

FINANCE & UTILITY COMMISSION MEETING
Wednesday, May 3, 2023, 5:00 PM

Mayor Nathan Brown convened the Commission meeting at 5:00 p.m. Those present included Commission Members Vaughn Ripley, Jerry Bonanno, Carroll Jones, Syree Williams, and John Dayton; staff members Julie Martorana, Jeremy Mose, John Gerstner, Matt Campbell, Bruce Dell, and Rikki Bruchey. Commissioner Brian Keller participated via phone.

PO# 230298 – Core & Main - \$31,800 – Mr. Gerstner discussed this purchase order, which was to buy RF water meter replacements. The Commission recommended approval to the Mayor and Council.

Employee Uniform Policy – Mr. Mose discussed this item, which was to bring the City uniform program in-house, as opposed to utilizing Cintas. He stated the City would provide uniform tops for employees, and a yearly stipend employees could use on other items such as boots, jeans, etc. He stated the first year would break even with the current uniform budget, but subsequent years would show a cost savings. The Commission recommended approval to the Mayor and Council.

FY2024 Budget Discussion – Ms. Martorana, Mr. Mose, and Ms. Bruchey discussed the budget process including property tax rate, water and sewer rates, projected revenues and expenses, etc. They discussed the timeline for public hearings and approval of the budget by the Mayor and Council.

FY2023 Finance Reports – Current year finance reports were discussed, and all agreed current spending was on track.

B&O Railroad Park Estimate – Mr. Mose discussed this project. He stated the overall project would most likely take four or five years for completion, with a total budget of over \$1 million. He stated the City already had grant funding for part of the project, and was actively seeking more. He was seeking approval to have the first phase of the project completed after July 1 by Contour Construction for \$230,213.01. The Commission recommended approval to the Mayor and Council.

Medical Center Purchase – Mayor Brown discussed the background of this issue. He stated the current proposed contract would go before the Mayor and Council next week, and that after approval, a study period would ensue.

Churches –Water & Trash – Ms. Martorana was tasked with researching the actual water usage of area churches. This usage, and possibly charging for trash service, would be discussed at a future finance meeting.

PO# 230333 – Applied Technology - \$76,341.37 – Chief Grunwell discussed this purchase order, which was for the purchase of two license plate reader, speed trailers that were grant reimbursable. The Commission recommended approval to the Mayor and Council.

Report prepared by Carrie Myers