

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, February 11, 2020, 7:00 P.M.

The February 11, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:00 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Andy St. John, Tom Smith, and Angel White, Council Members; Dave Dunn, City Administrator; Milt Frech, Chief of Police; John Gerstner, Director of Public Works; Danny Pendergraft, Acting Water Superintendent; and Carrie Myers, City Clerk.

Mayor's Remarks

Mayor Snoots read the following statement: The Brunswick City Council met in closed session on January 30, 2020 at 6:00 P.M. at City Hall to discuss personnel actions. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Snoots, Council Members Smith, White, Brown, and St. John, Dave Dunn, and Carrie Myers were present. All members present voted to close the meeting.

Approval of Minutes

- Mayor & Council – January 14 & 28, 2020
- Mayor & Council Workshop – January 21, 2020
- Closed Meeting – January 15 & 30, 2020

Ms. White made a motion to approve the minutes. Mr. St. John seconded the motion, which passed 5-0.

Citizens Forum

No comments.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2020-03 – Traffic Control Request – 236 Brunswick Street Handicap Sign

Ms. White made a motion to approve the resolution. Mr. Smith seconded the motion, which passed 5-0.

Staff Reports

Staff provided updates on their departmental activities.

Consent Agenda

- Purchase Order Approval #48-20W – Suez - \$92,095.23
- Purchase Order Approval #WW91-20 – Univar - \$10,701.00

Mr. St. John made a motion to approve the consent agenda items. Mr. Dayton seconded the motion, which passed 5-0.

New Business

- FY19 Budget Transfer

Mr. Dunn discussed this item, which was clean-up from the audit findings. The Finance Committee recommended approval. Mr. Brown made a motion to approve the budget transfer. Mr. Smith seconded the motion, which passed 5-0.

- City Hall Kitchen Renovation Bid Award

Ms. Myers discussed this item. Funding for this project was budgeted in FY20. Competitive bids were received to renovate the kitchen area at City Hall. Staff recommended awarding the work to the low bidder, Bruchey Builders for \$15,440. Ms. White made a motion to approve the bid. Mr. Brown seconded the motion, which passed 5-0.

- Brunswick Middle School Donation Request

Ms. Myers discussed this item, which was a request to contribute to the book fair for children in need. Ms. White made a motion to contribute \$250. Mr. St. John seconded the motion, which passed 5-0.

Adjournment

Mr. Brown moved to adjourn the meeting. Mr. Smith seconded the motion, which passed 5-0.

Submitted by: Carrie Myers

Approved By: [Signature] 3/10/2020
Mayor Date

Witnessed By: [Signature] 3/10/20
City Administrator Date