-8501	East F St 2nd to 5th WaterMain	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-19-8502	6th Ave fr East H-East E-ARPA	0.00	0.00	885,644.83	-885,644.83	80,512.85	-966,157.68	0.00
20-532-19-8503	East H fr 5th to Gum Spr-ARPA	0.00	91,978.11	1,294,008.27	-1,294,008.27	106,959.24	-1,400,967.51	0.00
20-532-19-8504	5th Ave fr East F-East H-ARPA	0.00	0.00	0.00	0.00	19,216.91	-19,216.91	0.00
20-532-19-8505	4th Ave 100 Block-ARPA	0.00	0.00	0.00	0.00	16,154.98	-16,154.98	0.00
20-532-19-8506	2nd Ave fr Concord-K St-ARPA	0.00	0.00	0.00	0.00	157,741.13	-157,741.13	0.00
20-532-19-8507	WPotomac fr Del toFlorida-ARPA	0.00	0.00	0.00	0.00	29,179.66	-29,179.66	0.00
20-532-19-8508	Yourtee-Reline Under RR-ARPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-19-8509	Reline Waterline-KnoxvilleARPA	0.00	0.00	-21,232.00	21,232.00	0.00	21,232.00	0.00
20-532-19-8510	Yourtee Rehab-Phase II-PAYGO	0.00	0.00	3,479.84	-3,479.84	0.00	-3,479.84	0.00
20-532-19-8511	Downtown Water Line Upgr-ARPA	0.00	594.48	19,579.90	-19,579.90	0.00	-19,579.90	0.00
20-532-19-8512	WaterLn Separation for HO-ARPA	0.00	6,800.00	44,670.00	-44,670.00	15,100.00	-59,770.00	0.00
20-532-19-8513	Lead Line&Service Inventory	0.00	0.00	20,338.50	-20,338.50	0.00	-20,338.50	0.00
20-532-20-8000	Capitalized to Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-8003	Capital-Equipment	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
20-532-20-8004	Capital-Vehicles	51,300.00	0.00	58,317.39	-7,017.39	0.00	-7,017.39	0.00
20-532-20-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-21-8101	Yourtee Springs Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-21-8114	Filter Flow Meters(3)	0.00	0.00	-350.00	350.00	0.00	350.00	0.00
20-532-22-8248	Corrosion Inhibitor	0.00	0.00	3,248.02	-3,248.02	0.00	-3,248.02	0.00
20-532-22-8249	Mixer for 250k Storage Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-22-8250	Intake Cooling Units	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-22-8251	Replacement Gates at Reservoir	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-22-8425	Water Tower Service	36,000.00	0.00	37,319.30	-1,319.30	0.00	-1,319.30	0.00
20-532-22-8427	1.25M Gal Ground Storage Tank	331,000.00	3,542.70	14,025.21	316,974.79	219,000.30	97,974.49	29.60
20-532-23-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-23-8006	Line Replacements	180,000.00	0.00	0.00	180,000.00	180,000.00	0.00	0.00
20-532-23-8008	Line Replacement (DPW)	40,000.00	0.00	33,430.12	6,569.88	0.00	6,569.88	16.42
20-532-23-8103	RF Water Meter Replacement	60,000.00	0.00	28,235.75	31,764.25	15,805.00	15,959.25	26.60
20-532-23-8104	Sub-Meter Purchases	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
20-532-23-8105	Hydrant Replacement Project	35,000.00	0.00	9,502.00	25,498.00	0.00	25,498.00	72.85
20-532-40-8003	Capital-Equipment	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
20-532-40-8005	Capital-Software Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	1,049,800.00	103,879.37	2,455,170.97	-1,405,370.97	932,030.07	-2,337,401.04	0.00
	Expense Sub Totals:	2,897,500.00	858,983.73	4,728,953.63	-1,831,453.63	946,976.72	-2,778,430.35	0.00
	Dept 532 Sub Totals:	2,897,500.00	858,983.73	4,728,953.63	-1,831,453.63	946,976.72		
Dept 20-570	Debt Service							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Debt Service							
20-570-50-9000	Debt Service	264,000.00	0.00	0.00	264,000.00	0.00	264,000.00	100.00
20-570-50-9100	Interest Expense	118,000.00	192.88	78,121.97	39,878.03	0.00	39,878.03	33.79
	E40 Sub Totals:	<u>382,000.00</u>	<u>192.88</u>	<u>78,121.97</u>	<u>303,878.03</u>	<u>0.00</u>	<u>303,878.03</u>	<u>79.55</u>
	Expense Sub Totals:	<u>382,000.00</u>	<u>192.88</u>	<u>78,121.97</u>	<u>303,878.03</u>	<u>0.00</u>	<u>303,878.03</u>	<u>79.55</u>
	Dept 570 Sub Totals:	<u>382,000.00</u>	<u>192.88</u>	<u>78,121.97</u>	<u>303,878.03</u>	<u>0.00</u>		
	Fund Revenue Sub Totals:	<u>3,279,500.00</u>	<u>695,908.80</u>	<u>5,143,981.31</u>	<u>-1,864,481.31</u>	<u>0.00</u>	<u>-1,864,481.31</u>	<u>0.00</u>
	Fund Expense Sub Totals:	<u>3,279,500.00</u>	<u>859,176.61</u>	<u>4,807,075.60</u>	<u>-1,527,575.60</u>	<u>946,976.72</u>	<u>-2,474,552.32</u>	<u>0.00</u>
	Fund 20 Sub Totals:	<u>0.00</u>	<u>163,267.81</u>	<u>-336,905.71</u>	<u>336,905.71</u>	<u>946,976.72</u>		
	Revenue Totals:	<u>3,279,500.00</u>	<u>695,908.80</u>	<u>5,143,981.31</u>	<u>-1,864,481.31</u>	<u>0.00</u>	<u>-1,864,481.31</u>	<u>0.00</u>
	Expense Totals:	<u>3,279,500.00</u>	<u>859,176.61</u>	<u>4,807,075.60</u>	<u>-1,527,575.60</u>	<u>946,976.72</u>	<u>-2,474,552.32</u>	<u>0.00</u>
	Report Totals:	<u>0.00</u>	<u>163,267.81</u>	<u>-336,905.71</u>	<u>336,905.71</u>	<u>946,976.72</u>		

General Ledger

Budget Status



User: Rbruchey
 Printed: 7/11/2024 - 2:21 PM
 Period: 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 60	Wastewater							
Dept 60-111	Grants - State Government							
R30	Grants-Other Intergovernment							
60-111-03-4260	MDE Grants	53,000.00	0.00	47,536.00	5,464.00	0.00	5,464.00	10.31
60-111-03-4273	ARPA Grant	0.00	33,940.60	149,832.40	-149,832.40	0.00	-149,832.40	0.00
	R30 Sub Totals:	53,000.00	33,940.60	197,368.40	-144,368.40	0.00	-144,368.40	0.00
	Revenue Sub Totals:	53,000.00	33,940.60	197,368.40	-144,368.40	0.00	-144,368.40	0.00
	Dept 111 Sub Totals:	-53,000.00	-33,940.60	-197,368.40	144,368.40	0.00		
Dept 60-140	Utility Service Charges							
R60	Charges-Utility							
60-140-04-4420	Capacity Fees	0.00	0.00	11,633.28	-11,633.28	0.00	-11,633.28	0.00
60-140-04-4430	Connection Charges	748,000.00	0.00	469,577.20	278,422.80	0.00	278,422.80	37.22
60-140-04-4431	Interest-UT bills	0.00	30.15	56.33	-56.33	0.00	-56.33	0.00
60-140-04-4433	Parts,Service Restore,ApplyFee	0.00	0.00	110.00	-110.00	0.00	-110.00	0.00
60-140-04-4434	Service Charges	1,998,500.00	529,830.29	2,111,899.78	-113,399.78	0.00	-113,399.78	0.00
60-140-04-4439	Inspection Fee	7,000.00	1,845.00	9,380.00	-2,380.00	0.00	-2,380.00	0.00
60-140-04-4440	Frederick Co. Treatment Charge	100,000.00	0.00	143,713.00	-43,713.00	0.00	-43,713.00	0.00
60-140-04-4441	Sludge Haulng Fee (Water Dept)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	2,853,500.00	531,705.44	2,746,369.59	107,130.41	0.00	107,130.41	3.75
	Revenue Sub Totals:	2,853,500.00	531,705.44	2,746,369.59	107,130.41	0.00	107,130.41	3.75
	Dept 140 Sub Totals:	-2,853,500.00	-531,705.44	-2,746,369.59	-107,130.41	0.00		
Dept 60-173	Sales of Property							
R80	Miscellaneous Revenues							
60-173-06-4650	Sale of Vehicle/Equipment	0.00	0.00	1,136.00	-1,136.00	0.00	-1,136.00	0.00
	R80 Sub Totals:	0.00	0.00	1,136.00	-1,136.00	0.00	-1,136.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	0.00	0.00	1,136.00	-1,136.00	0.00	-1,136.00	0.00
	Dept 173 Sub Totals:	0.00	0.00	-1,136.00	1,136.00	0.00		
Dept 60-175	Other Revenues							
R80	Miscellaneous Revenues							
60-175-06-4692	Employee Paid Health Insurance	11,000.00	765.96	10,477.12	522.88	0.00	522.88	4.75
60-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-175-06-4697	Refunds & Rebates	9,400.00	0.00	18,273.71	-8,873.71	0.00	-8,873.71	0.00
60-175-06-4698	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-175-06-4699	Miscellaneous Revenue	0.00	7,719.00	7,719.00	-7,719.00	0.00	-7,719.00	0.00
60-175-06-4701	State Retirement Credit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	20,400.00	8,484.96	36,469.83	-16,069.83	0.00	-16,069.83	0.00
R85	Interfund Transfers							
60-175-08-5101	Transfers In from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	20,400.00	8,484.96	36,469.83	-16,069.83	0.00	-16,069.83	0.00
	Dept 175 Sub Totals:	-20,400.00	-8,484.96	-36,469.83	16,069.83	0.00		
Dept 60-190	Long-term Debt Proceeds							
R86	Other Sources							
60-190-07-5000	Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 60-533	Wastewater							
E01	Personnel Costs							
60-533-60-6000	Salaries	475,800.00	45,859.00	467,219.27	8,580.73	0.00	8,580.73	1.80
60-533-60-6001	Salaries Overtime-Regular	3,000.00	1,332.97	2,722.25	277.75	0.00	277.75	9.26
60-533-60-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6016	Salaries Transferred In	44,100.00	1,076.93	59,749.63	-15,649.63	0.00	-15,649.63	0.00
60-533-60-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6019	Salaries Transferred OT	4,000.00	0.00	3,378.67	621.33	0.00	621.33	15.53
60-533-60-6020	Social Security	29,500.00	2,853.37	27,471.18	2,028.82	0.00	2,028.82	6.88
60-533-60-6021	Medicare	6,900.00	667.33	7,729.77	-829.77	0.00	-829.77	0.00
60-533-60-6022	Health,Dental,&Vision Premiums	87,400.00	8,983.69	96,103.23	-8,703.23	0.00	-8,703.23	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
60-533-60-6023	Fringe Benefits Transferred In	19,600.00	82.41	13,589.32	6,010.68	0.00	6,010.68	30.67
60-533-60-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6025	Pension Expense	43,600.00	0.00	46,920.20	-3,320.20	0.00	-3,320.20	0.00
60-533-60-6026	Life Insurance-ER Paid	400.00	27.59	314.36	85.64	0.00	85.64	21.41
60-533-60-6028	Clothing & Shoe Allowance	600.00	0.00	4,776.52	-4,176.52	0.00	-4,176.52	0.00
60-533-60-6030	Workers Compensation	31,000.00	0.00	34,994.88	-3,994.88	0.00	-3,994.88	0.00
60-533-60-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	745,900.00	60,883.29	764,969.28	-19,069.28	0.00	-19,069.28	0.00
E10	Operating Expenses							
60-533-60-6100	Advertising & Printing	700.00	0.00	0.00	700.00	0.00	700.00	100.00
60-533-60-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6102	Cleaning Supplies	1,200.00	0.00	1,234.56	-34.56	0.00	-34.56	0.00
60-533-60-6104	Consultant Fees	0.00	0.00	18,500.00	-18,500.00	0.00	-18,500.00	0.00
60-533-60-6108	Bond Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6109	Dues & Subscriptions	400.00	0.00	50.00	350.00	0.00	350.00	87.50
60-533-60-6112	Annual Service Contracts	124,400.00	0.00	129,577.06	-5,177.06	0.00	-5,177.06	0.00
60-533-60-6114	Insurance-Liability,Auto,Prop.	39,000.00	0.00	44,188.34	-5,188.34	0.00	-5,188.34	0.00
60-533-60-6120	Office Supplies	1,200.00	0.00	2,426.11	-1,226.11	0.00	-1,226.11	0.00
60-533-60-6121	Operating Expense	6,500.00	1,768.51	7,680.30	-1,180.30	0.00	-1,180.30	0.00
60-533-60-6122	Wireless Phones & Data	3,500.00	458.22	5,733.33	-2,233.33	0.00	-2,233.33	0.00
60-533-60-6123	Parts & Supplies	4,000.00	98.80	6,979.82	-2,979.82	0.00	-2,979.82	0.00
60-533-60-6124	Physical Exams & Drug Testing	2,500.00	0.00	354.50	2,145.50	0.00	2,145.50	85.82
60-533-60-6125	Postage	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
60-533-60-6129	Safety Program	4,000.00	99.00	3,432.83	567.17	0.00	567.17	14.18
60-533-60-6130	Telephones & Internet	8,000.00	725.90	8,695.71	-695.71	0.00	-695.71	0.00
60-533-60-6131	Tools & Small Equipment	4,000.00	0.00	560.99	3,439.01	0.00	3,439.01	85.98
60-533-60-6132	Training & Seminars	1,500.00	0.00	2,784.75	-1,284.75	0.00	-1,284.75	0.00
60-533-60-6135	Uniforms	4,500.00	0.00	3,757.32	742.68	0.00	742.68	16.50
60-533-60-6136	Utilities	150,000.00	0.00	143,340.24	6,659.76	0.00	6,659.76	4.44
60-533-60-6137	Vehicle Fuel	2,500.00	238.52	4,249.71	-1,749.71	0.00	-1,749.71	0.00
60-533-60-6138	Water Utility Expense	13,000.00	0.00	8,497.36	4,502.64	0.00	4,502.64	34.64
60-533-60-6142	Audits & Bookkeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6300	Information Technology	3,000.00	2,712.71	3,153.80	-153.80	0.00	-153.80	0.00
60-533-60-6301	IT Network Admin Consultant	7,500.00	729.13	9,426.06	-1,926.06	0.00	-1,926.06	0.00
60-533-60-6400	Loss on Disposal of Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6416	Maint. & Repair-Equipment	125,000.00	1,799.84	121,487.51	3,512.49	0.00	3,512.49	2.81
60-533-60-6417	Maint. & Repair-Vehicles	1,500.00	0.00	1,147.64	352.36	0.00	352.36	23.49
60-533-60-6418	Maint. & Repair-Building	10,000.00	0.00	12,831.85	-2,831.85	0.00	-2,831.85	0.00
60-533-60-6419	Maint. & Repair-Galyn Manor	0.00	92.30	92.30	-92.30	0.00	-92.30	0.00
60-533-60-6420	Maint. & Repair-Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6421	Maint. & Repair-Grounds	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
60-533-60-6702	Tipping Charges	100,000.00	9,799.01	113,797.79	-13,797.79	0.00	-13,797.79	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
60-533-60-7501	Chemicals	130,000.00	0.00	137,640.98	-7,640.98	0.00	-7,640.98	0.00
60-533-60-7502	Laboratory	45,000.00	1,171.81	40,927.03	4,072.97	0.00	4,072.97	9.05
60-533-61-6104	Consultant Fees	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
60-533-61-6112	Annual Service Contracts	37,000.00	9,444.72	33,198.15	3,801.85	0.00	3,801.85	10.28
60-533-61-6144	Equipment Rentals	0.00	0.00	296.40	-296.40	0.00	-296.40	0.00
60-533-61-6145	Operating Supplies	17,000.00	0.00	21,452.99	-4,452.99	0.00	-4,452.99	0.00
60-533-61-6416	Maint. & Repair-Equipment	5,000.00	0.00	597.76	4,402.24	0.00	4,402.24	88.04
60-533-61-6419	Maint. & Repair-Galyn Manor	18,000.00	2,357.99	14,781.97	3,218.03	6,437.47	-3,219.44	0.00
60-533-61-6420	Maint. & Repair-Infrastructure	10,000.00	0.00	5,392.78	4,607.22	0.00	4,607.22	46.07
	E10 Sub Totals:	892,900.00	31,496.46	908,267.94	-15,367.94	6,437.47	-21,805.41	0.00
E20	Depreciation							
60-533-60-6107	Depreciation	183,300.00	834,829.90	972,304.90	-789,004.90	0.00	-789,004.90	0.00
	E20 Sub Totals:	183,300.00	834,829.90	972,304.90	-789,004.90	0.00	-789,004.90	0.00
E30	Project Outlays							
60-533-19-8500	I&I Improvements-ARPA	0.00	20.60	115,912.40	-115,912.40	182,690.00	-298,602.40	0.00
60-533-19-8501	WWTP Upgrade Design/Engin-ARP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-19-8502	Septic conn to WWTP-F St-ARPA	0.00	0.00	33,920.00	-33,920.00	0.00	-33,920.00	0.00
60-533-40-8003	Capital-Equipment	55,500.00	0.00	0.00	55,500.00	0.00	55,500.00	100.00
60-533-40-8007	Capital-Plant Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8108	UV Bulb Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8112	Belt Press Rebuild	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8113	Portable Sewer Meter	16,000.00	0.00	0.00	16,000.00	0.00	16,000.00	100.00
60-533-40-8114	SBR Ammonia&NitrateProbe Upgra	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8117	WWTP Bldg/Elec Sys Rehab	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8120	WWTP Upgrade	250,000.00	0.00	0.00	250,000.00	250,000.00	0.00	0.00
60-533-40-8121	Galyn Manor PLC Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8122	PLC Upgrade	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
60-533-60-8000	Capitalized to Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8003	Capital-Equipment	55,000.00	0.00	35,432.23	19,567.77	0.00	19,567.77	35.58
60-533-60-8004	Capital-Vehicles	51,300.00	0.00	58,317.39	-7,017.39	0.00	-7,017.39	0.00
60-533-60-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8112	Potomac St Pump Station Gate	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-61-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-61-8004	Capital - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-61-8006	Line Replacements	175,000.00	0.00	0.00	175,000.00	146,990.00	28,010.00	16.01
60-533-61-8121	Inflow & Infiltration	100,000.00	0.00	0.00	100,000.00	99,877.19	122.81	0.12
	E30 Sub Totals:	802,800.00	20.60	243,582.02	559,217.98	679,557.19	-120,339.21	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	2,624,900.00	927,230.25	2,889,124.14	-264,224.14	685,994.66	-950,218.80	0.00
	Dept 533 Sub Totals:	2,624,900.00	927,230.25	2,889,124.14	-264,224.14	685,994.66		
Dept 60-570	Debt Service							
E40	Debt Service							
60-570-50-9000	Debt Service	217,000.00	0.00	0.00	217,000.00	0.00	217,000.00	100.00
60-570-50-9100	Interest Expense	85,000.00	695.18	63,637.87	21,362.13	0.00	21,362.13	25.13
	E40 Sub Totals:	302,000.00	695.18	63,637.87	238,362.13	0.00	238,362.13	78.93
	Expense Sub Totals:	302,000.00	695.18	63,637.87	238,362.13	0.00	238,362.13	78.93
	Dept 570 Sub Totals:	302,000.00	695.18	63,637.87	238,362.13	0.00		
	Fund Revenue Sub Totals:	2,926,900.00	574,131.00	2,981,343.82	-54,443.82	0.00	-54,443.82	0.00
	Fund Expense Sub Totals:	2,926,900.00	927,925.43	2,952,762.01	-25,862.01	685,994.66	-711,856.67	0.00
	Fund 60 Sub Totals:	0.00	353,794.43	-28,581.81	28,581.81	685,994.66		
	Revenue Totals:	2,926,900.00	574,131.00	2,981,343.82	-54,443.82	0.00	-54,443.82	0.00
	Expense Totals:	2,926,900.00	927,925.43	2,952,762.01	-25,862.01	685,994.66	-711,856.67	0.00
	Report Totals:	0.00	353,794.43	-28,581.81	28,581.81	685,994.66		