

**City of Brunswick**  
**Mayor and Council Public Hearing Minutes**  
Tuesday, May 26, 2020, 8:00 P.M.

- FY 2021 General Fund Budget

Mr. Dunn discussed some highlights of the budget including pending revenue reduction of large revenue sources. He stated the City is projecting up to 20% reduction in these revenue sources. Mr. Dunn also discussed salary line items in Finance Administration, Public Works, and Planning and Zoning, as well as other highlights of the proposed budget.

Chris Vigliotti, 819 East A Street – suggested the City find creative ways to increase revenue during this difficult economic time.

Ms. White made a motion to close the public hearing at 8:04pm. Mr. St. John seconded the motion, which passed 6-0.

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, May 26, 2020, 8:04 P.M.

The May 26, 2020 City of Brunswick Mayor and Council Meeting was convened at 8:04 P.M. by Mayor Jeff Snoots via phone conference. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Vaughn Ripley, Andy St. John, Tom Smith, and Angel White, Council Members; Dave Dunn, City Administrator and Carrie Myers, City Clerk.

Mayor's Remarks

- Mayor Snoots congratulated the BHS graduating class of 2020.
- Mayor Snoots congratulated Mr. Ripley on being named Vice-Chair of the Frederick County Chapter of MML.
- Ms. Myers proposed three appointments for the Board of Election Supervisors: Walter Stull, Walter Bell, and Carroll Haugh. If appointed, these members would be sworn in by Mayor Snoots in June. Ms. White made a motion to approve the members. Mr. Ripley seconded the motion, which passed 6-0.

Citizens' Forum

- Chris Vigliotti, 819 East A Street – offered comments to City Clerk Carrie Myers.

Unfinished Business

- FY2021 General Fund Budget Discussion

Mr. Dunn discussed budget highlights including real estate taxes, decreased revenue streams, Heritage Museum, POS funding, Railroad Days, pool revenue, campground revenue, bank interest, staff salaries, Main Street, etc.

Mr. St. John asked if expenses were cut at all in this budget, to which Mr. Dunn replied that most expense cuts would be seen in the Capital Improvement Plan, which is forthcoming for review. Those cuts would

include vehicles, equipment, and projects that could potentially be delayed by six months or more if necessary.

Mr. Dayton requested to see a list of CIP projects in priority order when the CIP is introduced.

Mr. Brown had questions regarding the Park Heights Cemetery contribution and the Main Street contribution of \$5,000, which he thought was removed since the City has now agreed to pay the salary of the Main Street Manager as a City employee. The consensus of the Council was to leave the \$5,000 Main Street contribution in the budget in addition to the salary contribution.

- 13<sup>th</sup> Avenue Pole Barn Ready to Proceed

Mr. Dunn discussed this item. The State told the City we could proceed with the project, despite the State being able to commit to reimbursement should any of our expenses not meet their guidelines. The Finance Committee recommended we move ahead with this project. Mr. Smith made a motion to proceed with the project at this time, prior to hearing the final approval from the State. Ms. White seconded the motion, which passed 6-0.

New Business

- Frederick County COVID Funding Agreement MOU

Mr. Dunn discussed the proposed agreement, which will be put in place by all Frederick County municipalities to outline the terms and process for seeking funding from Frederick County for COVID Cares Act funds. As this agreement is still being vetted by all municipalities, the final draft will be brought back for Council approval at a subsequent meeting.

Adjournment

The meeting adjourned at 8:35pm.

Submitted by: Carrie Myers

Approved By: [Signature] 6/19/20  
Mayor Date

Witnessed By: [Signature]  
City Administrator Date

6/10/2020