

City of Brunswick
Mayor and Council Meeting Minutes
April 12, 2022

The April 12, 2022 City of Brunswick Mayor and Council Meeting was convened in-person at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Vaughn Ripley, Brian Sandusky, Andy St. John, and Chris Vigliotti, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities, John Gerstner, Director of Public Works; Bruce Dell, Director of Planning; Kevin Grunwell, Chief of Police; and Julie Martorana, Economic Development/Grants Coordinator.

Mayor's Remarks

Ms. Myers read a Child Abuse Prevention Month Proclamation. Comments were given by Robin Grove, Director of the Child Advocacy Center.

Mayor Brown stated construction will begin soon on the new Brunswick Elementary School. He also thanked staff and Mr. St. John for getting the WB Tower moved last weekend.

Mr. Vigliotti read a statement regarding Transgender Awareness Month.

Approval of Minutes

- Mayor & Council – March 22, 2022

Mr. Sandusky made a motion to approve the minutes. Mr. Ripley seconded the motion, which passed 4-0.

Citizens' Forum

- Wayne Allgaier – West C Street – discussed the upcoming BMS downtown clean-up.
- Carl Morey – 326-328 West Potomac Street – just purchased property, praised staff and experience thus far.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- Public Works Agreement – Brunswick Crossing Section IIA PVP Extended, Public Paving
- Public Works Agreement – Brunswick Crossing Section IIA PVP Extended Public Storm Drains
- Letter of Credit Release – Brunswick Crossing Sewer Outfall S-6

Mr. Dell discussed these items. Mr. St. John made a motion to approve the consent agenda items. Mr. Sandusky seconded the motion, which passed 4-0.

New Business

- PO# 220242 Approval – Water Loss Systems, Inc. – System-Wide Leak Detection -\$25,000

Mr. Mose discussed the need for a leak detection survey and stated currently the City is losing approximately 30% of water daily, totaling \$1800 daily.

Mr. Ripley made a motion to approve the purchase order. Mr. Sandusky seconded the motion which

passed 4-0.

- PO# 220248 Approval – RFP Inc. – WB Tower Move - \$77,279.01
- PO# 220253 Approval – Wolfe House Movers, LLC – WB Tower Move - \$20,600

Mr. Dunn discussed these two purchase orders, which were for costs associated with the move of the WB Tower. He stated money was budgeted in previous years and moved to reserves, but there is currently no budgeted amount for this project. Money to cover the move would come from reserves.

Mr. Vigliotti made a motion to approve the purchase orders. Mr. St. John seconded the motion which passed 4-0.

- Change Order to PO# 220019 Approval – Callas Contractors – Yourtee Springs Concrete Slab - \$14,559

Mr. Dunn discussed this change order which was to replace the concrete slab in the lower spring house. It was cheaper to replace the slab than attempt to fix the old one.

- Change Order to PO# 220020 Approval – Towson Mechanical – 811 West Potomac Street - \$15,538

Mr. Dunn discussed this change order which was for changes to the police evidence room.

Mr. Sandusky made a motion to approve both change orders. Mr. St. John seconded the motion which passed 4-0.

- Donation Request – Brunswick Railroaders Little League

Mr. Ripley made a motion to donate \$500. Mr. Vigliotti seconded the motion which passed 4-0.

- Use of City Park Building – Learning Tree

Mr. Sandusky made a motion to allow the Learning Tree to use the east side of the building free of charge. Mr. Ripley seconded the motion which passed 4-0.

- 2022 Municipal Pool Approvals

Ms. Myers discussed proposed rates for pool admission, season passes, swim lessons, and private parties. Mr. Sandusky made a motion to approve staff recommendations. Mr. Vigliotti seconded the motion which passed 4-0.

- PO# 220256 Approval – Core & Main – Meters - \$23,000

Mr. Dunn stated this purchase order was to purchase water meters for Brunswick Crossing homes. Mr. Sandusky made a motion to approve. Mr. Vigliotti seconded the motion which passed 4-0.

- Donation Request – Rivers Edge Endurance Challenge

Mr. Ripley made a motion to donate \$500. Mr. Sandusky seconded the motion, which passed 4-0.

Mr. St. John stated he has received requests from a few residents to allow goats in town temporarily to clean brush from their properties.

Adjournment

The meeting adjourned at 6:50 pm.

Submitted by: Carrie Myers

Approved By: Nathan Brown 5/12/22
Mayor Date

Witnessed By: David Brown 5/11/22
City Administrator Date