

City of Brunswick
Mayor and Council Public Hearing
Tuesday, September 22, 2020, 7:00 P.M.

- FY2021 Enterprise Budget

Mr. Dunn discussed highlights of the proposed budget. He stated the Finance Committee recommended no change to the water rate, but a six percent increase in the sewer rate to cover a shortfall in that fund.

No public comments were received.

Mr. St. John made a motion to close the public hearing. Ms. White seconded the motion, which passed 5-0. The public hearing was closed at 7:01p.m.

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, September 22, 2020, 7:01 P.M.

The September 22, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:01 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; Milt Frech, Chief of Police; and Bruce Dell, Planning and Zoning Administrator.

Mayor's Remarks

- Mayor Brown stated Brunswick's response rate to the 2020 census is still lower than other municipalities and encouraged residents to respond by September 30.
- Mayor Brown stated trick-or-treating is not a City-planned event and urged individual neighborhoods to proceed with caution and safe practices.
- Mayor Brown stated all City offices would remain closed to the public through at least December 31, 2020.
- Mayor Brown urged residents to continue to wear mask and social distance.
- Mayor Brown stated the City would renew the Sustainable Maryland Certified designation through Intern Maya Lee.
- Mayor Brown stated City employees would not have a holiday party this year, and therefore would be receiving December 24, 2020 as Employee Appreciation Day.
- Mayor Brown asked Ms. Myers to provide the upcoming election timeframe.
- Mayor Brown asked Ms. Myers to read a proclamation for Indigenous People's Day.
- Mr. Vigliotti stated he had interest in exploring the non-partisanship aspect of the City's elections and volunteered to spearhead the efforts to suggest any necessary changes.

Citizens' Forum

- No comments were offered.

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 566 – Code Update – Commissions and Committees

Ms. Myers discussed the proposed changes including standardizing the language for each commission, aligning terms of service with the Mayoral term of service, making the Finance Committee a Finance Commission, etc. Mr. St. John made a motion to approve Ordinance 566. Mr. Dayton seconded the motion, which passed 5-0.

- Ordinance 567 – Code Update – City Meetings

Ms. Myers discussed the proposed changes including where City meetings can take place and when a Mayor Pro Tem is selected. Ms. White made a motion to approve Ordinance 567. Mr. Vigliotti seconded the motion, which passed 5-0.

- Resolution 2020-21 – Preservation & Revitalization Committee Re-Establishment
- Resolution 2020-22 - Youth Advisory Committee Re-Establishment
- Resolution 2020-23 - Parks & Recreation Committee Establishment

Ms. Myers discussed the establishments of these committees by resolution including the terms of service, number of members, etc. Mr. St. John made a motion to approve Resolutions 2020-21, 2020-22, and 2020-23. Ms. White seconded the motion, which passed 5-0.

- Special Ordinance 568 – FY2021 Enterprise Budget

Mr. Dunn discussed the FY21 Enterprise Budget highlights including connection fees vs. rates, capital costs vs. operational costs, etc. This item will be discussed and voted on at the next Council Meeting.

- Resolution 2020-24 – FY2021 Water & Sewer Rates

Mr. Dunn discussed the proposed rate changes. No changes were proposed for water rates. A six percent increase was proposed for sewer rates. This item will be discussed and voted on at the next Council Meeting.

- Resolution 2020-25 – FY2021 Rosemont Water & Sewer Rates

Mr. Dunn discussed as part of the contractual agreement with Frederick County, Brunswick cannot raise Rosemont water rates to higher than the Frederick County tier one rate, which hasn't changed. This item will be discussed and voted on at the next Council Meeting.

- Resolution 2020-26 - Downtown Historic Structure Moratorium Extension

Mr. Dunn explained the current moratorium expires on October 1, 2020, but more time is needed to complete legal and Planning Commission review on this project. The new extension date would be December 31, 2020. Mr. Ripley made a motion to approve Resolution 2020-26. Mr. St. John seconded the motion, which passed 5-0.

- Resolution 2020-27 – Customer Leak Adjustment Policy Amendment

Mayor Brown explained that the proposed amendment language just cleans up some of the original intent of this policy. Ms. White made a motion to approve Resolution 2020-27. Mr. Vigliotti seconded the motion, which passed 5-0.

Council Member Reports

Council Members presented highlights from last month's activities.

Consent Agenda

- Purchase Order Approval – PO# PW4873 – Clark Azar – East F Street Water Line Replacement -

\$13,000

- Purchase Order Approval – PO# PW4875 – Pioneer Pole Buildings – 13th Avenue Pole Barn Price Increase - \$13,360

Mr. Dunn discussed the consent agenda items, which were both recommended for approval by the Finance Committee. Mr. St. John made a motion to approve the consent agenda. Mr. Dayton seconded the motion, which passed 5-0.

Unfinished Business

- Water & Sewer Tap Allocation Report

Mr. Dell gave the water and sewer tap allocation report and discussed current availability for both.

- Sports Complex Project Concept Update

Mr. Dell gave an overall background of this project and discussed potential future phases.

- Yourtee Springs Bid Award

The City's Engineer, Whitman, Requardt reviewed the bid submission and recommended award to the low bidder, Callas Contractors for \$1,300,050. Mr. Ripley made a motion to award the bid to Callas Contractors. Ms. White seconded the motion, which passed 5-0.

New Business

- Commission & Committee Appointments

Ms. Myers read the list of proposed appointments and stated vacancies would be posted for future appointments. Mr. Ripley made a motion to appoint the proposed commission and committee members. Ms. White seconded the motion, which passed 5-0.

- Tax Equity Discussion

Mr. Dunn discussed the difference between tax equity and tax set-off. He stated in all past years Brunswick has chosen the tax equity option. Ms. White made a motion to stay with tax equity. Mr. Ripley seconded the motion, which passed 5-0.

- Event Application Approval – Brunswick Main Street – Penny Farthings & Pints

Ms. Myers discussed this application. Staff recommended approval. Ms. White made a motion to approve the event application. Mr. St. John seconded the motion, which passed 5-0.


- Event Application Approval – Bethany Lutheran Church – Dog Blessing

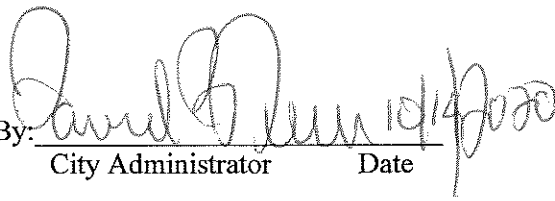
Ms. Myers discussed this application. Staff recommended approval. Mr. Ripley made a motion to approve the event application. Ms. White seconded the motion, which passed 5-0.

Adjournment

The meeting adjourned at 8:42pm.

Submitted by: Carrie Myers

Approved By:  _____
 Mayor Date 10/14/20

Witnessed By:  _____
 City Administrator Date 10/14/2020