

**City of Brunswick
Mayor and Council Public Hearing Minutes
February 22, 2022, 6:00pm**

- American Rescue Plan Act (ARPA) Project List Discussion

Mayor Brown stated the list was disseminated and would be discussed in detail during the following meeting. There was no public comment.

**City of Brunswick
Mayor and Council Meeting Minutes
February 22, 2022, 6:01pm**

The February 22, 2022 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Kevin Grunwell, Chief of Police; Bruce Dell, Director of Planning; Julie Martorana, EDC/Grants Coordinator; and Carmen Hilton, Main Street Manager.

Mayor's Remarks

- Senator Michael Hough presented a citation to the family of Tom Smith.
- Mayor Brown presented a proclamation for FFA Week to members of the BHS FFA.
- Jessica Ellis, Frederick County Health Department, presented a Harm Reduction Update.

Citizens' Forum

No public comments.

Introduction and Adoption of Resolutions and Ordinances

- Special Ordinance 581 – Sale of 30-36 West Potomac Street Amendment

Machelle Lee and Eric Lindland updated the Council on why they were seeking a price reduction from \$280,000 to \$200,000 for the purchase of the Newberry Building.

Mr. Ripley made a motion to approve Special Ordinance 581. Mr. Dayton seconded the motion, which passed 6-0.

Staff Reports

Ms. Hilton and Ms. Martorana provided monthly reports.

Consent Agenda

- Quote Approval – Gum Springs Walk Bridge – Eric Moore General Contracting - \$16,545

Mr. Dell stated this items was funded by the LPPI grant program.

- PO# 220192 Approval – I & I Services - Standard Pipe Services - \$97,500

Mr. Mose stated this would be additional funding towards the current contract to do additional work on

City-owned laterals lines, manholes, etc.

- Water & Sewer Tap Allocation – 48 East F Street

Mr. Dell stated this was a standard lot of record tap allocation.

- PO# 220197 – Catocin Lighting – WTP LED Upgrades - \$11,736.85
- PO# 220198 – Catocin Lighting – WWTP LED Upgrades - \$12,250

Mr. Mose stated these LED upgrades were budgeted and grant funded.

Mr. Sandusky made a motion to approve the consent agenda items. Mr. St. John seconded the motion, which passed 6-0.

Unfinished Business

- Downtown Property Acquisition Review Presentation

Ms. Martorana and Ms. Hilton presented a review of the City’s purchase and potential sales of the Newberry and Kaplon Buildings.

New Business

- ARPA Project List Approval

Mayor Brown discussed over \$6 million was received by the City. Most of the funding will go towards infrastructure projects, with some funding for employee vaccine incentives, Museum support, and Main Street support. He stated the list would remain somewhat fluid, as project costs will most definitely shift over time.

Mr. Dayton made a motion to approve the proposed funding list. Ms. White seconded the motion, which passed 6-0.

- Letter of Support – 14 East A Street Grant Application

Mayor Brown stated the owner of 14 East A Street requested this letter of support for an upcoming grant application that would assist with the beginning of rehabilitation of the property.

Mr. Ripley made a motion to approve the letter of support. Mr. Vigliotti seconded the motion, which passed 6-0.

- Letter of Support for SB376 – Street Lighting Legislation

Mayor Brown and Mr. Dunn discussed this item, which was requested to provide support for municipalities having the ability to purchase the light poles within their limits from the utility company.

Mr. Sandusky made a motion to approve this letter of support. Mr. Ripley seconded the motion, which passed 6-0.

- Event Application Approval – Smoketown Brewing Station – Smoketown’s 6th Anniversary Hootenanny

Ms. Myers discussed this item. Staff recommended approval. Mr. Sandusky made a motion to approve the event application. Mr. Vigliotti seconded the motion, which passed 6-0.

- 2022 Council Election Discussion

Ms. Myers discussed this item. She stated staff recommended holding a regular in-person election, but also proactively mailing out absentee (early) ballot applications to all registered voters, similar to how



other jurisdictions have handled elections during COVID.

Mr. Dayton made a motion to mail out absentee ballot applications to all registered voters and hold a typical in-person election. Mr. Sandusky seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 7:33pm.

Submitted by: Carrie Myers

Approved By:  3/24/22 Witnessed By:  3/24/22
Mayor Date City Administrator Date