

FINANCE & UTILITY COMMISSION MEETING
Wednesday, January 17, 2024, 5:00 PM

Mayor Nathan Brown convened the Commission meeting at 5:00 p.m. Those present included Commission Members Vaughn Ripley, Carroll Jones, Jerry Bonano, Syree Williams, and Brian Keller and John Dayton (via Zoom). Staff Members present included Julie Martorana, Jeremy Mose, Carrie Myers, Bruce Dell, Matt Campbell, and Rikki Bruchey.

PO# 240216 – The Matthews Group - \$1,152,839.90 - H Street Waterline Replacement

Mr. Mose stated this item was included in the ARPA budget and was one of the most important water mains to replace in the City. This project was competitively bid through Sourcewell. The Commission recommended approval to the Council.

PO# 240217 – LB Water Service - \$25,019.42 - East E Street 900 Block Waterline Parts

Mr. Mose stated this would be an in-house project for Public Works employees to complete. This purchase order was to purchase supplies. The Commission recommended approval to the Council.

PO# 240211 – The Garland Company - \$29,989.00 - Intake Tower Roof Replacement

Mr. Campbell stated the intake tower roof was badly leaking and should be replaced due to valuable high-voltage equipment inside. He stated this project was not budgeted, but he would utilize budgeted funds he had planned to upgrade the lab. That project would be pushed to a new budget year. The Commission recommended approval to the Council.

PO# 240214 & Budget Amendment #2 – WWTP Design-Schneider Electric Capacity Fees

Ms. Bruchey discussed this budget amendment was simply to add the project to the FY24 budget. The revenues and expenses would balance each other out. She stated this project was already approved by the Council. The Commission recommended approval to the Council.

Budget Amendment #3 – Bond Funds Budget

Ms. Bruchey stated this budget amendment was simply to move money in the budgets into their proper GL lines. The Commission recommended approval to the Council.

MTA Train Station Lease

Mr. Mose stated the old lease expired and the City had a desire to utilize the train station for other purposes. Currently the History Commission is housed in a portion of the building, with future plans for expansion of City use. He stated MTA would continue to house their ticket kiosk and some IT equipment in the building, and they had agreed to pay half of most expenses for the building in the proposed five-year lease. The Commission recommended approval to the Council.

Economic Development Funding Relief Agreement

- a. 9 West Potomac Street – Capacity Fee Payment Plan
- b. 402 Fifth Avenue – Capacity Fee Payment Plan

Mr. Dell stated the owners of the above reference properties desire to make large-scale improvements which facilitate the need to upgrade water meter size. As those expenses can be quite large, the agreements would allow a payment plan for five years, which transfer with the property should it be sold prior to five years. The Commission recommended approval to the Council.

Finance Reports

Ms. Bruchey stated all reports were looking great for this time in the budget cycle and she praised all departments for being responsible with their spending. She stated the next budget cycle would be beginning very soon.

The meeting adjourned at 5:32pm.

Report prepared by Carrie Myers