

**MAYOR AND COUNCIL PUBLIC HEARING
TUESDAY, JUNE 14, 2016, 7:00 P.M.**

AGENDA

1. Call to Order
2. Public Hearing:
 - a. Special Ordinance Number 521 – Fiscal Year 2017 Budget
3. Adjournment

6/6/2016 11:14 AM

PUBLIC HEARING SCRIPT

June 14, 2016

MAYOR: I NOW CONVENE THIS HEARING CONCERNING SPECIAL ORDINANCE 521
– FISCAL YEAR 2017 BUDGET.

WILL THE OFFICE MANAGER PLEASE SUMMARIZE THE ADVERTISEMENT
FOR THE PUBLIC HEARING AND ATTEST TO ITS PUBLICATION?

(OFFICE MANAGER summarizes ad and attests Publication with dates of ads)

MAYOR: ARE THERE ANY LEGAL MATTERS RELATING TO THE JURISDICTION
OF THE MAYOR AND COUNCIL OF THE CITY OF BRUNSWICK OR ANY
OBJECTIONS WITH REGARD TO THE NOTICE OF PUBLIC HEARING.

(Pause)

LET THE RECORD SHOW THERE WERE NONE.

I WILL NOW TURN THE HEARING OVER TO THE CITY ADMINISTRATOR
TO DESCRIBE THE SPECIAL ORDINANCE AND ITS PURPOSE.

(ADMINISTRATOR'S PRESENTATION) – **SPECIAL ORDINANCE NUMBER 521 – FISCAL
YEAR 2017 BUDGET**

MAYOR: AT THIS TIME, THE MAYOR AND COUNCIL WILL HEAR FROM THE PUBLIC,
REGARDING SPECIAL ORDINANCE NUMBER 521. IF YOU WISH TO
COMMENT ON THIS RESOLUTION PLEASE COME TO THE MICROPHONE,
STATE YOUR NAME AND ADDRESS, AND MAKE YOUR PRESENTATION OF
NOT MORE THAN FIVE MINUTES.

DO ANY OF THE COUNCIL MEMBERS WISH TO COMMENT?

(Pause)

SPECIAL ORDINANCE 521 WAS DISCUSSED AT THE APRIL 12, 2016 MAYOR AND COUNCIL MEETING, WITH THE FIRST READING TAKING PLACE ON MAY 10, 2016. ADDITIONAL PUBLIC MEETINGS REGARDING THIS ORDINANCE WERE HELD ON MAY 18 AND JUNE 3, 2016.

CONSIDERATION OF THE SPECIAL ORDINANCE IS SCHEDULED FOR TONIGHT'S REGULAR MEETING.

DO I HEAR A MOTION TO ADJOURN THIS HEARING? SECOND?

ALL IN FAVOR?

I NOW DECLARE THIS HEARING TO BE ADJOURNED

**MAYOR AND COUNCIL OF BRUNSWICK
SPECIAL ORDINANCE NUMBER 521**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF BRUNSWICK TO ENACT THE FISCAL YEAR 2017
ANNUAL OPERATING, ENTERPRISE, AND CAPITAL BUDGET AND ESTABLISH THE PROPERTY TAX RATE
FOR THE CITY OF BRUNSWICK, MARYLAND.**

WHEREAS, with the assistance of the City staff, the Mayor of Brunswick prepared and submitted to the Council of Brunswick an annual budget for Fiscal Year 2017 beginning July 1, 2016, and

WHEREAS, the ordinance was introduced and a Public Hearing on the proposed budget was held on May 10, 2016 and June 14, 2016, and the budget was considered, discussed, and approved by the Council with concurrence of the Mayor at its regular meeting held June 14, 2016, which was properly advertised and conducted, and

WHEREAS, the Mayor and Council established a FY2017 Property Tax Rate of Zero Dollars and \$.440 on each One Hundred Dollars (\$100.00) of assessable property within the corporate limits of the City.

NOW THEREFORE BE IT ENACTED AND ORDAINED by the Mayor and Council of Brunswick that

SECTION I: pursuant to the authority granted to it by Title 4 of the Annotated Code of Maryland and Section 16-3, Section 16-24, Section 16-38, Section 16-39B.1., and Section 16-39B.2 of the Charter of the City of Brunswick that the annual budget for the City of Brunswick, Maryland for Fiscal Year 2017 which is attached hereto and incorporated herein as Exhibit A, is hereby adopted and enacted, and

SECTION II: this Ordinance shall become effective on the 10th day, or June 24, 2016, following its enactment by the Council and its approval by the Mayor, or on the 10th day following its enactment by the Council over the veto by the Mayor.

PASSED this 14th day of June, 2016 by a vote of ____ for; ____ against, ____ abstaining; and
____ absent.

ATTEST:

COUNCIL OF THE CITY OF BRUNSWICK

Robert C. McGrory
City Administrator

By: _____
Angel White
Mayor Pro Tem

APPROVED this 14th day of June, 2016.

ATTEST:

Robert C. McGrory
City Administrator

Karin B. Tome
Mayor

**CITY OF BRUNSWICK
GENERAL FUND**

FY2017 Budget

REVENUES

Taxes	\$ 2,742,900
Licenses & Permits	\$ -
Fines & Forfeitures	\$ 17,800
Intergovernmental	\$ 1,090,000
Franchise Fees	\$ 94,700
User Fees	\$ 110,500
Grants & Other Sources	\$ 155,100
Utility Revenues	\$ 193,500
Miscellaneous Revenue	\$ 119,400
OPERATING REVENUE SUBTOTAL	\$ 4,523,900

Debt proceeds	\$ -
Bonds/loans	\$ -
Accumulated Reserves	\$ -
BORROWING SUBTOTAL	\$ -

TOTAL GENERAL FUND REVENUES \$ 4,523,900

EXPENDITURES

Mayor and Council	\$ 107,300
Financial Administration	\$ 732,800
Planning and Zoning	\$ 260,500
Police	\$ 1,262,800
Fire & Rescue Service	\$ 42,100
Public Works	\$ 1,205,700
Waste Collection and Disposal	\$ 328,500
Parks	\$ 125,000
Events	\$ 64,700
Economic Development	\$ 253,200
OPERATING EXPENSES SUBTOTAL	\$ 4,382,600
Capital outlay - Transfers Out	\$ 85,700
Debt service	\$ 55,600

TOTAL GENERAL FUND EXPENDITURES \$ 4,523,900

REVENUES OVER (UNDER) EXPENDITURES \$ -

CITY OF BRUNSWICK
CAPITAL PROJECT FUND

FY2017 Budget

REVENUES

General Fund Transfers In	\$ 85,700
Capital Grant Revenues and Other Sources	\$ 191,600
CAPITAL REVENUE SUBTOTAL	\$ 277,300
Debt Proceeds	\$ -
Bonds/Loans	\$ -
Accumulated Reserves	\$ 1,128,200
BORROWING SUBTOTAL	\$ 1,128,200
TOTAL CAPITAL PROJECT FUND REVENUES	\$ 1,405,500

CAPITAL EXPENDITURES

General Government		
	<i>New Accounting System</i>	\$ 23,800
	<i>Building Improvements- General</i>	\$ 10,000
	<i>Building Acquisition- 40 W Potomac Street</i>	\$ 127,600
	<i>WB Tower Relocation</i>	\$ 20,000
	<i>Building Improvements- Train Station (Grant)</i>	\$ 21,800
	<i>\$203,200</i>	
Park Improvements		
	<i>Mini Golf (POS Grant 90%)</i>	\$ 29,000
	<i>Dog Park (CP&P Grant)</i>	\$ 37,700
	<i>East Potomac St Basketball Court Rehab (POS Grant 90%)</i>	\$ 52,800
	<i>Little League (POS Grant 90%)</i>	\$ 65,000
	<i>Waste Receptacles</i>	\$ 10,000
	<i>Skatepark Improvements</i>	\$ 12,000
	<i>\$206,500</i>	
Police		
	<i>Vehicle - Annual Replacement</i>	\$ 73,000
	<i>Equipment - Portable Radio, 3 Laptops, 5 Tasers</i>	\$ 18,500
	<i>Building Improvements- Roof & Step Rehab</i>	\$ 16,600
	<i>\$108,100</i>	
Public Works		
	<i>Vehicle Replacement- Waste Removal</i>	\$ 24,000
	<i>Equipment- Track Skid Steer, Snow Blower, Asphalt Paver,</i>	
	<i>Mower, Sweeper</i>	\$ 146,700
	<i>Street Improvements</i>	\$ 300,000
	<i>Building Improvements- Addition on PW Building</i>	\$ 67,000
	<i>Property Improvements- 811 W Potomac Street</i>	\$ 300,000
	<i>\$837,700</i>	
Stormwater Management		
	<i>Stormwater System Improvements</i>	\$ 50,000
	<i>\$50,000</i>	
General Fund Reserves		
	<i>General Fund Reserve (annual accrual)</i>	\$ -
	<i>\$0</i>	
TOTAL CAPITAL PROJECT FUND EXPENDITURES		\$ 1,405,500

REVENUES OVER (UNDER) EXPENDITURES

\$ -

General Fund Debt Service		
	<i>Copier Capital Lease</i>	\$ 13,200
	<i>MDE Infrastructure Bond</i>	\$ 16,700
	<i>2012 Tax-Exempt Infrastructure Bond</i>	\$ 25,700
TOTAL GENERAL FUND DEBT SERVICE		\$ 55,600

CITY OF BRUNSWICK
ENTERPRISE FUND - WATER

FY2017 Budget

OPERATING REVENUES

Water	\$ 1,206,900
OPERATING REVENUE SUBTOTAL	\$ 1,206,900

ALLOCATION REVENUES

Water	\$ 182,600
ALLOCATION REVENUE SUBTOTAL	\$ 182,600

MISCELLANEOUS REVENUE

Miscellaneous Revenues	\$ 109,000
VARIABLE REVENUE SUBTOTAL	\$ 109,000

LONG TERM OBLIGATIONS

Debt proceeds	\$ -
Bonds/Loans	\$ -
Accumulated Reserves	\$ 201,300
BORROWING SUBTOTAL	\$ 201,300

TOTAL ENTERPRISE FUND REVENUES \$ 1,699,800

EXPENDITURES

Water	\$ 994,600
Depreciation	\$ 116,000
Capital Outlay	\$ 469,500
Debt Service	\$ 119,700
TOTAL ENTERPRISE FUND EXPENDITURES	\$ 1,699,800

REVENUES OVER (UNDER) EXPENSES \$ -

CITY OF BRUNSWICK
ENTERPRISE FUND - WASTEWATER

FY2017 Budget

OPERATING REVENUES

Wastewater	\$ 1,265,200
OPERATING REVENUE SUBTOTAL	\$ 1,265,200

ALLOCATION REVENUES

Wastewater	\$ 196,400
ALLOCATION REVENUE SUBTOTAL	\$ 196,400

MISCELLANEOUS REVENUE

Miscellaneous Revenues	\$ 53,800
VARIABLE REVENUE SUBTOTAL	\$ 53,800

LONG TERM OBLIGATIONS

Debt proceeds	\$ -
Bonds/Loans	\$ -
Accumulated Reserves	\$ -
BORROWING SUBTOTAL	\$ -
TOTAL ENTERPRISE FUND REVENUES	\$ 1,515,400

EXPENDITURES

Wastewater	\$ 856,800
Depreciation	\$ 227,000
Capital outlay	\$ 244,000
Debt service	\$ 187,600
TOTAL ENTERPRISE FUND EXPENDITURES	\$ 1,515,400

REVENUES OVER (UNDER) EXPENSES

\$ -

CITY OF BRUNSWICK ENTERPRISE FUND - WATER Fiscal Year 2017	
	FY2017 Budget
Water Capital Projects	
<i>Vehicle</i>	\$ 33,000
<i>Storage Tank Contract and Upgrade</i>	\$ 67,700
<i>Distribution Equipment-Flow Mtrs, Leak Detectors, Hydraulic Water Model, Auto Flusher</i>	\$ 66,900
<i>Distribution Equipment-Mini Excavator</i>	\$ 75,000
<i>Water Distribution Replacement</i>	\$ 130,700
<i>Meter Replacement Project</i>	\$ 30,000
<i>Hydrant Replacement Project</i>	\$ 10,000
<i>Treatment Equipment-Crane Hoist</i>	\$ 8,200
<i>WTP Improvements</i>	\$ 48,000
<i>\$469,500</i>	
Water Debt Service	
<i>Water Debt Principal</i>	\$ 79,600
<i>Water Debt Interest</i>	\$ 40,100
<i>\$119,700</i>	
Water Reserves	
<i>Water System Reserve (annual accrual)</i>	\$ 116,000
<i>\$116,000</i>	
Water Total	\$ 705,200
Depreciation	
<i>Depreciation (calculated)</i>	\$ 579,700
<i>FY 2016 Funded</i>	\$ (116,000)
<i>Underfunded Depreciation</i>	\$ 463,700

CITY OF BRUNSWICK ENTERPRISE FUND - WASTEWATER Fiscal Year 2017	
	FY2017 Budget
Wastewater Capital Projects	
<i>Treatment Equipment-Distillation Equipment</i>	\$ 6,000
<i>WWTP Improvements</i>	\$ 58,000
<i>UV Bulb Replacement</i>	\$ 7,000
<i>Sludge Conveyor Rebuild</i>	\$ 20,000
<i>Vehicle Replacement- General Use</i>	\$ 10,000
<i>Vehicle Replacement- Collection</i>	\$ 12,000
<i>Collection Equipment-Inspection System</i>	\$ 26,000
<i>I&I</i>	\$ 105,000
<i>\$244,000</i>	
Wastewater Debt Service	
<i>Wastewater Debt Principal</i>	\$ 141,100
<i>Wastewater Debt Interest</i>	\$ 46,500
<i>\$187,600</i>	
Wastewater Reserves	
<i>Wastewater System Reserve (annual accrual)</i>	\$ 194,600
<i>Wastewater System Reserve (one time accrual)</i>	\$ 32,400
<i>\$227,000</i>	
Wastewater Total	\$ 658,600

Depreciation	
<i>Depreciation (calculated)</i>	\$ 973,000
<i>FY 2016 Funded</i>	\$ (194,600)
<i>Underfunded Depreciation</i>	\$ 778,400