

**City of Brunswick
Mayor and Council Meeting Minutes
December 14, 2021**

The December 14, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Jeremy Mose, Assistant City Administrator of Public Facilities; Carrie Myers, Director of Administration; Kevin Grunwell, Chief of Police; Matt Campbell, Director of Utilities; Bruce Dell, Director of Planning; and Julie Martorana, EDC.

Mayor's Remarks

- Mayor Brown swore in new Police Officer Chad Marshall.
- Mayor Brown stated he was speaking with the Health Department about the need for additional COVID testing in Brunswick.

Approval of Minutes

- Mayor & Council – November 9, 2021
- Closed Meeting – November 3, 2021

Ms. White made a motion to approve the minutes. Mr. Vigliotti seconded the motion, which passed 6-0.

Citizens' Forum

No comments.

Introduction and Adoption of Resolution and Ordinances

- Resolution #2021-15 – Handicap Request – 11 Sixth Avenue

Ms. Myers discussed this item. Staff recommended approval. Mr. Sandusky made a motion to approve Resolution 2021-15. Ms. White seconded the motion, which passed 6-0.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- Purchase Order Approvals
 - MEC Inc. – Big Bertha Pump WWTP - \$10,500
 - FlowNetworx Inc. – Pressure Loggers PW - \$35,998
 - Apple Ford – Truck PW - \$50,775

Mr. Mose discussed these three items and stated they were all budgeted expenditures.

- Towson Mechanical – 811 Change Order - \$21,879

Mr. Dunn stated this expenditure was for stormwater changes.

- Quality Fence & Deck – Sports Complex Back Stop and Fence - \$33,550

Mr. Mose stated this was a budgeted expenditure utilizing POS grant money.

- Budget Amendments
 - FY22 - Sports Complex Improvements - \$89,688.61

- FY22 - PW Water Line Replacements - \$124,000
- FY22 – Highway User Revenue - \$35,819
- FY22 – FY21 Audit Surplus - \$598,037

Mr. Dunn and Mr. Mose discussed these clean-up items for the FY22 budget.

- Brunswick Crossing – Section 3C, SWM Pond 5 Easement and Maintenance Covenants Agreement
- Brunswick Crossing – Section 3C, Forest Resource Deed of Easement/Maintenance Covenants and Agreement

Mr. Dell discussed these items.

Mr. Ripley made a motion to approve the consent agenda items. Mr. Sandusky seconded the motion, which passed 6-0.

Unfinished Business

- City Park Bid Award

Ms. Myers discussed this bid from TKO Construction. She stated a competitive bid process only yielded this bid, which staff evaluated and felt was responsive. Ms. White made a motion to accept the bid from TKO Construction in the base amount of \$55,000, and accept the alternate bid for solid plastic toilet partitions for an additional amount of \$5,510. Mr. Dayton seconded the motion, which passed 6-0.

New Business

- Naming of Sports Complex Football Field

Brunswick Junior Railroaders requested to name the football field at the Sports Complex “Richard Gardner Field”. Mr. Gardner was instrumental in the BJR program, and recently passed away. Mr. Ripley made a motion to accept the proposal. Mr. Vigliotti seconded the motion, which passed 6-0.

- Playground Specialists Purchase Order – Park Equipment

Ms. Myers discussed this item. The City was awarded \$62,500 in POS funding and \$545,000 in LPPI funding this year for recreation projects. Replacement equipment was proposed at City Park, Kim Weddle Park, Wenner Park, and the City Pool Park. Staff worked with Playground Specialists to create a new design for each park and was requesting approval of the designs and purchase orders at this time.

Ms. White made a motion to approve the purchase order for Playground Specialists in the amount of \$555,362.20. Mr. Ripley seconded the motion, which passed 6-0.

- Portable Restroom Trailers LLC Purchase Order – Portable Restroom at Sports Complex

Ms. Myers discussed another project that was covered under the LPPI funding: the Sports Complex portable restroom trailer. Mr. Vigliotti made a motion to approve the purchase of the trailer from Portable Restroom Trailers, LLC in the amount of \$85,260. Ms. White seconded the motion, which passed 6-0.

- Frederick County Discolored Water Report

Mr. Campbell presented this item. Staff received numerous discolored water complaints several months ago, and asked Frederick County to conduct an independent analysis of the City’s system for any possible problems or suggestions. Mr. Campbell stated one change staff has already implemented was to purchase a chemical from Univar instead of Maryland Chemicals, as the Univar chemical has a lower iron content. Staff has noticed a great difference in discoloration since that switch. Mr. Campbell also stated a big cause of discolored water comes from old pipes. The interior coating of pipes wears over time causing discoloration. He stated ongoing pipe replacement or relining will help with this issue. He also stated

