

FINANCE & UTILITY COMMISSION MEETING
Wednesday, December 6, 2023, 5:00 PM

Mayor Nathan Brown convened the Commission meeting at 5:00 p.m. Those present included Commission Members Vaughn Ripley, Carroll Jones, Jerry Bonano, and Brian Keller (via Zoom). Staff Members present included Julie Martorana, Jeremy Mose, Carrie Myers, Bruce Dell, Matt Campbell, and Rikki Bruchey.

Smart Utility Management – Development Impact Fee Update and Water & Sewer Impact Fee Update – FYI – Mr. Dell discussed this item which was already approved by the Council. He stated this business was approved somewhat backwards, as it did not come to the Commission first, but was time-sensitive and needed approval between Commission meetings. He stated a contractor would complete a full study on impact fees for commercial and residential new construction. These fees cover community facilities, parks, and police, and future fees could be crafted to cover road improvements such as streets and sidewalks. The City last updated impact fees in 2009. The Commission concurred with the approval of the Council.

Enterprise Lease Buy-Out – Ms. Bruchey discussed this item. She stated five vehicles were at the end of their lease term and were still in excellent condition, therefore the City wished to purchase the vehicles outright. The amount totaled \$38,486, which would be spread across both enterprise and general funds. The Commission recommended approval to the Council.

MDE Loan Forgiveness for Grants – Ms. Martorana discussed this item. She stated that while the City did not receive grants for projects in water, wastewater, and stormwater as applied, MDE had offered low-interest loans for such projects, along with some loan forgiveness. Three projects were proposed with half of each receiving automatic loan forgiveness, with a chance for future forgiveness over the life of the loan. The term of the loan would be equal to the life expectancy of the proposed projects. The Commission recommended approval to the Council.

Lead Line Study – Mr. Campbell discussed this item. One of the projects discussed earlier tonight in regards to a MDE loan forgiveness was for a lead line study, which is mandated by the EPA and MDE by October 2024. 120Water would correspond with residents and collect data in response to this mandate, providing GIS-mapped data to the City. The Commission recommended approval to the Council.

Sports Complex Engineering – Mr. Mose discussed this item. He stated Contour Construction would use previous data collected by Clark Azar to complete an engineering and design plan for the entire sports complex project, including the WTRI piece, which was previously not included in grant applications for this work. The current grant held by the City will not be enough to cover all expenses since prices have increased since application was made two years ago. In this phase, \$217,000 of grant match money would be expended to develop the full scope of the project and future phases so that additional grants could be sought to cover all expenses. The Commission recommended approval to the Council.

FY23 Audit – Ms. Bruchey gave highlights of the audit, which would be presented in January at a joint Council/Commission meeting.
The meeting adjourned at 5:56pm.

Report prepared by Carrie Myers