

**City of Brunswick
Mayor and Council Meeting Minutes
March 22, 2022**

The March 22, 2022 City of Brunswick Mayor and Council Meeting was convened in-person at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Matt Campbell, Director of Utilities, John Gerstner, Director of Public Works; Bruce Dell, Director of Planning; Julie Martorana, Economic Development/Grants Coordinator; and Carmen Hilton, Main Street Manager.

Mayor's Remarks

The Mayor read an Open Meetings Compliance Board statement.

The Mayor stated four Council Members requested to re-open discussions on allowing chickens in Brunswick. He stated the issue has been discussed several times before and suggested placing a question on the upcoming election ballot. Mayor Brown stated he wished to get out of the cycle of re-hashing this debate every time there is a new Council, and thought a ballot question might be a good indicator of what residents want. The majority of Council Members thought this was a good idea. Council Members Vigliotti and St. John stated that while a ballot question wasn't their first choice, they would agree to a very carefully worded question. Staff stated they would explore this option and re-visit with the Council at a later date.

Approval of Minutes

- Mayor & Council – February 8 & 22, 2022

Mr. Sandusky made a motion to approve the minutes. Mr. Vigliotti seconded the motion, which passed 6-0.

Citizens' Forum

No public comments.

Introduction and adoption of Resolutions and Ordinances

- Special Ordinance 582 – FY23 Property Tax Rate

Mr. Dunn discussed the FY23 property tax rate. He stated constant yield was currently set at \$0.3866, while the City's tax rate was currently set at \$0.41. The Finance Commission recommended keeping the current tax rate to take advantage of increased revenue. This was the first reading of the ordinance, and a further discussion and vote would take place in April.

- Resolution 2022-03 – Traffic Control Request – No Parking Signs – 5th Avenue

Ms. Myers stated this request was generated by the Public Works department and staff recommended approval. Mr. Sandusky made a motion to approve Resolution 2022-03. Mr. Vigliotti seconded the motion, which passed 6-0.

- Traffic Control Request – No U-Turn Signs – 5th Avenue

Ms. Myers stated this request was not recommended by staff, as Maryland law states an illegal u-turn has to take place within 500 feet of the crest of a hill, and in this area, the line of sight is in excess of two

blocks. Mr. Sandusky made a motion to deny the request. Mr. St. John seconded the motion, which passed 6-0.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- Budget Transfer – FY22 Unassigned to Capital Committed - \$1,500,000
- Budget Transfer – FY22 General Fund to Capital Fund – City Park Improvements - \$36,000

Mr. Dunn stated these transfers would move budgeted funds from the general fund to the capital fund for expenditures.

- Brunswick Elementary School
 - PWA – W&S –Letter Of Credit - \$162,216.82
 - PWA – SEC & SW – Letter Of Credit - \$16,170.15
 - PWA – Streets and Stormdrain – Letter of Credit - \$34,033.96
 - Forest Resource Deed of Easement Maintenance Agreement – Letter of Credit Waived by Frederick County for FCPS

Mr. Dell stated these were all standard Public Works Agreements and recommended approval.

Mr. St. John made a motion to approve the Consent Agenda. Ms. White seconded the motion, which passed 6-0.

New Business

- PO# 220212 Approval – Somerset Security \$12,288.72

Mr. Dunn stated the current cameras at City Hall and Public Works were outdated with cumbersome software. This quote was to replace them, and add cameras to the 13th Avenue facility. Ms. White made a motion to approve the purchase order. Mr. Ripley seconded the motion, which passed 6-0.

- PO# 220216 Approval – Hahn Fence \$10,840.14

Mr. Gerstner stated this quote was to place a permanent fence at the Sports Complex to keep people from driving on the fields. Mr. Ripley made a motion to approve the purchase order. Ms. White seconded the motion, which passed 6-0.

- PO# 220203 Approval – Whitman Requardt & Assoc \$102,671

Mr. Campbell stated this quote would complete engineering for a storage tank at Yourtee Springs. Mr. St. John made a motion to approve the purchase order. Mr. Sandusky seconded the motion, which passed 6-0.

- PO# 220239 Approval – Core & Main \$11,217.15

Mr. Campbell stated this quote was to replace a valve at the intake. Mr. Ripley made a motion to approve the purchase order. Mr. Vigliotti seconded the motion, which passed 6-0.

- Virtual Crisis Pilot MOU Approval – Frederick County Health Department
Chief Grunwell stated this pilot program would provide officers with ipads that link directly to mental health professionals during crisis calls for service where an emergency evaluation is deemed appropriate. Mr. Sandusky made a motion to approve the MOU. Ms. White seconded the motion, which passed 6-0.

- A Street Memorial Park MOU with American Legion

Mr. Dunn stated an MOU was requested to identify responsibility of parties at this property. Mr. Ripley made a motion to approve the MOU. Mr. Sandusky seconded the motion, which passed 6-0.

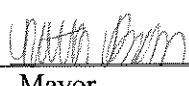

- Economic Development Commission Strategic Plan

Ms. Martorana discussed a strategic plan of goals, action items, and achievables developed by the Economic Development Commission. Ms. White made a motion to approve the strategic plan. Mr. Ripley seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 7:03 pm.

Submitted by: Carrie Myers

Approved By:  4/15/22 Witnessed By:  4/15/22
Mayor Date City Administrator Date