

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, September 13, 2016, 7:11 P.M.

The September 13, 2016 City of Brunswick Mayor and Council Meeting was convened at 7:11 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Angel White, Mayor Pro Tem; Carroll Jones, Harry Lashley, Vaughn Ripley, and Tom Smith, Council Members; Bob McGrory, City Administrator; John Gerstner, Director of Public Works; Patrick Hoffmaster, Director of Utilities; Bryan Brown, Assistant Chief of Police; Carrie Myers, Office Manager; and Neal Wilhelm, Assistant Director of Public Works.

Mayor's Remarks

Delegate Kathi Afzali offered comments and provided updates from the last Maryland General Assembly session.

Mayor Snoots read the following statement:

The Brunswick City Council met in closed session on August 23, 2016 at 8:40 P.M. at City Hall to discuss personnel matters and to consider the acquisition of real property. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Snoots, Mayor Pro Tem White, Council Members Jones, Lashley, Ripley, and Smith were present. City Administrator Bob McGrory was also present for a portion of the closed session. All members present voted to close the meeting. The Council discussed the following items:

- Personnel matters – discussed the selection of Mayor Pro Tem, Committee appointments, and Department Head positions.
- Real property acquisition consideration – discussed legal actions and acquisition updates for a building purchase in question.

The Council voted unanimously to select the Mayor Pro Tem.

Mayor Snoots appointed the following staff members:

- Bryan Brown, Assistant Chief of Police
- Patrick Hoffmaster, Director of Utilities
- John Gerstner, Director of Public Works
- Neal Wilhelm, Assistant Director of Public Works

Mayor Snoots appointed the following boards and commission members:

- Dan Roe, Planning Commission

- Gary Williams, Board of Zoning Appeals
- Julie Foster, Ethics Commission
- Jamee Robinson, Economic Development Commission
- Kathi Morehead, Economic Development Commission
- John Dayton, Economic Development Commission
- Donald Deener, Board of Election Supervisors
- Connie Koenig, Board of Election Supervisors
- Jerry Knight, History Commission
- John Dayton, Finance Committee

Carlo Alfano presented an update on the River's Edge Trail project. Mr. Lashley stated he would like to see a line item included in the FY18 budget to partially fund this project.

Damon Kreiner, State Highway Administration, presented an update on the Rt. 17 improvement project. A public meeting will be held at the Brunswick Fire Hall on Tuesday, September 27, 2016 at 5:30pm to discuss the project.

Approval of Minutes

- Mayor & Council – August 9, 2016
- Mayor & Council Special Worksession – August 23, 2016
- Closed – August 23, 2016

Ms. White made a motion to approve the minutes. Mr. Lashley seconded the motion, which passed 5-0.

Citizens' Forum (Petitions, Remonstrances, and Communications)

Comments were offered from Connie Koenig, 828 East H Street.

Introduction and Adoption of Resolutions and Ordinances

- Special Ordinance Number 522 – FY2016 Budget Amendment

Ms. White read the special ordinance. Mr. Jones made a motion to approve Special Ordinance number 522. Ms. White seconded the motion, which passed 5-0.

- Special Ordinance Number 523 – FY2017 Budget Amendment

Mayor Snoots read the special ordinance. Mr. Lashley made a motion to approve Special Ordinance number 523. Mr. Ripley seconded the motion, which passed 5-0.

Report of Officers – Council – Committees

Reports were given from Mr. McGrory, Mr. Gerstner, Mr. Brown, and Ms. Myers.

Council Members provided updates on their Committee activities.

Consent Agenda

- Purchase Approval – Purchase Order #WW19 - Univar
- Water & Sewer Tap Allocation – 550 Gum Springs Road

