

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
**July 12, 2022**

The July 12, 2022 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities, Bruce Dell, Director of Planning; Kevin Grunwell, Chief of Police; and Julie Martorana, EDC & Grants Coordinator.

Mayor's Remarks

- Mayor Brown read the following statement: "The Brunswick City Council met in closed session on June 23, 2022 immediately following their Mayor and Council Meeting at 6pm, via Zoom. The purpose of this meeting was to consider a private personnel action, in specific, a Police Department interview. The authority to close this meeting was found in Section 3-305(b) of the Annotated Code of Maryland. Persons attending the session were Mayor Nathan Brown; Council Members John Dayton, Andy St. John, Chris Vigliotti, Brian Sandusky, and Vaughn Ripley; City Administrator Dave Dunn; Director of Administration Carrie Myers; and Police Captain Matt Lynch."
- Mayor Brown presented a certificate to the Lady Roaders Softball Team. Mr. Sandusky made a motion to donate \$500 towards the team for expenses associated with a state tournament. Mr. Ripley seconded the motion, which passed 5-0.
- Mayor Brown clarified an administrative error on the recent Railroad Square parking lease executed at the last meeting. On Exhibit A2, the shading only showed the 12-foot strip, not the parking spaces as well. Before signing the agreement, this error was corrected to shade both areas.

Approval of Minutes

- Mayor & Council – May 10 & 31, 2022
- Mayor & Council – June 21, 2022
- Closed – June 23, 2022

Mr. Sandusky made a motion to approve the minutes. Mr. Ripley seconded the motion, which passed 5-0.

Citizens' Forum

The following made comments in support of a community center in Brunswick:

- Terry Faith, 227 East Potomac Street
- Tim Wilson, 2 Manchester Court
- Lee Zumbach, Knoxville
- Eric Cicmanic, Jefferson
- Ellen, 227 East Potomac Street
- Anne Backover, 212 Tamarac Way
- Bob Ward, 713 East A Street
- Carrie McDaniel, 402 Brunswick Street
- Louisa, 22 East A Street

### Staff Reports

Department Heads provided monthly reports.

The Council briefly discussed senior housing projects locating in Brunswick and all members expressed support of such projects.

### Consent Agenda

- Final Surety Release – Sediment Erosion Control & Public Water Bonds – Market Place at Brunswick Crossing (WEIS)
- Final Surety Release – Sediment Erosion Control – Market Place at Brunswick Crossing (WEIS)

Mr. Dell discussed these items. Ms. White made a motion to approve the consent agenda. Mr. Sandusky seconded the motion, which passed 5-0.

### New Business

- Budget Amendment – FY2023 Capital to Galyn Manor PLC Upgrade \$46,405

Mr. Mose discussed this administrative clean-up item. Mr. Sandusky made a motion to approve the budget amendment. Ms. White seconded the motion, which passed 5-0.

- MOU – MD Department of Public Safety and Correctional Services

Mr. Mose discussed this item. With this MOU, inmate would be supervised by City staff three days per week to complete landscaping, painting, janitorial services, etc. The minimal cost will allow for additional beautification projects throughout the City. Mr. Ripley made a motion to approve the MOU. Ms. White seconded the motion, which passed 5-0.

- MOU – Frederick County

Mr. Dunn discussed this item. Frederick County has agreed to give the City \$500,000 towards re-lining of the Yourtee Springs line in the portion that feeds the 163 County residents served. Mr. Sandusky made a motion to approve the MOU. Mr. Vigliotti seconded the motion, which passed 5-0.

- Event Application Approvals
  - Brunswick Main Street – Throwback on the Towpath
  - BARC – The Great Deadman’s Hill Challenge Run
  - New Hope UMC – Back to School Block Party

Ms. Myers discussed these applications. Mr. Sandusky made a motion to approve all three event applications. Mr. Vigliotti seconded the motion, which passed 5-0.

- B&O Railroad Park Concept Plan Discussion

Mr. Dell discussed the concept plan for this future park. This plan will be used to make grant applications in future phases. Council Members were enthusiastic about the plan.

- Community Center Discussion

Mayor Brown stated he would like Council support to form a committee to investigate the need for a community center and iron out details surrounding such a project. Mr. Sandusky made a motion to allow the Mayor to form such a committee. Mr. Vigliotti seconded the motion, which passed 5-0.

### Adjournment

The meeting adjourned at 7:28 pm.

Submitted by: Carrie Myers

Approved By: Matthew Whisenand  
Mayor Date

Witnessed By: David Bauer  
City Administrator Date