

**City of Brunswick
Mayor and Council Meeting Minutes
January 10, 2023**

The January 10, 2023 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, Angel White, and Daniel Yochelson (phone), Council Members; Julie Martorana, City Administrator; Jeremy Mose, Assistant City Administrator; Carrie Myers, Director of Administration; John Gerstner, Director of Public Works; Matt Campbell, Director of Utilities, Bruce Dell, Director of Planning; and Kevin Grunwell, Chief of Police.

Mayor's Remarks

- Mayor Brown read the following Closed Meeting Announcements:
 - The Brunswick City Council met in closed session on December 13, 2022 at 6:49pm. The purpose of this meeting was to discuss employment issues (specifically two police department interviews) and the acquisition of real property. The authority to close this meeting was found in Section 3-305(b) of the Annotated Code of Maryland. Persons attending the session were Mayor Nathan Brown; Council Members Vaughn Ripley, Andy St. John, Brian Sandusky, Chris Vigliotti, Angel White, and Daniel Yochelson; City Administrator Julie Martorana; Assistant City Administrator Jeremy Mose; Director of Administration Carrie Myers; and Police Chief Kevin Grunwell.

Approval of Minutes

- Mayor & Council – December 13, 2022
- Mayor & Council Closed Meeting – December 13, 2022

Mr. Sandusky made a motion to approve the minutes. Mr. Vigliotti seconded the motion, which passed 6-0.

Citizens' Forum

- Becky Bozarth – 1241 Drydock Street – offers comments about no parking in cul-de-sac.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2023-02 – Traffic Control Request – No Parking 300 Block of Werntz Alley
Staff recommended approval. Ms. White made a motion to approve Resolution 2023-02. Mr. Sandusky seconded the motion, which passed 6-0.

- Resolution 2023-03 – Traffic Control Request – No Parking Drydock Street Cul-De-Sac
Staff recommended approval. Mr. St. John made a motion to approve Resolution 2023-03. Ms. White seconded the motion, which passed 6-0.

- Resolution 2023-04 – Traffic Control Request – No Parking Corner of West J Street and Peach Orchard Lane
Staff recommended approval of no parking signage on Monday – Friday from 8am-4pm only. Mr. Sandusky made a motion to approve Resolution 2023-04. Ms. White seconded the motion, which passed 6-0.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- FY23 Budget Amendments
 - ARPA Projects – Capital Fund
 - ARPA Projects – Water Fund
 - ARPA Projects – Main Street

Ms. Martorana explained the ARPA money was received without a complete list of projects prepared, thus necessitating the need to move the money into the respective correct account now that ARPA projects have been approved and are commencing.

Ms. White made a motion to approve the consent agenda summary. Mr. Sandusky seconded the motion, which passed 6-0.

New Business

- Letter of Support – DHCD Roots & River Application Request

Ms. Martorana explained that a letter of support was requested from DHCD to accompany a grant application received by that agency from Roots & River Yoga regarding renovations on the Newberry Building.

Mr. Ripley made a motion to approve the letter of support. Mr. St. John seconded the motion, which passed 6-0.

- Bid Opening – Sidewalk Rehabilitation Phase I

Mr. Mose discussed the sidewalk rehabilitation project and reminded the Council on the phases of the project discussed in earlier Council Meetings.

Ms. Myers conducted the bid opening. The following four bids were received:

- H. Frank Foland & Son Inc. - \$392,639.25
- RBS Construction LLC - \$629,722.43
- W.F. Delauter & Son, Inc. - \$1,059,704.50
- Bright Construction Group - \$1,065,785.00

- Additional Annual Holiday Approval – December 24

Mayor Brown stated he would like to make December 24th an official holiday. Mr. Sandusky made a motion to approve. Mr. St. John seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 6:45pm.

Submitted by: Carrie Myers

Approved By: [Signature] 2/15/23 Witnessed By: [Signature] 2/15/23
 Mayor Date City Administrator Date