

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, July 14, 2020, 7:00 P.M.

The July 14, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:00 P.M. by Mayor Jeff Snoots. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Vaughn Ripley, Andy St. John, Tom Smith, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; John Gerstner, Public Works Director; Milt Frech, Chief of Police; Patrick Hoffmaster, Waste Water Superintendent; Matt Campbell, Water Superintendent; and Abby Ingram, Project Coordinator.

Mayor's Remarks

- Water Department Superintendent Appointment

Mayor Snoots swore in Matt Campbell as Water Department Superintendent.

Approval of Minutes

- Mayor & Council – June 9 & 23, 2020
- Closed Meeting – June 18, 2020

Mr. St. John made a motion to approve the minutes. Ms. White seconded the motion, which passed 6-0.

Citizens' Forum

- Ariel Gonzalez, 10 Center Street – offered comments about a speed bumps on Center Street and Railroad Days.
- Chris Vigliotti, 819 East A Street – offered comments about the grants coordinator position.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2020-15 – Traffic Control Request – Handicap Sign 525 Brunswick Street

Staff recommended approval. Mr. Ripley made a motion to approve Resolution 2020-15. Mr. Dayton seconded the motion, which passed 6-0.

Staff Reports

Staff presented highlights from last month's departmental activities.

Consent Agenda

- Purchase Order Approval – AD-2021-02 – Greenstone Trail Craft \$22,100
- Letter of Credit Release – Brunswick Crossing Section IIIA Part 1 – Water & Sewer
- Letter of Credit Release – Brunswick Crossing Section IIIA Part 1 – Storm Drain
- Letter of Credit Release – Brunswick Crossing Section IIIA Part 2 – Storm Drain and Water & Sewer

Mr. St. John made a motion to approve the Consent Agenda items. Mr. Ripley seconded the motion, which passed 6-0.

Unfinished Business

- Residential Permit Parking – 300 Block Brunswick Street

Mr. Snoots said that residents asked to have this item added to an agenda for consideration. Residents provided a petition, with nearly all houses represented, in favor of such a program. Council Members expressed general favorable feelings about this issue, but raised the following concerns: if this issue is really about post office employees parking in the 300 block, what will keep them from parking in the 400 block and creating an issue there; what will residents do when they have a visitor at their home; etc.

After a lengthy discussion, it was the Council consensus to develop a pilot program for residential parking.

Ms. White made a motion to direct staff to prepare a residential parking program, styling the program after the Newport News, VA example provided by Mr. Brown, and making the 300 block of Brunswick Street the pilot program. Mr. Ripley seconded the motion, which passed 6-0.

- Sidewalk Improvement Loan Program Re-Introduction

Ms. Ingram discussed proposed changes to this program including providing three options for inclusion with Option One being a full loan and City contractor option; Option Two being a full loan, usage of a non-City contractor, and proof of contractor licensing; and Option Three being no loan, and no usage of a non-City contractor. She stated the appeal of this program would be that the City would not be requiring a 15% surety, as is currently the practice.

Mr. Brown stated he would like language added to the application packet that states Option Three includes not having to provide surety, as he feels this is in direct conflict with the City's Code of Ordinances.

This item will be brought back for approval at a future meeting.

#### New Business

- Railroad Days 2020 Discussion

Staff stated a decision needed to be made about holding or cancelling the Railroad Days festival this year. Given the COVID situation and lack of vendor interest, staff recommended cancelling the event for this year. After a lengthy discussion, Mr. Ripley made a motion to cancel the festival, and consider some type of virtual event if one was feasible. Mr. Brown seconded the motion, which passed 6-0.

The fireworks display would still be held that weekend, and Mr. Brown stated he would like to see the City work with local restaurants and non-profits to promote carry-out food at that time to help re-coop some of the profit they would lose from not having the Railroad Days festival.

- Event Application – Brunswick Main Street – Throwback on the Towpath

Staff recommended approval of this event. Mr. Brown made a motion to approve, on the condition that Main Street coordinate campground usage with River & Trail Outfitters. Mr. Dayton seconded the motion, which passed 6-0.

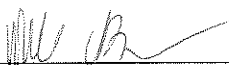
- Little League Lights Shut-Off Time Extension Request

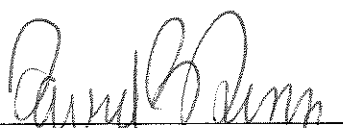
Mr. Dunn and Ms. Myers stated the current agreement calls for lights to be shut off by 9:30pm. The request is to extend the shut off time to 10:30pm from August 10 – October 31, so that Little League can schedule two games per evening. The Council consented to consider this, as long as input was received from the neighboring community members. Ms. Myers stated she would have fliers placed out and accept email or phone call comments prior to the next Council Meeting.

Adjournment

The meeting adjourned at 8:22pm.

Submitted by: Carrie Myers

Approved By:   
Mayor Date

Witnessed By:  9/11/2020  
City Administrator Date