



THE  
CITY OF BRUNSWICK  
MARYLAND

1 WEST POTOMAC STREET · BRUNSWICK, MARYLAND 21716 · (301) 834-7500

**FINANCE & UTILITY COMMISSION MEETING**

**BRUNSWICK CITY HALL**

**Wednesday, May 3, 2023**

**5:00 PM**

Agenda

1. PO#230298 – Core & Main - \$31,800 – RF Water Meter Replacement
2. Employee Uniform Policy
3. FY2024 Budget Discussion
4. FY2023 Finance Reports
5. B&O Railroad Park Estimate
6. Medical Center Purchase
7. Churches – Water & Trash

# Purchase Orders

## PO Proof List



User: JGerstner  
Printed: 04/03/2023 - 2:31PM  
Batch: 00003.04.2023 - Pw-432023jg

### Ship Location

#### Line Item Description

PO No.	Vendor No.	Vendor Name	PO Date	Acct No.	Account Description	Amount	Qty
0000230298	11496	Core & Main LP	4/3/2023	20-532-23-8103	RF Water Meter Replacement	\$31,800.00	0.00
						\$31,800.00	0.00
						_____	_____
						_____	_____
Grand Total:						\$31,800.00	0.00
						_____	_____
						_____	_____

## Pricing:

- 360 AMI Setup Fee = \$5,000.
- 360 AMI Annual Subscription (based on 2,410 Endpoints) = \$9,400.
- 360 AMR Annual Subscription (based on 1,000 Endpoints) = \$1,400.
- (1) R900 Gateway (AC with cellular modem) with mounting hardware, backup battery, antenna, and cables = \$16,000
- Installation varies by contractor
- Note: Due to supply chain and chip availability, pricing is only valid through March 1<sup>st</sup>, 2023
- Sample Gateway Installation





# THE CITY OF BRUNSWICK MARYLAND

1 WEST POTOMAC STREET · BRUNSWICK, MARYLAND 21716 · (301) 834-7500

## **Policy Title: Employee Uniform and Boots**

**Effective: May ??, 2023**

Policy pertains to employee uniforms and boots in the Departments of Public Works, Utilities, and Planning and Zoning.

1. Applicable employees will be provided certain uniform pieces containing the City logo by the City to include shirts, sweatshirts and jackets.
  - a. Employees are expected to keep these items clean and in good repair. If an item becomes damaged or soiled beyond repair, employees may request a replacement, to be determined by the Director/Deputy Director.
  - b. Items provided by the City must be turned in should an individual leave employment.
2. Applicable employees will be provided a yearly clothing and boot stipend to be paid at the beginning of each fiscal year.
  - a. This amount shall be paid through payroll and will be subject to income taxes.
  - b. Employees may use this stipend to purchase any other boot or clothing item necessary for their employment needs.
  - c. As representatives of the City, employees are expected to keep these items clean and in good repair.
3. Employees are responsible for laundering all clothing items. A washer and dryer will be provided at Public Works and the Waste Water Plant if clothing becomes too soiled to launder at home facilities.

**FY2024 Budget**

**REVENUES**

Taxes	\$ 5,749,600
Licenses, Permits, & Franchise Fees	\$ 131,000
Intergovernmental	\$ 1,696,300
Grants & Other Sources	\$ 183,100
User Fees	\$ 196,100
Utility Revenues	\$ 422,700
Fines & Forfeitures	\$ 10,700
Vehicle Equipment Sale proceeds	\$ 35,000
Miscellaneous Revenue	\$ 215,600
Long Term Debt Proceeds	\$ -
<b>OPERATING REVENUE SUBTOTAL</b>	<b>\$ 8,640,100</b>

Bonds/Loans	\$ -
Accumulated Reserves	\$ -
<b>BORROWING SUBTOTAL</b>	<b>\$ -</b>

**TOTAL GENERAL FUND REVENUES \$ 8,640,100**

**EXPENDITURES**

Mayor and Council	\$ 116,900
Financial Administration	\$ 1,119,000
Planning and Zoning	\$ 539,800
Police	\$ 2,624,700
Fire & Rescue Service	\$ 45,000
Public Works	\$ 2,293,600
Waste Collection and Disposal	\$ 549,000
Parks	\$ 84,500
Events	\$ 125,000
Pool	\$ 105,600
Campground	\$ 25,000
Berlin Cemetery	\$ 3,000
Economic Development	\$ 136,700
MainStreet Program	\$ 119,200
Contributions & Donations	\$ 56,500
<b>OPERATING EXPENSES SUBTOTAL</b>	<b>\$ 7,943,500</b>
Capital outlay - Transfers Out	\$ 331,600
Debt service	\$ 365,000

**TOTAL GENERAL FUND EXPENDITURES \$ 8,640,100**

REVENUES OVER (UNDER) EXPENDITURES \$ -

**CITY OF BRUNSWICK  
CAPITAL PROJECT FUND**

FY2024 Budget

**REVENUES**

General Fund Transfers In	\$	331,600
Capital Grant Revenues and Other Sources	\$	61,100
<b>CAPITAL REVENUE SUBTOTAL</b>	<b>\$</b>	<b>392,700</b>
Debt Proceeds	\$	-
Bonds/Loans	\$	-
Accumulated Reserves	\$	145,800
<b>BORROWING SUBTOTAL</b>	<b>\$</b>	<b>145,800</b>
<b>TOTAL CAPITAL PROJECT FUND REVENUES</b>	<b>\$</b>	<b>538,500</b>

**CAPITAL EXPENDITURES**

<b>Planning &amp; Zoning</b>			
	<i>Capital-Vehicles</i>	\$	30,000
		\$	-
			<i>\$30,000.00</i>
<b>Police</b>			
	<i>Capital-Vehicles</i>	\$	50,000
	<i>Capital-Equipment</i>	\$	8,000
			<i>\$58,000</i>
<b>Public Works</b>			
	<i>Capital Equipment</i>	\$	13,000
	<i>Building Improvements</i>	\$	20,000
	<i>StormWater Management Project</i>	\$	50,000
	<i>Street Improvements</i>	\$	200,000
	<i>Capital-Vehicles 50% split Dump Truck &amp; F-350 w/W&amp;WW</i>	\$	102,500
	<i>MS4 Implementation Project</i>	\$	65,000
			<i>\$450,500</i>
<b>General Fund Reserves</b>			
	<i>General Fund Reserve (annual accrual)</i>	\$	-
		\$0	
<b>TOTAL CAPITAL PROJECT FUND EXPENDITURES</b>		<b>\$</b>	<b>538,500</b>

REVENUES OVER (UNDER) EXPENDITURES \$ -

<b>General Fund Debt Service</b>			
	<i>Copier Capital Lease</i>	\$	12,900
	<i>Document System Lease</i>	\$	6,100
	<i>Audio/Video Capital Lease</i>	\$	3,000
	<i>Vehicle Leases</i>	\$	232,700
	<i>IT Infrastructure Capital Lease</i>	\$	26,000
	<i>Security System Lease</i>	\$	2,300
	<i>Infrastructure Bond</i>	\$	82,000
<b>TOTAL GENERAL FUND DEBT SERVICE</b>		<b>\$</b>	<b>365,000</b>

**CITY OF BRUNSWICK**  
**ENTERPRISE FUND - WATER**
**FY2024 Budget**
**OPERATING REVENUES**

Water - Service Charges	\$ 2,223,200
<b>OPERATING REVENUE SUBTOTAL</b>	<b>\$ 2,223,200</b>

**ALLOCATION REVENUES**

Water - Connection Related	\$ 358,000
<b>ALLOCATION REVENUE SUBTOTAL</b>	<b>\$ 358,000</b>

**MISCELLANEOUS REVENUE**

Miscellaneous Revenues	\$ 117,300
Reservoir State Grant	\$ 331,000
ARPA Grant	\$ 250,000
<b>VARIABLE REVENUE SUBTOTAL</b>	<b>\$ 698,300</b>

**TOTAL ENTERPRISE FUND REVENUES** **\$ 3,279,500**

**EXPENDITURES**

Water - Operating	\$ 1,682,200
Depreciation	\$ 127,200
Capital Outlay	\$ 1,088,100
Debt Service	\$ 382,000
<b>TOTAL ENTERPRISE FUND EXPENDITURES</b>	<b>\$ 3,279,500</b>

REVENUES OVER (UNDER) EXPENSES \$ -

**CITY OF BRUNSWICK  
ENTERPRISE FUND - WASTEWATER**

FY2024 Budget

**OPERATING REVENUES**

Wastewater - Service Charges	\$ 1,998,500
<b>OPERATING REVENUE SUBTOTAL</b>	<b>\$ 1,998,500</b>

**ALLOCATION REVENUES**

Wastewater - Connection Related	\$ 605,000
<b>ALLOCATION REVENUE SUBTOTAL</b>	<b>\$ 605,000</b>

**MISCELLANEOUS REVENUE**

Miscellaneous Revenues	\$ 73,400
<b>VARIABLE REVENUE SUBTOTAL</b>	<b>\$ 73,400</b>

**TOTAL ENTERPRISE FUND REVENUES****\$ 2,676,900****EXPENDITURES**

Wastewater - Operating	\$ 1,622,700
Depreciation	\$ 183,300
Capital outlay	\$ 568,900
Debt service	\$ 302,000
<b>TOTAL ENTERPRISE FUND EXPENDITURES</b>	<b>\$ 2,676,900</b>

REVENUES OVER (UNDER) EXPENSES

\$ -

<b>CITY OF BRUNSWICK ENTERPRISE FUND - WATER Fiscal Year 2024</b>	
	<b>FY2024 Budget</b>
<b>Water Capital Projects</b>	
<i>FY24 Capital-Equipment</i>	\$ 44,800
<i>Yourtee Springs Storage Tank</i>	\$ 250,000
<i>Capital-Vehicles-25% split Dump Truck &amp; F-350</i>	\$ 51,300
<i>Line Replacements(DPW)</i>	\$ 40,000
<i>RF Water Meter Replacement</i>	\$ 60,000
<i>Hydrant Replacement Project</i>	\$ 35,000
<i>Water Tower Improvements</i>	\$ 36,000
<i>1.25 M Gal Ground Storage Tank</i>	\$ 331,000
<i>Line Replacements Contracted</i>	\$ 180,000
<i>Raw Pump VFD Replacement</i>	\$ 21,000
<i>Clarifier Media Replacement</i>	\$ 39,000
<i>\$1,088,100</i>	
<b>Water Debt Service</b>	
<i>Water Debt Principal</i>	\$ 264,000
<i>Water Debt Interest</i>	\$ 118,000
<i>\$382,000</i>	
<b>Water Reserves</b>	
<i>WF System Reserve (annual accrual)</i>	\$ 127,200
<i>\$127,200</i>	
<b>Water Total</b>	<b>\$ 1,597,300</b>
<b>Depreciation</b>	
<i>Depreciation (calculated)</i>	\$ 635,628
<i>FY 2024 Funded</i>	\$ (127,200)
<i>Underfunded Depreciation</i>	\$ 508,428

CITY OF BRUNSWICK ENTERPRISE FUND - WASTEWATER Fiscal Year 2024	
	FY2024 Budget
<b>Wastewater Capital Projects</b>	
<i>FY23 Capital Equipment</i>	\$ 71,600
<i>PLC Upgrade</i>	\$ 100,000
<i>Portable Sewer Meter</i>	\$ 16,000
<i>Capital-Vehicles-25% split Dump Truck &amp; F-350</i>	\$ 51,300
<i>Line Replacements</i>	\$ 175,000
<i>Inflow and Infiltration</i>	\$ 100,000
<i>Big Bertha Pump</i>	\$ 20,000
<i>Belt Press</i>	\$ 35,000
<i>\$568,900</i>	
<b>Wastewater Debt Service</b>	
<i>Wastewater Debt Principal</i>	\$ 217,000
<i>Wastewater Debt Interest</i>	\$ 85,000
<i>\$302,000</i>	
<b>Wastewater Reserves</b>	
<i>WW System Reserve (annual accrual)</i>	\$ 183,300
<i>\$183,300</i>	
<b>Wastewater Total</b>	<b>\$ 1,054,200</b>

<b>Depreciation</b>	
<i>Depreciation (calculated)</i>	\$ 916,117
<i>FY 2024 Funded</i>	\$ (183,300)
<i>Underfunded Depreciation</i>	\$ 732,817

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-101-01-4002	Real Estate Taxes	\$4,060,300	\$3,684,434	\$3,686,246	\$3,297,796
10-101-01-4004	Additions & Abatements	\$11,700	\$11,686	\$11,826	-\$20,365
10-101-01-4005	Penalty/Int-Delinquent Taxes	\$36,000	\$32,000	\$42,435	\$37,102
10-101-01-4006	Discount Allowed on Taxes	-\$42,000	-\$38,697	-\$42,590	-\$38,667
10-101-01-4008	Refunds on Real Estate Taxes	\$0	\$0	\$699	-\$18
10-101-01-4009	Homeowners Credit-Property Tax	\$7,000	\$6,841	\$7,440	\$9,229
10-101-01-4010	Real Estate Taxes-Public UT	\$6,600	\$6,683	\$0	\$6,683
10-102-01-4030	Income Taxes	\$1,500,000	\$1,300,000	\$684,770	\$1,366,079
10-103-01-4040	Admission & Amusement Taxes	\$40,000	\$10,000	\$54,443	\$11,987
10-103-01-4041	Public Utility Taxes	\$130,000	\$129,000	\$106,733	\$128,583
10-105-02-4063	Profession&Occupation Licenses	\$9,000	\$9,000	\$750	\$9,332
10-105-02-4064	Cable Television Franchise Fee	\$122,000	\$120,000	\$59,359	\$122,022
10-110-03-4201	FEMA Grants	\$0	\$0	\$0	\$0
10-110-03-4202	SHSP Homeland Security Grant	\$16,000	\$9,800	\$0	\$21,057
10-110-03-4219	Miscellaneous Federal Grants	\$8,000	\$8,000	\$2,694	\$9,504
10-111-03-4221	State Aid Police Protection	\$116,000	\$95,000	\$87,201	\$84,972
10-111-03-4222	Other GOCCP Grants	\$23,500	\$0	\$1,338	\$3,647
10-111-03-4225	SHA Enforcement Grants	\$0	\$0	\$0	\$0
10-111-03-4230	Highway User Revenue	\$453,000	\$358,000	\$159,479	\$362,544
10-111-03-4231	HUR Supplemental	\$0	\$0	\$0	\$0
10-111-03-4235	Berlin Cemetary Rehab Grant	\$0	\$0	\$0	\$0
10-111-03-4236	Heritage Museum Grant	\$0	\$0	\$0	\$0
10-111-03-4240	Community Legacy Grants	\$0	\$0	\$0	\$0
10-111-03-4245	CDBG Programs	\$0	\$0	\$0	\$0
10-111-03-4261	Chesapeake Bay Trust	\$0	\$0	\$9,450	\$0
10-111-03-4273	ARPA Grant	\$0	\$65,200	\$91,618	\$54,795
10-112-03-4271	Tax Equity-Frederick County	\$1,243,300	\$1,215,166	\$1,215,166	\$1,135,261
10-112-03-4274	County Financial Corp. Grant	\$1,100	\$1,100	\$1,103	\$1,103
10-112-03-4275	County Alcohol/Tobacco Grant	\$0	\$0	\$0	\$0
10-112-03-4276	Marijuana Educaton Reimb Grant	\$0	\$0	\$0	\$0
10-112-03-4280	TRIPP Grant	\$0	\$0	\$0	\$0
10-112-03-4289	Miscellaneous County Grants	\$0	\$50,000	\$0	\$0
10-130-04-4340	Zoning Fees	\$15,000	\$15,000	\$8,400	\$24,975
10-130-04-4341	Consulting Review Fee	\$0	\$0	\$600	\$600
10-130-04-4342	Development Review Fee	\$45,000	\$30,000	\$48,112	\$49,035
10-130-04-4344	Appeals Filing Fee	\$0	\$0	\$1,425	\$1,400
10-130-04-4345	Reimbursements from Developers	\$0	\$0	\$0	\$0
10-130-04-4401	Admin Svcs-Copies,Notary,Faxes	\$200	\$200	\$212	\$326
10-130-04-4403	NSF Check Fee	\$100	\$35	\$175	\$35

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-132-04-4410	Police Reports	\$200	\$200	\$205	\$240
10-134-04-4420	Parking Meter Collections	\$8,000	\$7,000	\$5,816	\$5,119
10-134-04-4421	Parking Permits	\$0	\$0	\$0	\$0
10-134-04-4423	Infrastructure Insurnce Reimb	\$0	\$0	\$0	\$0
10-134-04-4439	Inspection Fees	\$0	\$0	\$180	\$0
10-140-04-4431	Interest-UT bills	\$0	\$30	\$28	\$44
10-140-04-4436	Tipping Fees	\$400,700	\$363,000	\$264,579	\$305,884
10-140-04-4437	Recycling/Bulk Trash/Compost	\$6,000	\$5,000	\$6,081	\$5,378
10-140-04-4441	Settlement Charges	\$16,000	\$13,000	\$11,185	\$19,649
10-140-04-4442	Refund-Utility Bills	\$0	\$0	\$0	\$0
10-140-04-4443	Administrative UT Write-offs	\$0	\$0	\$0	\$0
10-150-04-4505	Railroad Days Festival Revenue	\$14,000	\$14,000	\$7,825	\$7,550
10-150-04-4506	Veterans Day Parade Revenue	\$1,400	\$1,200	\$1,405	\$1,185
10-150-04-4507	Spring Festival Revenue	\$0	\$0	\$621	\$0
10-150-04-4508	Pool Admissions	\$22,000	\$16,000	\$17,791	\$23,635
10-150-04-4510	Pool Lessons	\$6,000	\$4,000	\$325	\$5,580
10-150-04-4512	Pool Passes	\$15,000	\$8,000	\$735	\$16,148
10-150-04-4513	Pool Rentals & Lease Payments	\$6,000	\$1,200	\$1,850	\$5,025
10-150-04-4514	Campground Rentals & Lease	\$56,200	\$54,600	\$40,283	\$56,083
10-150-04-4516	City Park Building Rental	\$7,000	\$4,000	\$8,015	\$4,780
10-150-04-4517	City Park Building Deposits	\$0	\$0	\$0	\$0
10-150-04-4519	July 4 Festival Revenue	\$0	\$0	\$0	\$545
10-160-05-4600	Property Abatements	\$5,000	\$5,000	\$9,187	\$5,159
10-160-05-4605	Civil Citations	\$5,000	\$5,000	\$2,598	\$10,975
10-160-05-4606	Confiscations	\$0	\$0	\$0	\$0
10-160-05-4607	Parking Fines	\$700	\$1,500	\$425	\$250
10-160-05-4610	Restitution	\$0	\$0	\$0	\$0
10-170-06-4620	Interest-Investment	\$3,000	\$2,500	\$9,094	\$6,018
10-170-06-4621	Interest-Bank	\$0	\$0	\$720	\$0
10-171-06-4630	Rental Income	\$3,300	\$4,000	\$2,750	\$5,035
10-171-06-4631	Rental Income-102 W Potomac St	\$62,800	\$72,000	\$46,390	\$25,785
10-172-06-4709	Misc.Grants/Donations-Non-Govt	\$500	\$500	\$8,075	\$1,940
10-173-06-4650	Sale of Vehicle/Equipment	\$35,000	\$2,000	\$20,497	\$0
10-173-06-4651	Sale of Lots/Land	\$0	\$0	\$0	\$0
10-175-03-4700	US Postal Service Reimb	\$18,000	\$0	\$9,590	\$0
10-175-06-4643	Scrap Metal-Public Works	\$500	\$500	\$747	\$2,321
10-175-06-4690	Cash Over/Under	\$0	\$0	\$0	\$0
10-175-06-4692	Employee Paid Health Insurance	\$85,500	\$79,400	\$62,768	\$67,038
10-175-06-4693	Refund-Unemployment Insurance	\$0	\$0	\$0	\$0

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-175-06-4694	Discounts for Accounts Payable	\$0	\$0	\$0	\$0
10-175-06-4697	Refunds & Rebates	\$54,500	\$31,300	\$89,037	\$210,596
10-175-06-4698	Reimbursements	\$5,000	\$20,000	\$6,197	\$29,689
10-175-06-4699	Miscellaneous Revenue	\$1,000	\$5,835	\$678	\$1,730
10-175-06-4701	State Retirement Credit	\$0	\$0	\$0	\$0
10-175-08-5106	Budgeted Use of Reserves	\$0	\$0	\$0	\$0
10-190-07-5000	Proceeds from New Debt	\$0	\$234,610	\$204,537	\$0
	<b>Total Revenues</b>	<b>\$8,640,100</b>			
<b>Mayor &amp; Council</b>					
10-501-10-6000	Salaries	\$31,200	\$31,200	\$26,000	\$31,200
10-501-10-6020	Social Security	\$2,000	\$2,000	\$1,612	\$1,934
10-501-10-6021	Medicare	\$500	\$500	\$377	\$452
10-501-10-6025	Pension Expense	\$4,700	\$3,900	\$3,584	\$3,690
10-501-10-6030	Workers Compensation	\$400	\$389	\$328	\$194
10-501-10-6101	Legal Fees	\$0	\$12,000	\$3,944	\$20,605
10-501-10-6104	Consultant Fees	\$0	\$0	\$0	\$1,200
10-501-10-6109	Dues & Subscriptions	\$8,000	\$6,150	\$7,413	\$13,605
10-501-10-6112	Annual Service Contracts	\$0	\$6,000	\$2,030	\$0
10-501-10-6114	Insurance-Liability,Auto,Prop.	\$20,000	\$20,000	\$8,022	\$12,658
10-501-10-6120	Office Supplies	\$200	\$200	\$14	\$10
10-501-10-6121	Operating Expense	\$3,000	\$4,000	\$2,340	\$6,086
10-501-10-6122	Wireless Phones & Data	\$0	\$700	\$0	\$365
10-501-10-6125	Postage	\$0	\$0	\$0	\$0
10-501-10-6132	Training & Seminars	\$6,000	\$6,000	\$4,647	\$6,152
10-501-10-6133	Travel & Meals	\$0	\$0	\$577	\$1,513
10-501-10-6137	Senior Center Vehicle Fuel	\$100	\$100	\$0	\$0
10-501-10-6138	Water Utility Expense	\$14,000	\$11,500	\$9,967	\$725
10-501-10-6143	Employee Awards	\$3,500	\$3,000	\$3,053	\$2,845
10-501-10-6300	Information Technology	\$2,000	\$1,000	\$4,500	\$219
10-501-10-6301	IT Network Admin Consultant	\$2,500	\$2,500	\$2,419	\$2,845
10-501-10-6603	Cleaning Services	\$7,000	\$7,000	\$5,000	\$6,000
10-501-10-6805	Election Judges	\$6,000	\$6,000	\$2,795	\$3,471
10-501-10-6806	Christmas Lights Contest	\$800	\$800	\$0	\$100
10-501-10-6813	Civic Contrib&Comm Youth Progr	\$4,500	\$4,500	\$4,250	\$0
10-501-10-6814	Youth Advisory Council	\$2,500	\$2,500	\$1,000	\$0
10-501-10-6815	Senior Center	\$5,000	\$5,000	\$3,729	\$0
10-501-10-6816	Heritage Museum	\$15,000	\$15,000	\$15,000	\$0
10-501-10-6817	Beacon(Food Bank)	\$4,000	\$2,500	\$2,500	\$0
10-501-10-6819	Brunswcl PreservationCommittee	\$0	\$0	\$0	\$0

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-501-10-6820	Distinguished Citizens Award	\$3,500	\$2,000	\$3,006	\$0
10-501-10-6821	Park Heights Cemetery	\$3,000	\$3,000	\$3,000	\$0
10-501-10-6822	102 W Potomac OperatingExpense	\$15,000	\$10,000	\$34,965	\$10,008
10-501-10-6823	History Commission	\$4,000	\$4,035	\$2,234	\$0
10-501-10-8001	Project Outlay	\$0	\$0	\$0	\$0
		<b>\$168,400</b>			
<b>Finance &amp; Admin</b>					
10-504-10-6000	Salaries	\$595,300	\$555,200	\$408,421	\$541,241
10-504-10-6001	Salaries Overtime-Regular	\$0	\$0	\$124	\$183
10-504-10-6015	Salaries-Holiday Salaried	\$0	\$0	\$0	\$0
10-504-10-6016	Salaries Transferred In	\$0	\$0	\$0	\$0
10-504-10-6017	Salaries Transferred Out	\$0	\$0	\$0	\$0
10-504-10-6020	Social Security	\$37,000	\$35,000	\$25,079	\$33,225
10-504-10-6021	Medicare	\$8,700	\$8,300	\$5,865	\$7,770
10-504-10-6022	Health,Dental,&Vision Premiums	\$66,600	\$59,150	\$47,753	\$57,129
10-504-10-6023	Fringe Benefits Transferred In	\$0	\$0	\$0	\$0
10-504-10-6024	Fringe Benefits Transferred Out	\$0	\$0	\$0	\$0
10-504-10-6025	Pension Expense	\$57,900	\$56,300	\$54,285	\$49,643
10-504-10-6026	Life Insurance-ER Paid	\$400	\$500	\$236	\$383
10-504-10-6030	Workers Compensation	\$2,100	\$2,036	\$1,717	\$2,180
10-504-10-6031	Post Employment Charges	\$0	\$0	\$0	\$55
10-504-10-6050	Accrued Leave	\$0	\$0	\$0	\$0
10-504-10-6100	Advertising & Printing	\$3,500	\$2,000	\$3,192	\$1,779
10-504-10-6101	Legal Fees	\$30,000	\$10,000	\$7,445	\$6,581
10-504-10-6103	Bank Service Fees	\$50,000	\$50,000	\$36,911	\$50,929
10-504-10-6104	Consultant Fees	\$1,000	\$500	\$833	\$1,996
10-504-10-6105	Payroll Service	\$15,000	\$15,000	\$10,280	\$13,583
10-504-10-6106	Granicus Maintenance Fees	\$11,000	\$11,000	\$9,378	\$10,931
10-504-10-6109	Dues & Subscriptions	\$4,500	\$2,500	\$5,599	\$2,729
10-504-10-6112	Annual Service Contracts	\$50,000	\$41,000	\$34,014	\$42,923
10-504-10-6114	Insurance-Liability,Auto,Prop.	\$4,500	\$4,000	\$3,789	\$4,163
10-504-10-6120	Office Supplies	\$15,000	\$17,346	\$18,336	\$7,198
10-504-10-6121	Operating Expense	\$15,000	\$6,000	\$27,628	\$5,064
10-504-10-6122	Wireless Phones & Data	\$0	\$0	\$0	\$0
10-504-10-6124	Physical Exams & Drug Testing	\$500	\$500	\$146	\$373
10-504-10-6125	Postage	\$3,000	\$3,000	\$2,085	\$2,664
10-504-10-6126	Postage Meter Rent	\$0	\$0	\$0	\$1,080
10-504-10-6129	Safety Program	\$500	\$500	\$0	\$190
10-504-10-6130	Telephones & Internet	\$10,000	\$10,000	\$10,089	\$12,887

**City of Brunswick General Fund Budget 2024  
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<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
10-504-10-6132	Training & Seminars	\$4,000	\$4,000	\$4,865	\$4,159
10-504-10-6133	Travel & Meals	\$0	\$0	\$0	\$0
10-504-10-6134	Tuition Reimbursement	\$0	\$0	\$0	\$0
10-504-10-6136	Utilities	\$8,000	\$8,000	\$3,779	\$9,171
10-504-10-6137	Vehicle Fuel	\$0	\$0	\$58	\$0
10-504-10-6138	Water Utility Expense	\$2,000	\$1,500	\$796	\$2,184
10-504-10-6139	Contract Labor	\$25,000	\$0	\$0	\$0
10-504-10-6142	Audits & Bookkeeping	\$40,000	\$40,000	\$35,475	\$40,223
10-504-10-6300	Information Technology	\$15,000	\$14,000	\$4,484	\$13,735
10-504-10-6301	IT Network Admin Consultant	\$27,000	\$27,000	\$23,927	\$26,144
10-504-10-6416	Maint. & Repair-Equipment	\$0	\$0	\$0	\$665
10-504-10-6417	Maint. & Repair-Vehicles	\$0	\$0	\$0	\$0
10-504-10-6418	Maint. & Repair-Building	\$5,000	\$5,000	\$7,385	\$6,975
10-504-10-6425	2018 FEMA Flooding	\$0	\$0	\$0	\$0
10-504-10-6603	Cleaning Services	\$11,500	\$11,500	\$8,500	\$10,200
10-504-10-8001	Project Outlay	\$0	\$7,000	\$0	\$0
		<b>\$1,119,000</b>			
<b>Planning &amp; Zoning</b>					
10-507-10-6000	Salaries	\$306,000	\$284,000	\$211,600	\$275,627
10-507-10-6001	Salaries Overtime-Regular	\$0	\$0	\$0	\$0
10-507-10-6020	Social Security	\$19,000	\$17,700	\$12,706	\$16,556
10-507-10-6021	Medicare	\$4,500	\$4,200	\$2,972	\$3,872
10-507-10-6022	Health,Dental,&Vision Premiums	\$105,000	\$100,800	\$79,172	\$96,742
10-507-10-6025	Pension Expense	\$35,400	\$31,700	\$30,398	\$27,747
10-507-10-6026	Life Insurance-ER Paid	\$250	\$250	\$152	\$210
10-507-10-6028	Clothing & Shoe Allowance	\$400	\$400	\$0	\$0
10-507-10-6030	Workers Compensation	\$5,700	\$5,321	\$4,457	\$2,328
10-507-10-6031	Post Employment Charges	\$0	\$0	\$0	\$0
10-507-10-6050	Accrued Leave	\$0	\$0	\$0	\$0
10-507-10-6100	Advertising & Printing	\$1,000	\$1,000	\$1,591	\$264
10-507-10-6101	Legal Fees	\$0	\$5,000	\$9,150	\$1,181
10-507-10-6104	Consultant Fees	\$10,000	\$150,000	\$106,916	\$0
10-507-10-6109	Dues & Subscriptions	\$1,000	\$1,000	\$717	\$538
10-507-10-6112	Annual Service Contracts	\$5,000	\$5,000	\$3,255	\$6,281
10-507-10-6114	Insurance-Liability,Auto,Prop.	\$1,100	\$1,000	\$1,002	\$915
10-507-10-6120	Office Supplies	\$11,000	\$1,000	\$1,148	\$95
10-507-10-6121	Operating Expense	\$1,000	\$2,500	\$2,489	\$367
10-507-10-6122	Wireless Phones & Data	\$3,000	\$3,000	\$2,870	\$3,004
10-507-10-6124	Physical Exams & Drug Testing	\$300	\$300	\$146	\$96

**City of Brunswick General Fund Budget 2024  
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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-507-10-6125	Postage	\$0	\$0	\$0	\$0
10-507-10-6129	Safety Program	\$200	\$200	\$0	\$80
10-507-10-6130	Telephones & Internet	\$2,500	\$2,000	\$2,418	\$1,830
10-507-10-6132	Training & Seminars	\$2,000	\$2,000	\$520	\$0
10-507-10-6133	Travel & Meals	\$150	\$300	\$3	\$6
10-507-10-6135	Uniforms	\$2,100	\$2,100	\$1,521	\$1,967
10-507-10-6136	Utilities	\$7,000	\$2,000	\$1,181	\$1,979
10-507-10-6137	Vehicle Fuel	\$500	\$300	\$263	\$416
10-507-10-6138	Water Utility Expense	\$2,500	\$500	\$271	\$520
10-507-10-6300	Information Technology	\$5,000	\$5,000	\$907	\$4,446
10-507-10-6301	IT Network Admin Consultant	\$4,000	\$4,000	\$4,749	\$5,773
10-507-10-6416	Maint. & Repair-Equipment	\$0	\$0	\$0	\$0
10-507-10-6417	Maint. & Repair-Vehicles	\$0	\$0	\$0	\$0
10-507-10-6418	Maint. & Repair-Building	\$0	\$2,000	\$1,840	\$1,854
10-507-10-6425	2018 FEMA Flooding	\$0	\$0	\$0	\$0
10-507-10-6603	Cleaning Services	\$4,200	\$8,400	\$7,000	\$8,400
10-507-10-6870	Board of Appeals Honoraria	\$0	\$200	\$90	\$45
10-507-10-8001	Project Outlay	\$0	\$0	\$10,127	\$0
		<b>\$539,800</b>			
<b>Police Department</b>					
10-520-11-6000	Salaries	\$1,503,800	\$1,211,800	\$989,011	\$1,082,189
10-520-11-6001	Salaries Overtime-Regular	\$10,000	\$8,000	\$5,802	\$8,206
10-520-11-6002	Salaries Overtime-Court	\$8,000	\$10,000	\$4,979	\$4,630
10-520-11-6003	Salaries Overtime-Grant	\$12,000	\$8,000	\$6,483	\$11,073
10-520-11-6004	Salaries Overtime-Event	\$0	\$1,500	\$0	\$0
10-520-11-6006	Salaries Shift Differential	\$10,400	\$10,200	\$5,849	\$6,664
10-520-11-6014	Salaries-Holiday Premium	\$31,800	\$17,000	\$18,780	\$10,981
10-520-11-6016	Salaries Transferred In	\$0	\$0	\$0	\$0
10-520-11-6017	Salaries Transferred Out	\$0	\$0	\$0	\$0
10-520-11-6018	Salaries- K-9	\$0	\$0	\$0	\$0
10-520-11-6020	Social Security	\$93,300	\$75,200	\$62,895	\$68,634
10-520-11-6021	Medicare	\$21,900	\$17,600	\$14,709	\$16,052
10-520-11-6022	Health,Dental,&Vision Premiums	\$311,000	\$264,250	\$230,260	\$220,072
10-520-11-6025	Pension Expense	\$173,500	\$135,000	\$116,549	\$102,639
10-520-11-6026	Life Insurance-ER Paid	\$1,100	\$1,150	\$654	\$863
10-520-11-6028	Clothing & Shoe Allowance	\$13,500	\$13,500	\$11,250	\$11,500
10-520-11-6030	Workers Compensation	\$137,900	\$121,022	\$101,216	\$54,354
10-520-11-6031	Post Employment Charges	\$0	\$0	\$0	\$0
10-520-11-6050	Accrued Leave	\$0	\$0	\$0	\$0

**City of Brunswick General Fund Budget 2024  
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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-520-11-6055	Employee Tuition Reimbursement	\$1,000	\$500	\$0	-\$1,000
10-520-11-6100	Advertising & Printing	\$1,000	\$1,000	\$150	\$600
10-520-11-6101	Legal Fees	\$0	\$1,000	\$293	\$531
10-520-11-6104	Consultant Fees	\$12,000	\$26,500	\$37,172	\$20,172
10-520-11-6109	Dues & Subscriptions	\$2,500	\$2,500	\$1,806	\$2,239
10-520-11-6112	Annual Service Contracts	\$5,000	\$1,500	\$2,906	\$1,220
10-520-11-6114	Insurance-Liability, Auto, Prop.	\$30,000	\$26,000	\$28,336	\$25,423
10-520-11-6120	Office Supplies	\$1,500	\$1,500	\$592	\$2,064
10-520-11-6121	Operating Expense	\$1,100	\$1,100	\$371	\$466
10-520-11-6122	Wireless Phones & Data	\$11,000	\$11,000	\$9,313	\$9,536
10-520-11-6123	Parts & Supplies	\$0	\$0	\$0	\$0
10-520-11-6124	Physical Exams & Drug Testing	\$3,000	\$3,000	\$3,812	\$2,129
10-520-11-6129	Safety Program	\$2,000	\$2,000	\$562	\$365
10-520-11-6130	Telephones & Internet	\$14,000	\$18,000	\$10,328	\$12,257
10-520-11-6131	Tools & Small Equipment	\$24,500	\$4,000	\$1,875	\$726
10-520-11-6132	Training & Seminars	\$9,000	\$4,000	\$3,551	\$1,984
10-520-11-6135	Uniforms	\$7,000	\$7,000	\$2,622	\$4,121
10-520-11-6136	Utilities	\$30,000	\$4,400	\$2,276	\$3,623
10-520-11-6137	Vehicle Fuel	\$56,000	\$45,000	\$41,693	\$51,873
10-520-11-6138	Water Utility Expense	\$5,000	\$1,100	\$597	\$1,171
10-520-11-6139	Contract Labor	\$0	\$0	\$0	\$0
10-520-11-6300	Information Technology	\$1,000	\$3,600	\$0	\$852
10-520-11-6301	IT Network Admin Consultant	\$2,600	\$2,200	\$1,477	\$2,283
10-520-11-6416	Maint. & Repair-Equipment	\$1,300	\$1,300	\$690	\$660
10-520-11-6417	Maint. & Repair-Vehicles	\$0	\$0	\$514	\$701
10-520-11-6418	Maint. & Repair-Building	\$0	\$0	\$0	\$627
10-520-11-6503	IIT Fees - Frederick County	\$35,000	\$20,000	\$25,794	\$18,178
10-520-11-6540	Investigations	\$1,000	\$1,000	\$129	\$356
10-520-11-6542	K9 Expense	\$9,100	\$8,600	\$5,818	\$6,275
10-520-11-6544	Safety Equipment & Firearms	\$10,000	\$10,000	\$8,531	\$2,777
10-520-11-6545	Bullet Proof Vests	\$3,500	\$4,000	\$3,144	\$3,773
10-520-11-6546	Less Lethal Equipment	\$9,000	\$0	\$6,730	\$0
10-520-11-6603	Cleaning Services	\$8,400	\$14,000	\$7,250	\$8,400
10-520-11-8001	Project Outlay	\$0	\$107,315	\$97,465	\$0
10-520-19-6200	Operating Grant Expenses	\$0	\$0	\$1,484	\$17,223
		<b>\$2,624,700</b>			
<b>Fire &amp; Rescue</b>					
10-521-11-6138	Water Utility Expense	\$15,000	\$15,000	\$7,471	\$15,359
10-521-11-6570	Ambulance Company Contribution	\$15,000	\$15,000	\$15,000	\$15,000

**City of Brunswick General Fund Budget 2024  
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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-521-11-6571	Fire Company Contribution	\$15,000	\$15,000	\$15,000	\$15,000
		<b>\$45,000</b>			
<b>Public Works</b>					
10-530-12-6000	Salaries	\$1,003,200	\$939,500	\$704,278	\$826,690
10-530-12-6001	Salaries Overtime-Regular	\$4,000	\$4,000	\$2,463	\$4,327
10-530-12-6004	Salaries Overtime-Event	\$0	\$0	\$0	\$0
10-530-12-6005	Salaries Overtime-Snow Removal	\$9,000	\$9,000	\$588	\$6,511
10-530-12-6014	Salaries-Holiday Premium	\$0	\$0	\$0	\$0
10-530-12-6016	Salaries Transferred In	\$0	\$0	\$0	\$0
10-530-12-6020	Social Security	\$62,200	\$58,300	\$42,172	\$50,176
10-530-12-6021	Medicare	\$14,600	\$13,700	\$9,863	\$11,735
10-530-12-6022	Health,Dental,&Vision Premiums	\$345,500	\$325,900	\$294,124	\$270,256
10-530-12-6023	Fringe Benefits Transferred In	\$0	\$0	\$0	\$0
10-530-12-6024	Fringe Benefits Transferred Out	\$0	\$0	\$0	\$0
10-530-12-6025	Pension Expense	\$116,800	\$116,800	\$98,964	\$85,720
10-530-12-6026	Life Insurance-ER Paid	\$900	\$1,050	\$613	\$760
10-530-12-6028	Clothing & Shoe Allowance	\$1,700	\$1,700	\$669	\$1,690
10-530-12-6030	Workers Compensation	\$87,200	\$86,559	\$72,413	\$37,573
10-530-12-6031	Post Employment Charges	\$0	\$0	\$0	\$0
10-530-12-6050	Accrued Leave	\$0	\$0	\$0	\$0
10-530-12-6100	Advertising & Printing	\$1,300	\$1,300	\$0	\$1,088
10-530-12-6101	Legal Fees	\$0	\$0	\$0	\$0
10-530-12-6102	Cleaning Supplies	\$2,000	\$2,000	\$4,069	\$3,807
10-530-12-6104	Consultant Fees	\$0	\$0	\$0	\$0
10-530-12-6109	Dues & Subscriptions	\$100	\$100	\$425	\$0
10-530-12-6112	Annual Service Contracts	\$6,400	\$3,500	\$5,342	\$1,289
10-530-12-6114	Insurance-Liability,Auto,Prop.	\$21,000	\$17,000	\$19,013	\$15,760
10-530-12-6120	Office Supplies	\$3,000	\$1,500	\$2,036	\$1,131
10-530-12-6121	Operating Expense	\$1,500	\$1,500	\$245	\$1,728
10-530-12-6122	Wireless Phones & Data	\$15,000	\$15,000	\$13,557	\$13,568
10-530-12-6123	Parts & Supplies	\$8,500	\$8,000	\$7,436	\$3,251
10-530-12-6124	Physical Exams & Drug Testing	\$2,000	\$2,000	\$1,458	\$2,865
10-530-12-6125	Postage	\$200	\$200	\$0	\$18
10-530-12-6129	Safety Program	\$3,000	\$3,000	\$3,029	\$3,694
10-530-12-6130	Telephones & Internet	\$5,000	\$2,500	\$5,729	\$4,372
10-530-12-6131	Tools & Small Equipment	\$50,000	\$50,000	\$29,448	\$34,285
10-530-12-6132	Training & Seminars	\$18,500	\$3,000	\$1,655	\$4,868
10-530-12-6135	Uniforms	\$16,000	\$16,000	\$13,996	\$15,115
10-530-12-6136	Utilities	\$30,000	\$9,000	\$5,489	\$7,773

**City of Brunswick General Fund Budget 2024  
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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
10-530-12-6137	Vehicle Fuel	\$50,000	\$50,000	\$53,941	\$67,841
10-530-12-6138	Water Utility Expense	\$5,000	\$2,000	\$1,005	\$1,711
10-530-12-6144	Equipment Rentals	\$9,500	\$1,563	\$2,925	\$2,188
10-530-12-6145	Bathroom Trailer Oper Expenses	\$1,000	\$0	\$1,069	\$0
10-530-12-6300	Information Technology	\$4,400	\$4,400	\$4,557	\$1,241
10-530-12-6301	IT Network Admin Consultant	\$4,900	\$4,900	\$6,241	\$7,523
10-530-12-6416	Maint. & Repair-Equipment	\$15,000	\$15,000	\$9,653	\$19,019
10-530-12-6417	Maint. & Repair-Vehicles	\$30,000	\$30,000	\$27,082	\$32,534
10-530-12-6418	Maint. & Repair-Building	\$40,000	\$16,654	\$6,924	\$34,466
10-530-12-6420	Maint. & Repair-Infrastructure	\$40,000	\$40,000	\$35,113	\$32,572
10-530-12-6421	Ground & Landscaping	\$30,000	\$0	\$8,300	\$0
10-530-12-6425	2018 FEMA Flooding	\$0	\$0	\$0	\$0
10-530-12-6602	Christmas Lights	\$1,200	\$1,200	\$6,879	\$5,208
10-530-12-6603	Cleaning Service - Contracted	\$10,000	\$4,000	\$37	\$0
10-530-12-6605	Street Sweeping - Contracted	\$0	\$4,500	\$3,000	\$3,525
10-530-12-6606	Parking Meter Maintenance	\$35,000	\$35,000	\$7,504	\$27,378
10-530-12-6607	Road Salt & Cinders	\$30,000	\$30,000	\$0	\$16,527
10-530-12-6608	Snow Removal	\$8,000	\$8,000	\$6,135	\$2,798
10-530-12-6609	Street Lights	\$96,000	\$96,000	\$69,216	\$111,861
10-530-12-6610	Street Signs	\$20,000	\$20,000	\$10,258	\$11,258
10-530-12-6611	Tree Removal	\$20,000	\$20,000	\$10,270	\$32,540
10-530-12-6612	Weed Control	\$0	\$0	\$0	\$0
10-530-12-6650	Storm Water Mgmt Damage/Repair	\$15,000	\$15,000	\$10,322	\$14,203
10-530-12-6651	Infrastructure Loan Program	\$0	\$0	\$2,208	\$0
10-530-12-8001	Project Outlay	\$0	\$127,295	\$107,072	\$0
10-530-19-6200	Operating Grant Expenses	\$0	\$0	\$0	\$0
		<b>\$2,293,600</b>			
<b>Waste Collection &amp; Disposal</b>					
10-531-12-6700	Trash Hauling-Contracted	\$276,300	\$276,640	\$282,553	\$221,990
10-531-12-6701	Recycling\Bulk Trash	\$50,000	\$20,000	\$50,195	\$18,627
10-531-12-6702	Tipping Charges	\$222,700	\$222,622	\$151,389	\$208,392
		<b>\$549,000</b>			
<b>Parks</b>					
10-540-18-6101	Legal Fees	\$0	\$0	\$0	\$0
10-540-18-6114	Insurance-Liability,Auto,Prop.	\$3,000	\$3,000	\$2,190	\$1,998
10-540-18-6121	Operating Expense	\$500	\$500	\$30,194	\$32,101
10-540-18-6123	Parts & Supplies	\$9,000	\$6,500	\$8,926	\$6,929
10-540-18-6136	Utilities	\$5,000	\$5,000	\$5,496	\$5,918
10-540-18-6416	Maint. & Repair-Equipment	\$4,000	\$4,000	\$832	\$4,709

**City of Brunswick General Fund Budget 2024  
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<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
10-540-18-6421	Berlin Cemetery	\$3,000	\$3,000	\$491	\$0
10-540-18-6603	Cleaning Services	\$12,000	\$12,000	\$10,000	\$12,000
10-540-18-6822	Park & Recreation Committee	\$0	\$0	\$0	\$0
10-540-18-7001	Park Renewal	\$50,000	\$50,000	\$49,711	\$19,729
10-540-18-7002	CityPark Building Improvements	\$1,000	\$1,000	\$8,984	\$0
10-540-18-7003	Rivers Edge Trail Project	\$0	\$0	\$0	\$23,500
		<b>\$87,500</b>			
<b>Events</b>					
10-541-18-6000	Salaries	\$24,600	\$22,900	\$18,784	\$21,949
10-541-18-6001	Salaries Overtime-Regular	\$1,000	\$1,000	\$0	\$0
10-541-18-6020	Social Security	\$1,600	\$1,500	\$1,162	\$1,421
10-541-18-6021	Medicare	\$400	\$400	\$272	\$332
10-541-18-6022	Health,Dental,&Vision Premiums	\$5,200	\$5,100	\$4,225	\$4,877
10-541-18-6025	Pension Expense	\$2,800	\$2,600	\$2,458	\$2,294
10-541-18-6026	Life Insurance-ER Paid	\$100	\$50	\$16	\$21
10-541-18-6030	Workers Compensation	\$100	\$82	\$70	\$859
10-541-18-6100	Advertising & Printing	\$0	\$0	\$0	\$0
10-541-18-6104	Consultant Fees	\$6,000	\$6,000	\$4,500	\$6,000
10-541-18-6109	Dues & Subscriptions	\$200	\$100	\$0	\$0
10-541-18-6121	Operating Expense	\$0	\$0	\$0	\$0
10-541-18-6136	Utilities	\$0	\$0	\$0	\$5
10-541-18-7031	July 4th Events	\$9,000	\$9,000	\$9,000	\$8,500
10-541-18-7033	Railroad Days Festival	\$38,000	\$37,000	\$31,863	\$33,953
10-541-18-7035	Veterans Day Parade	\$16,000	\$16,000	\$16,393	\$12,769
10-541-18-7036	Volunteers - Events	\$0	\$0	\$0	\$0
10-541-18-7039	Miscellaneous Event Expenses	\$20,000	\$10,000	\$12,186	\$13,139
10-541-18-7040	RR Days POS Grant Expenses	\$0	\$0	\$0	\$0
10-541-18-8001	Project Outlay	\$0	\$0	\$0	\$0
		<b>\$125,000</b>			
<b>Swimming Pool</b>					
10-543-18-6114	Insurance-Liability,Auto,Prop.	\$600	\$600	\$719	\$655
10-543-18-6121	Operating Expense	\$90,000	\$82,000	\$58,969	\$84,961
10-543-18-6123	Parts & Supplies	\$1,000	\$1,000	\$98	\$2,326
10-543-18-6129	Safety Program	\$0	\$0	\$0	\$0
10-543-18-6130	Telephones & Internet	\$1,000	\$1,000	\$990	\$1,051
10-543-18-6136	Utilities	\$5,000	\$5,000	\$2,523	\$3,911
10-543-18-6138	Water Utility Expense	\$8,000	\$8,000	\$5,568	\$7,976
		<b>\$105,600</b>			

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
<b>Campground</b>					
10-545-18-6114	Insurance-Liability,Auto,Prop.	\$800	\$600	\$624	\$544
10-545-18-6121	Operating Expense	\$2,000	\$2,000	\$601	\$1,920
10-545-18-6123	Parts & Supplies	\$1,500	\$1,500	\$1,141	\$1,097
10-545-18-6129	Safety Program	\$0	\$0	\$0	\$13
10-545-18-6130	Telephones & Internet	\$0	\$0	\$0	\$0
10-545-18-6136	Utilities	\$14,000	\$14,000	\$11,322	\$18,307
10-545-18-6301	IT Network Admin Consultant	\$700	\$700	\$174	\$645
10-545-18-7071	Campground General Maintenance	\$6,000	\$6,000	\$324	\$1,267
10-545-19-6200	Operating Grant Expenses	\$0	\$0	\$0	\$0
		<u><b>\$25,000</b></u>			
<b>Economic Development</b>					
10-560-16-6000	Salaries	\$18,400	\$16,560	\$6,640	\$0
10-560-16-6020	Social Security	\$1,200	\$1,224	\$412	\$0
10-560-16-6021	Medicare	\$300	\$250	\$96	\$0
10-560-16-6022	Health,Dental,&Vision Premiums	\$3,500	\$2,000	\$0	\$0
10-560-16-6025	Pension Expense	\$2,100	\$0	\$0	\$0
10-560-16-6026	Life Insurance-ER Paid	\$100	\$50	\$0	\$0
10-560-16-6030	Workers Compensation	\$100	\$25	\$0	\$0
10-560-16-6100	Advertising & Printing	\$5,000	\$0	\$0	\$0
10-560-16-6104	Consultant Fees	\$0	\$0	\$0	\$0
10-560-16-6120	Office Supplies	\$0	\$0	\$0	\$0
10-560-16-6122	Wireless Phones & Data	\$0	\$0	\$0	\$0
10-560-16-6901	Economic Development	\$0	\$17,000	\$1,276	\$3,096
10-560-16-6905	Economic Developmnt Commission	\$1,000	\$0	\$162	\$655
10-560-16-6906	Community Legacy Expenditures	\$0	\$0	\$0	\$0
10-560-16-6907	Grants Miscellaneous	\$0	\$0	\$0	\$0
10-560-16-6908	TRIPP Grant Expenses	\$5,000	\$0	\$0	\$0
10-560-16-6909	CDBG Grant Expenditures	\$0	\$0	\$0	\$0
10-560-16-6910	Building Blocks Grant Expenses	\$100,000	\$0	\$0	\$0
10-560-16-7036	Volunteers - Events	\$0	\$0	\$0	\$0
		<u><b>\$136,700</b></u>			
<b>Main Street</b>					
10-562-10-6818	Main Street Donation	\$5,000	\$5,000	\$5,000	\$0
10-562-10-6822	Arts&Entertainment Donation	\$0	\$0	\$0	\$10,000
10-562-16-6000	Salaries	\$70,000	\$66,000	\$53,157	\$65,048
10-562-16-6020	Social Security	\$4,400	\$4,100	\$3,123	\$3,830
10-562-16-6021	Medicare	\$1,100	\$1,000	\$730	\$895
10-562-16-6022	Health,Dental,&Vision Premiums	\$31,000	\$29,750	\$24,803	\$28,547

**City of Brunswick General Fund Budget 2024  
Budget Analysis**

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<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
10-562-16-6025	Pension Expense	\$8,200	\$7,500	\$6,966	\$6,475
10-562-16-6026	Life Insurance-ER Paid	\$100	\$100	\$39	\$53
10-562-16-6030	Workers Compensation	\$300	\$235	\$198	\$112
10-562-16-6100	Advertising & Printing	\$100	\$0	\$0	\$0
10-562-16-6104	Consultant Fees	\$0	\$0	\$0	\$0
10-562-16-6125	Postage	\$0	\$0	\$0	\$0
10-562-16-7039	Misc Event Expenses	\$4,000	\$0	\$0	\$0
10-562-19-6201	MainStreet Revitalization-ARPA	\$0	\$15,200	\$55,755	\$0
		<b><u>\$124,200</u></b>			
<b>Debt Service</b>					
10-570-50-9000	Debt Service	\$0	\$0	\$0	\$0
10-570-50-9001	Debt Service-City Hall	\$40,000	\$40,000	\$30,508	\$41,987
10-570-50-9002	Debt Service-Police	\$60,000	\$56,000	\$48,390	\$33,954
10-570-50-9003	Debt Service-Public Works	\$170,000	\$157,000	\$142,005	\$137,087
10-570-50-9004	Debt Service-Infrastructure	\$85,000	\$85,000	\$66,047	\$82,367
10-570-50-9005	Debt Service-Planning & Zoning	\$10,000	\$10,000	\$6,706	\$10,286
		<b><u>\$365,000</u></b>			
<b>Transfers</b>					
10-600-08-9503	Transfer to Capital Projects	\$331,600	\$407,000	\$407,000	\$2,574,545
		<b><u>\$331,600</u></b>			
	<b>Total Expenditures</b>	<b><u>\$8,640,100</u></b>			

City of Brunswick Capital Fund Budget 2024  
Budget Analysis

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
30-106-04-4321	Impact Fees-Parks	\$2,000	\$2,000	\$0	\$5,105
30-106-04-4322	Impact Fees-Police	\$600	\$600	\$0	\$1,530
30-106-04-4323	Impact Fees-Municipal Facility	\$0	\$0	\$0	\$1,535
30-110-03-4202	SHSP Homeland Security Grant	\$0	\$0	\$0	\$0
30-110-03-4219	Miscellaneous Federal Grants	\$58,500	\$0	\$97,900	\$0
30-111-03-4227	SHA Administrative Grants	\$0	\$0	\$0	\$0
30-111-03-4240	Community Legacy Grants	\$0	\$0	\$0	\$0
30-111-03-4245	CDBG Programs	\$0	\$0	\$0	\$0
30-111-03-4251	Program Open Space Grants	\$0	\$301,643	\$553,266	\$101,546
30-111-03-4252	Community Parks & Playgrounds	\$0	\$0	\$0	\$0
30-111-03-4253	Preservation MD Grant	\$0	\$0	\$0	\$8,000
30-111-03-4254	POS Grants-East Potomac	\$0	\$37,500	\$23,409	\$0
30-111-03-4260	MDE Grants	\$0	\$0	\$0	\$0
30-111-03-4265	Cap from St-Martns CreekTunnel	\$0	\$0	\$0	\$100,000
30-111-03-4266	Cap from St-13th Ave Pole Barn	\$0	\$0	\$0	\$0
30-111-03-4267	Cap from St - 811 W Potomac St	\$0	\$600,000	\$600,000	\$1,459,000
30-111-03-4268	Cap fr St-30-34 W Potomac-CDBG	\$0	\$0	\$0	\$8,170
30-111-03-4269	Miscellaneous State Grants	\$0	\$0	\$15,000	\$0
30-111-03-4270	Cap fr St-Kaplon WPotomac-CDBG	\$0	\$0	\$0	\$534,246
30-111-03-4273	ARPA Grant	\$0	\$401,491	\$275,967	\$0
30-170-06-4622	Interest-Impact Fees	\$0	\$0	\$297	\$22
30-173-06-4652	Sale of Building	\$0	\$0	\$0	\$185,639
30-175-08-5101	Transfers In from General Fund	\$331,600	\$407,000	\$407,000	\$2,574,545
30-190-07-5000	Proceeds from New Debt	\$0	\$0	\$0	\$0
<b>Total Revenues</b>		<b>\$392,700</b>			
30-504-10-8008	Capital-Building Improvements	\$0	\$15,900	\$18,911	\$12,289
30-507-10-8004	Capital-Vehicles	\$30,000	\$0	\$0	\$0
30-520-11-8003	Capital-Equipment	\$8,000	\$18,000	\$1,280	\$29,224
30-520-11-8004	Capital-Vehicles	\$50,000	\$0	\$32,183	\$80,350
30-520-11-8008	Capital-Building Improvements	\$0	\$0	\$0	\$0
30-520-11-8332	811 W Potomac St Project	\$0	\$500,000	\$542,014	\$2,278,858
30-520-11-8333	License Plate Reader-Trailer	\$0	\$0	\$0	\$0
30-530-12-8003	Capital-Equipment	\$13,000	\$227,000	\$138,339	\$50,033
30-530-12-8004	Capital-Vehicles	\$102,500	\$0	\$218,649	\$0
30-530-12-8008	Capital-Building Improvements	\$20,000	\$1,100	\$0	\$11,903
30-530-12-8009	Capital-Other Infrastructure	\$0	\$0	\$0	\$0
30-530-12-8305	Sidewalk Improvements	\$0	\$0	\$0	\$0
30-530-12-8310	Storm Water Management Project	\$50,000	\$140,000	\$0	\$0
30-530-12-8311	Blacktop Improvements	\$200,000	\$300,000	\$147,967	\$680,449
30-530-12-8315	MS4 Implementation Project	\$65,000	\$100,000	\$21,972	\$135

**City of Brunswick Capital Fund Budget 2024  
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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
30-530-12-8332	811 W Potomac St Project	\$0	\$500,000	\$515,750	\$2,276,525
30-530-19-8327	Kaplon Bldg-W PotomacImpr-CDBG	\$0	\$0	\$0	\$664,459
30-530-19-8328	West B St StormWater Pipe-ARPA	\$0	\$200,752	\$112,172	\$0
30-530-19-8329	DelawareAv StrmWater Pipe-ARPA	\$0	\$200,739	\$156,060	\$0
30-530-19-8330	Sidewalks-ARPA	\$0	\$0	\$3,935	\$0
30-540-18-8501	Sports Complex Improvements	\$0	\$100,000	\$2,402	\$93,090
30-540-18-8502	CSX Open Space Improvements	\$0	\$0	\$0	\$0
30-540-18-8513	CityPark Building Improvements	\$0	\$0	\$0	\$60,809
30-540-18-8514	Brunswick Welcome Arch	\$0	\$0	\$3,622	\$0
30-540-19-8509	WB Tower move	\$0	\$0	\$0	\$135,673
30-540-19-8510	E Potmac Park Proj (POS Grant)	\$0	\$50,000	\$0	\$31,212
30-540-19-8511	LL Fields Complex (POS) Grant	\$0	\$0	\$0	\$80,075
30-540-19-8513	Playground Equipment	\$0	\$0	\$0	\$555,362
30-540-19-8514	Gum Springs Footbridge	\$0	\$0	\$3,210	\$16,545
30-540-19-8515	Sports Complex Toilets	\$0	\$0	\$0	\$85,000
30-540-19-8517	BrunswickCampground Playground	\$0	\$88,559	\$0	\$0
30-540-19-8518	2nd Ave Park Playground	\$0	\$213,084	\$0	\$0
30-543-18-8551	Swimming Pool Improvements	\$0	\$0	\$5,290	\$0
<b>Total Expenditures</b>		<b>\$538,500</b>			
<b>Reserves</b>		<b>-\$145,800</b>			

**City of Brunswick Water Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
20-111-03-4245	CDBG Programs	\$0	\$0	\$0	\$0
20-111-03-4260	MDE Grants	\$0	\$0	\$0	\$0
20-111-03-4271	Yourtee Springs MD State Grant	\$0	\$0	\$0	\$0
20-111-03-4272	Reservoir State Grant	\$331,000	\$500,000	\$0	\$0
20-111-03-4273	ARPA Grant	\$250,000	\$1,375,738	\$221,090	\$23,949
20-140-04-4430	Connection Charges	\$300,000	\$250,000	\$248,534	\$456,170
20-140-04-4431	Interest-UT bills	\$0	\$0	\$70	-\$24
20-140-04-4433	Parts,Service Restore,ApplyFee	\$8,000	\$8,000	\$5,600	\$10,296
20-140-04-4434	Service Charges	\$2,223,200	\$2,108,190	\$1,520,038	\$1,957,195
20-140-04-4437	Sale of Sub-Meters	\$0	\$0	\$0	\$0
20-140-04-4438	Sale of Meters	\$45,000	\$45,000	\$43,805	\$82,628
20-140-04-4439	Inspection Fee	\$5,000	\$5,000	\$1,150	\$6,010
20-140-04-4443	Administrative UT Write-offs	\$0	\$0	\$0	\$0
20-171-06-4630	Rental Income	\$80,000	\$80,000	\$90,751	\$103,018
20-172-03-4710	Contribution-Government	\$0	\$500,000	\$500,000	\$0
20-173-06-4650	Sale of Vehicle/Equipment	\$0	\$0	\$0	\$0
20-175-06-4692	Employee Paid Health Insurance	\$14,800	\$8,800	\$7,310	\$7,863
20-175-06-4693	Refund-Unemployment Insurance	\$0	\$0	\$0	\$0
20-175-06-4697	Refunds & Rebates	\$2,500	\$2,100	\$2,751	\$11,548
20-175-06-4698	Reimbursements	\$0	\$0	\$0	\$3,595
20-175-06-4699	Miscellaneous Revenue	\$20,000	\$0	\$20,463	\$12,767
20-175-06-4701	State Retirement Credit	\$0	\$7,000	\$0	\$0
20-175-08-5101	Transfers In from General Fund	\$0	\$0	\$0	\$0
20-190-07-5000	Proceeds from New Debt	\$0	\$0	\$0	\$0
		<b>\$3,279,500</b>			
20-532-19-8500	Yourtee Springs Storage Tank	\$250,000	\$102,671	\$61,959	\$22,119
20-532-19-8501	East F St 2nd to 5th WaterMain	\$0	\$128,694	\$128,694	\$0
20-532-19-8502	6th Ave fr East H-East E-ARPA	\$0	\$197,319	\$0	\$0
20-532-19-8503	East H fr 5th to Gum Spr-ARPA	\$0	\$250,693	\$0	\$0
20-532-19-8504	5th Ave fr East F-East H-ARPA	\$0	\$38,434	\$0	\$0
20-532-19-8505	4th Ave 100 Block-ARPA	\$0	\$32,309	\$0	\$0
20-532-19-8506	2nd Ave fr Concord-K St-ARPA	\$0	\$38,886	\$0	\$0
20-532-19-8507	WPotomac fr Del toFlorida-ARPA	\$0	\$58,359	\$0	\$0
20-532-19-8508	Yourtee-Reline Under RR-ARPA	\$0	\$300,000	\$0	\$0
20-532-19-8509	Reline Waterline-KnoxvilleARPA	\$0	\$185,286	\$0	\$0
20-532-19-8510	Yourtee Rehab-Phase II-PAYGO	\$0	\$0	\$7,375	\$0
20-532-19-8511	Downtown Water Line Upgr-ARPA	\$0	\$43,087	\$26,180	\$0
20-532-19-8512	WaterLn Separation for HO-ARPA	\$0	\$0	\$9,150	\$0

**City of Brunswick Water Fund Budget 2024  
Budget Analysis**

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<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
20-532-20-6000	Salaries	\$497,700	\$419,600	\$300,606	\$345,817
20-532-20-6001	Salaries Overtime-Regular	\$11,000	\$9,000	\$9,265	\$13,434
20-532-20-6014	Salaries-Holiday Premium	\$0	\$0	\$0	\$0
20-532-20-6016	Salaries Transferred In	\$110,300	\$99,300	\$186,981	\$128,373
20-532-20-6017	Salaries Transferred Out	\$0	\$0	\$0	\$0
20-532-20-6019	Salaries Transferred OT	\$7,000	\$8,000	\$5,556	\$9,871
20-532-20-6020	Social Security	\$30,900	\$32,200	\$19,012	\$22,075
20-532-20-6021	Medicare	\$7,300	\$7,600	\$4,446	\$5,163
20-532-20-6022	Health,Dental,&Vision Premiums	\$111,900	\$51,500	\$50,819	\$45,026
20-532-20-6023	Fringe Benefits Transferred In	\$8,500	\$37,150	\$50,796	\$46,897
20-532-20-6025	Pension Expense	\$56,000	\$42,400	\$36,361	\$48,562
20-532-20-6026	Life Insurance-ER Paid	\$400	\$350	\$198	\$277
20-532-20-6028	Clothing & Shoe Allowance	\$600	\$600	\$80	\$0
20-532-20-6030	Workers Compensation	\$33,100	\$29,046	\$24,300	\$13,326
20-532-20-6031	Post Employment Charges	\$0	\$0	\$6,880	\$2,090
20-532-20-6050	Accrued Leave	\$0	\$0	\$0	-\$12,674
20-532-20-6100	Advertising & Printing	\$4,000	\$2,500	\$2,623	\$4,071
20-532-20-6101	Legal Fees	\$0	\$0	\$0	\$1,227
20-532-20-6102	Cleaning Supplies	\$1,500	\$1,500	\$1,564	\$1,417
20-532-20-6104	Consultant Fees	\$0	\$2,500	\$0	\$6,991
20-532-20-6107	Depreciation	\$127,200	\$125,823	\$104,853	\$635,628
20-532-20-6108	Bond Amortization Expense	\$0	\$0	\$0	\$0
20-532-20-6109	Dues & Subscriptions	\$0	\$0	\$629	\$450
20-532-20-6112	Annual Service Contracts	\$35,000	\$29,802	\$29,669	\$20,943
20-532-20-6114	Insurance-Liability,Auto,Prop.	\$39,000	\$36,000	\$38,799	\$35,746
20-532-20-6120	Office Supplies	\$500	\$500	\$678	\$374
20-532-20-6121	Operating Expense	\$29,000	\$29,000	\$20,655	\$18,167
20-532-20-6122	Wireless Phones & Data	\$3,500	\$3,500	\$2,582	\$3,007
20-532-20-6123	Parts & Supplies	\$10,000	\$6,000	\$7,916	\$4,412
20-532-20-6124	Physical Exams & Drug Testing	\$2,000	\$1,000	\$1,251	\$1,541
20-532-20-6125	Postage	\$2,000	\$2,000	\$1,088	\$506
20-532-20-6129	Safety Program	\$5,000	\$4,000	\$3,753	\$7,188
20-532-20-6130	Telephones & Internet	\$20,000	\$15,000	\$15,152	\$16,883
20-532-20-6131	Tools & Small Equipment	\$2,000	\$1,000	\$567	\$828
20-532-20-6132	Training & Seminars	\$3,500	\$2,000	\$2,075	\$2,724
20-532-20-6134	Tuition Reimbursement	\$0	\$0	\$0	\$0
20-532-20-6135	Uniforms	\$15,000	\$10,000	\$8,658	\$9,433
20-532-20-6136	Utilities	\$110,000	\$110,000	\$37,055	\$83,789
20-532-20-6137	Vehicle Fuel	\$5,000	\$3,000	\$4,281	\$4,966

**City of Brunswick Water Fund Budget 2024  
Budget Analysis**

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Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
20-532-20-6138	Water Utility Expense	\$500	\$500	\$239	\$468
20-532-20-6142	Audits & Bookkeeping	\$0	\$0	\$0	\$0
20-532-20-6300	Information Technology	\$1,000	\$1,000	\$936	\$4,966
20-532-20-6301	IT Network Admin Consultant	\$8,000	\$6,500	\$7,181	\$8,469
20-532-20-6400	Loss on Disposal of Equip	\$0	\$0	\$0	\$0
20-532-20-6416	Maint. & Repair-Equipment	\$75,000	\$40,000	\$60,678	\$46,671
20-532-20-6417	Maint. & Repair-Vehicles	\$2,500	\$1,500	\$1,896	\$292
20-532-20-6418	Maint. & Repair-Building	\$50,000	\$8,000	\$21,234	\$22,783
20-532-20-6420	Maint. & Repair-Infrastructure	\$2,500	\$0	\$303	\$2,171
20-532-20-7501	Chemicals	\$150,000	\$135,000	\$142,853	\$185,599
20-532-20-7502	Laboratory	\$48,000	\$35,000	\$24,748	\$25,866
20-532-20-7503	Ground Rent	\$0	\$0	\$0	\$0
20-532-20-7504	Sludge Haulng (by Sewer Dept)	\$20,000	\$20,000	\$20,000	\$28,000
20-532-20-8000	Capitalized to Fixed Assets	\$0	\$0	\$0	-\$2,086,805
20-532-20-8001	Project Outlay	\$0	\$0	\$0	\$0
20-532-20-8003	Capital-Equipment	\$44,800	\$205,782	\$0	\$0
20-532-20-8004	Capital-Vehicles	\$51,300	\$0	\$55,958	\$0
20-532-20-8009	Capital-Other Infrastructure	\$0	\$0	\$0	\$0
20-532-21-6419	Maint. & Repair-Other	\$15,000	\$10,000	\$10,178	\$139
20-532-21-6421	Maint. & Repair-Grounds	\$5,000	\$0	\$0	\$0
20-532-21-8101	Yourtee Springs Improvements	\$0	\$0	\$19,363	\$1,267,506
20-532-21-8114	Filter Flow Meters(3)	\$0	\$13,656	\$20,832	\$0
20-532-21-8115	Yourtee-Reline-Fred Co Contrib	\$0	\$500,000	\$492,643	\$0
20-532-22-8248	Corrosion Inhibitor	\$0	\$50,000	\$4,073	\$0
20-532-22-8249	Mixer for 250k Storage Tank	\$0	\$30,000	\$25,802	\$0
20-532-22-8250	Intake Cooling Units	\$0	\$10,000	\$10,961	\$0
20-532-22-8251	Replacement Gates at Reservoir	\$0	\$18,000	\$12,974	\$0
20-532-22-8425	Water Tower Improvements	\$36,000	\$105,000	\$86,303	\$104,219
20-532-22-8427	1.25M Gal Ground Storage Tank	\$331,000	\$500,000	\$37,297	\$135
20-532-23-6104	Consultant Fees	\$25,000	\$25,000	\$0	\$10,885
20-532-23-6112	Annual Service Contracts	\$31,000	\$31,000	\$22,589	\$29,344
20-532-23-6144	Equipment Rentals	\$0	\$781	\$1,462	\$1,094
20-532-23-6145	Operating Supplies	\$8,000	\$6,000	\$7,666	\$3,815
20-532-23-6420	Maint. & Repair-Infrastructure	\$40,000	\$30,000	\$30,171	\$42,246
20-532-23-7505	Water Meter Repair & Replace	\$5,000	\$5,000	\$1,107	\$2,694
20-532-23-7506	Special Taxing District Meters	\$32,000	\$32,000	\$35,495	\$66,725
20-532-23-8003	Capital-Equipment	\$0	\$0	\$0	\$0
20-532-23-8006	Line Replacements	\$180,000	\$0	\$113,546	\$778,868
20-532-23-8008	Line Replacement (DPW)	\$40,000	\$120,000	\$20,914	\$150,157

**City of Brunswick Water Fund Budget 2024  
Budget Analysis**

5/1/2023

<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
20-532-23-8103	RF Water Meter Replacement	\$60,000	\$60,000	\$30,412	\$38,018
20-532-23-8104	Sub-Meter Purchases	\$2,000	\$2,000	\$0	\$0
20-532-23-8105	Hydrant Replacement Project	\$35,000	\$20,000	\$0	\$35,998
20-532-40-6400	Loss on Disposal of Equipment	\$0	\$0	\$0	\$0
20-532-40-6416	Maint. & Repair-Equipment	\$0	\$0	\$0	\$0
20-532-40-8003	Capital-Equipment	\$60,000	\$0	\$0	\$0
20-532-40-8005	Capital-Software Upgrade	\$0	\$0	\$0	\$0
20-570-50-9000	Debt Service	\$264,000	\$244,000	\$0	\$0
20-570-50-9100	Interest Expense	\$118,000	\$126,500	\$75,393	\$132,231
	<b>Total Expenditures</b>	<b>\$3,279,500</b>			

**City of Brunswick Waste Water Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
60-111-03-4260	MDE Grants	\$53,000	\$46,000	\$53,688	\$46,029
60-111-03-4273	ARPA Grant	\$0	\$0	\$0	\$12,810
60-140-04-4430	Connection Charges	\$498,000	\$400,000	\$308,568	\$573,620
60-140-04-4431	Interest-UT bills	\$0	\$0	\$83	\$55
60-140-04-4433	Parts,Service Restore,ApplyFee	\$0	\$0	\$0	\$300
60-140-04-4434	Service Charges	\$1,998,500	\$1,931,554	\$1,429,760	\$1,804,237
60-140-04-4439	Inspection Fee	\$7,000	\$7,000	\$2,550	\$8,810
60-140-04-4440	Frederick Co. Treatment Charge	\$100,000	\$100,000	\$76,594	\$97,774
60-140-04-4441	Sludge Hauling Fee (Water Dept)	\$0	\$0	\$0	\$0
60-140-04-4443	Administrative UT Write-offs	\$0	\$0	\$0	\$0
60-175-06-4692	Employee Paid Health Insurance	\$11,000	\$14,500	\$12,776	\$20,419
60-175-06-4693	Refund-Unemployment Insurance	\$0	\$0	\$0	\$0
60-175-06-4697	Refunds & Rebates	\$9,400	\$6,800	\$14,354	\$41,368
60-175-06-4698	Reimbursements	\$0	\$0	\$0	\$0
60-175-06-4699	Miscellaneous Revenue	\$0	\$0	\$0	\$7,719
60-175-06-4701	State Retirement Credit	\$0	\$7,000	\$0	\$0
60-175-08-5101	Transfers In from General Fund	\$0	\$0	\$0	\$0
60-190-07-5000	Proceeds from New Debt	\$0	\$0	\$0	\$0
<b>Total Revenues</b>		<b>\$2,676,900</b>			
60-533-19-8500	I&I Improvements-ARPA	\$0	\$0	\$0	\$0
60-533-40-6416	Maint. & Repair-Equipment	\$0	\$20,000	\$0	\$41,787
60-533-40-8003	Capital-Equipment	\$71,600	\$308,409	\$0	\$0
60-533-40-8007	Capital-Plant Improvements	\$0	\$0	\$0	\$0
60-533-40-8008	Capital-Building Improvements	\$0	\$0	\$0	\$0
60-533-40-8108	UV Bulb Replacement	\$0	\$20,000	\$25,830	\$0
60-533-40-8112	Belt Press Rebuild	\$0	\$0	\$0	\$0
60-533-40-8113	Portable Sewer Meter	\$16,000	\$15,000	\$15,000	\$14,484
60-533-40-8114	SBR Ammonia&NitrateProbe Upgra	\$0	\$0	\$5,580	\$9,646
60-533-40-8117	WWTP Bldg/Elec Sys Rehab	\$0	\$25,000	\$0	\$16,189
60-533-40-8120	WWTP Upgrade	\$0	\$0	\$0	\$0
60-533-40-8121	Galyn Manor PLC Upgrade	\$0	\$46,405	\$46,405	\$0
60-533-40-8122	PLC Upgrade	\$100,000	\$0	\$0	\$0
60-533-60-6000	Salaries	\$475,800	\$410,400	\$328,591	\$372,126
60-533-60-6001	Salaries Overtime-Regular	\$3,000	\$3,000	\$1,041	\$2,670
60-533-60-6014	Salaries-Holiday Premium	\$0	\$0	\$0	\$0
60-533-60-6016	Salaries Transferred In	\$44,100	\$19,900	\$29,385	\$28,737
60-533-60-6017	Salaries Transferred Out	\$0	\$0	\$0	\$0
60-533-60-6019	Salaries Transferred OT	\$4,000	\$4,000	\$3,977	\$4,220

**City of Brunswick Waste Water Fund Budget 2024  
Budget Analysis**

5/1/2023

<b>Account Number</b>	<b>Description</b>	<b>FY24 Budget Proposed</b>	<b>FY2023 Adopted</b>	<b>FY2023 YTD Actuals</b>	<b>FY2022 Actuals</b>
60-533-60-6020	Social Security	\$29,500	\$26,700	\$19,433	\$21,759
60-533-60-6021	Medicare	\$6,900	\$6,300	\$4,545	\$5,089
60-533-60-6022	Health,Dental,&Vision Premiums	\$87,400	\$129,950	\$90,644	\$123,326
60-533-60-6023	Fringe Benefits Transferred In	\$3,500	\$7,450	\$6,908	\$12,520
60-533-60-6024	Fringe Benefits Transferred Out	\$0	\$0	\$0	\$0
60-533-60-6025	Pension Expense	\$43,600	\$41,700	\$43,242	\$40,608
60-533-60-6026	Life Insurance-ER Paid	\$400	\$400	\$229	\$291
60-533-60-6028	Clothing & Shoe Allowance	\$600	\$600	\$314	\$330
60-533-60-6030	Workers Compensation	\$31,000	\$32,041	\$26,805	\$14,332
60-533-60-6050	Accrued Leave	\$0	\$0	\$0	\$3,274
60-533-60-6100	Advertising & Printing	\$700	\$700	\$0	\$814
60-533-60-6101	Legal Fees	\$0	\$0	\$0	\$859
60-533-60-6102	Cleaning Supplies	\$1,200	\$1,200	\$957	\$980
60-533-60-6104	Consultant Fees	\$0	\$0	\$0	\$0
60-533-60-6107	Depreciation	\$183,300	\$181,318	\$151,098	\$916,118
60-533-60-6108	Bond Amortization Expense	\$0	\$0	\$0	\$0
60-533-60-6109	Dues & Subscriptions	\$400	\$400	\$500	\$250
60-533-60-6112	Annual Service Contracts	\$124,400	\$23,100	\$34,452	\$34,824
60-533-60-6114	Insurance-Liability,Auto,Prop.	\$39,000	\$36,000	\$38,876	\$36,162
60-533-60-6120	Office Supplies	\$1,200	\$1,200	\$115	\$1,140
60-533-60-6121	Operating Expense	\$6,500	\$6,500	\$3,879	\$9,588
60-533-60-6122	Wireless Phones & Data	\$3,500	\$3,500	\$3,030	\$3,098
60-533-60-6123	Parts & Supplies	\$4,000	\$3,000	\$1,487	\$2,921
60-533-60-6124	Physical Exams & Drug Testing	\$2,500	\$2,500	\$349	\$1,614
60-533-60-6125	Postage	\$1,000	\$1,000	\$1,087	\$491
60-533-60-6129	Safety Program	\$4,000	\$4,000	\$1,574	\$4,359
60-533-60-6130	Telephones & Internet	\$8,000	\$7,700	\$7,081	\$8,110
60-533-60-6131	Tools & Small Equipment	\$4,000	\$4,000	\$1,703	\$3,607
60-533-60-6132	Training & Seminars	\$1,500	\$1,200	\$1,189	\$806
60-533-60-6135	Uniforms	\$4,500	\$4,000	\$3,765	\$4,917
60-533-60-6136	Utilities	\$150,000	\$150,000	\$87,290	\$143,652
60-533-60-6137	Vehicle Fuel	\$2,500	\$1,800	\$1,277	\$2,847
60-533-60-6138	Water Utility Expense	\$13,000	\$13,000	\$6,076	\$10,363
60-533-60-6142	Audits & Bookkeeping	\$0	\$0	\$0	\$0
60-533-60-6300	Information Technology	\$3,000	\$3,000	\$1,160	\$4,798
60-533-60-6301	IT Network Admin Consultant	\$7,500	\$7,500	\$7,937	\$9,628
60-533-60-6416	Maint. & Repair-Equipment	\$125,000	\$65,000	\$54,443	\$47,681
60-533-60-6417	Maint. & Repair-Vehicles	\$1,500	\$1,200	\$1,709	\$587
60-533-60-6418	Maint. & Repair-Building	\$10,000	\$8,000	\$8,699	\$31,503

**City of Brunswick Waste Water Fund Budget 2024  
Budget Analysis**

5/1/2023

Account Number	Description	FY24 Budget Proposed	FY2023 Adopted	FY2023 YTD Actuals	FY2022 Actuals
60-533-60-6420	Maint. & Repair-Infrastructure	\$0	\$0	\$0	\$0
60-533-60-6421	Maint. & Repair-Grounds	\$10,000	\$0	\$0	\$862
60-533-60-6702	Tipping Charges	\$100,000	\$100,000	\$94,564	\$102,241
60-533-60-7501	Chemicals	\$130,000	\$85,000	\$115,934	\$86,527
60-533-60-7502	Laboratory	\$45,000	\$42,000	\$32,535	\$33,926
60-533-60-8000	Capitalized to Fixed Assets	\$0	\$0	\$0	-\$1,832,514
60-533-60-8001	Project Outlay	\$0	\$0	\$0	\$0
60-533-60-8003	Capital-Equipment	\$55,000	\$0	\$0	\$0
60-533-60-8004	Capital-Vehicles	\$51,300	\$71,000	\$55,958	\$0
60-533-60-8009	Capital-Other Infrastructure	\$0	\$0	\$0	\$0
60-533-60-8112	Potomac St Pump Station Gate	\$0	\$10,000	\$6,229	\$0
60-533-61-6104	Consultant Fees	\$2,000	\$2,000	\$0	\$0
60-533-61-6112	Annual Service Contracts	\$37,000	\$30,000	\$17,145	\$31,022
60-533-61-6144	Equipment Rentals	\$0	\$781	\$1,463	\$1,094
60-533-61-6145	Operating Supplies	\$17,000	\$17,000	\$6,761	\$13,482
60-533-61-6416	Maint. & Repair-Equipment	\$5,000	\$5,000	\$1,434	\$433
60-533-61-6419	Maint. & Repair-Galyn Manor	\$18,000	\$18,000	\$14,482	\$15,865
60-533-61-6420	Maint. & Repair-Infrastructure	\$10,000	\$10,000	\$10,980	\$8,089
60-533-61-8003	Capital-Equipment	\$0	\$0	\$0	\$0
60-533-61-8004	Capital - Vehicles	\$0	\$0	\$0	\$0
60-533-61-8006	Line Replacements	\$175,000	\$72,000	\$0	\$7,014
60-533-61-8121	Inflow & Infiltration	\$100,000	\$98,000	\$0	\$97,500
60-570-50-9000	Debt Service	\$217,000	\$211,000	\$0	\$0
60-570-50-9100	Interest Expense	\$85,000	\$93,000	\$57,867	\$96,542
<b>Total Expenditures</b>		<b>\$2,676,900</b>			

# General Ledger

## Budget Status



User: Rbruchey  
 Printed: 4/4/2023 - 3:42 PM  
 Period: 9, 2023

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 30	Capital Project Fund							
Dept 30-106	Impact Fees							
R43	Charges-Impact Fees							
30-106-04-4323	Impact Fees-Municipal Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R43 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R46	Charges-Public Safety							
30-106-04-4322	Impact Fees-Police	600.00	0.00	0.00	600.00	0.00	600.00	100.00
	R46 Sub Totals:	600.00	0.00	0.00	600.00	0.00	600.00	100.00
R50	Charges-Recreation							
30-106-04-4321	Impact Fees-Parks	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	R50 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Revenue Sub Totals:	2,600.00	0.00	0.00	2,600.00	0.00	2,600.00	100.00
	Dept 106 Sub Totals:	-2,600.00	0.00	0.00	-2,600.00	0.00		
Dept 30-110	Grants - Federal Government							
R21	Grant-Public Safety							
30-110-03-4202	SHSP Homeland Security Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
30-110-03-4219	Miscellaneous Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 110 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-111	Grants - State Government							
R22	Grant-Parks, Rec, Culture							
30-111-03-4251	Program Open Space Grants	301,643.00	196,000.00	493,209.96	-191,566.96	0.00	-191,566.96	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
30-111-03-4252	Community Parks & Playgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4253	Preservation MD Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4254	POS Grants-East Potomac	37,500.00	0.00	23,409.00	14,091.00	0.00	14,091.00	37.58
	R22 Sub Totals:	339,143.00	196,000.00	516,618.96	-177,475.96	0.00	-177,475.96	0.00
R23	Grant-Community Development							
30-111-03-4240	Community Legacy Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4245	CDBG Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R23 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
30-111-03-4227	SHA Administrative Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4260	MDE Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4265	Cap from St-Martns CreekTunnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4266	Cap from St-13th Ave Pole Barn	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4267	Cap from St - 811 W Potomac St	600,000.00	0.00	600,000.00	0.00	0.00	0.00	0.00
30-111-03-4268	Cap fr St-30-34 W Potomac-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4269	Miscellaneous State Grants	0.00	0.00	15,000.00	-15,000.00	0.00	-15,000.00	0.00
30-111-03-4270	Cap fr St-Kaplon WPotomac-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-111-03-4273	ARPA Grant	401,491.00	0.00	268,232.00	133,259.00	0.00	133,259.00	33.19
	R30 Sub Totals:	1,001,491.00	0.00	883,232.00	118,259.00	0.00	118,259.00	11.81
	Revenue Sub Totals:	1,340,634.00	196,000.00	1,399,850.96	-59,216.96	0.00	-59,216.96	0.00
	Dept 111 Sub Totals:	-1,340,634.00	-196,000.00	-1,399,850.96	59,216.96	0.00		
Dept 30-170	Investment Earnings							
R81	Investment Earnings							
30-170-06-4622	Interest-Impact Fees	0.00	0.00	176.66	-176.66	0.00	-176.66	0.00
	R81 Sub Totals:	0.00	0.00	176.66	-176.66	0.00	-176.66	0.00
	Revenue Sub Totals:	0.00	0.00	176.66	-176.66	0.00	-176.66	0.00
	Dept 170 Sub Totals:	0.00	0.00	-176.66	176.66	0.00		
Dept 30-173	Sales of Property							
R80	Miscellaneous Revenues							
30-173-06-4652	Sale of Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 173 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-175	Other Revenues							
R80	Miscellaneous Revenues							
30-175-06-4699	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interfund Transfers							
30-175-08-5101	Transfers In from General Fund	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
	Dept 175 Sub Totals:	-407,000.00	0.00	-407,000.00	0.00	0.00		
Dept 30-190	Long-term Debt Proceeds							
R86	Other Sources							
30-190-07-5000	Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-504	Finance & Administration							
E30	Project Outlays							
30-504-10-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8005	Capital-Software Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8008	Capital-Building Improvements	15,900.00	0.00	18,910.50	-3,010.50	0.00	-3,010.50	0.00
30-504-10-8009	Medical Center Building & Prop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-504-10-8330	40 W Potomac St Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	15,900.00	0.00	18,910.50	-3,010.50	0.00	-3,010.50	0.00
	Expense Sub Totals:	15,900.00	0.00	18,910.50	-3,010.50	0.00	-3,010.50	0.00
	Dept 504 Sub Totals:	15,900.00	0.00	18,910.50	-3,010.50	0.00		
Dept 30-507	Planning & Zoning							
E30	Project Outlays							
30-507-10-8004	Capital-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 507 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 30-520	Police Department							
E30	Project Outlays							
30-520-11-8003	Capital-Equipment	18,000.00	0.00	1,279.96	16,720.04	0.00	16,720.04	92.89
30-520-11-8004	Capital-Vehicles	0.00	0.00	32,183.00	-32,183.00	0.00	-32,183.00	0.00
30-520-11-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-520-11-8332	811 W Potomac St Project	500,000.00	0.00	503,955.32	-3,955.32	259,967.79	-263,923.11	0.00
	E30 Sub Totals:	518,000.00	0.00	537,418.28	-19,418.28	259,967.79	-279,386.07	0.00
	Expense Sub Totals:	518,000.00	0.00	537,418.28	-19,418.28	259,967.79	-279,386.07	0.00
	Dept 520 Sub Totals:	518,000.00	0.00	537,418.28	-19,418.28	259,967.79		
Dept 30-530	Public Works							
E30	Project Outlays							
30-530-12-8003	Capital-Equipment	227,000.00	0.00	138,339.00	88,661.00	0.00	88,661.00	39.06
30-530-12-8004	Capital-Vehicles	0.00	167,874.00	218,649.00	-218,649.00	0.00	-218,649.00	0.00
30-530-12-8008	Capital-Building Improvements	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
30-530-12-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8305	Sidewalk Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8310	Storm Water Management Project	140,000.00	0.00	0.00	140,000.00	0.00	140,000.00	100.00
30-530-12-8311	Blacktop Improvements	300,000.00	0.00	147,966.63	152,033.37	31,998.37	120,035.00	40.01
30-530-12-8315	MS4 Implementation Project	100,000.00	0.00	21,971.75	78,028.25	70,549.75	7,478.50	7.48
30-530-12-8320	1106 Petersville Rd	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8331	13th Ave Pole Barn Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8332	811 W Potomac St Project	500,000.00	0.00	495,056.28	4,943.72	185,079.40	-180,135.68	0.00
30-530-12-8333	23 S Virginia Ave Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8334	Martin's Creek Tunnel Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8425	Clean-Up - Mold & Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-12-8430	Meters Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8325	ADA Curb Cuts-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8326	30,32,34 W Potomac Impr-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8327	Kaplon Bldg-W Potomac Impr-CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-530-19-8328	West B St StormWater Pipe-ARPA	200,752.00	0.00	112,172.00	88,580.00	88,580.00	0.00	0.00
30-530-19-8329	DelawareAv StrmWater Pipe-ARPA	200,739.00	0.00	156,060.00	44,679.00	44,679.00	0.00	0.00
30-530-19-8330	Sidewalks-ARPA	0.00	0.00	0.00	0.00	413,139.25	-413,139.25	0.00
	E30 Sub Totals:	1,669,591.00	167,874.00	1,290,214.66	379,376.34	834,025.77	-454,649.43	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	1,669,591.00	167,874.00	1,290,214.66	379,376.34	834,025.77	-454,649.43	0.00
	Dept 530 Sub Totals:	1,669,591.00	167,874.00	1,290,214.66	379,376.34	834,025.77		
Dept 30-540	Parks							
E30	Project Outlays							
30-540-18-8500	Park Improvement Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8501	Sports Complex Improvements	100,000.00	0.00	1,941.50	98,058.50	0.00	98,058.50	98.06
30-540-18-8502	CSX Open Space Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8513	CityPark Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-18-8514	Brunswick Welcome Arch	0.00	0.00	3,621.54	-3,621.54	0.00	-3,621.54	0.00
30-540-18-8515	Peach Orchard Lane-Wenner Prop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8505	Caboose/WB Tower-CLG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8509	WB Tower move	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8510	E Potmac Park Proj (POS Grant)	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
30-540-19-8511	LL Fields Complex (POS) Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8512	City Park Playground	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8513	Playground Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8514	Gum Springs Footbridge	0.00	0.00	3,209.96	-3,209.96	0.00	-3,209.96	0.00
30-540-19-8515	Sports Complex Toilets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8516	City Park Trail	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-540-19-8517	BrunswickCampground Playground	88,559.00	0.00	0.00	88,559.00	88,559.00	0.00	0.00
30-540-19-8518	2nd Ave Park Playground	213,084.00	0.00	0.00	213,084.00	213,083.44	0.56	0.00
30-540-19-8519	WTRI Building-13th Ave-POS	0.00	500.00	500.00	-500.00	0.00	-500.00	0.00
30-540-19-8520	Caines Property-POS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	451,643.00	500.00	9,273.00	442,370.00	301,642.44	140,727.56	31.16
	Expense Sub Totals:	451,643.00	500.00	9,273.00	442,370.00	301,642.44	140,727.56	31.16
	Dept 540 Sub Totals:	451,643.00	500.00	9,273.00	442,370.00	301,642.44		
Dept 30-543	Swimming Pool							
E30	Project Outlays							
30-543-18-8551	Swimming Pool Improvements	0.00	0.00	5,289.54	-5,289.54	5,945.00	-11,234.54	0.00
	E30 Sub Totals:	0.00	0.00	5,289.54	-5,289.54	5,945.00	-11,234.54	0.00
	Expense Sub Totals:	0.00	0.00	5,289.54	-5,289.54	5,945.00	-11,234.54	0.00
	Dept 543 Sub Totals:	0.00	0.00	5,289.54	-5,289.54	5,945.00		
Dept 30-545	Campground							
E30	Project Outlays							
30-545-18-8581	Campground Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 545 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	1,750,234.00	196,000.00	1,807,027.62	-56,793.62	0.00	-56,793.62	0.00
	Fund Expense Sub Totals:	2,655,134.00	168,374.00	1,861,105.98	794,028.02	1,401,581.00	-607,552.98	0.00
	Fund 30 Sub Totals:	904,900.00	-27,626.00	54,078.36	850,821.64	1,401,581.00		
	Revenue Totals:	1,750,234.00	196,000.00	1,807,027.62	-56,793.62	0.00	-56,793.62	0.00
	Expense Totals:	2,655,134.00	168,374.00	1,861,105.98	794,028.02	1,401,581.00	-607,552.98	0.00
	Report Totals:	904,900.00	-27,626.00	54,078.36	850,821.64	1,401,581.00		

# General Ledger

## Budget Status



User: Rbruchey  
 Printed: 4/4/2023 - 2:55 PM  
 Period: 9, 2023

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 10	General Fund							
Dept 10-101	Local Property Tax							
R01	Taxes							
10-101-01-4002	Real Estate Taxes	3,684,434.00	0.00	3,686,245.88	-1,811.88	0.00	-1,811.88	0.00
10-101-01-4004	Additions & Abatements	11,686.00	0.00	-10,957.81	22,643.81	0.00	22,643.81	193.77
10-101-01-4005	Penalty/Int-Delinquent Taxes	32,000.00	1,841.94	40,314.90	-8,314.90	0.00	-8,314.90	0.00
10-101-01-4006	Discount Allowed on Taxes	-38,697.00	8.75	-42,577.92	3,880.92	0.00	3,880.92	-10.03
10-101-01-4008	Refunds on Real Estate Taxes	0.00	0.00	-201.38	201.38	0.00	201.38	0.00
10-101-01-4009	Homeowners Credit-Property Tax	6,841.00	511.30	7,183.99	-342.99	0.00	-342.99	0.00
10-101-01-4010	Real Estate Taxes-Public UT	6,683.00	0.00	0.00	6,683.00	0.00	6,683.00	100.00
	R01 Sub Totals:	3,702,947.00	2,361.99	3,680,007.66	22,939.34	0.00	22,939.34	0.62
	Revenue Sub Totals:	3,702,947.00	2,361.99	3,680,007.66	22,939.34	0.00	22,939.34	0.62
	Dept 101 Sub Totals:	-3,702,947.00	-2,361.99	-3,680,007.66	-22,939.34	0.00		
Dept 10-102	Income Taxes							
R01	Taxes							
10-102-01-4030	Income Taxes	1,300,000.00	4,805.63	684,769.85	615,230.15	0.00	615,230.15	47.33
	R01 Sub Totals:	1,300,000.00	4,805.63	684,769.85	615,230.15	0.00	615,230.15	47.33
	Revenue Sub Totals:	1,300,000.00	4,805.63	684,769.85	615,230.15	0.00	615,230.15	47.33
	Dept 102 Sub Totals:	-1,300,000.00	-4,805.63	-684,769.85	-615,230.15	0.00		
Dept 10-103	Other Local Taxes							
R01	Taxes							
10-103-01-4040	Admission & Amusement Taxes	10,000.00	0.00	45,257.36	-35,257.36	0.00	-35,257.36	0.00
10-103-01-4041	Public Utility Taxes	129,000.00	286.20	106,733.26	22,266.74	0.00	22,266.74	17.26
	R01 Sub Totals:	139,000.00	286.20	151,990.62	-12,990.62	0.00	-12,990.62	0.00
	Revenue Sub Totals:	139,000.00	286.20	151,990.62	-12,990.62	0.00	-12,990.62	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 103 Sub Totals:	-139,000.00	-286.20	-151,990.62	12,990.62	0.00		
Dept 10-105	Licenses & Permits							
R11	Franchise Fees							
10-105-02-4063	Profession&Occupation Licenses	9,000.00	0.00	750.17	8,249.83	0.00	8,249.83	91.66
10-105-02-4064	Cable Television Franchise Fee	120,000.00	0.00	59,358.63	60,641.37	0.00	60,641.37	50.53
	R11 Sub Totals:	129,000.00	0.00	60,108.80	68,891.20	0.00	68,891.20	53.40
	Revenue Sub Totals:	129,000.00	0.00	60,108.80	68,891.20	0.00	68,891.20	53.40
	Dept 105 Sub Totals:	-129,000.00	0.00	-60,108.80	-68,891.20	0.00		
Dept 10-110	Grants - Federal Government							
R21	Grant-Public Safety							
10-110-03-4202	SHSP Homeland Security Grant	9,800.00	0.00	0.00	9,800.00	0.00	9,800.00	100.00
	R21 Sub Totals:	9,800.00	0.00	0.00	9,800.00	0.00	9,800.00	100.00
R30	Grants-Other Intergovernment							
10-110-03-4201	FEMA Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-110-03-4219	Miscellaneous Federal Grants	8,000.00	0.00	2,694.47	5,305.53	0.00	5,305.53	66.32
	R30 Sub Totals:	8,000.00	0.00	2,694.47	5,305.53	0.00	5,305.53	66.32
	Revenue Sub Totals:	17,800.00	0.00	2,694.47	15,105.53	0.00	15,105.53	84.86
	Dept 110 Sub Totals:	-17,800.00	0.00	-2,694.47	-15,105.53	0.00		
Dept 10-111	Grants - State Government							
R20	Intergovernmental							
10-111-03-4230	Highway User Revenue	358,000.00	0.00	159,479.16	198,520.84	0.00	198,520.84	55.45
10-111-03-4231	HUR Supplemental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R20 Sub Totals:	358,000.00	0.00	159,479.16	198,520.84	0.00	198,520.84	55.45
R21	Grant-Public Safety							
10-111-03-4221	State Aid Police Protection	95,000.00	0.00	58,134.00	36,866.00	0.00	36,866.00	38.81
10-111-03-4222	Other GOCCP Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-111-03-4225	SHA Enforcement Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	95,000.00	0.00	58,134.00	36,866.00	0.00	36,866.00	38.81
R23	Grant-Community Development							
10-111-03-4235	Berlin Cemetary Rehab Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-111-03-4236	Heritage Museum Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-111-03-4240	Community Legacy Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-111-03-4245	CDBG Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R23 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
10-111-03-4261	Chesapeake Bay Trust	0.00	0.00	9,450.00	-9,450.00	0.00	-9,450.00	0.00
10-111-03-4273	ARPA Grant	65,199.72	0.00	61,391.20	3,808.52	0.00	3,808.52	5.84
	R30 Sub Totals:	65,199.72	0.00	70,841.20	-5,641.48	0.00	-5,641.48	0.00
	Revenue Sub Totals:	518,199.72	0.00	288,454.36	229,745.36	0.00	229,745.36	44.34
	Dept 111 Sub Totals:	-518,199.72	0.00	-288,454.36	-229,745.36	0.00		
Dept 10-112	Grants - County Government							
R20	Intergovernmental							
10-112-03-4271	Tax Equity-Frederick County	1,215,166.00	0.00	911,374.50	303,791.50	0.00	303,791.50	25.00
	R20 Sub Totals:	1,215,166.00	0.00	911,374.50	303,791.50	0.00	303,791.50	25.00
R21	Grant-Public Safety							
10-112-03-4275	County Alcohol/Tobacco Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-112-03-4276	Marijuana Educaton Reimb Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
10-112-03-4274	County Financial Corp. Grant	1,100.00	0.00	1,103.17	-3.17	0.00	-3.17	0.00
10-112-03-4280	TRIPP Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-112-03-4289	Miscellaneous County Grants	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	R30 Sub Totals:	51,100.00	0.00	1,103.17	49,996.83	0.00	49,996.83	97.84
	Revenue Sub Totals:	1,266,266.00	0.00	912,477.67	353,788.33	0.00	353,788.33	27.94
	Dept 112 Sub Totals:	-1,266,266.00	0.00	-912,477.67	-353,788.33	0.00		
Dept 10-130	General Government Charges							
R05	Developer Agreements							
10-130-04-4345	Reimbursements from Developers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R05 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Charges-General Government							
10-130-04-4401	Admin Svcs-Copies,Notary,Faxes	200.00	4.00	212.00	-12.00	0.00	-12.00	0.00
10-130-04-4403	NSF Check Fee	35.00	0.00	175.00	-140.00	0.00	-140.00	0.00
	R41 Sub Totals:	235.00	4.00	387.00	-152.00	0.00	-152.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R42	Charges-Zoning & Planning							
10-130-04-4340	Zoning Fees	15,000.00	750.00	7,575.00	7,425.00	0.00	7,425.00	49.50
10-130-04-4341	Consulting Review Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-130-04-4342	Development Review Fee	30,000.00	2,000.00	48,062.00	-18,062.00	0.00	-18,062.00	0.00
10-130-04-4344	Appeals Filing Fee	0.00	0.00	1,425.00	-1,425.00	0.00	-1,425.00	0.00
	R42 Sub Totals:	45,000.00	2,750.00	57,062.00	-12,062.00	0.00	-12,062.00	0.00
	Revenue Sub Totals:	45,235.00	2,754.00	57,449.00	-12,214.00	0.00	-12,214.00	0.00
	Dept 130 Sub Totals:	-45,235.00	-2,754.00	-57,449.00	12,214.00	0.00		
Dept 10-132 R46	Public Safety Charges							
10-132-04-4410	Charges-Public Safety Police Reports	200.00	20.00	200.00	0.00	0.00	0.00	0.00
	R46 Sub Totals:	200.00	20.00	200.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	200.00	20.00	200.00	0.00	0.00	0.00	0.00
	Dept 132 Sub Totals:	-200.00	-20.00	-200.00	0.00	0.00		
Dept 10-134 R47	PublicWorks/Highways & Streets							
10-134-04-4439	Charges-Streets,Sidewalks Inspection Fees	0.00	0.00	180.00	-180.00	0.00	-180.00	0.00
	R47 Sub Totals:	0.00	0.00	180.00	-180.00	0.00	-180.00	0.00
R48	Charges-Parking							
10-134-04-4420	Parking Meter Collections	7,000.00	203.75	5,148.05	1,851.95	0.00	1,851.95	26.46
10-134-04-4421	Parking Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R48 Sub Totals:	7,000.00	203.75	5,148.05	1,851.95	0.00	1,851.95	26.46
R86	Other Sources							
10-134-04-4423	Infrastructure Insurnce Reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	7,000.00	203.75	5,328.05	1,671.95	0.00	1,671.95	23.89
	Dept 134 Sub Totals:	-7,000.00	-203.75	-5,328.05	-1,671.95	0.00		
Dept 10-140 R60	Utility Service Charges							
10-140-04-4431	Charges-Utility Interest-UT bills	30.00	16.45	27.92	2.08	0.00	2.08	6.93
10-140-04-4436	Tipping Fees	363,000.00	88,417.28	264,443.22	98,556.78	0.00	98,556.78	27.15

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-140-04-4437	Recycling/Bulk Trash/Compost	5,000.00	1,716.34	6,131.09	-1,131.09	0.00	-1,131.09	0.00
10-140-04-4441	Settlement Charges	13,000.00	935.01	10,185.01	2,814.99	0.00	2,814.99	21.65
10-140-04-4442	Refund-Utility Bills	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	381,030.00	91,085.08	280,787.24	100,242.76	0.00	100,242.76	26.31
	Revenue Sub Totals:	381,030.00	91,085.08	280,787.24	100,242.76	0.00	100,242.76	26.31
	Dept 140 Sub Totals:	-381,030.00	-91,085.08	-280,787.24	-100,242.76	0.00		
Dept 10-150 R50	Recreation Charges Charges-Recreation							
10-150-04-4505	Railroad Days Festival Revenue	14,000.00	0.00	7,442.01	6,557.99	0.00	6,557.99	46.84
10-150-04-4506	Veterans Day Parade Revenue	1,200.00	0.00	1,405.00	-205.00	0.00	-205.00	0.00
10-150-04-4507	Spring Festival Revenue	0.00	25.00	25.00	-25.00	0.00	-25.00	0.00
10-150-04-4508	Pool Admissions	16,000.00	0.00	17,790.76	-1,790.76	0.00	-1,790.76	0.00
10-150-04-4510	Pool Lessons	4,000.00	0.00	-325.00	4,325.00	0.00	4,325.00	108.13
10-150-04-4512	Pool Passes	8,000.00	0.00	735.00	7,265.00	0.00	7,265.00	90.81
10-150-04-4513	Pool Rentals & Lease Payments	1,200.00	0.00	1,850.00	-650.00	0.00	-650.00	0.00
10-150-04-4514	Campground Rentals & Lease	54,600.00	4,550.00	40,283.35	14,316.65	0.00	14,316.65	26.22
10-150-04-4516	City Park Building Rental	4,000.00	1,075.00	6,905.00	-2,905.00	0.00	-2,905.00	0.00
10-150-04-4517	City Park Building Deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-150-04-4519	July 4 Festival Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R50 Sub Totals:	103,000.00	5,650.00	76,111.12	26,888.88	0.00	26,888.88	26.11
	Revenue Sub Totals:	103,000.00	5,650.00	76,111.12	26,888.88	0.00	26,888.88	26.11
	Dept 150 Sub Totals:	-103,000.00	-5,650.00	-76,111.12	-26,888.88	0.00		
Dept 10-160 R70	Fines & Forfeitures Fines & Forfeitures							
10-160-05-4600	Property Abatements	5,000.00	0.00	8,888.74	-3,888.74	0.00	-3,888.74	0.00
10-160-05-4605	Civil Citations	5,000.00	0.00	1,750.00	3,250.00	0.00	3,250.00	65.00
10-160-05-4606	Confiscations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-160-05-4607	Parking Fines	1,500.00	50.00	405.00	1,095.00	0.00	1,095.00	73.00
10-160-05-4610	Restitution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	11,500.00	50.00	11,043.74	456.26	0.00	456.26	3.97
	Revenue Sub Totals:	11,500.00	50.00	11,043.74	456.26	0.00	456.26	3.97
	Dept 160 Sub Totals:	-11,500.00	-50.00	-11,043.74	-456.26	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-170	Investment Earnings							
R81	Investment Earnings							
10-170-06-4620	Interest-Investment	2,500.00	0.00	6,200.45	-3,700.45	0.00	-3,700.45	0.00
10-170-06-4621	Interest-Bank	0.00	0.00	720.10	-720.10	0.00	-720.10	0.00
	R81 Sub Totals:	2,500.00	0.00	6,920.55	-4,420.55	0.00	-4,420.55	0.00
	Revenue Sub Totals:	2,500.00	0.00	6,920.55	-4,420.55	0.00	-4,420.55	0.00
	Dept 170 Sub Totals:	-2,500.00	0.00	-6,920.55	4,420.55	0.00		
Dept 10-171	Rents & Concessions							
R82	Rental Income							
10-171-06-4630	Rental Income	4,000.00	275.00	2,475.00	1,525.00	0.00	1,525.00	38.13
10-171-06-4631	Rental Income-102 W Potomac St	72,000.00	4,214.15	42,175.35	29,824.65	0.00	29,824.65	41.42
	R82 Sub Totals:	76,000.00	4,489.15	44,650.35	31,349.65	0.00	31,349.65	41.25
	Revenue Sub Totals:	76,000.00	4,489.15	44,650.35	31,349.65	0.00	31,349.65	41.25
	Dept 171 Sub Totals:	-76,000.00	-4,489.15	-44,650.35	-31,349.65	0.00		
Dept 10-172	Contributions & Donations							
R83	Contributions-Non-Govt							
10-172-06-4709	Misc.Grants/Donations-Non-Govt	500.00	1,000.00	3,775.00	-3,275.00	0.00	-3,275.00	0.00
	R83 Sub Totals:	500.00	1,000.00	3,775.00	-3,275.00	0.00	-3,275.00	0.00
	Revenue Sub Totals:	500.00	1,000.00	3,775.00	-3,275.00	0.00	-3,275.00	0.00
	Dept 172 Sub Totals:	-500.00	-1,000.00	-3,775.00	3,275.00	0.00		
Dept 10-173	Sales of Property							
R80	Miscellaneous Revenues							
10-173-06-4650	Sale of Vehicle/Equipment	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-173-06-4651	Sale of Lots/Land	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Revenue Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Dept 173 Sub Totals:	-2,000.00	0.00	0.00	-2,000.00	0.00		
Dept 10-175	Other Revenues							
R20	Intergovernmental							
10-175-03-4700	US Postal Service Reimb	0.00	3,988.52	9,590.38	-9,590.38	0.00	-9,590.38	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R20 Sub Totals:	0.00	3,988.52	9,590.38	-9,590.38	0.00	-9,590.38	0.00
R80	Miscellaneous Revenues							
10-175-06-4643	Scrap Metal-Public Works	500.00	495.00	746.72	-246.72	0.00	-246.72	0.00
10-175-06-4690	Cash Over/Under	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4692	Employee Paid Health Insurance	79,400.00	6,382.06	56,211.64	23,188.36	0.00	23,188.36	29.20
10-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4694	Discounts for Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-175-06-4697	Refunds & Rebates	31,300.00	71,605.91	89,036.89	-57,736.89	0.00	-57,736.89	0.00
10-175-06-4698	Reimbursements	20,000.00	0.00	5,342.25	14,657.75	0.00	14,657.75	73.29
10-175-06-4699	Miscellaneous Revenue	5,835.00	0.00	677.57	5,157.43	0.00	5,157.43	88.39
10-175-06-4701	State Retirement Credit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	137,035.00	78,482.97	152,015.07	-14,980.07	0.00	-14,980.07	0.00
R85	Interfund Transfers							
10-175-08-5106	Budgeted Use of Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	137,035.00	82,471.49	161,605.45	-24,570.45	0.00	-24,570.45	0.00
	Dept 175 Sub Totals:	-137,035.00	-82,471.49	-161,605.45	24,570.45	0.00		
Dept 10-190	Long-term Debt Proceeds							
R86	Other Sources							
10-190-07-5000	Proceeds from New Debt	234,610.00	0.00	204,536.60	30,073.40	0.00	30,073.40	12.82
	R86 Sub Totals:	234,610.00	0.00	204,536.60	30,073.40	0.00	30,073.40	12.82
	Revenue Sub Totals:	234,610.00	0.00	204,536.60	30,073.40	0.00	30,073.40	12.82
	Dept 190 Sub Totals:	-234,610.00	0.00	-204,536.60	-30,073.40	0.00		
Dept 10-501	Mayor & Council							
E01	Personnel Costs							
10-501-10-6000	Salaries	31,200.00	2,600.00	23,400.00	7,800.00	0.00	7,800.00	25.00
10-501-10-6020	Social Security	2,000.00	161.20	1,450.80	549.20	0.00	549.20	27.46
10-501-10-6021	Medicare	500.00	37.70	339.30	160.70	0.00	160.70	32.14
10-501-10-6025	Pension Expense	3,900.00	189.14	3,584.42	315.58	0.00	315.58	8.09
10-501-10-6030	Workers Compensation	389.00	0.00	328.00	61.00	0.00	61.00	15.68
	E01 Sub Totals:	37,989.00	2,988.04	29,102.52	8,886.48	0.00	8,886.48	23.39
E10	Operating Expenses							
10-501-10-6101	Legal Fees	12,000.00	0.00	3,027.00	8,973.00	916.50	8,056.50	67.14

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-501-10-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6109	Dues & Subscriptions	6,150.00	0.00	7,413.13	-1,263.13	0.00	-1,263.13	0.00
10-501-10-6112	Annual Service Contracts	6,000.00	2,030.00	2,030.00	3,970.00	0.00	3,970.00	66.17
10-501-10-6114	Insurance-Liability,Auto,Prop.	20,000.00	0.00	8,022.00	11,978.00	2,245.00	9,733.00	48.67
10-501-10-6120	Office Supplies	200.00	0.00	13.77	186.23	0.00	186.23	93.12
10-501-10-6121	Operating Expense	4,000.00	0.00	2,177.69	1,822.31	0.00	1,822.31	45.56
10-501-10-6122	Wireless Phones & Data	700.00	0.00	0.00	700.00	0.00	700.00	100.00
10-501-10-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6132	Training & Seminars	6,000.00	0.00	2,646.53	3,353.47	0.00	3,353.47	55.89
10-501-10-6133	Travel & Meals	0.00	0.00	333.10	-333.10	0.00	-333.10	0.00
10-501-10-6137	Senior Center Vehicle Fuel	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-501-10-6138	Water Utility Expense	11,500.00	0.00	9,967.32	1,532.68	0.00	1,532.68	13.33
10-501-10-6143	Employee Awards	3,000.00	0.00	3,052.55	-52.55	0.00	-52.55	0.00
10-501-10-6300	Information Technology	1,000.00	0.00	4,500.00	-3,500.00	0.00	-3,500.00	0.00
10-501-10-6301	IT Network Admin Consultant	2,500.00	244.07	2,175.26	324.74	0.00	324.74	12.99
10-501-10-6603	Cleaning Services	7,000.00	500.00	4,500.00	2,500.00	4,500.00	-2,000.00	0.00
10-501-10-6805	Elections	6,000.00	0.00	2,795.00	3,205.00	1,780.00	1,425.00	23.75
10-501-10-6806	Christmas Lights Contest	800.00	0.00	0.00	800.00	0.00	800.00	100.00
10-501-10-6813	Civic Contrib&Comm Youth Progr	4,500.00	500.00	3,750.00	750.00	0.00	750.00	16.67
10-501-10-6814	Youth Advisory Council	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
10-501-10-6815	Senior Center	5,000.00	262.41	3,494.44	1,505.56	0.00	1,505.56	30.11
10-501-10-6816	Heritage Museum	15,000.00	0.00	11,250.00	3,750.00	0.00	3,750.00	25.00
10-501-10-6817	Beacon(Food Bank)	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00
10-501-10-6819	Brunswcl PreservationCommittee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-501-10-6820	Distinguished Citizens Award	2,000.00	0.00	3,006.02	-1,006.02	0.00	-1,006.02	0.00
10-501-10-6821	Park Heights Cemetery	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00
10-501-10-6822	102 W Potomac OperatingExpense	10,000.00	469.64	30,325.54	-20,325.54	0.00	-20,325.54	0.00
10-501-10-6823	History Commission	4,035.00	1,006.99	2,221.99	1,813.01	0.00	1,813.01	44.93
	E10 Sub Totals:	135,485.00	5,013.11	112,201.34	23,283.66	9,441.50	13,842.16	10.22
E30	Project Outlays							
10-501-10-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	173,474.00	8,001.15	141,303.86	32,170.14	9,441.50	22,728.64	13.10
	Dept 501 Sub Totals:	173,474.00	8,001.15	141,303.86	32,170.14	9,441.50		
Dept 10-504	Finance & Administration							
E01	Personnel Costs							
10-504-10-6000	Salaries	555,200.00	36,503.04	368,880.48	186,319.52	0.00	186,319.52	33.56
10-504-10-6001	Salaries Overtime-Regular	0.00	0.00	124.20	-124.20	0.00	-124.20	0.00
10-504-10-6015	Salaries-Holiday Salaried	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-504-10-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6020	Social Security	35,000.00	2,244.14	22,654.24	12,345.76	0.00	12,345.76	35.27
10-504-10-6021	Medicare	8,300.00	524.84	5,298.18	3,001.82	0.00	3,001.82	36.17
10-504-10-6022	Health,Dental,&Vision Premiums	59,150.00	4,522.25	43,045.43	16,104.57	0.00	16,104.57	27.23
10-504-10-6023	Fringe Benefits Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6025	Pension Expense	56,300.00	261.02	54,284.89	2,015.11	0.00	2,015.11	3.58
10-504-10-6026	Life Insurance-ER Paid	500.00	0.00	210.36	289.64	0.00	289.64	57.93
10-504-10-6030	Workers Compensation	2,036.00	0.00	1,717.00	319.00	0.00	319.00	15.67
10-504-10-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	716,486.00	44,055.29	496,214.78	220,271.22	0.00	220,271.22	30.74
E10	Operating Expenses							
10-504-10-6100	Advertising & Printing	2,000.00	0.00	3,192.04	-1,192.04	0.00	-1,192.04	0.00
10-504-10-6101	Legal Fees	10,000.00	0.00	7,445.00	2,555.00	0.00	2,555.00	25.55
10-504-10-6103	Bank Service Fees	50,000.00	1,048.26	30,987.80	19,012.20	0.00	19,012.20	38.02
10-504-10-6104	Consultant Fees	500.00	0.00	832.81	-332.81	0.00	-332.81	0.00
10-504-10-6105	Payroll Service	15,000.00	880.19	9,361.42	5,638.58	0.00	5,638.58	37.59
10-504-10-6106	Granicus Maintenance Fees	11,000.00	940.57	8,437.70	2,562.30	0.00	2,562.30	23.29
10-504-10-6109	Dues & Subscriptions	2,500.00	0.00	4,977.24	-2,477.24	0.00	-2,477.24	0.00
10-504-10-6112	Annual Service Contracts	41,000.00	465.74	32,559.62	8,440.38	0.00	8,440.38	20.59
10-504-10-6114	Insurance-Liability,Auto,Prop.	4,000.00	0.00	3,789.00	211.00	0.00	211.00	5.28
10-504-10-6120	Office Supplies	17,346.00	132.79	16,694.89	651.11	1,017.03	-365.92	0.00
10-504-10-6121	Operating Expense	6,000.00	-1,110.00	6,456.46	-456.46	20,399.00	-20,855.46	0.00
10-504-10-6122	Wireless Phones & Data	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6124	Physical Exams & Drug Testing	500.00	0.00	96.00	404.00	0.00	404.00	80.80
10-504-10-6125	Postage	3,000.00	0.00	2,084.50	915.50	0.00	915.50	30.52
10-504-10-6126	Postage Meter Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6129	Safety Program	500.00	0.00	0.00	500.00	0.00	500.00	100.00
10-504-10-6130	Telephones & Internet	10,000.00	613.53	9,025.95	974.05	0.00	974.05	9.74
10-504-10-6132	Training & Seminars	4,000.00	0.00	2,157.09	1,842.91	0.00	1,842.91	46.07
10-504-10-6133	Travel & Meals	0.00	0.00	818.20	-818.20	0.00	-818.20	0.00
10-504-10-6134	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6136	Utilities	8,000.00	0.00	3,219.34	4,780.66	0.00	4,780.66	59.76
10-504-10-6137	Vehicle Fuel	0.00	0.00	58.32	-58.32	0.00	-58.32	0.00
10-504-10-6138	Water Utility Expense	1,500.00	0.00	795.97	704.03	0.00	704.03	46.94
10-504-10-6142	Audits & Bookkeeping	40,000.00	0.00	35,475.00	4,525.00	0.00	4,525.00	11.31
10-504-10-6300	Information Technology	14,000.00	200.00	2,902.60	11,097.40	0.00	11,097.40	79.27
10-504-10-6301	IT Network Admin Consultant	27,000.00	2,216.24	21,709.40	5,290.60	0.00	5,290.60	19.59
10-504-10-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6417	Maint. & Repair-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-504-10-6418	Maint. & Repair-Building	5,000.00	1,611.60	6,458.06	-1,458.06	0.00	-1,458.06	0.00
10-504-10-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-504-10-6603	Cleaning Services	11,500.00	850.00	7,650.00	3,850.00	7,650.00	-3,800.00	0.00
	E10 Sub Totals:	284,346.00	7,848.92	217,184.41	67,161.59	29,066.03	38,095.56	13.40
E30	Project Outlays							
10-504-10-8001	Project Outlay	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	E30 Sub Totals:	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	Expense Sub Totals:	1,007,832.00	51,904.21	713,399.19	294,432.81	29,066.03	265,366.78	26.33
	Dept 504 Sub Totals:	1,007,832.00	51,904.21	713,399.19	294,432.81	29,066.03		
Dept 10-507	Planning & Zoning							
E01	Personnel Costs							
10-507-10-6000	Salaries	284,000.00	21,593.60	190,006.49	93,993.51	0.00	93,993.51	33.10
10-507-10-6001	Salaries Overtime-Regular	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6020	Social Security	17,700.00	1,295.40	11,410.87	6,289.13	0.00	6,289.13	35.53
10-507-10-6021	Medicare	4,200.00	302.98	2,668.77	1,531.23	0.00	1,531.23	36.46
10-507-10-6022	Health,Dental,&Vision Premiums	100,800.00	8,215.70	70,744.16	30,055.84	0.00	30,055.84	29.82
10-507-10-6025	Pension Expense	31,700.00	136.18	30,397.54	1,302.46	0.00	1,302.46	4.11
10-507-10-6026	Life Insurance-ER Paid	250.00	0.00	134.32	115.68	0.00	115.68	46.27
10-507-10-6028	Clothing & Shoe Allowance	400.00	0.00	0.00	400.00	0.00	400.00	100.00
10-507-10-6030	Workers Compensation	5,321.00	0.00	4,457.00	864.00	0.00	864.00	16.24
10-507-10-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	444,371.00	31,543.86	309,819.15	134,551.85	0.00	134,551.85	30.28
E10	Operating Expenses							
10-507-10-6100	Advertising & Printing	1,000.00	0.00	1,590.67	-590.67	0.00	-590.67	0.00
10-507-10-6101	Legal Fees	5,000.00	0.00	7,004.50	-2,004.50	2,145.00	-4,149.50	0.00
10-507-10-6104	Consultant Fees	150,000.00	0.00	83,925.32	66,074.68	56,633.49	9,441.19	6.29
10-507-10-6109	Dues & Subscriptions	1,000.00	0.00	717.14	282.86	0.00	282.86	28.29
10-507-10-6112	Annual Service Contracts	5,000.00	0.00	1,242.77	3,757.23	0.00	3,757.23	75.14
10-507-10-6114	Insurance-Liability,Auto,Prop.	1,000.00	0.00	1,002.00	-2.00	0.00	-2.00	0.00
10-507-10-6120	Office Supplies	1,000.00	70.00	988.67	11.33	0.00	11.33	1.13
10-507-10-6121	Operating Expense	2,500.00	0.00	2,496.20	3.80	2,400.00	-2,396.20	0.00
10-507-10-6122	Wireless Phones & Data	3,000.00	0.00	2,293.77	706.23	0.00	706.23	23.54
10-507-10-6124	Physical Exams & Drug Testing	300.00	0.00	96.00	204.00	0.00	204.00	68.00
10-507-10-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6129	Safety Program	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-507-10-6130	Telephones & Internet	2,000.00	236.09	2,182.40	-182.40	0.00	-182.40	0.00
10-507-10-6132	Training & Seminars	2,000.00	0.00	520.00	1,480.00	0.00	1,480.00	74.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-507-10-6133	Travel & Meals	300.00	0.00	3.00	297.00	0.00	297.00	99.00
10-507-10-6135	Uniforms	2,100.00	119.53	1,422.85	677.15	0.00	677.15	32.25
10-507-10-6136	Utilities	2,000.00	0.00	912.57	1,087.43	0.00	1,087.43	54.37
10-507-10-6137	Vehicle Fuel	300.00	84.34	262.51	37.49	0.00	37.49	12.50
10-507-10-6138	Water Utility Expense	500.00	0.00	271.21	228.79	0.00	228.79	45.76
10-507-10-6300	Information Technology	5,000.00	0.00	906.58	4,093.42	0.00	4,093.42	81.87
10-507-10-6301	IT Network Admin Consultant	4,000.00	481.47	4,266.54	-266.54	0.00	-266.54	0.00
10-507-10-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6417	Maint. & Repair-Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6418	Maint. & Repair-Building	2,000.00	0.00	1,840.00	160.00	0.00	160.00	8.00
10-507-10-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-507-10-6603	Cleaning Services	8,400.00	700.00	6,300.00	2,100.00	6,300.00	-4,200.00	0.00
10-507-10-6870	Board of Appeals Honoraria	200.00	0.00	90.00	110.00	0.00	110.00	55.00
	E10 Sub Totals:	198,800.00	1,691.43	120,334.70	78,465.30	67,478.49	10,986.81	5.53
E30	Project Outlays							
10-507-10-8001	Project Outlay	0.00	0.00	10,126.92	-10,126.92	0.00	-10,126.92	0.00
	E30 Sub Totals:	0.00	0.00	10,126.92	-10,126.92	0.00	-10,126.92	0.00
	Expense Sub Totals:	643,171.00	33,235.29	440,280.77	202,890.23	67,478.49	135,411.74	21.05
	Dept 507 Sub Totals:	643,171.00	33,235.29	440,280.77	202,890.23	67,478.49		
Dept 10-520	Police Department							
E01	Personnel Costs							
10-520-11-6000	Salaries	1,211,800.00	100,941.48	889,515.73	322,284.27	0.00	322,284.27	26.60
10-520-11-6001	Salaries Overtime-Regular	8,000.00	1,411.21	4,296.19	3,703.81	0.00	3,703.81	46.30
10-520-11-6002	Salaries Overtime-Court	10,000.00	504.95	4,488.85	5,511.15	0.00	5,511.15	55.11
10-520-11-6003	Salaries Overtime-Grant	8,000.00	1,584.36	5,426.47	2,573.53	0.00	2,573.53	32.17
10-520-11-6004	Salaries Overtime-Event	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
10-520-11-6006	Salaries Shift Differential	10,200.00	491.25	5,439.44	4,760.56	0.00	4,760.56	46.67
10-520-11-6014	Salaries-Holiday Premium	17,000.00	2,476.32	18,779.88	-1,779.88	0.00	-1,779.88	0.00
10-520-11-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6020	Social Security	75,200.00	6,556.08	56,615.32	18,584.68	0.00	18,584.68	24.71
10-520-11-6021	Medicare	17,600.00	1,533.25	13,240.61	4,359.39	0.00	4,359.39	24.77
10-520-11-6022	Health,Dental,&Vision Premiums	264,250.00	24,297.73	207,322.49	56,927.51	0.00	56,927.51	21.54
10-520-11-6025	Pension Expense	135,000.00	605.26	116,548.78	18,451.22	0.00	18,451.22	13.67
10-520-11-6026	Life Insurance-ER Paid	1,150.00	0.00	579.18	570.82	0.00	570.82	49.64
10-520-11-6028	Clothing & Shoe Allowance	13,500.00	0.00	11,250.00	2,250.00	0.00	2,250.00	16.67
10-520-11-6030	Workers Compensation	121,022.00	0.00	101,216.00	19,806.00	0.00	19,806.00	16.37
10-520-11-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-520-11-6055	EmployeeTuition Reimbursement	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E01 Sub Totals:	1,894,722.00	140,401.89	1,434,718.94	460,003.06	0.00	460,003.06	24.28
E10	Operating Expenses							
10-520-11-6100	Advertising & Printing	1,000.00	0.00	150.00	850.00	0.00	850.00	85.00
10-520-11-6101	Legal Fees	1,000.00	0.00	156.00	844.00	136.50	707.50	70.75
10-520-11-6104	Consultant Fees	26,500.00	2,925.60	34,411.70	-7,911.70	0.00	-7,911.70	0.00
10-520-11-6109	Dues & Subscriptions	2,500.00	0.00	1,582.00	918.00	0.00	918.00	36.72
10-520-11-6112	Annual Service Contracts	1,500.00	0.00	2,571.44	-1,071.44	0.00	-1,071.44	0.00
10-520-11-6114	Insurance-Liability,Auto,Prop.	26,000.00	0.00	28,336.00	-2,336.00	0.00	-2,336.00	0.00
10-520-11-6120	Office Supplies	1,500.00	0.00	592.07	907.93	0.00	907.93	60.53
10-520-11-6121	Operating Expense	1,100.00	0.00	371.00	729.00	0.00	729.00	66.27
10-520-11-6122	Wireless Phones & Data	11,000.00	0.00	7,197.33	3,802.67	0.00	3,802.67	34.57
10-520-11-6123	Parts & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6124	Physical Exams & Drug Testing	3,000.00	610.00	3,348.00	-348.00	0.00	-348.00	0.00
10-520-11-6129	Safety Program	2,000.00	0.00	447.10	1,552.90	0.00	1,552.90	77.65
10-520-11-6130	Telephones & Internet	18,000.00	788.28	9,298.44	8,701.56	0.00	8,701.56	48.34
10-520-11-6131	Tools & Small Equipment	4,000.00	0.00	1,613.86	2,386.14	0.00	2,386.14	59.65
10-520-11-6132	Training & Seminars	4,000.00	0.00	3,411.05	588.95	0.00	588.95	14.72
10-520-11-6135	Uniforms	7,000.00	0.00	2,460.22	4,539.78	0.00	4,539.78	64.85
10-520-11-6136	Utilities	4,400.00	0.00	1,892.52	2,507.48	0.00	2,507.48	56.99
10-520-11-6137	Vehicle Fuel	45,000.00	2,884.56	36,740.86	8,259.14	0.00	8,259.14	18.35
10-520-11-6138	Water Utility Expense	1,100.00	0.00	597.06	502.94	0.00	502.94	45.72
10-520-11-6139	Contract Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6300	Information Technology	3,600.00	0.00	0.00	3,600.00	0.00	3,600.00	100.00
10-520-11-6301	IT Network Admin Consultant	2,200.00	138.52	1,338.57	861.43	0.00	861.43	39.16
10-520-11-6416	Maint. & Repair-Equipment	1,300.00	0.00	690.00	610.00	0.00	610.00	46.92
10-520-11-6417	Maint. & Repair-Vehicles	0.00	0.00	513.60	-513.60	0.00	-513.60	0.00
10-520-11-6418	Maint. & Repair-Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-520-11-6503	IIT Fees - Frederick County	20,000.00	0.00	25,793.50	-5,793.50	0.00	-5,793.50	0.00
10-520-11-6540	Investigations	1,000.00	0.00	126.30	873.70	0.00	873.70	87.37
10-520-11-6542	K9 Expense	8,600.00	501.20	5,316.70	3,283.30	0.00	3,283.30	38.18
10-520-11-6544	Safety Equipment & Firearms	10,000.00	0.00	6,644.47	3,355.53	1,886.93	1,468.60	14.69
10-520-11-6545	Bullet Proof Vests	4,000.00	0.00	3,144.21	855.79	0.00	855.79	21.39
10-520-11-6546	Less Lethal Equipment	0.00	0.00	6,730.09	-6,730.09	0.00	-6,730.09	0.00
10-520-11-6603	Cleaning Services	14,000.00	700.00	6,550.00	7,450.00	6,300.00	1,150.00	8.21
10-520-19-6200	Operating Grant Expenses	0.00	0.00	1,483.75	-1,483.75	0.00	-1,483.75	0.00
	E10 Sub Totals:	225,300.00	8,548.16	193,507.84	31,792.16	8,323.43	23,468.73	10.42
E30	Project Outlays							
10-520-11-8001	Project Outlay	107,315.00	0.00	97,464.80	9,850.20	0.00	9,850.20	9.18
	E30 Sub Totals:	107,315.00	0.00	97,464.80	9,850.20	0.00	9,850.20	9.18

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	2,227,337.00	148,950.05	1,725,691.58	501,645.42	8,323.43	493,321.99	22.15
	Dept 520 Sub Totals:	2,227,337.00	148,950.05	1,725,691.58	501,645.42	8,323.43		
Dept 10-521	Fire & Rescue Service							
E10	Operating Expenses							
10-521-11-6138	Water Utility Expense	15,000.00	0.00	7,470.60	7,529.40	0.00	7,529.40	50.20
10-521-11-6570	Ambulance Company Contribution	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
10-521-11-6571	Fire Company Contribution	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	45,000.00	0.00	37,470.60	7,529.40	0.00	7,529.40	16.73
	Expense Sub Totals:	45,000.00	0.00	37,470.60	7,529.40	0.00	7,529.40	16.73
	Dept 521 Sub Totals:	45,000.00	0.00	37,470.60	7,529.40	0.00		
Dept 10-530	Public Works							
E01	Personnel Costs							
10-530-12-6000	Salaries	939,500.00	62,325.14	643,989.82	295,510.18	0.00	295,510.18	31.45
10-530-12-6001	Salaries Overtime-Regular	4,000.00	0.00	2,205.77	1,794.23	0.00	1,794.23	44.86
10-530-12-6004	Salaries Overtime-Event	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6005	Salaries Overtime-Snow Removal	9,000.00	0.00	587.59	8,412.41	0.00	8,412.41	93.47
10-530-12-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6016	Salaries Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6020	Social Security	58,300.00	3,680.87	38,604.63	19,695.37	0.00	19,695.37	33.78
10-530-12-6021	Medicare	13,700.00	860.82	9,028.43	4,671.57	0.00	4,671.57	34.10
10-530-12-6022	Health,Dental,&Vision Premiums	325,900.00	32,516.52	260,491.58	65,408.42	0.00	65,408.42	20.07
10-530-12-6023	Fringe Benefits Transferred In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6025	Pension Expense	116,800.00	616.60	98,963.80	17,836.20	0.00	17,836.20	15.27
10-530-12-6026	Life Insurance-ER Paid	1,050.00	0.00	534.17	515.83	0.00	515.83	49.13
10-530-12-6028	Clothing & Shoe Allowance	1,700.00	289.12	569.11	1,130.89	0.00	1,130.89	66.52
10-530-12-6030	Workers Compensation	86,559.00	0.00	72,413.00	14,146.00	0.00	14,146.00	16.34
10-530-12-6031	Post Employment Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	1,556,509.00	100,289.07	1,127,387.90	429,121.10	0.00	429,121.10	27.57
E10	Operating Expenses							
10-530-12-6100	Advertising & Printing	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
10-530-12-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6102	Cleaning Supplies	2,000.00	279.20	3,836.62	-1,836.62	0.00	-1,836.62	0.00
10-530-12-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6109	Dues & Subscriptions	100.00	0.00	425.10	-325.10	0.00	-325.10	0.00
10-530-12-6112	Annual Service Contracts	3,500.00	221.36	3,669.02	-169.02	0.00	-169.02	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-530-12-6114	Insurance-Liability,Auto,Prop.	17,000.00	165.00	18,538.00	-1,538.00	0.00	-1,538.00	0.00
10-530-12-6120	Office Supplies	1,500.00	0.00	1,982.58	-482.58	0.00	-482.58	0.00
10-530-12-6121	Operating Expense	1,500.00	0.00	244.94	1,255.06	0.00	1,255.06	83.67
10-530-12-6122	Wireless Phones & Data	15,000.00	0.00	10,882.51	4,117.49	0.00	4,117.49	27.45
10-530-12-6123	Parts & Supplies	8,000.00	82.93	6,189.04	1,810.96	0.00	1,810.96	22.64
10-530-12-6124	Physical Exams & Drug Testing	2,000.00	0.00	1,320.51	679.49	0.00	679.49	33.97
10-530-12-6125	Postage	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-530-12-6129	Safety Program	3,000.00	0.00	2,441.01	558.99	523.08	35.91	1.20
10-530-12-6130	Telephones & Internet	2,500.00	371.01	5,125.04	-2,625.04	0.00	-2,625.04	0.00
10-530-12-6131	Tools & Small Equipment	50,000.00	0.00	26,739.09	23,260.91	11,180.70	12,080.21	24.16
10-530-12-6132	Training & Seminars	3,000.00	0.00	1,454.77	1,545.23	0.00	1,545.23	51.51
10-530-12-6135	Uniforms	16,000.00	1,314.96	12,681.00	3,319.00	0.00	3,319.00	20.74
10-530-12-6136	Utilities	9,000.00	0.00	4,454.03	4,545.97	0.00	4,545.97	50.51
10-530-12-6137	Vehicle Fuel	50,000.00	2,881.51	47,877.83	2,122.17	0.00	2,122.17	4.24
10-530-12-6138	Water Utility Expense	2,000.00	0.00	1,005.02	994.98	0.00	994.98	49.75
10-530-12-6144	Equipment Rentals	1,563.00	0.00	2,593.75	-1,030.75	0.00	-1,030.75	0.00
10-530-12-6145	Bathroom Trailer Oper Expenses	0.00	0.00	1,068.52	-1,068.52	0.00	-1,068.52	0.00
10-530-12-6300	Information Technology	4,400.00	1,346.66	4,556.72	-156.72	0.00	-156.72	0.00
10-530-12-6301	IT Network Admin Consultant	4,900.00	626.65	5,613.83	-713.83	0.00	-713.83	0.00
10-530-12-6416	Maint. & Repair-Equipment	15,000.00	620.88	8,679.31	6,320.69	0.00	6,320.69	42.14
10-530-12-6417	Maint. & Repair-Vehicles	30,000.00	4,185.91	26,002.68	3,997.32	0.00	3,997.32	13.32
10-530-12-6418	Maint. & Repair-Building	16,654.00	0.00	3,303.43	13,350.57	3,520.00	9,830.57	59.03
10-530-12-6420	Maint. & Repair-Infrastructure	40,000.00	2,740.04	34,287.92	5,712.08	0.00	5,712.08	14.28
10-530-12-6421	Grounds & Landscaping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6425	2018 FEMA Flooding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6602	Christmas Lights	1,200.00	0.00	6,878.53	-5,678.53	0.00	-5,678.53	0.00
10-530-12-6603	Cleaning Service - Contracted	4,000.00	0.00	37.40	3,962.60	0.00	3,962.60	99.07
10-530-12-6605	Street Sweeping - Contracted	4,500.00	300.00	2,700.00	1,800.00	0.00	1,800.00	40.00
10-530-12-6606	Parking Meter Maintenance	35,000.00	532.70	6,473.71	28,526.29	0.00	28,526.29	81.50
10-530-12-6607	Road Salt & Cinders	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
10-530-12-6608	Snow Removal	8,000.00	0.00	6,135.23	1,864.77	0.00	1,864.77	23.31
10-530-12-6609	Street Lights	96,000.00	0.00	61,774.26	34,225.74	0.00	34,225.74	35.65
10-530-12-6610	Street Signs	20,000.00	131.25	10,067.86	9,932.14	4,046.74	5,885.40	29.43
10-530-12-6611	Tree Removal	20,000.00	0.00	10,270.00	9,730.00	10,500.00	-770.00	0.00
10-530-12-6612	Weed Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-530-12-6650	Storm Water Mgmt Damage/Repair	15,000.00	0.00	4,381.92	10,618.08	5,702.87	4,915.21	32.77
10-530-12-6651	Infrastructure Loan Program	0.00	0.00	2,208.00	-2,208.00	0.00	-2,208.00	0.00
10-530-19-6200	Operating Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	533,817.00	15,800.06	345,899.18	187,917.82	35,473.39	152,444.43	28.56
E30	Project Outlays							
10-530-12-8001	Project Outlay	127,295.00	0.00	107,071.80	20,223.20	0.00	20,223.20	15.89

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E30 Sub Totals:	127,295.00	0.00	107,071.80	20,223.20	0.00	20,223.20	15.89
	Expense Sub Totals:	2,217,621.00	116,089.13	1,580,358.88	637,262.12	35,473.39	601,788.73	27.14
	Dept 530 Sub Totals:	2,217,621.00	116,089.13	1,580,358.88	637,262.12	35,473.39		
Dept 10-531	Waste Collection & Disposal							
E10	Operating Expenses							
10-531-12-6700	Trash Hauling-Contracted	276,640.00	25,984.12	256,973.39	19,666.61	0.00	19,666.61	7.11
10-531-12-6701	Recycling\Bulk Trash	20,000.00	1,875.00	43,050.76	-23,050.76	0.00	-23,050.76	0.00
10-531-12-6702	Tipping Charges	222,622.00	0.00	151,388.51	71,233.49	0.00	71,233.49	32.00
	E10 Sub Totals:	519,262.00	27,859.12	451,412.66	67,849.34	0.00	67,849.34	13.07
	Expense Sub Totals:	519,262.00	27,859.12	451,412.66	67,849.34	0.00	67,849.34	13.07
	Dept 531 Sub Totals:	519,262.00	27,859.12	451,412.66	67,849.34	0.00		
Dept 10-540	Parks							
E10	Operating Expenses							
10-540-18-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-540-18-6114	Insurance-Liability,Auto,Prop.	3,000.00	0.00	2,190.00	810.00	0.00	810.00	27.00
10-540-18-6121	Operating Expense	500.00	-920.00	29,400.58	-28,900.58	0.00	-28,900.58	0.00
10-540-18-6123	Parts & Supplies	6,500.00	0.00	7,975.41	-1,475.41	0.00	-1,475.41	0.00
10-540-18-6136	Utilities	5,000.00	0.00	5,165.27	-165.27	0.00	-165.27	0.00
10-540-18-6416	Maint. & Repair-Equipment	4,000.00	0.00	832.00	3,168.00	0.00	3,168.00	79.20
10-540-18-6421	Berlin Cemetery	3,000.00	0.00	491.00	2,509.00	0.00	2,509.00	83.63
10-540-18-6603	Cleaning Services	12,000.00	1,000.00	9,000.00	3,000.00	9,000.00	-6,000.00	0.00
10-540-18-6822	Park & Recreation Committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-540-18-7001	Park Renewal	50,000.00	3,233.75	46,768.33	3,231.67	3,843.99	-612.32	0.00
10-540-18-7002	CityPark Building Improvements	1,000.00	0.00	8,984.00	-7,984.00	0.00	-7,984.00	0.00
10-540-18-7003	Rivers Edge Trail Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	85,000.00	3,313.75	110,806.59	-25,806.59	12,843.99	-38,650.58	0.00
	Expense Sub Totals:	85,000.00	3,313.75	110,806.59	-25,806.59	12,843.99	-38,650.58	0.00
	Dept 540 Sub Totals:	85,000.00	3,313.75	110,806.59	-25,806.59	12,843.99		
Dept 10-541	Events							
E01	Personnel Costs							
10-541-18-6000	Salaries	22,900.00	1,820.16	16,963.91	5,936.09	0.00	5,936.09	25.92
10-541-18-6001	Salaries Overtime-Regular	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
10-541-18-6020	Social Security	1,500.00	112.84	1,049.38	450.62	0.00	450.62	30.04

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-541-18-6021	Medicare	400.00	26.40	245.48	154.52	0.00	154.52	38.63
10-541-18-6022	Health,Dental,&Vision Premiums	5,100.00	411.99	3,801.60	1,298.40	0.00	1,298.40	25.46
10-541-18-6025	Pension Expense	2,600.00	15.13	2,458.39	141.61	0.00	141.61	5.45
10-541-18-6026	Life Insurance-ER Paid	50.00	0.00	14.00	36.00	0.00	36.00	72.00
10-541-18-6030	Workers Compensation	82.00	0.00	70.00	12.00	0.00	12.00	14.63
	E01 Sub Totals:	33,632.00	2,386.52	24,602.76	9,029.24	0.00	9,029.24	26.85
E10	Operating Expenses							
10-541-18-6100	Advertising & Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-6104	Consultant Fees	6,000.00	0.00	4,500.00	1,500.00	0.00	1,500.00	25.00
10-541-18-6109	Dues & Subscriptions	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-541-18-6121	Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-6136	Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-7031	July 4th Events	9,000.00	0.00	9,000.00	0.00	4,500.00	-4,500.00	0.00
10-541-18-7033	Railroad Days Festival	37,000.00	0.00	31,814.47	5,185.53	7,033.26	-1,847.73	0.00
10-541-18-7035	Veterans Day Parade	16,000.00	-995.00	16,392.91	-392.91	0.00	-392.91	0.00
10-541-18-7036	Volunteers - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-541-18-7039	Miscellaneous Event Expenses	10,000.00	0.00	12,073.32	-2,073.32	3,827.50	-5,900.82	0.00
10-541-18-7040	RR Days POS Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	78,100.00	-995.00	73,780.70	4,319.30	15,360.76	-11,041.46	0.00
E30	Project Outlays							
10-541-18-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	111,732.00	1,391.52	98,383.46	13,348.54	15,360.76	-2,012.22	0.00
	Dept 541 Sub Totals:	111,732.00	1,391.52	98,383.46	13,348.54	15,360.76		
Dept 10-543	Swimming Pool							
E10	Operating Expenses							
10-543-18-6114	Insurance-Liability,Auto,Prop.	600.00	0.00	719.00	-119.00	0.00	-119.00	0.00
10-543-18-6121	Operating Expense	82,000.00	0.00	43,990.85	38,009.15	0.00	38,009.15	46.35
10-543-18-6123	Parts & Supplies	1,000.00	0.00	98.05	901.95	0.00	901.95	90.20
10-543-18-6129	Safety Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-543-18-6130	Telephones & Internet	1,000.00	99.94	890.60	109.40	0.00	109.40	10.94
10-543-18-6136	Utilities	5,000.00	0.00	2,496.07	2,503.93	0.00	2,503.93	50.08
10-543-18-6138	Water Utility Expense	8,000.00	0.00	5,568.32	2,431.68	0.00	2,431.68	30.40
	E10 Sub Totals:	97,600.00	99.94	53,762.89	43,837.11	0.00	43,837.11	44.92
	Expense Sub Totals:	97,600.00	99.94	53,762.89	43,837.11	0.00	43,837.11	44.92

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 543 Sub Totals:	97,600.00	99.94	53,762.89	43,837.11	0.00		
Dept 10-545	Campground							
E10	Operating Expenses							
10-545-18-6114	Insurance-Liability,Auto,Prop.	600.00	0.00	624.00	-24.00	0.00	-24.00	0.00
10-545-18-6121	Operating Expense	2,000.00	0.00	601.00	1,399.00	0.00	1,399.00	69.95
10-545-18-6123	Parts & Supplies	1,500.00	96.99	1,141.39	358.61	0.00	358.61	23.91
10-545-18-6129	Safety Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-545-18-6130	Telephones & Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-545-18-6136	Utilities	14,000.00	0.00	10,341.38	3,658.62	0.00	3,658.62	26.13
10-545-18-6301	IT Network Admin Consultant	700.00	0.00	174.02	525.98	0.00	525.98	75.14
10-545-18-7071	Campground General Maintenance	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
10-545-19-6200	Operating Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	24,800.00	96.99	12,881.79	11,918.21	0.00	11,918.21	48.06
	Expense Sub Totals:	24,800.00	96.99	12,881.79	11,918.21	0.00	11,918.21	48.06
	Dept 545 Sub Totals:	24,800.00	96.99	12,881.79	11,918.21	0.00		
Dept 10-560	Economic Development							
E01	Personnel Costs							
10-560-16-6000	Salaries	16,560.00	0.00	5,627.96	10,932.04	0.00	10,932.04	66.01
10-560-16-6020	Social Security	1,224.00	0.00	348.97	875.03	0.00	875.03	71.49
10-560-16-6021	Medicare	250.00	0.00	81.63	168.37	0.00	168.37	67.35
10-560-16-6022	Health,Dental,&Vision Premiums	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-560-16-6025	Pension Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6026	Life Insurance-ER Paid	50.00	0.00	0.00	50.00	0.00	50.00	100.00
10-560-16-6030	Workers Compensation	25.00	0.00	0.00	25.00	0.00	25.00	100.00
	E01 Sub Totals:	20,109.00	0.00	6,058.56	14,050.44	0.00	14,050.44	69.87
E10	Operating Expenses							
10-560-16-6100	Advertising & Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6120	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6122	Wireless Phones & Data	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6901	Economic Development	17,000.00	815.67	1,186.47	15,813.53	0.00	15,813.53	93.02
10-560-16-6905	Economic Developmnt Commission	0.00	0.00	162.06	-162.06	0.00	-162.06	0.00
10-560-16-6906	Community Legacy Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6907	Grants Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-6909	CDBG Grant Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-560-16-7036	Volunteers - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	17,000.00	815.67	1,348.53	15,651.47	0.00	15,651.47	92.07

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	37,109.00	815.67	7,407.09	29,701.91	0.00	29,701.91	80.04
	Dept 560 Sub Totals:	37,109.00	815.67	7,407.09	29,701.91	0.00		
Dept 10-562	Personnel Costs							
E01	Salaries	66,000.00	5,100.80	48,056.00	17,944.00	0.00	17,944.00	27.19
10-562-16-6000	Social Security	4,100.00	299.78	2,822.96	1,277.04	0.00	1,277.04	31.15
10-562-16-6020	Medicare	1,000.00	70.10	660.15	339.85	0.00	339.85	33.99
10-562-16-6021	Health,Dental,&Vision Premiums	29,750.00	2,395.23	22,316.39	7,433.61	0.00	7,433.61	24.99
10-562-16-6022	Pension Expense	7,500.00	0.00	6,966.00	534.00	0.00	534.00	7.12
10-562-16-6025	Life Insurance-ER Paid	100.00	0.00	35.04	64.96	0.00	64.96	64.96
10-562-16-6026	Workers Compensation	235.00	0.00	198.00	37.00	0.00	37.00	15.74
10-562-16-6030	E01 Sub Totals:	108,685.00	7,865.91	81,054.54	27,630.46	0.00	27,630.46	25.42
E10	Operating Expenses							
10-562-10-6818	Main Street Donation	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-562-10-6822	Arts&Entertainment Donation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6100	Advertising & Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-6125	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-16-7039	Misc Event Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-562-19-6201	MainStreet Revitalization-ARPA	15,199.72	24,395.00	39,594.72	-24,395.00	0.00	-24,395.00	0.00
	E10 Sub Totals:	20,199.72	24,395.00	39,594.72	-19,395.00	0.00	-19,395.00	0.00
	Expense Sub Totals:	128,884.72	32,260.91	120,649.26	8,235.46	0.00	8,235.46	6.39
	Dept 562 Sub Totals:	128,884.72	32,260.91	120,649.26	8,235.46	0.00		
Dept 10-570	Debt Service							
E40	Debt Service							
10-570-50-9000	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-570-50-9001	Debt Service-City Hall	40,000.00	407.85	27,241.52	12,758.48	0.00	12,758.48	31.90
10-570-50-9002	Debt Service-Police	56,000.00	4,469.58	43,378.90	12,621.10	0.00	12,621.10	22.54
10-570-50-9003	Debt Service-Public Works	157,000.00	9,390.30	132,272.82	24,727.18	0.00	24,727.18	15.75
10-570-50-9004	Debt Service-Infrastructure	85,000.00	0.00	65,765.70	19,234.30	0.00	19,234.30	22.63
10-570-50-9005	Debt Service-Planning & Zoning	10,000.00	0.00	5,909.40	4,090.60	0.00	4,090.60	40.91
	E40 Sub Totals:	348,000.00	14,267.73	274,568.34	73,431.66	0.00	73,431.66	21.10
	Expense Sub Totals:	348,000.00	14,267.73	274,568.34	73,431.66	0.00	73,431.66	21.10

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 570 Sub Totals:	348,000.00	14,267.73	274,568.34	73,431.66	0.00		
Dept 10-600	Transfer Out							
E85	Interfund Transfers Out							
10-600-08-9503	Transfer to Capital Projects	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
10-600-08-9504	Transfer to Community Develop.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	407,000.00	0.00	407,000.00	0.00	0.00	0.00	0.00
	Dept 600 Sub Totals:	407,000.00	0.00	407,000.00	0.00	0.00		
	Fund Revenue Sub Totals:	8,073,822.72	195,177.29	6,632,910.53	1,440,912.19	0.00	1,440,912.19	17.85
	Fund Expense Sub Totals:	8,073,822.72	438,285.46	6,175,376.96	1,898,445.76	177,987.59	1,720,458.17	21.31
	Fund 10 Sub Totals:	0.00	243,108.17	-457,533.57	457,533.57	177,987.59		
	Revenue Totals:	8,073,822.72	195,177.29	6,632,910.53	1,440,912.19	0.00	1,440,912.19	17.85
	Expense Totals:	8,073,822.72	438,285.46	6,175,376.96	1,898,445.76	177,987.59	1,720,458.17	21.31
	Report Totals:	0.00	243,108.17	-457,533.57	457,533.57	177,987.59		

# General Ledger

## Budget Status



User: Rbruchey  
 Printed: 4/4/2023 - 3:10 PM  
 Period: 9, 2023

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 20	Water Fund							
Dept 20-111	Grants - State Government							
R23	Grant-Community Development							
20-111-03-4245	CDBG Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R23 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R30	Grants-Other Intergovernment							
20-111-03-4260	MDE Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-111-03-4271	Yourtee Springs MD State Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-111-03-4272	Reservoir State Grant	500,000.00	0.00	0.00	500,000.00	0.00	500,000.00	100.00
20-111-03-4273	ARPA Grant	1,375,738.40	0.00	217,520.89	1,158,217.51	0.00	1,158,217.51	84.19
	R30 Sub Totals:	1,875,738.40	0.00	217,520.89	1,658,217.51	0.00	1,658,217.51	88.40
	Revenue Sub Totals:	1,875,738.40	0.00	217,520.89	1,658,217.51	0.00	1,658,217.51	88.40
	Dept 111 Sub Totals:	-1,875,738.40	0.00	-217,520.89	-1,658,217.51	0.00		
Dept 20-140	Utility Service Charges							
R60	Charges-Utility							
20-140-04-4430	Connection Charges	250,000.00	22,022.00	248,534.00	1,466.00	0.00	1,466.00	0.59
20-140-04-4431	Interest-UT bills	0.00	33.60	70.34	-70.34	0.00	-70.34	0.00
20-140-04-4433	Parts,Service Restore,ApplyFee	8,000.00	1,125.00	5,600.00	2,400.00	0.00	2,400.00	30.00
20-140-04-4434	Service Charges	2,108,190.00	470,662.83	1,517,567.23	590,622.77	0.00	590,622.77	28.02
20-140-04-4437	Sale of Sub-Meters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-140-04-4438	Sale of Meters	45,000.00	3,310.00	43,805.00	1,195.00	0.00	1,195.00	2.66
20-140-04-4439	Inspection Fee	5,000.00	0.00	990.00	4,010.00	0.00	4,010.00	80.20
20-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	2,416,190.00	497,153.43	1,816,566.57	599,623.43	0.00	599,623.43	24.82
	Revenue Sub Totals:	2,416,190.00	497,153.43	1,816,566.57	599,623.43	0.00	599,623.43	24.82
	Dept 140 Sub Totals:	-2,416,190.00	-497,153.43	-1,816,566.57	-599,623.43	0.00		
Dept 20-171	Rents & Concessions							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R82	Rental Income							
20-171-06-4630	Rental Income	80,000.00	3,897.00	81,411.31	-1,411.31	0.00	-1,411.31	0.00
	R82 Sub Totals:	80,000.00	3,897.00	81,411.31	-1,411.31	0.00	-1,411.31	0.00
	Revenue Sub Totals:	80,000.00	3,897.00	81,411.31	-1,411.31	0.00	-1,411.31	0.00
	Dept 171 Sub Totals:	-80,000.00	-3,897.00	-81,411.31	1,411.31	0.00		
Dept 20-172	Contributions & Donations							
R20	Intergovernmental							
20-172-03-4710	Contribution-Government	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00
	R20 Sub Totals:	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00
	Dept 172 Sub Totals:	-500,000.00	0.00	-500,000.00	0.00	0.00		
Dept 20-173	Sales of Property							
R80	Miscellaneous Revenues							
20-173-06-4650	Sale of Vehicle/Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 173 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 20-175	Other Revenues							
R80	Miscellaneous Revenues							
20-175-06-4692	Employee Paid Health Insurance	8,800.00	427.16	6,711.35	2,088.65	0.00	2,088.65	23.73
20-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-175-06-4697	Refunds & Rebates	2,100.00	2,495.46	2,751.05	-651.05	0.00	-651.05	0.00
20-175-06-4698	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-175-06-4699	Miscellaneous Revenue	0.00	0.00	20,463.17	-20,463.17	0.00	-20,463.17	0.00
20-175-06-4701	State Retirement Credit	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	R80 Sub Totals:	17,900.00	2,922.62	29,925.57	-12,025.57	0.00	-12,025.57	0.00
R85	Interfund Transfers							
20-175-08-5101	Transfers In from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	17,900.00	2,922.62	29,925.57	-12,025.57	0.00	-12,025.57	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 175 Sub Totals:	-17,900.00	-2,922.62	-29,925.57	12,025.57	0.00		
Dept 20-190	Long-term Debt Proceeds							
R86	Other Sources							
20-190-07-5000	Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 20-532	Water							
E01	Personnel Costs							
20-532-20-6000	Salaries	419,600.00	29,369.93	268,683.48	150,916.52	0.00	150,916.52	35.97
20-532-20-6001	Salaries Overtime-Regular	9,000.00	274.79	8,557.89	442.11	0.00	442.11	4.91
20-532-20-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6016	Salaries Transferred In	99,300.00	25,117.79	165,106.00	-65,806.00	0.00	-65,806.00	0.00
20-532-20-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6019	Salaries Transferred OT	8,000.00	670.66	5,033.21	2,966.79	0.00	2,966.79	37.08
20-532-20-6020	Social Security	32,200.00	1,819.28	17,051.68	15,148.32	0.00	15,148.32	47.04
20-532-20-6021	Medicare	7,600.00	425.46	3,987.75	3,612.25	0.00	3,612.25	47.53
20-532-20-6022	Health,Dental,&Vision Premiums	51,500.00	4,728.83	39,060.68	12,439.32	0.00	12,439.32	24.15
20-532-20-6023	Fringe Benefits Transferred In	37,150.00	1,972.88	49,082.72	-11,932.72	0.00	-11,932.72	0.00
20-532-20-6025	Pension Expense	42,400.00	166.45	36,361.35	6,038.65	0.00	6,038.65	14.24
20-532-20-6026	Life Insurance-ER Paid	350.00	0.00	177.97	172.03	0.00	172.03	49.15
20-532-20-6028	Clothing & Shoe Allowance	600.00	0.00	80.00	520.00	0.00	520.00	86.67
20-532-20-6030	Workers Compensation	29,046.00	0.00	24,300.00	4,746.00	0.00	4,746.00	16.34
20-532-20-6031	Post Employment Charges	0.00	0.00	860.00	-860.00	0.00	-860.00	0.00
20-532-20-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	736,746.00	64,546.07	618,342.73	118,403.27	0.00	118,403.27	16.07
E10	Operating Expenses							
20-532-20-6100	Advertising & Printing	2,500.00	0.00	2,623.40	-123.40	0.00	-123.40	0.00
20-532-20-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6102	Cleaning Supplies	1,500.00	10.48	1,563.86	-63.86	0.00	-63.86	0.00
20-532-20-6104	Consultant Fees	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
20-532-20-6108	Bond Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6109	Dues & Subscriptions	0.00	50.00	579.14	-579.14	0.00	-579.14	0.00
20-532-20-6112	Annual Service Contracts	29,802.00	2,097.55	27,068.41	2,733.59	7,834.48	-5,100.89	0.00
20-532-20-6114	Insurance-Liability,Auto,Prop.	36,000.00	0.00	38,440.00	-2,440.00	0.00	-2,440.00	0.00
20-532-20-6120	Office Supplies	500.00	0.00	677.54	-177.54	0.00	-177.54	0.00
20-532-20-6121	Operating Expense	29,000.00	0.00	20,655.31	8,344.69	2,097.69	6,247.00	21.54
20-532-20-6122	Wireless Phones & Data	3,500.00	0.00	2,005.81	1,494.19	0.00	1,494.19	42.69

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
20-532-20-6123	Parts & Supplies	6,000.00	1,235.29	7,878.91	-1,878.91	0.00	-1,878.91	0.00
20-532-20-6124	Physical Exams & Drug Testing	1,000.00	0.00	1,091.00	-91.00	0.00	-91.00	0.00
20-532-20-6125	Postage	2,000.00	0.00	1,088.19	911.81	0.00	911.81	45.59
20-532-20-6129	Safety Program	4,000.00	99.00	3,488.41	511.59	0.00	511.59	12.79
20-532-20-6130	Telephones & Internet	15,000.00	538.86	13,504.33	1,495.67	0.00	1,495.67	9.97
20-532-20-6131	Tools & Small Equipment	1,000.00	0.00	567.07	432.93	0.00	432.93	43.29
20-532-20-6132	Training & Seminars	2,000.00	0.00	1,840.23	159.77	0.00	159.77	7.99
20-532-20-6134	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6135	Uniforms	10,000.00	438.82	8,285.31	1,714.69	0.00	1,714.69	17.15
20-532-20-6136	Utilities	110,000.00	0.00	33,661.27	76,338.73	0.00	76,338.73	69.40
20-532-20-6137	Vehicle Fuel	3,000.00	1,308.46	4,281.23	-1,281.23	0.00	-1,281.23	0.00
20-532-20-6138	Water Utility Expense	500.00	0.00	238.82	261.18	0.00	261.18	52.24
20-532-20-6142	Audits & Bookkeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6300	Information Technology	1,000.00	0.00	919.00	81.00	0.00	81.00	8.10
20-532-20-6301	IT Network Admin Consultant	6,500.00	692.57	6,487.54	12.46	0.00	12.46	0.19
20-532-20-6400	Loss on Disposal of Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-6416	Maint. & Repair-Equipment	40,000.00	17,619.69	60,678.01	-20,678.01	16,769.11	-37,447.12	0.00
20-532-20-6417	Maint. & Repair-Vehicles	1,500.00	34.46	1,481.81	18.19	0.00	18.19	1.21
20-532-20-6418	Maint. & Repair-Building	8,000.00	0.00	21,234.49	-13,234.49	0.00	-13,234.49	0.00
20-532-20-6420	Maint. & Repair-Infrastructure	0.00	0.00	302.82	-302.82	0.00	-302.82	0.00
20-532-20-7501	Chemicals	135,000.00	11,510.04	131,449.48	3,550.52	0.00	3,550.52	2.63
20-532-20-7502	Laboratory	35,000.00	1,947.58	21,314.74	13,685.26	0.00	13,685.26	39.10
20-532-20-7503	Ground Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-7504	Sludge Haulng (by Sewer Dept)	20,000.00	0.00	19,492.41	507.59	507.59	0.00	0.00
20-532-21-6419	Maint. & Repair-Other	10,000.00	709.62	4,361.46	5,638.54	5,481.00	157.54	1.58
20-532-21-6421	Maint. & Repair-Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-23-6104	Consultant Fees	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
20-532-23-6112	Annual Service Contracts	31,000.00	0.00	22,588.95	8,411.05	0.00	8,411.05	27.13
20-532-23-6144	Equipment Rentals	781.00	0.00	1,296.87	-515.87	0.00	-515.87	0.00
20-532-23-6145	Operating Supplies	6,000.00	776.85	7,321.58	-1,321.58	1,133.48	-2,455.06	0.00
20-532-23-6420	Maint. & Repair-Infrastructure	30,000.00	-576.82	29,726.07	273.93	2,557.14	-2,283.21	0.00
20-532-23-7505	Water Meter Repair & Replace	5,000.00	685.00	1,092.23	3,907.77	0.00	3,907.77	78.16
20-532-23-7506	Special Taxing District Meters	32,000.00	2,710.00	35,495.00	-3,495.00	0.00	-3,495.00	0.00
20-532-40-6400	Loss on Disposal of Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-40-6416	Maint. & Repair-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	646,583.00	41,887.45	534,780.70	111,802.30	36,380.49	75,421.81	11.66
E20	Depreciation							
20-532-20-6107	Depreciation	125,823.00	31,455.75	94,367.25	31,455.75	0.00	31,455.75	25.00
	E20 Sub Totals:	125,823.00	31,455.75	94,367.25	31,455.75	0.00	31,455.75	25.00
E30	Project Outlays							
20-532-19-8500	Yourtee Springs Storage Tank	102,671.00	6,005.60	60,417.17	42,253.83	35,439.96	6,813.87	6.64

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
20-532-19-8501	East F St 2nd to 5th WaterMain	128,693.67	0.00	128,693.67	0.00	0.00	0.00	0.00
20-532-19-8502	6th Ave fr East H-East E-ARPA	197,319.11	0.00	0.00	197,319.11	197,319.11	0.00	0.00
20-532-19-8503	East H fr 5th to Gum Spr-ARPA	250,693.11	0.00	0.00	250,693.11	250,693.11	0.00	0.00
20-532-19-8504	5th Ave fr East F-East H-ARPA	38,433.82	0.00	0.00	38,433.82	38,433.82	0.00	0.00
20-532-19-8505	4th Ave 100 Block-ARPA	32,309.38	0.00	0.00	32,309.38	32,309.98	-0.60	0.00
20-532-19-8506	2nd Ave fr Concord-K St-ARPA	38,885.59	0.00	0.00	38,885.59	38,885.59	0.00	0.00
20-532-19-8507	WPotomac fr Del toFlorida-ARPA	58,359.32	0.00	0.00	58,359.32	58,359.32	0.00	0.00
20-532-19-8508	Yourtee-Reline Under RR-ARPA	300,000.00	0.00	0.00	300,000.00	300,000.00	0.00	0.00
20-532-19-8509	Reline Waterline-KnoxvilleARPA	185,286.00	0.00	292.25	184,993.75	185,286.00	-292.25	0.00
20-532-19-8510	Yourtee Rehab-Phase II-PAYGO	0.00	0.00	4,042.63	-4,042.63	21,765.00	-25,807.63	0.00
20-532-19-8511	Downtown Water Line Upgr-ARPA	43,087.40	3,388.00	26,180.40	16,907.00	16,907.00	0.00	0.00
20-532-19-8512	WaterLn Separation for HO-ARPA	0.00	0.00	9,150.00	-9,150.00	0.00	-9,150.00	0.00
20-532-20-8000	Capitalized to Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-20-8003	Capital-Equipment	205,782.00	0.00	0.00	205,782.00	0.00	205,782.00	100.00
20-532-20-8004	Capital-Vehicles	0.00	55,958.00	55,958.00	-55,958.00	0.00	-55,958.00	0.00
20-532-20-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-21-8101	Yourtee Springs Improvements	0.00	0.00	16,011.55	-16,011.55	18,924.28	-34,935.83	0.00
20-532-21-8114	Filter Flow Meters(3)	13,656.00	0.00	20,832.25	-7,176.25	0.00	-7,176.25	0.00
20-532-21-8115	Yourtee-Reline-Fred Co Contrib	500,000.00	0.00	492,643.00	7,357.00	7,357.00	0.00	0.00
20-532-22-8248	Corrosion Inhibitor	50,000.00	0.00	2,842.18	47,157.82	29,326.82	17,831.00	35.66
20-532-22-8249	Mixer for 250k Storage Tank	30,000.00	0.00	25,802.00	4,198.00	0.00	4,198.00	13.99
20-532-22-8250	Intake Cooling Units	10,000.00	0.00	10,961.00	-961.00	0.00	-961.00	0.00
20-532-22-8251	Replacement Gates at Reservoir	18,000.00	0.00	12,973.88	5,026.12	0.00	5,026.12	27.92
20-532-22-8425	Water Tower Improvements	105,000.00	0.00	86,302.90	18,697.10	7,733.00	10,964.10	10.44
20-532-22-8427	1.25M Gal Ground Storage Tank	500,000.00	0.00	32,536.56	467,463.44	123,770.69	343,692.75	68.74
20-532-23-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-23-8006	Line Replacements	0.00	0.00	113,546.10	-113,546.10	59,631.78	-173,177.88	0.00
20-532-23-8008	Line Replacement (DPW)	120,000.00	0.00	20,913.81	99,086.19	88,600.00	10,486.19	8.74
20-532-23-8103	RF Water Meter Replacement	60,000.00	5,067.85	12,394.85	47,605.15	3,819.60	43,785.55	72.98
20-532-23-8104	Sub-Meter Purchases	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
20-532-23-8105	Hydrant Replacement Project	20,000.00	0.00	0.00	20,000.00	23,310.00	-3,310.00	0.00
20-532-40-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-532-40-8005	Capital-Software Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	3,010,176.40	70,419.45	1,132,494.20	1,877,682.20	1,537,872.06	339,810.14	11.29
	Expense Sub Totals:	4,519,328.40	208,308.72	2,379,984.88	2,139,343.52	1,574,252.55	565,090.97	12.50
	Dept 532 Sub Totals:	4,519,328.40	208,308.72	2,379,984.88	2,139,343.52	1,574,252.55		
Dept 20-570	Debt Service							
E40	Debt Service							
20-570-50-9000	Debt Service	244,000.00	0.00	0.00	244,000.00	0.00	244,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
20-570-50-9100	Interest Expense	126,500.00	105.65	75,281.72	51,218.28	0.00	51,218.28	40.49
	E40 Sub Totals:	370,500.00	105.65	75,281.72	295,218.28	0.00	295,218.28	79.68
	Expense Sub Totals:	370,500.00	105.65	75,281.72	295,218.28	0.00	295,218.28	79.68
	Dept 570 Sub Totals:	370,500.00	105.65	75,281.72	295,218.28	0.00		
	Fund Revenue Sub Totals:	4,889,828.40	503,973.05	2,645,424.34	2,244,404.06	0.00	2,244,404.06	45.90
	Fund Expense Sub Totals:	4,889,828.40	208,414.37	2,455,266.60	2,434,561.80	1,574,252.55	860,309.25	17.59
	Fund 20 Sub Totals:	0.00	-295,558.68	-190,157.74	190,157.74	1,574,252.55		
	Revenue Totals:	4,889,828.40	503,973.05	2,645,424.34	2,244,404.06	0.00	2,244,404.06	45.90
	Expense Totals:	4,889,828.40	208,414.37	2,455,266.60	2,434,561.80	1,574,252.55	860,309.25	17.59
	Report Totals:	0.00	-295,558.68	-190,157.74	190,157.74	1,574,252.55		

# General Ledger



## Budget Status

User: Rbruchey  
 Printed: 4/4/2023 - 4:00 PM  
 Period: 9, 2023

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 60	Wastewater							
Dept 60-111	Grants - State Government							
R30	Grants-Other Intergovernment							
60-111-03-4260	MDE Grants	46,000.00	0.00	53,688.00	-7,688.00	0.00	-7,688.00	0.00
60-111-03-4273	ARPA Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R30 Sub Totals:</b>	<b>46,000.00</b>	<b>0.00</b>	<b>53,688.00</b>	<b>-7,688.00</b>	<b>0.00</b>	<b>-7,688.00</b>	<b>0.00</b>
	<b>Revenue Sub Totals:</b>	<b>46,000.00</b>	<b>0.00</b>	<b>53,688.00</b>	<b>-7,688.00</b>	<b>0.00</b>	<b>-7,688.00</b>	<b>0.00</b>
	<b>Dept 111 Sub Totals:</b>	<b>-46,000.00</b>	<b>0.00</b>	<b>-53,688.00</b>	<b>7,688.00</b>	<b>0.00</b>		
Dept 60-140	Utility Service Charges							
R60	Charges-Utility							
60-140-04-4430	Connection Charges	400,000.00	23,736.00	308,568.00	91,432.00	0.00	91,432.00	22.86
60-140-04-4431	Interest-UT bills	0.00	38.95	82.60	-82.60	0.00	-82.60	0.00
60-140-04-4433	Parts,Service Restore,ApplyFee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-140-04-4434	Service Charges	1,931,554.00	447,264.33	1,427,579.65	503,974.35	0.00	503,974.35	26.09
60-140-04-4439	Inspection Fee	7,000.00	0.00	2,550.00	4,450.00	0.00	4,450.00	63.57
60-140-04-4440	Frederick Co. Treatment Charge	100,000.00	0.00	52,791.00	47,209.00	0.00	47,209.00	47.21
60-140-04-4441	Sludge Haulng Fee (Water Dept)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-140-04-4443	Administrative UT Write-offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R60 Sub Totals:</b>	<b>2,438,554.00</b>	<b>471,039.28</b>	<b>1,791,571.25</b>	<b>646,982.75</b>	<b>0.00</b>	<b>646,982.75</b>	<b>26.53</b>
	<b>Revenue Sub Totals:</b>	<b>2,438,554.00</b>	<b>471,039.28</b>	<b>1,791,571.25</b>	<b>646,982.75</b>	<b>0.00</b>	<b>646,982.75</b>	<b>26.53</b>
	<b>Dept 140 Sub Totals:</b>	<b>-2,438,554.00</b>	<b>-471,039.28</b>	<b>-1,791,571.25</b>	<b>-646,982.75</b>	<b>0.00</b>		
Dept 60-175	Other Revenues							
R80	Miscellaneous Revenues							
60-175-06-4692	Employee Paid Health Insurance	14,500.00	909.28	11,931.60	2,568.40	0.00	2,568.40	17.71
60-175-06-4693	Refund-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-175-06-4697	Refunds & Rebates	6,800.00	14,071.63	14,353.57	-7,553.57	0.00	-7,553.57	0.00
60-175-06-4698	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-175-06-4699	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
60-175-06-4701	State Retirement Credit	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	R80 Sub Totals:	28,300.00	14,980.91	26,285.17	2,014.83	0.00	2,014.83	7.12
R85	Interfund Transfers							
60-175-08-5101	Transfers In from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	28,300.00	14,980.91	26,285.17	2,014.83	0.00	2,014.83	7.12
	Dept 175 Sub Totals:	-28,300.00	-14,980.91	-26,285.17	-2,014.83	0.00		
Dept 60-190	Long-term Debt Proceeds							
R86	Other Sources							
60-190-07-5000	Proceeds from New Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R86 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 190 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 60-533	Wastewater							
E01	Personnel Costs							
60-533-60-6000	Salaries	410,400.00	31,935.75	294,935.92	115,464.08	0.00	115,464.08	28.13
60-533-60-6001	Salaries Overtime-Regular	3,000.00	0.00	1,040.99	1,959.01	0.00	1,959.01	65.30
60-533-60-6014	Salaries-Holiday Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6016	Salaries Transferred In	19,900.00	1,650.26	22,765.17	-2,865.17	0.00	-2,865.17	0.00
60-533-60-6017	Salaries Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6019	Salaries Transferred OT	4,000.00	186.07	4,507.42	-507.42	0.00	-507.42	0.00
60-533-60-6020	Social Security	26,700.00	1,904.80	17,476.42	9,223.58	0.00	9,223.58	34.55
60-533-60-6021	Medicare	6,300.00	445.48	4,087.17	2,212.83	0.00	2,212.83	35.12
60-533-60-6022	Health,Dental,&Vision Premiums	129,950.00	9,551.26	88,412.67	41,537.33	0.00	41,537.33	31.96
60-533-60-6023	Fringe Benefits Transferred In	7,450.00	140.44	6,401.24	1,048.76	0.00	1,048.76	14.08
60-533-60-6024	Fringe Benefits Transferred Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6025	Pension Expense	41,700.00	166.45	43,242.35	-1,542.35	0.00	-1,542.35	0.00
60-533-60-6026	Life Insurance-ER Paid	400.00	0.00	203.44	196.56	0.00	196.56	49.14
60-533-60-6028	Clothing & Shoe Allowance	600.00	0.00	200.00	400.00	0.00	400.00	66.67
60-533-60-6030	Workers Compensation	32,041.00	0.00	26,805.00	5,236.00	0.00	5,236.00	16.34
60-533-60-6050	Accrued Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	682,441.00	45,980.51	510,077.79	172,363.21	0.00	172,363.21	25.26
E10	Operating Expenses							
60-533-40-6416	Maint. & Repair-Equipment	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
60-533-60-6100	Advertising & Printing	700.00	0.00	0.00	700.00	0.00	700.00	100.00
60-533-60-6101	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6102	Cleaning Supplies	1,200.00	0.00	452.22	747.78	0.00	747.78	62.32
60-533-60-6104	Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6108	Bond Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6109	Dues & Subscriptions	400.00	100.00	350.00	50.00	0.00	50.00	12.50
60-533-60-6112	Annual Service Contracts	23,100.00	1,289.26	31,852.87	-8,752.87	7,834.48	-16,587.35	0.00
60-533-60-6114	Insurance-Liability,Auto,Prop.	36,000.00	0.00	38,876.00	-2,876.00	0.00	-2,876.00	0.00
60-533-60-6120	Office Supplies	1,200.00	0.00	86.79	1,113.21	0.00	1,113.21	92.77
60-533-60-6121	Operating Expense	6,500.00	849.25	3,879.37	2,620.63	0.00	2,620.63	40.32
60-533-60-6122	Wireless Phones & Data	3,500.00	0.00	2,422.67	1,077.33	0.00	1,077.33	30.78
60-533-60-6123	Parts & Supplies	3,000.00	217.86	1,379.21	1,620.79	0.00	1,620.79	54.03
60-533-60-6124	Physical Exams & Drug Testing	2,500.00	0.00	249.00	2,251.00	0.00	2,251.00	90.04
60-533-60-6125	Postage	1,000.00	0.00	1,028.70	-28.70	0.00	-28.70	0.00
60-533-60-6129	Safety Program	4,000.00	516.30	1,475.30	2,524.70	0.00	2,524.70	63.12
60-533-60-6130	Telephones & Internet	7,700.00	339.82	5,999.78	1,700.22	0.00	1,700.22	22.08
60-533-60-6131	Tools & Small Equipment	4,000.00	0.00	1,703.28	2,296.72	1,199.99	1,096.73	27.42
60-533-60-6132	Training & Seminars	1,200.00	0.00	895.00	305.00	0.00	305.00	25.42
60-533-60-6135	Uniforms	4,000.00	273.76	3,394.07	605.93	0.00	605.93	15.15
60-533-60-6136	Utilities	150,000.00	0.00	72,998.79	77,001.21	0.00	77,001.21	51.33
60-533-60-6137	Vehicle Fuel	1,800.00	565.42	1,276.67	523.33	0.00	523.33	29.07
60-533-60-6138	Water Utility Expense	13,000.00	0.00	6,075.64	6,924.36	0.00	6,924.36	53.26
60-533-60-6142	Audits & Bookkeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6300	Information Technology	3,000.00	0.00	1,159.84	1,840.16	0.00	1,840.16	61.34
60-533-60-6301	IT Network Admin Consultant	7,500.00	798.13	7,137.89	362.11	0.00	362.11	4.83
60-533-60-6400	Loss on Disposal of Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6416	Maint. & Repair-Equipment	65,000.00	0.00	54,442.59	10,557.41	17,321.25	-6,763.84	0.00
60-533-60-6417	Maint. & Repair-Vehicles	1,200.00	0.00	1,708.60	-508.60	0.00	-508.60	0.00
60-533-60-6418	Maint. & Repair-Building	8,000.00	0.00	6,208.21	1,791.79	1,360.00	431.79	5.40
60-533-60-6420	Maint. & Repair-Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6421	Maint. & Repair-Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-6702	Tipping Charges	100,000.00	8,632.96	78,631.65	21,368.35	21,368.35	0.00	0.00
60-533-60-7501	Chemicals	85,000.00	8,560.69	102,542.69	-17,542.69	4,853.00	-22,395.69	0.00
60-533-60-7502	Laboratory	42,000.00	3,323.04	29,078.31	12,921.69	17,855.80	-4,934.11	0.00
60-533-61-6104	Consultant Fees	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
60-533-61-6112	Annual Service Contracts	30,000.00	0.00	17,630.00	12,370.00	0.00	12,370.00	41.23
60-533-61-6144	Equipment Rentals	781.00	0.00	1,296.88	-515.88	0.00	-515.88	0.00
60-533-61-6145	Operating Supplies	17,000.00	1,031.13	6,190.33	10,809.67	0.00	10,809.67	63.59
60-533-61-6416	Maint. & Repair-Equipment	5,000.00	0.00	1,433.99	3,566.01	0.00	3,566.01	71.32
60-533-61-6419	Maint. & Repair-Galyn Manor	18,000.00	1,446.11	14,028.68	3,971.32	0.00	3,971.32	22.06
60-533-61-6420	Maint. & Repair-Infrastructure	10,000.00	0.00	10,577.80	-577.80	0.00	-577.80	0.00
	E10 Sub Totals:	679,281.00	27,943.73	506,462.82	172,818.18	71,792.87	101,025.31	14.87

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	Depreciation							
60-533-60-6107	Depreciation	181,318.00	45,329.49	135,988.47	45,329.53	0.00	45,329.53	25.00
	E20 Sub Totals:	181,318.00	45,329.49	135,988.47	45,329.53	0.00	45,329.53	25.00
E30	Project Outlays							
60-533-19-8500	I&I Improvements-ARPA	0.00	0.00	0.00	0.00	272,280.00	-272,280.00	0.00
60-533-40-8003	Capital-Equipment	308,409.00	0.00	0.00	308,409.00	0.00	308,409.00	100.00
60-533-40-8007	Capital-Plant Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8008	Capital-Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8108	UV Bulb Replacement	20,000.00	0.00	25,830.00	-5,830.00	0.00	-5,830.00	0.00
60-533-40-8113	Portable Sewer Meter	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
60-533-40-8114	SBR Ammonia&NitrateProbe Upgra	0.00	0.00	5,580.24	-5,580.24	0.00	-5,580.24	0.00
60-533-40-8117	WWTP Bldg/Elec Sys Rehab	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
60-533-40-8120	WWTP Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-40-8121	Galyn Manor PLC Upgrade	46,405.00	0.00	46,405.00	0.00	0.00	0.00	0.00
60-533-60-8000	Capitalized to Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8001	Project Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8004	Capital-Vehicles	71,000.00	55,958.00	55,958.00	15,042.00	0.00	15,042.00	21.19
60-533-60-8009	Capital-Other Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-60-8112	Potomac St Pump Station Gate	10,000.00	0.00	6,229.48	3,770.52	0.00	3,770.52	37.71
60-533-61-8003	Capital-Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-61-8004	Capital - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-533-61-8006	Line Replacements	72,000.00	0.00	0.00	72,000.00	71,920.00	80.00	0.11
60-533-61-8120	Inflow & Infiltration Contract	0.00	0.00	0.14	-0.14	0.00	-0.14	0.00
60-533-61-8121	Inflow & Infiltration	98,000.00	0.00	0.00	98,000.00	0.00	98,000.00	100.00
	E30 Sub Totals:	665,814.00	55,958.00	155,002.86	510,811.14	344,200.00	166,611.14	25.02
	Expense Sub Totals:	2,208,854.00	175,211.73	1,307,531.94	901,322.06	415,992.87	485,329.19	21.97
	Dept 533 Sub Totals:	2,208,854.00	175,211.73	1,307,531.94	901,322.06	415,992.87		
Dept 60-570	Debt Service							
E40	Debt Service							
60-570-50-9000	Debt Service	211,000.00	0.00	0.00	211,000.00	0.00	211,000.00	100.00
60-570-50-9100	Interest Expense	93,000.00	506.08	57,319.47	35,680.53	0.00	35,680.53	38.37
	E40 Sub Totals:	304,000.00	506.08	57,319.47	246,680.53	0.00	246,680.53	81.14
	Expense Sub Totals:	304,000.00	506.08	57,319.47	246,680.53	0.00	246,680.53	81.14
	Dept 570 Sub Totals:	304,000.00	506.08	57,319.47	246,680.53	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	2,512,854.00	486,020.19	1,871,544.42	641,309.58	0.00	641,309.58	25.52
	Fund Expense Sub Totals:	2,512,854.00	175,717.81	1,364,851.41	1,148,002.59	415,992.87	732,009.72	29.13
	Fund 60 Sub Totals:	0.00	-310,302.38	-506,693.01	506,693.01	415,992.87		
	Revenue Totals:	2,512,854.00	486,020.19	1,871,544.42	641,309.58	0.00	641,309.58	25.52
	Expense Totals:	2,512,854.00	175,717.81	1,364,851.41	1,148,002.59	415,992.87	732,009.72	29.13
	Report Totals:	0.00	-310,302.38	-506,693.01	506,693.01	415,992.87		

DATE: 12/7/2022

RE: **B&O Railroad Park Phase 1 - Watchtower, Design Build  
E. Potomac St.,  
Brunswick, MD 21716**

Dear Bruce,

It is our sincere pleasure to provide you with a Budget Proposal for the above-referenced project. It is always our goal to provide you with a project experience that remains under budget, ahead of schedule and exceeds expectations. All projects are provided at minimum in a first-class, professional manner with full time onsite supervision, project management support, strict adherence to the most current safety, OSHA and CDC guidelines for construction.

## SCOPE OF WORK

### **Contractor to design and renovate an existing historical watchtower for the City of Brunswick**

**Documents:** per owner sketch, site meeting, owner & GC photos, & email correspondence

**Contract:** based on standard ConsensusDocs 410 contract documents, should Architect not be engaged for construction administration.

**Design Schedule:** Work will commence within 2 weeks upon signature of this approval.

Overall project schedule will need to be confirmed with all Stakeholders and Consultants.

**Construction Schedule:** 10-week construction schedule. Currently allow a minimum of (4) weeks from date of contract execution to commencement/mobilization for pre-con, buyout, submittal release & project mobilization to maintain this schedule. \*Lead times may be impacted by global supply chain disruptions, material shortages, factory holiday schedules or mandates outside contractors' control. Hours of daily work to be 7:00AM – 3:30PM, Monday through Friday

## QUALIFICATIONS

1. ADD alternate for payment & performance bond of total contract (+3%)
2. This proposal is qualified by the assumption of running conduit through a trench in the grass to the watchtower
3. This proposal is qualified by the ability of GC to use the watchtower as an on-site office during the course of construction
4. This proposal is qualified by the Owner providing GC employees and GC subcontractors parking in the lot adjacent to the job site at no cost to GC
5. Water & electric assumed accessible onsite and provided at no cost.
6. Lay-down area on premises assumed provided outside construction area, dedicated, accessible and sufficiently sized for staging, storage of material, equipment, dumpsters, safety/sanitary facilities
7. CAD files to be provided to contractor by owner for the purpose of design delegation at no cost to the contractor, if available
8. Any subcontractor/vendor assigned to Contour shall execute Contour's standard form agreement without revision & meet Contour's insurance requirements. Cost of this



- work is subject to assigned vendor scope & pricing
9. Any Owner or LL subcontractor working in conjunction with Contour on the project will provide minimum level of insurance, naming Contour as additional insured and provide certificates.
  10. Payment terms are NET 21 days from date of invoice late fees & finance charges apply for all late payments
  11. This bid proposal is valid for 30 days. Contractor shall be entitled to equitable cost adjustments should any labor and/or commodities escalation costs exceed 2% from the time of bid to completion of the project.

## EXCLUSIONS - General

1. BIM modeling, coordination drawings, additional printing, plotting, mailings, and travel
2. All permits, work to obtain permits or fees associated with development, building, zoning, health department, historical preservation, occupancy permit, utility service, environmental, municipal, water/sewer impact, "tap" fees, printed permit set of plans UON
3. AHJ changes and/or revisions made during plans review as well as costs for re-submission, inspections and/or final walkthrough. Any more than 24-hour advanced call in for inspection requests or delays because of inspection backlogs
4. Bonding requirements or special insurances such as pollution, catastrophe, or all risks
5. Liquidated, incidental, consequential and/or indirect damages
6. Union, strikes, collective bargaining, scale wage, certified payroll
7. Deposits, life safety consultant, building engineer, third-party inspection and/or testing fees
8. Unforeseen, hidden conditions or remedial code compliant work to existing structures, systems or finishes
9. Schedule phasing, performing work out of sequence, unreasonable off-hour, night, weekend or overtime work and phased schedules
10. Delays, disruptions not borne of contractor, sequencing and/or costs due to Owner securing building permit, owner direct-hired vendors/contractors, RFI and/or submittal review responses more than 48 hours
11. Mockups, multiple samples without an obtainable control sample
12. Snow / ice removal and/or shoveling and/or delays because of inclement weather
13. Post-construction maintenance contracts
14. Warranties associated with owner furnished or existing materials
15. Building rules & regulations or mandatory LL subcontractors other than those provided at the time of this proposal
16. Noise associated with construction during working hours less than 90dB outside the work area for sustained periods of time
17. Temporary barricades, additional security or hired guards
18. Temporary restroom facilities
19. Utility consumption costs, including water, electricity, or gas
20. Anything not specifically listed in the SOW, cost sheet, plans & specifications UON
21. Force majeure

## CLARIFICATIONS – Division Specific

### Design

- o Included:
  - Architectural



- Provide a schematic plan from the concept sketch to confirm the design intention and budget with the City of Brunswick.
- Coordinate consultants on the phasing and details required with the City's vision
- Provide one permit submission with all consultants for permit and construction
  - Phases 1 and 2 will be provided on one set of documents, but clearly delineated in the permit set.
- CA services such as RFI responses, submittal review, and punch listing.
- General Items for Electrical
  - Prepare site lighting design drawings and photometric calculations as required for Land Development submission and approval.
  - Provide one final submission for design documents.
  - Design lighting per Brunswick Historic District, MD ordinances requirements.
  - New power service from location designated by site development plans.
  - Exterior lighting design to include pole and building mounted LED fixtures.
  - Coordination with public utilities and code authorities as required.
- Concept Planning and Schematic Design
  - Kick off Meeting with Stakeholders to discuss project goals, one meeting after schematic is complete.
  - Schematic Level Floor Plans with limited notes and elevations
  - Topographic Survey
  - Site Design
  - Phase 1 Structural Design
  - Stormwater Concept
  - Site Plan
  - Dry Utility Design
  - Landscape architect concept site layout and preliminary grading
  - Coordinate swing/ bleacher design
  - Preliminary amenity space product selection
  - Natural resource inventory/forest stand delineation
- Construction Documents
  - 1 Design meeting during CD production with team
  - Permit ready floor plans and elevations, 2 rendered views
  - Grading permit
  - Sediment control plan
  - Improvement plans
  - Phase 2 structural design
  - Concept site layout and preliminary grading of walkway and gathering spaces
  - Assist with swing and bleacher design
  - Preliminary amenity space product selection (seating, trash, bike racks, etc)
  - Planting plan (including stormwater)
- Construction Administration
  - RFIs, submittal reviews, and punch list included.
- Excluded:



- Value Engineering efforts or changes to the provided concept will not be within this scope. Should fundamental changes to the layout be required, ZA+D will gladly provide at an additional hourly rate.
- Historic Reviews at the City, County, State, or Federal Level. This Park site is seen to be outside of those reviews and team is not anticipating any processes or meetings with those entities.
- Energy Consultant, Accessibility Consultant, Sustainability Consultant or Green Goals to be achieved on this project
- Security and access control design.
- Environmental studies or abatement plans.
- MEP items outside the specific scope enumerated.
- Revisions to any phase of the project outside of the scope above.
- Client/Owner will provide a current title report for the property and include legible copies of all deeds, easements, rights-of-way, covenants and/or restrictions etc. affecting the property. The proposed use is permitted by-right on the property and no re-zoning or land-use variances are required.
- Portions of this project are on land owned by CSX, we have assumed that the Owner will coordinate any reviews/approvals from CSX.
- This site is directly adjacent to a FEMA mapped 100-year floodplain. Analysis or any modifications to or within this floodplain are not included.
- The project will be developed in two phases but constructed at one time.
- Historic Drawings for the property, existing buildings, and existing site appurtenances.
- Current title report for the property and legible copies of all deeds, easements, right-of-way, covenants and/or restrictions, etc. affecting the property.

#### Existing Conditions

- Included: remove window screens (16 ea.), remove metal doors (2 ea.), remove vinyl siding (1,200 SF)
- Excluded: site survey or site visit for verification, stake out, testing, detection, remediation removal and/or abatement of hazardous material such as asbestos, lead, radon, mold, and other such substances. GPR/ X-RAYING of concrete or SOG depth greater than 6". Embedded plastic or other slab embeds not detectable by GPR

#### Concrete

- Included: footers for platform posts (4 ea.), concrete pad in front of watchtower (8 CY)
- Excluded: winterization, admixtures, sealers, hardeners, heavy duty

#### Masonry

- Excluded

#### Steel

- Excluded

#### Wood

- Included: posts for platform (4 ea.), beams for platform, joists for platform, railing for platform (43.5 LF), band board for platform, stairs for platform, risers for stairs, trim for windows (16 ea.), misc. metals for carpentry
- Excluded: anything not listed above

#### Thermal & Moisture Protection

- Included: strip & refinish wood siding (1,200 SF), repair any unknowns
- Excluded: roofing, applied fireproofing



## Openings

- Included: wood doors w/ transoms (2 ea.), hardware sets (2 ea.)
- Excluded: door magnetic locks, card readers, sensors, access controls, any security items and/or re-keying to building master system

## Finishes

- Included: paint & seal exterior (1,200 SF), paint & seal existing wood door (1 ea.)
- Excluded: joist / subfloor leveling or floor prep, level 5 finish of drywall as defined in the USG handbook

## Specialties

- Excluded

## Equipment

- Excluded

## Furnishings

- Excluded

## Fire Suppression Sprinkler

- Excluded

## Communications

- Excluded

## Plumbing

- Excluded

## Mechanical

- Excluded

## Electrical

- Included: trade permit, interior LED lighting (6 ea.), exterior lighting (4 ea.), trench & run conduit to watchtower, 100 amp panel (1 ea.)
- Excluded: gear, CT, meter

## Fire Alarm

- Excluded

## Earthwork

- Included: excavation for post footers (4 ea.), trenching for utilities
- Excluded: unclassified rock removal and/or hauling of embedded rock, select fill, E&S, SOE, underground obstructions, hidden concrete, embedded conduits, unsuitable soils, dewatering, sink hole remediation, buried tanks

## Exterior Improvements

- Excluded

## Utilities

- Excluded

Thank you for the opportunity, we look forward to working with you. Please do not hesitate to contact me with any questions you may have.

Respectfully,



Chris Parsell  
Principal & CEO  
Contour Construction LLC



This document and pricing proposal are proprietary and confidential. No part of this document may be disclosed in any manner to a third party without the prior written consent of Contour Construction LLC.

#### Definitions

UON = Unless Otherwise Noted

OFCI = Owner Furnished / Contractor Installed – all components delivered into the demised premises UON

OFOI = Owner Furnished / Owner Installed

ETR = Existing to Remain

SOG = Slab On Grade

SOE = Support Of Excavation

AHJ = Authority Having Jurisdiction

LL = Land Lord

FA = Fire Alarm

MEP = Mechanical Electrical Plumbing

E&S = Erosion and Sediment Control

GC = General Contractor



# CONTOUR CONSTRUCTION

**Contractor:** Contour Construction LLC  
**Prepared By:** Chris Parsell  
**Office Address:** PO BOX 3421, Frederick, MD 21705  
**Phone:** 240-405-0123  
**Email:** [estimating@contour-gc.com](mailto:estimating@contour-gc.com)  
**Date:** 12/7/2022

**Project Name:** B&O Railroad Park - Watchtower  
**Prepared For:** Bruce Dell  
**Project Location:** E. Potomac St., Brunswick, MD  
**Project Type:** Specialty - Historic Preservation  
**Contract Program:** Design Build  
**Contingency Stage:** Conceptual - 20%

**Project Description:** historic preservation / renovation of a watchtower. Work to include returning the exterior to it's historic state, per photos provided by the city of Brunswick.

<b>Pre-Construction Costs</b>		
<b>Architect Fees</b>		
Renovation		\$ 13,850.00
<b>Engineering Fees</b>		
Civil & Structural		\$ 39,000.00
MEP		\$ 5,000.00
Project Management - PreCon		\$ 4,500.00
Permit Expediter Fees		TBD
Permit Fees		TBD
<b>Construction Costs</b>		
02	Existing Conditions	\$ 3,000.00
03	Concrete	\$ 14,900.00
06	Wood	\$ 28,070.00
07	Thermal & Moisture Protection	\$ 10,000.00
08	Openings	\$ 9,000.00
09	Finishes	\$ 3,500.00
26	Electrical	\$ 35,220.00
01	General Conditions / General Requirements	\$ 32,670.00
	Insurance / Overhead / Profit	\$ 31,503.01
<b>Contingency</b>		
	Conceptual Phase - 20%	
	Schematic Phase - 15%	
	Prelim. Drawing / DD - 10%	
	Final Working Drawings - 5%	
<b>TOTAL PROJECT BUDGET</b>		<b>\$ 230,213.01</b>

AGREEMENT

THIS AGREEMENT, made in Brunswick, Maryland, on this 9 day of August, 1980, by and between BRUNSWICK MEDICAL CENTER, INC., of Brunswick, Maryland, a non-stock, non-profit Corporation organized and operating under the laws of the State of Maryland (hereinafter called "Medical Center"), and the MAYOR AND COUNCIL OF BRUNSWICK, MARYLAND, a municipal corporation (hereinafter called "City").

WHEREAS, IT IS AGREED THAT:

1. The City shall convey to the Medical Center in fee simple all of that parcel of land located on the corner of Ninth Avenue and Cummings Drive in Brunswick, Maryland, as further described in "Schedule A" attached hereto and made a part of this Agreement, said property to be used for the purpose of having erected thereon a Medical facility.
  
2. The City has and shall continue to cooperate fully with the Medical Center in organizing and preparing for the development of the medical facility on said property by giving the facility free sewer and water facilities for a period of five (5) years from the commencement of use of said facility.

3. The Medical Center shall obtain a loan from Farmers Home Administration for the purpose of erecting said facility and the City shall cooperate to the extent necessary to facilitate said loan; provided that the City will not become financially obligated in any manner.

4. If the Medical Center should, for any reason whatsoever, default on its mortgage payments to Farmers Home Administration, secured by the premises described with the improvements thereon, then it is agreed that:

(a) The City may, subject to the approval of Farmers Home Administration, take said property, free of any additional consideration, and assume the obligation of the balance due on the mortgage, or

(b) Should there be a foreclosure sale by the mortgagee, following which the Medical Center has realized any equity of redemption, or should any assets remain in the Medical Center, then said assets including any equity of redemption shall be transferred back to the City in such amounts and to the extent allowable by law.

5. In the event that the mortgage on said property is satisfied and released, and should the Medical Center, in the future, dissolve for any reason whatsoever or discontinue its operations for any reason, the property described

in this Agreement, along with any and all improvements thereon, and to the extent allowable by law, shall be transferred and conveyed back to the City without payment of any consideration therefor.

6. The Medical Center, through its officers and directors, hereby agrees to amend its By-Laws, to the extent allowable by law, to reflect the intent of this Agreement. However, under the loan agreement with Farmers Home Administration it is understood that no amendments may be made to the By-Laws of said Medical Center until one hundred eighty (180) days following the approval and dissemination of the loan funds.

7. This Agreement shall survive any deed of property transferred by the City to the Medical Center; however, it is understood that this Agreement shall in no way encumber said property described herein so that less than fee simple title is transferred to and held by the Medical Center. The City also fully understands that it has no current rights in said property and no possibility of reverter unless and until all rights of the United States of America and the Farmers Home Administration have been fully satisfied.

8. This agreement shall be governed by the laws of the State of Maryland.

Executed this 2nd day of August, 1980, at

Brunswick, Maryland.

ATTEST:

BRUNSWICK MEDICAL CENTER, INC.

*Barney D. Muller*  
Secretary

By *James M. [unclear]*  
President

ATTEST:

MAYOR AND COUNCIL OF BRUNSWICK,  
MARYLAND

*D. Mitchell Deener*  
D. Mitchell Deener,  
Administrative Assistant

By *Jess D. Orendoff*  
Jess D. Orendoff, Mayor

SCHEDULE A

Situate along the east side of Ninth (9th) Street and along the southwest side of Cummings Drive in Brunswick Election District No. 25, Brunswick, Frederick County, Maryland, and being more particularly described as follows:

Beginning at a concrete monument, said point being at or near the end of the fifth (5th) or N 17° 45' E 365 feet line of a parcel of land described in a deed from the Real Estate and Improvement Company of Baltimore City, to the City of Brunswick dated June 24, 1940 and recorded in Liber 425, Folio 58 among the land records of Frederick County, Maryland, thence binding on the lands of Hubert H. Bohrer (L. 758, F. 39)

- N 65° 55' 30" W 148.50' to a concrete monument in the east right-of-way line of 9th Street, thence running with said right-of-way line
- N 26° 51' 47" E 236.89' to an "x" cut in a stone, thence with a curve to the right having a radius of 30.00', an arc length of 58.69' and a chord bearing and distance of
- N 82° 54' 41" E 49.77' to a concrete monument in the southwest right-of-way line of Cummings Drive, thence running with said right-of-way line and being a curve to the right having a radius of 366.38', an arc length of 240.00' and a chord bearing and distance of
- S 22° 16' 26" E 235.74' to a concrete monument, thence leaving said right-of-way line and running with a line of division now made
- S 61° 28' 25" W 125.43' to the point of beginning

Containing 0.98 Acres of land, more or less.

Being part of the lands conveyed by the Real Estate and Improvement Company of Baltimore City, to the City of Brunswick by deed dated June 24, 1940 and recorded in Liber 425, Folio 58 among the land records of Frederick County, Maryland.

Said lands being subject to any and/or all rights-of-way, easements, or restrictions of record, if any.