

**City of Brunswick
Mayor and Council Public Hearing Minutes
October 25, 2022, 6:00pm**

- Vacant Property Ordinance
- Adequate Public Facilities Ordinance

No public comment.

**City of Brunswick
Mayor and Council Meeting Minutes
October 25, 2022**

The October 25, 2022 City of Brunswick Mayor and Council Meeting was convened at 6:01 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, Angel White, and Daniel Yochelson, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Bruce Dell, Director of Planning; Kevin Grunwell, Chief of Police; Carmen Hilton, Main Street Manager, and Julie Martorana, EDC & Grants Coordinator.

Mayor's Remarks

- Mayor Brown read the following statement:
“The Brunswick City Council met in closed session on October 25, 2022 at 5:30pm. The purpose of this meeting was to consider a private personnel action, in specific, an Administration interview. The authority to close this meeting was found in Section 3-305(b) of the Annotated Code of Maryland. Persons attending the session were Mayor Nathan Brown; Council Members Vaughn Ripley, Andy St. John, Brian Sandusky, Chris Vigliotti, Angel White, and Daniel Yochelson; City Administrator Dave Dunn; and Director of Administration Carrie Myers.”
- Ms. Myers read a proclamation for Small Business Saturday.
- Mayor Brown discussed a recent transportation priority meeting, the recent Governor's visit to Brunswick, the ARPA Building Blocks grant awards from Main Street, and recent grants awarded to the City from DHCD.

Citizens' Forum

Comments were received from:

- Megan Larue, Frederick, MD – candidate for Clerk of Circuit Court
- Chris Manors, Thurmont, MD – candidate for Registrar of Wills
- Bonnie Nicholson – sitting judge on Orphan's Court
- Marvin Schwab, Ijamsville, MD – candidate for Orphan's Court
- Michael Powell – candidate for Orphan's Court
- Wayne Allgaier, West C Street
- Sue Johnson, Brunswick Railroaders Little League

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 588 – Back Yard Chickens

Mr. Dunn discussed the proposed ordinance changes, which were discussed at a previous Council Workshop. The second reading and vote on this issue will be held at the next meeting.

- Ordinance 586 – Vacant Property

Mr. Sandusky made a motion to approve Ordinance 586. Mr. St. John seconded the motion, which passed 6-0.

- Ordinance 589 – Municipal Infractions

Mr. Sandusky made a motion to approve Ordinance 589. Mr. Vigliotti seconded the motion, which passed 6-0.

- Ordinance 551 – APFO

Mr. Sandusky made a motion to approve Ordinance 589. Ms. White seconded the motion, which passed 6-0.

- Ordinance 552 – Zoning Ordinance – Definitions

Mr. St. John made a motion to approve Ordinance 552. Mr. Sandusky seconded the motion, which passed 6-0.

- Ordinance 553 – Zoning Ordinance – Special Provisions

Mr. Sandusky made a motion to approve Ordinance 553. Mr. St. John seconded the motion, which passed 6-0.

- Ordinance 585 – Zoning Ordinance – Zoning Districts & Map

Mr. Yochelson made a motion to approve Ordinance 585. Mr. St. John seconded the motion, which passed 6-0.

Staff Reports

Ms. Hilton and Ms. Martorana provided monthly reports.

Consent Agenda

- Brunswick Crossing Section IIIC – PWA – Paving
- FY22 General Fund Budget Amendment

Mr. Sandusky made a motion to approve the consent agenda items. Mr. Yochelson seconded the motion, which passed 6-0.

New Business

- Brunswick Heritage Museum ARPA Grant Agreement
- Brunswick Heritage Museum MOU Amendment

Mayor Brown discussed these items. The Museum elevator was in need of emergency repairs totaling \$92,500. Without the necessary repairs, the Museum's occupancy license would be revoked. The Mayor suggested utilizing leftover ARPA funding that was supposed to go to Main Street, as well as State money that was supposed to go to the Museum façade improvement to cover this emergency funding. He stated there would still be a balance in the façade funding of \$16,000 that would continue to go towards that program and that the Museum would continue to seek additional funding for that project.

Mr. Sandusky made a motion to amend the grant agreement and MOU. Mr. Vigliotti seconded the motion, which passed 6-0.

- Berlin House Concept Plan

Mayor Brown discussed this item. This property, formerly known as the Snoots House, would be preserved as part of the Railroad Square Development project. The City would like to turn the house into an interpretive house museum, utilizing Preservation Maryland funding, and a DHCD grant. The Museum had agreed to work closely with the City to carry out this venture.

Mr. St. John made a motion to approve the concept plan. Mr. Sandusky seconded the motion, which passed 6-0.

- B&O Railroad Park Concept Plan

Mr. Dell discussed the concept plan of this future park. He discussed all potential amenities and funding sources. Mayor Brown stated this would be a very phased project, as anticipated costs were high.

Mr. Sandusky made a motion to approve the concept plan. Mr. Yochelson seconded the motion, which passed 6-0.

- Residence at Railroad Square Playground Donation

- Special Warranty Deed
- Installation & Repair Agreement

Mayor Brown discussed this item. It was negotiated as part of the agreements during the Railroad Square projects for this park to be turned over to the City so that all residents could utilize the park.

Mr. Sandusky made a motion to approve the deed and installation agreement. Mr. Vigliotti seconded the motion, which passed 6-0.

- Brunswick Railroaders Little League

- 99-Year Lease Amendment Discussion
- Sports Complex MOU Discussion

Ms. Myers discussed these items. The decision was made to table the lease amendment because there was a question as to how much of the Emory Frye field was City property versus FCPS property. Ms. Myers asked if the Council wished staff to create an MOU for the Sports Complex softball fields with BRLL similar to the MOU with BJR for the football fields.

Mr. Ripley made a motion to create such an MOU. Mr. St. John seconded the motion, which passed 6-0.

The Mayor stated such an MOU should state the need for BJR and BRLL to work out parking situations for their events, as the City did not want to have to be a parking mediator.

- Event Application Approval – Veterans Day Parade

Ms. Myers discussed this item. The 90th Veterans Day Parade was coming up on November 6, 2022.

Mr. Sandusky made a motion to approve the event application. Mr. Yochelson seconded the motion, which passed 6-0.

- Organizational Chart Update
- Salary Scale Update

Ms. Myers explained necessary changes were needed to reflect the title change of Assistant City Administrator of Public Facilities to Assistant City Administrator.

Mr. St. John made a motion to approve the organizational chart and salary scale updates. Mr. Vigliotti seconded the motion, which passed 6-0.

- Employee Appointments & Swearing In

Mayor Brown explained the process of selecting the new City Administrator and Assistant City Administrator. He asked for confirmation to appoint Julie Martorana and Jeremy Mose, respectively.



Mr. Sandusky made such a motion. Mr. Vigliotti seconded the motion, which passed 6-0. Mayor Brown swore in Ms. Martorana and Mr. Mose.

Mr. Sandusky made a motion to donate \$500 to the BEACON Community Christmas project. Mr. Yochelson seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 7:21 pm.

Submitted by: Carrie Myers

Approved By:  11/17/22 Witnessed By:  11-16-22
Mayor Date City Administrator Date