

**City of Brunswick**  
**Mayor and Council Public Hearing Minutes**  
Tuesday, February 23, 2021, 6:00 P.M.

- Railroad Square Development – The Mayor stated this public hearing was a follow up to the Council Workshop held on February 16, 2021. The following offered comments:
  - Dr. Wayne Allgaier – spoke to historic preservation of buildings in project area,
  - Julie Martorona, Brunswick Main Street – spoke of economics, historic preservation, and visual appeal of downtown area as related to subject property.

Ms. White made a motion to close the public hearing at 6:08pm. Mr. Sandusky seconded the motion, which passed 6-0.

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, February 23, 2021, 6:08 P.M.

The February 23, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:08 P.M. by Mayor Nathan Brown via Zoom. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Brian Sandusky, Vaughn Ripley, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Milt Frech, Chief of Police; John Gerstner, Director of Public Works; Matt Campbell, Water Superintendent; Bruce Dell, Planning and Zoning Administrator; Carmen Hilton, Main Street Manager; Rikki Bruchey, Accountant; and Carrie Myers, City Clerk.

Mayor's Remarks

Ms. Myers read the following statement: The Brunswick City Council met in closed session on February 23<sup>rd</sup> via Zoom to to consider a matter that concerns the proposal for a business to locate in Brunswick. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Brown; Council Members Dayton, St. John, Ripley, Sandusky, Vigliotti, and White were present. City Administrator Dave Dunn and City Clerk Carrie Myers were also present for this meeting.

Mayor Brown stated utility bill cut-offs would begin tomorrow for past-due accounts.

Mayor Brown mentioned the passing of Planning Commission Chair, Wayne Dougherty.

Mayor Brown asked for a motion to appoint the following adult members of the Youth Advisory Council: Brett Nesselrodt, Molly Newton, Officer Darrick Scott, and Carmen Hilton. Mr. Ripley made such a motion. Mr. Vigliotti seconded the motion, which passed 6-0.

Citizens' Forum

Comments were offered from: Julie Martorana, Brunswick Main Street and Dr. Wayne Allgaier.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2021-01 – Handicap Approval – 114 West B Street

Ms. Myers discussed this matter. All documentation had been received and staff recommended approval.

Ms. White made a motion to approve Resolution 2021-01. Mr. Sandusky seconded the motion, which passed 6-0.

Council Member Reports – Council Members provided details on their liaison assignments.

Unfinished Business

- FY2020 Audit Budget Amendment

Ms. Bruchey discussed this item, which was to transfer the \$425,797 balance from the FY2020 audit, and \$107,800 of FY2021 budgeted funds to the capital fund.

Ms. White made a motion to approve the budget amendment. Mr. Ripley seconded the motion, which passed 6-0.

New Business

- Yourtee Springs Clearwell Change Order

Mr. Dunn discussed this item. Callas Contractors found water infiltration in the clear well during the demolition of the metal structure that covered the well early on, thus necessitating the need for this change. The necessary change order work amounted to \$45,808.83, and 79 days of lost work. The contractor was not asking for compensation for lost work, just for a timeline extension for the project to make up the difference. Project engineers Whitman, Requardt were satisfied with Callas Contractors answers to all questions about this change and recommend approval of this change order. The Finance Commission recommended approval to the Mayor and Council.

Mr. Ripley made a motion to approve the change order. Ms. White seconded the motion, which passed 6-0.

- PW Vehicle Bid Awards

Ms. Myers discussed this item. Multiple bids were received for four vehicles. No bids were received to meet the set minimum bid amount for the whacker tamper roller, therefore Mr. Gerstner preferred to hold that equipment and try to sell it at a later time.

Ms. Myers stated high bids were received from the following: 2006 Ford Explorer – Jeanne Smith \$1,507; 2005 Ford Escape – Michael Hischak \$625; 1994 Ford Boom Truck – David Fox \$5,000; 2000 Ford Plow Truck – Clarence Webber \$8,001.

Ms. White made a motion to accept the bids. Mr. Vigliotti seconded the motion, which passed 6-0.

- 2021 Pool Contract Bid Award

Ms. Myers discussed this item. Two quotes were received from RSV Pools for the upcoming season; one for a “regular” season, and one for a limited “COVID” season, as was conducted in 2020. The difference between the two seasons would be less operating hours, no swim lessons, no private parties, etc. which result in less guards, chemicals, cleaning and paper products, etc. The full season quote was for \$76,194 which was only \$1,674 more than the 2020 season quote. The COVID season quote was for \$59,934. Council could determine the method of which to hold the pool season later on, and any hybrid operation could be considered. Staff requested approval of both contracts at this time. Finance Commission recommended the approval of the quotes to the Mayor and Council.

There was a lengthy discussion about operations at the pool. Mr. St. John made a motion to approve the limited contract and authorize staff to move to the full contract when it was possible to do so. Mr. Ripley seconded the motion, which passed 6-0.

- 2021 Event Calendar

Ms. Myers discussed the proposed event calendar. The only change noted by Council would be to the July 3<sup>rd</sup> Independence Day event. Council Members proposed holding that event in the downtown area in conjunction with whatever activities were planned for that day to celebrate the C&O Canal anniversary.

Ms. White made a motion to approve the event calendar. Mr. St. John seconded the motion, which passed 6-0.


Other topics were discussed at the conclusion of the meeting:


- Mr. Dunn mentioned staff is still working with parking permit vendors to finalize and roll out that program, including receiving all necessary training.
- Mayor Brown praised Public Works efforts during recent snow removal.
- Mayor Brown discussed Covid-19 vaccine roll out.
- Mr. St. John asked for an update on the sidewalk loan program. Mr. Dunn stated this topic would be discussed in detail at a future Council meeting.

Adjournment

The meeting adjourned at 7:13pm.

Submitted by: Carrie Myers

Approved By:  4/13/21 Date  
Mayor Date

Witnessed By:  4/12/2021 Date  
City Administrator Date