

**City of Brunswick**  
**Mayor and Council Public Hearing Minutes**  
Tuesday, December 8, 2020, 6:00 P.M.

- Brunswick Conservation District

Jacqueline McBride, Seventh Avenue – Asked how were the addresses located within the boundaries notified of the proposed conservation district, asked why this project was continuing during the pandemic, asked if a PIA request had been provided for this topic, and offered various other comments.

The public hearing was adjourned at 6:06 p.m.

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, December 8, 2020, 6:06 P.M.

The December 8, 2020 City of Brunswick Mayor and Council Meeting was convened at 6:06 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, and Angel White, Council Members; Matt Campbell, Water Superintendent; Abby Ingram, Project Coordinator; Milt Frech, Chief of Police; John Gerstner, Public Works Director; Jeremy Mose, Waste Water Superintendent; Bruce Dell, Planning and Zoning Administrator; Carmen Hilton, Main Street Manager, and Carrie Myers, City Clerk. Council Member Chris Vigliotti participated via conference call.

Mayor's Remarks

- 811 West Potomac Street Bid Award

John Strong, Clark Azar, discussed the process for vetting the low bid. Clark Azar found the low bid to be responsive in all areas including scope, pricing, contractor experience, etc. Mr. Strong recommended the City accept the low bid from Towson Mechanical, Inc. for \$5,989,000, and hold a 5% contingency of \$299,450 during the construction period. Mr. Ripley made such a motion. Ms. White seconded the motion, which passed 6-0.

Approval of Minutes

- Mayor and Council – November 10, 2020
- Mayor and Council Closed Meeting – November 10, 2020

Mr. St. John made a motion to approve the minutes. Ms. White seconded the motion, which passed 6-0.

Citizens' Forum

No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Brunswick Conservation District
  - Ordinance 571 – Conservation District – first reading
  - Ordinance 572 – Conservation District Boundary Map – first reading
  - Resolution 2020-30 – Conservation District Overly Design Guidelines – first reading

Mr. Dell gave history of this two-year project including the committee formation and involvement, legal review, Frederick County historic expertise agreement, etc. He stated all property owners within the proposed boundary had received certified and regular mail packets at least twice during the process, and that all information was continually posted on the City website. All committee meetings were open to the public and meeting agendas posted in advance.

Mayor Brown stated he'd been involved with this committee from inception and they were a dedicated group of volunteers. He stated the City was committed to getting this conservation district right, and could revise anything necessary after it was approved. The item would be brought back for a second reading and vote at the next Council Meeting.

Staff Reports

Staff presented highlights from last month's departmental activities.

Unfinished Business

- Speeding Issues/Traffic Control Devices/Requests

Mayor Brown gave an update on this issue. He stated additional speed indicator signs were ordered by the police department for deployment throughout town when there was a speeding concern. The Mayor stated if Galyn Manor or Brunswick Crossing HOAs wished to have permanent speed signs installed, the City would allow it.

New Business

- Brunswick High School Safe and Sane Donation Request

Ms. White made a donation to donate \$250. Mr. Sandusky seconded the motion, which passed 6-0.

- Traffic Control Request – Boxcar Burgers

The request was to install a ten minute curbside pick-up sign. Mayor Brown stated that other restaurants have similar signage already. Mr. St. John made a motion to approve the traffic control request. Ms. White seconded the motion, which passed 6-0.


- Event Application Requests – BARC
  - Jingle Bell Run/Santa Stroll
  - Scottish First Footing
  - Freezin' for a Reason

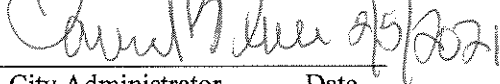
Ms. Myers explained that the Frederick County Health Department had approved all of these events as long as certain stipulations regarding social distancing, masking, etc. was enforced. Mr. Ripley made a motion to approve all three events be approved, as long as they adhered to all County and City guidelines. Mr. Vigliotti seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 6:57pm.

Submitted by: Carrie Myers

Approved By:  2/5/2021 Date  
Mayor Date

Witnessed By:  2/5/2021 Date  
City Administrator Date