

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
**November 7, 2023, 6:00PM**

The November 7, 2023 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Vaughn Ripley, Andy St. John, Brian Sandusky, Chris Vigliotti, Angel White, and Daniel Yochelson, Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; John Gerstner, Director of Public Works; Bruce Dell, Director of Planning; Matt Campbell, Director of Utilities; and Kevin Grunwell, Chief of Police.

Mayor's Remarks

- Mayor Brown swore in Rick Ault to the Economic Development Commission.
- Mayor Brown read the following statement:
  - The Brunswick City Council met in closed session on October 10, 2023 at 6:15pm. The purpose of this meeting was to discuss a personnel issue. The authority to close this meeting was found in Section 3-305(b) of the Annotated Code of Maryland. Persons attending the session were Mayor Nathan Brown; Council Members Vaughn Ripley, Andy St. John, Brian Sandusky, Chris Vigliotti, Angel White, and Dan Yochelson; City Administrator Julie Martorana; Assistant City Administrator Jeremy Mose; and Officer Keith Donovan.

Approval of Minutes

- Mayor & Council – October 10, 2023
- Mayor & Council Closed – October 10, 2023

Mr. Sandusky made a motion to approve the minutes. Ms. Vigliotti seconded the motion, which passed 6-0.

Staff Reports

Staff members presented their monthly department reports.

Consent Agenda

- Purchase Order Approvals
  - #240173 – Qualify Fence & Deck Co – \$26,640 - City Park Fencing
  - #240187 – PJ's Roofing Inc - \$66,000 – City Park Roof Replacement
  - #240193 – Azteca Systems Holdings – \$25,000 - Citizen Engagement Portal Software
  - #240194 – KCI Technologies – \$66,421 - Citizen Engagement Portal Implementation
  - #240195 – Schneider Electric - \$250,000 – WWTP Upgrade Design/Engineering

Mr. Sandusky made a motion to approve the consent agenda items. Mr. St. John seconded the motion, which passed 6-0.

New Business

- Sponsorship Request – Battle for South Mountain – FCPS All Staff Basketball Game

Mr. Ripley made a motion to donate \$150 towards this event. Mr. Yochelson seconded the motion, which passed 6-0.

- Event Application Approval – BARC – Jingle Bell Run and Santa Stroll

Staff recommended approval of this event. Ms. White made a motion to approve the event application. Mr. Sandusky seconded the motion, which passed 6-0.

- Traffic Control Request – Handicap Space – 111 West B Street

Staff recommended denial of this request, as three of the six available spaces in this block are already handicapped.

Mr. St. John made a motion to investigate placing the sign in another location and communicating with the applicant prior to bringing this to the next Council Meeting. Mr. Vigliotti seconded the motion, which passed 6-0.

- Event Application Approval – City of Brunswick – Santa Train Rides

Mr. Sandusky made a motion to approve the event application. Mr. Yochelson seconded the motion, which passed 6-0.

- FY23 Budget Amendment – Transfer \$550,000 from General Fund to Capital Projects

Ms. Myers stated this was a yearly housekeeping transaction for the audit. Ms. White made a motion to approve the budget transfer. Mr. Vigliotti seconded the motion, which passed 6-0.

Submitted by: Carrie Myers

Approved By: Carrie Myers

Mayor

Date

Witnessed By: Julie Mastorana

City Administrator

Date