

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, March 23, 2021, 6:00 P.M.

The March 23, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown via Zoom. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; John Gerstner, Director of Public Works; Milt Frech, Chief of Police; and Bruce Dell, Planning and Zoning Administrator.

Mayor's Remarks

- Ms. Myers read a Child Abuse Awareness Month Proclamation. Comments were offered from Robin Grove, Child Advocacy Center of Frederick County.
- Police Captain Kevin Grunwell was sworn in by Mayor Brown. This appointment was confirmed by the Council in February.
- Police Officer Andrew Juday was sworn in by Mayor Brown.
- Alan Miner was sworn in to the Planning Commission. Ms. White made a motion to approve this appointment. Mr. St. John seconded the motion, which passed 6-0.
- Mayor Brown and Chief Frech discussed the future of the School Resource Officer position, as that position may be removed from the schools in the future. Both Mayor Brown and Chief Frech expressed their desire to keep the position in the Brunswick school system. Council Members were also in favor of keeping the position. Mayor Brown stated he would work on a letter of support along with Chief Frech for future use.

Citizens' Forum

No comments received.

Council Member Reports

Council Members presented highlights from last month's liaison activities.

Consent Agenda

- Tap Request and MPWA – 411 East E Street
- Tap Request and MPWA – 407 East E Street

Mr. Dunn and Mr. Dell discussed this item. Mr. Dunn stated that as long as taps were available, the City was under implied obligation to approve them. Mr. St. John questioned whether the City should impose higher fees on applicants who develop multiple lots per year. Mr. Dell pointed out that lots of record are treated differently.

Ms. White made a motion to approve the consent agenda. Mr. Ripley seconded the motion, which passed 6-0.

New Business

- Skatepark/Pump Track Presentation

Carlo Alfano presented options for renovation of the skatepark and addition of a pump track. Various topics were discussed by Council Members and staff including: long term maintenance costs, crime at

location, graffiti wall possibility, grant funding, appropriate building materials, etc.

Mayor Brown stated he would like more concrete evidence that attendance would make this investment worthwhile. Ms. Myers was asked to contact Program Open Space regarding the previous grant funding spent to building the skatepark.

- Campground MOU Amendment

Mr. Dunn and Mayor Brown discussed the desire from River and Trail Outfitters to add eleven sites at their cost. Mayor Brown stated such changes should be memorialized in an MOU amendment.

Mr. Ripley made a motion to approve the amendment. Mr. St. John seconded the motion, which passed 6-0.

- PO# PW-4924 – Pool & Sons – Sports Complex Baseball/Softball Fields

Mr. Gerstner discussed this item. He stated with the \$65,000 POS grant for this project, staff would like to piggy-back on a Frederick County contract with Poole & Sons to complete the layout and grading of the fields, with an option for the contractor to supply top soil if necessary. The cost for the grading work was \$37,075, with the total cost not to exceed \$50,000 should top soil be required. Mr. Gerstner discussed other grant funding would be spent on back stops and fencing. Ms. Myers stated an additional \$15,000 worth of grant funding was added to this project by re-programming several old POS grants with leftover funding remaining. The Finance Commission recommended approval of this PO.

Ms. White made a motion to approve the PO. Mr. Dayton seconded the motion, which passed 6-0.

- PO# PW-4925 – Gabes Services – B Street Water Line Replacement

Mr. Gerstner discussed this item. Three bids were sought and two received for this project. The low bid of \$713,970 from Gabe's Service is adequate, and this vendor came highly recommended from Frederick County, who routinely utilizes them for work of this nature. Ms. Myers reminded the Commission this project is being funded from the \$1.2 million bond. The Finance Commission recommended approval of this PO.

Mr. St. John made a motion to approve the PO. Mr. Ripley seconded the motion, which passed 6-0.

- City Park Building Summer Usage – Learning Tree

Ms. Myers discussed this item. The Learning Tree was requesting free usage of half the building for the summer months, with all COVID practices in place.

Mr. Vigliotti made a motion to approve this free usage. Mr. Sandusky seconded the motion, which passed 6-0.

- Contribution Request – Brunswick Railroaders Little League – 2021 Season Sponsorship

Ms. Myers discussed this item. The Little League was seeking sponsorship for their upcoming season. Last year the Council donated \$500.

Ms. White made a motion to donate \$500. Mr. Ripley seconded the motion, which passed 6-0.

- Contribution Request – Brunswick Fire Hall – 2021 Senior Prom

Ms. Myers and Mayor Brown discussed this item. Prom was cancelled by FCPS, therefore a group of parents is working with the Fire Hall to host a Prom, with COVID precautions in place. This funding

would be sent directly to the Fire Hall and would be used toward a DJ.

Ms. White made a motion to donate \$500. Mr. Ripley seconded the motion, which passed 6-0.

- Event Application – Brunswick Railroaders Little League – Opening Day Parade

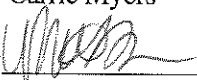

Ms. Myers discussed this item. In lieu of an Opening Ceremony, the Little League sought permission to hold this parade, with Covid precautions in place. Staff recommended approval.

Mr. St. John made a motion to approve the event. Ms. White seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 7:50pm.

Submitted by: Carrie Myers

Approved By:  4/14/21 Witnessed By:  4/14/21
Mayor Date City Administrator Date