

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, January 14, 2020, 7:00 P.M.

The January 14, 2020 City of Brunswick Mayor and Council Meeting was convened at 7:00 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Nathan Brown, John Dayton, Andy St. John, Tom Smith, Vaughn Ripley, and Angel White, Council Members; Dave Dunn, City Administrator; Milt Frech, Chief of Police; John Gerstner, Director of Public Works; Patrick Hoffmaster, Waste Water Superintendent; Danny Pendergraft, Acting Water Superintendent; and Carrie Myers, City Clerk.

Mayor's Remarks

- Mayor Snoots read the following statement: The Brunswick City Council met in closed session on December 26, 2019 at 6:00 P.M. at City Hall to discuss personnel actions. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Snoots, Council Members Dayton, St. John, Smith, and Brown, and Dave Dunn were present. Council Member White participated by phone. All members present voted to close the meeting.

Approval of Minutes

- Mayor & Council – December 10, 2019
- Closed Meeting – December 26, 2019

Mr. Brown made a motion to approve the minutes. Mr. St. John seconded the motion, which passed 6-0.

Citizens Forum

- Nicole Murry, 217 Galyn Drive – spoke regarding common driveway.
- Trena Wagner, 223 Galyn Drive – spoke regarding common driveway.

Mr. Dunn offered comments on this item, which is on the Finance Committee agenda for tomorrow night.

Staff Reports

Staff provided updates on their departmental activities.

New Business

- 2020 Events Calendar Approval

Ms. Myers discussed the proposed events calendar. Ms. White made a motion to approve the proposed 2020 events calendar. Mr. Ripley seconded the motion, which passed 6-0.

- Certification Pay Increases

Mr. Dunn discussed this item, which was to set proposed pay increases when employees receive certain certifications in Water, Waste Water, Public Works, and Planning/Code Enforcement. Mr. Ripley made a motion to approve the proposed pay increases. Ms. White seconded the motion, which passed 6-0.

- Personnel Manual Updates

Mr. Dunn discussed this item, which was to memorialize some changes to the personnel manual, including the areas of compensatory time, vacation leave, holidays, floating holidays, and bereavement

leave. Mr. Dunn stated more updates would be coming, but these were the updates most requested by employees. Ms. White made a motion to approve the proposed changes. Mr. Brown seconded the motion, which passed 6-0.

Adjournment

Mr. Ripley moved to adjourn the meeting. Ms. White seconded the motion, which passed 6-0. The meeting was adjourned at 7:53pm.

Submitted by: Carrie Myers

Approved By: Jeffrey T. Smith 2/13/2020 Witnessed By: David Dunn 2/12/20
Mayor Date City Administrator Date