

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, June 23, 2020, 7:00 P.M.

The June 23, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:00 P.M. by Mayor Pro Tem John Dayton. Mayor Snoots was absent for this meeting, and Mayor Pro Tem Dayton did not vote for any motions as a Council Member. The following members and staff were present: John Dayton, Mayor Pro Tem; Nathan Brown, Vaughn Ripley, Andy St. John, Tom Smith, and Angel White, Council Members; Dave Dunn, City Administrator, and Milt Frech, Chief of Police.

Mayor's Remarks

The Mayor and Council presented a Certificate of Appreciation to Pastor Katie Bishop.

Citizens' Forum

- Kelly White, 809 East A Street – offers updates about Friends of Historic Brunswick.
- Kathy Valdez, 21 East B Street – offers comments about tractor trailers on B Street.

Introduction and Adoption of Resolutions and Ordinances

- Special Ordinance 563 – FY2021 General Fund and CIP Budget

Mr. Dunn discussed highlights of the proposed budget. Ms. White made a motion to approve Special Ordinance 563. Mr. St. John seconded the motion, which passed 5-0.

- Special Ordinance 565 – General Fund CIP FY2021 – FY2025

Mr. Dunn discussed highlights of the proposed Capital Improvement Program. Ms. White made a motion to approve Special Ordinance 565. Mr. Ripley seconded the motion, which passed 5-0.

- Resolution 2020-12 – Traffic Control Request – Ballast Alley One Way

Mr. Dunn discussed the traffic control request. Staff recommended approval. Mr. Ripley made a motion to approve Resolution 2020-12. Ms. White seconded the motion, which passed 5-0.

Consent Agenda

- Purchase Order Approval – PW4840- Crawler Pipeline – I&I Patching - \$60,000
- Purchase Order Approval – AD-2020-87 – Enterprise Fleet Management – FY20 Vehicle Lease - \$102,771.30
- Purchase Order Approval – PW4845 – LB Water - \$15,191.58

Mr. Dunn discussed the consent agenda items. He stated the Crawler Pipeline work is already happening at approximately \$90,000. Mr. Gerstner was requesting additional work to be completed while the vendor is already in the City working. Mr. Brown made a motion to approve the consent agenda items. Ms. White seconded the motion, which passed 5-0.

Unfinished Business

- Friends of Historic Brunswick MOU

Council Members Dayton and St. John offered comments of support towards the group. Mr. Brown stated he felt the MOU language was too broad. He would like the MOU to read “any additional

preservation and/or restoration activities within the City of Brunswick as agreed upon by the City and the Friends of Historic Brunswick.” He would also like to eliminate the reference that states “this is not a legally binding document.” Mr. Brown made a motion to approve the Friends of Historic Brunswick MOU as amended. Mr. St. John seconded the motion, which passed 5-0.

- Revised Frederick County Election MOU and Discussion

Mr. Dunn stated an updated MOU was necessary since the City was no longer having an in-person election and support from Frederick County had changed.

A discussion was held revisiting purchasing two ballot boxes, since it was discovered this cost may be covered by COVID Cares Act Funding. Mr. Ripley made a motion to re-visit the previous motion made not to purchase ballot boxes. Mr. St. John seconded the motion to re-visit.

Mr. Ripley proposed locating boxes near the Weis shopping center and the pool/BHS to allow access on both ends of the town. Mr. Dayton suggested purchasing the boxes and allowing City staff to identify final locations. Mr. Ripley made a motion to purchase two boxes. Ms. White seconded the motion, which passed 5-0.

Mr. Dunn discussed the tight timeline for return of absentee/mail-in ballots. Staff provided options for Council to consider regarding postmarked dates versus received dates. After a lengthy discussion, it was decided to stick with only accepting ballots through 8pm on August 4, 2020.

Mr. St. John made a motion to allow for pre-canvassing of the absentee ballots by election judges. Ms. White seconded the motion, which passed 5-0.

Mr. Brown made a motion to approve the MOU with Frederick County. Ms. White seconded the motion, which passed 5-0.

New Business

- Clark Azar Work Order Approval – West B Street Water Line Replacement

Mr. Dunn discussed this item. The Clark Azar work was necessary to begin facilitating the West B Street water line replacement using bond money. Mr. Ripley made a motion to approve the work order. Mr. St. John seconded the motion, which passed 5-0.

Adjournment

The meeting adjourned at 8:00pm.

Submitted by: Carrie Myers

Approved By: [Signature] 7/14/20
Mayor Date

Witnessed By: [Signature] 7/14/20
City Administrator Date