

City of Brunswick
Mayor and Council Public Hearing Minutes

Tuesday, March 10, 2020, 7:00 P.M.

The March 10, 2020 City of Brunswick Mayor and Council Public Hearing was convened at 7:00 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Vaughn Ripley, Andy St. John, Tom Smith, and Angel White, Council Members; Dave Dunn, City Administrator; Milt Frech, Chief of Police; John Gerstner, Director of Public Works; Danny Pendergraft, Acting Water Superintendent; Patrick Hoffmaster, Waste Water Superintendent; Bruce Dell, Planning and Zoning Administrator; Abby Ingram, Project Coordinator; and Carrie Myers, City Clerk.

- Brunswick Street Possible Parking Proposals

Ms. Ingram presented several proposals for alternative parking plans to increase parking spaces in the 300-500 blocks of Brunswick Street.

Comments were received from the following:

- Denny Moore, 326 Brunswick Street – not in favor
- Graham Taylor, 320 Brunswick Street – not in favor
- Christopher Fox, 407 Brunswick Street – not in favor

Mr. Dunn discussed the reason this issue was being revisited, which started when post office employees began parking their personal vehicles on Brunswick Street, after the Masonic Lodge stopped allowing the employees to park in the Masonic private lot.

The consensus of the Council was that no parking alterations should be made to Brunswick Street. This will be placed on a future meeting agenda for a formal vote. The public hearing closed at 7:26pm.

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Call to Order, Pledge and Roll Call – see above attendees.

Mayor's Remarks

- Brain Awareness Week Proclamation – Ms. Myers read the proclamation.
- Potomac Edison Presentation – Electric Vehicle Charging Stations – Dave Kline discussed a pilot program Potomac Edison is conducting to install electric vehicle charging stations in municipalities. The cost of installation would be covered by Potomac Edison, and the charging rate paid for by users. The City would only need to provide municipal property to install the stations.

Approval of Minutes

- Mayor & Council – February 11 & 25, 2020

- Mayor & Council Workshop – February 11 & 18, 2020
- Closed Meeting – February 25, 2020

Mr. St. John made a motion to approve the minutes. Mr. Ripley seconded the motion, which passed 6-0.

Citizens Forum

- Cynthia Haggerty, East F Street – presented a vision statement for Brunswick for the Mayor and Council to consider.

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 560 – Telecommunications

Mr. Dunn discussed this item, which was on the agenda for first reading only. He stated language was added or amended for small cell regulations, application fees, stealth technology, historic areas. He also stated these items are all regulated by the FCC. This item will be voted on at a future meeting.

- Special Ordinance 561 – Code of Ordinances Update

Mr. Dunn discussed this item. After several years of updating by the Council, staff, and legal review, this special ordinance was to update the Code of Ordinances. Mr. Dunn stated that Chief Frech recommended one proposed change included in this version be changed back to the older text. Chief Frech felt like parking ticket fines should remain at \$5.00, rather than be raised to \$10.00 since we gain compliance now at that amount.

Mr. Ripley made a motion to approve Special Ordinance 561, with parking ticket fines remaining at \$5.00. Ms. White seconded the motion, which passed 6-0.

Staff Reports

Staff provided updates on their departmental activities.

Unfinished Business

- Downtown Parking Program

Ms. Myers gave a power point presentation on this item, which was first introduced several months ago. The proposal included the proposed areas to include, parking meters, signage, etc. Ms. Myers stated staff would run a lengthy education campaign to familiarize residents with the program.

Ms. White made a motion to approve the Downtown Parking Program. Mr. Brown seconded the motion, which passed 6-0.

- Resolution 2020-06 – Parking Meter Fees

Ms. Myers discussed this item, which was to raise parking meter rates from \$0.25 per hour to \$0.50 per hour. Mr. Dayton made a motion to approve Resolution 2020-06. Ms. White seconded the motion, which passed 6-0.

New Business

- National Historic District Registry Bid Opening

Two bids were received from the following: EHT Traceries - \$38,172, and R. Christopher Goodwin & Associates - \$43,808.73. Ms. Myers stated the preservation committee would be reviewing bids and recommending an award at a future meeting.

- Downtown Property Acquisition Real Estate Agent Contract

Ms. Myers stated two proposals were received for commercial real estate services associated with the

downtown property acquisition grant received from DHCD. Staff recommended award to AushCo Commercial Real Estate. Mr. Ripley made a motion to accept the proposal from AushCo. Mr. St. John seconded the motion, which passed 6-0.

- Purchase Order Approval – Frederick County Treasury - \$58,866.03

Ms. Myers stated this was for county taxes and redemption for 1106 Petersville Road. Mr. St. John made a motion to approve the purchase order. Mr. Ripley seconded the motion, which passed 6-0.

Adjournment

Mr. Brown moved to adjourn the meeting. Mr. Smith seconded the motion, which passed 6-0. The meeting adjourned at 8:38pm.

Submitted by: Carrie Myers

Approved by Mayor & Council 05/12/2020