

FINANCE & UTILITY COMMISSION MEETING
Wednesday, October 18, 2023, 5:00 PM

Mayor Nathan Brown convened the Commission meeting at 5:00 p.m. Those present included Commission Members Vaughn Ripley, Carroll Jones, Syree Williams, and Jerry Bonano. Staff Members present included Julie Martorana, Jeremy Mose, Carrie Myers, Matt Campbell, and Rikki Bruchey.

Finance Reports – No questions.

ARPA Discussion – Mr. Mose explained because of drastic price adjustments, the ARPA budget developed three years ago was projected to be overrun by \$1 million, necessitating projects to be pulled and/or shifted. He gave an update on all current ARPA projects remaining on the list.

CityWorks Citizen Engagement Portal – Mr. Mose discussed the portal which will allow for citizen engagement in Planning and Zoning (permits, code enforcement) and Customer Service. He stated the system integrates with the City's GPS and finance systems. Frederick County currently uses this program, which will allow for seamless permitting through P&Z. The Commission consented to move the item to Council for approval.

Sports Complex Renovation Design – Mr. Mose gave an update on this project and stated this project is currently awaiting design. He stated this is being funded by an \$800,000 grant which requires an \$800,000 match (bond proceeds, POS, ARPA).

WWTP Upgrade Engineering – Mr. Mose stated this engineering plan was a three-step process to retrofit the WWTP to increase capacity to 2-2.5 million gallons/day. Step One would cost the City \$250,000. He stated the total of all three steps would be approximately \$750,000. This could be paid for with grants, developer contributions, and ARPA. He stated actual funding for this project would be a multi-year, creative approach. The phases included a feasibility study, a conceptual plan, and a full plan, with priority placed on improvements to the sludge press and UV system. The Commission consented to move the item to Council for approval.

Report prepared by Carrie Myers