

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, March 9, 2021, 6:00 P.M.

The March 9, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown via Zoom. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; John Gerstner, Director of Public Works; Milt Frech, Chief of Police; Matt Campbell, Water Superintendent; Jeremy Mose, Waste Water Superintendent; Bruce Dell, Planning and Zoning Administrator; Rikki Bruchey, Accountant; and Carmen Hilton, Main Street Manager.

Mayor's Remarks

- Comcast Update – Josh Bokee provided an update of Comcast's services and initiatives in our area and provided answers to various Council questions.
- FY2020 Audit Presentation – Michele Mills and Addie Blickenstaff, DeLeon & Stang, presented the City's FY2020 audit findings.
- Ms. Myers read a Women's History Month Proclamation.
- Mayor Brown announced the City received \$500,000 in grant funding from DHCD through the Strategic Demo Grant to continue with downtown property acquisition.
- Mayor Brown and several staff members addressed concerns about recent discolored water events. Topics discussed included the proper way to report discolored water issues, causes of issues, misconceptions, misinformation, and potential solutions.

Approval of Minutes

- Mayor and Council Meetings – February 9 & 23, 2021
- Mayor and Council Workshop – February 16, 2021
- Closed Meetings – February 11 & 23, 2021

Mr. Sandusky made a motion to approve the minutes. Mr. St. John seconded the motion, which passed 6-0.

Citizens' Forum

No comments received.

Staff Reports

Staff presented highlights from last month's departmental activities.

Consent Agenda

- Purchase Order Approval – WW75-21 – MEC - \$19,200

Mr. Mose and Mr. Dunn discussed this project, which was to replace the heater in the chemical feed room at the Waste Water Plant. Mr. Mose explained the cost to fix the current heater would be more than the cost to replace the entire unit. He stated this heater is necessary to control the consistency of certain chemicals stored in the room. This purchase order was recommended for approval by the Finance Commission. Mr. St. John made a motion to approve the purchase order. Mr. Vigliotti seconded the motion, which passed 6-0.

- 5<sup>th</sup> Avenue and East F Street Water and Sewer Tap Request

Mr. Dell discussed this request. Mr. Ripley made a motion to approve the tap request. Ms. White seconded the motion, which passed 6-0.

New Business

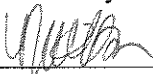
- Sports Complex Bid Openings

Ms. Myers stated no bids were received at this time because after the project was placed for bid, Mr. Gerstner and Mr. Dell felt the project would need to be completed in portions. Staff requested specific bids for those portions of the project, and they will be brought back to future Council Meetings for approval.

Adjournment

The meeting adjourned at 7:42pm.


Submitted by: Carrie Myers

Approved By: 

Mayor

4/14/21

Date

Witnessed By: 

City Administrator

4/14/21

Date