

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, January 28, 2020, 7:00 P.M.

The January 28, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:00 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Andy St. John, Tom Smith, Vaughn Ripley, and Angel White, Council Members; Milt Frech, Chief of Police; Patrick Hoffmaster, Waste Water Superintendent; and Carrie Myers, City Clerk.

Mayor's Remarks

- Mayor Snoots read the following statement: The Brunswick City Council met in closed session on January 15, 2020 at 5:30 P.M. at City Hall to discuss personnel actions. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Snoots, Council Members Smith, White, Brown, and Ripley, Dave Dunn, and Carrie Myers were present. All members present voted to close the meeting.
- Ms. Myers read a School Choice Week Proclamation.
- Vicki Dearing, History Commission gave a brief history of the Commission and update on current projects.

Citizens Forum

No comments received.

Council Members Reports

Council Members provided updates on their liaison activities.

Ms. Myers gave updates on IT closet upcoming maintenance and water meter monthly reading for high usage.

Consent Agenda

- 5th Avenue Water Line Change Order - \$14,140
- Purchase Order Approval # PW-4803 – Core & Main - \$224,690.64
- Purchase Order Approval # PW-4804 – Ferguson Water Works - \$91,365
- Purchase Order Approval # PW-4809 – Duke's - \$12,593.60
- Purchase Order Approval #42-20W – Suez - \$60,000
- Clark Azar Work Order Approval – WWTP Methanol Storage & Feed System - \$68,000
- Purchase Order Approval #PW4810 – Huffer Trucking - \$16,000

Ms. Myers gave a brief summary of the consent agenda items. Ms. White made a motion to approve the consent agenda. The motion was seconded by Mr. St. John, and passed 6-0.

New Business

- Brunswick Main Street – Public Art Presentation
Sophie Smith and Parran Collery, artist, discussed the upcoming public art project taking place throughout Main Street communities in Frederick County.

Ms. White made a motion to approve the project and the project location at the Brunswick Train Station, pending MHT approval, with a secondary location of the West Potomac Street pocket park. Mr. Ripley seconded the motion, which passed 6-0.

- Donation Request – BHS KIDA Indoor Guard and Percussion Show

Ms. White made a motion to donate \$340 for a judge sponsorship and a half page ad. Mr. Brown seconded the motion, which passed 6-0.

- FY2020 Budget Amendment

This budget amendment was to transfer \$1 million from bond money to the water fund for Yourtee Springs improvements. This action was necessary at this time so that proof of budgeted funds could be submitted as part of the Governor’s grant project packet.

Mr. Brown made a motion to approve the budget amendment. Mr. St. John seconded the motion, which passed 6-0.

- Emergency Operations Plan Approval

This item was recommended by the Emergency Operations Committee. Mr. Brown made a motion to approve the Emergency Operations Plan. Mr. Ripley seconded the motion, which passed 6-0.

Adjournment

Mr. Ripley moved to adjourn the meeting. Ms. White seconded the motion, which passed 6-0. The meeting was adjourned at 7:40pm.

Submitted by: Carrie Myers

Approved By: Jeffrey T. Smith 2/13/20 Date Witnessed By: David Brown 2/12/20 Date
Mayor City Administrator