

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, June 14, 2016, 7:04 P.M.

The June 14, 2016 City of Brunswick Mayor and Council meeting was called to order at 7:04 p.m. by Mayor Karin Tome at Brunswick City Hall. The following members and staff were present: Karin Tome, Mayor; Angel White, Mayor Pro Tem; Ellis Burruss, Carroll Jones, Harry Lashley, Jeff Snoots, and Walt Stull, Council Members; Bob McGrory, City Administrator; Milt Frech, Chief of Police; John Gerstner, Public Works Superintendent; Carrie Myers, Office Manager; Kim Miller, Accountant; and Kimberly Drapeau, Project Coordinator.

Mayor's Remarks

- Mayor Tome discussed the upcoming Maryland Municipal League conference and the training opportunities available at the conference.
- Mayor Tome presented certificates of appreciation to the following individuals who were named state champions in track and field events: Erik Jones, Rosie Cicmanec, Vaughn Phillips, Alex Anukem, and Alosha Jeffers.
- Mayor Tome presented a certificate of appreciation to Grant Brown, who was a semi-finalist in the "If I Were Mayor" contest sponsored by the Maryland Municipal League.
- Mayor Tome named Ruth Kline Staples as an Honorary History Commission Member. Vicki Dearing, History Commission, offered comments.
- Mayor Tome appointed Brent Hart to the Economic Development Commission. Ms. White made a motion to confirm the appointment. Mr. Snoots seconded the motion, which passed 6-0. Mayor Tome administered the Oath of Office to Mr. Hart.
- Jen Barbot read her speech from the 2016 Brunswick High School commencement.
- Mayor Tome introduced Costas Beauclair as a summer intern at City Hall and Kimberly Drapeau as the new Project Coordinator at City Hall.
- Harry George, Brunswick Main Street Board Member, narrated a presentation about the organization. Mayor Tome presented a certificate of appreciation and plant to Abbie Ricketts, past Chair of the Main Street Board of Directors.

Approval of Minutes

- Closed Meeting – May 10, 2016
- Closed Meeting – May 24, 2016
- Public Hearing – May 10, 2016
- Mayor & Council – May 10, 2016

Ms. White moved to approve the minutes. Mr. Stull seconded the motion, which passed 6-0.

Citizens' Forum (Petitions, Remonstrances, and Communications)

Comments were offered from Jerry Cayford, 6 First Avenue.

Introduction and Adoption of Resolutions and Ordinances

- Special Ordinance Number 521 – Fiscal Year 2017 Budget

Mr. Snoots read the special ordinance.

Mr. Burruss asked questions about debt service and requested that staff research the possibility of using reserve funds to pay down the City's debt. Several other Council Members agreed to direct staff to conduct such research.

Mr. Stull asked a question about street improvements and whether that line item could include center line striping on high profile City streets and was advised that it could.

Mr. Burruss began a dialog about funding for Brunswick Main Street. A lengthy conversation ensued and Mr. McGrory suggested that Brunswick Main Street could seek additional funding from the City at such time as the budgeted funds have been expended and additional funds are needed. Mr. McGrory further indicated that if there was a desire for a more extensive conversation about Main Street that could be added to a future agenda, as this agenda item relates to the budget ordinance.

Mr. Lashley moved to approve Special Ordinance 521, which adopted the Fiscal Year 2017 General, Enterprise, and Capital budgets. Mr. Stull seconded the motion, which passed 6-0.

Report of Officers – Council – Committees

Mr. McGrory gave a report including updates on the following projects: vacant property ordinance, bond bill for Museum purchase, Rivers Edge grant request, and City website preview.

Council Members provided updates on their Committee activities, including announcements related to the City of Brunswick Economic Development Commission, Brunswick Family Campground, Brunswick Senior Center, Fire Department, Ambulance Department, Greater Brunswick Area Chamber of Commerce, Brunswick Heritage Museum, Canal Towns, Brunswick Main Street, Park Heights Cemetery, and Sustainable Brunswick.

Consent Agenda

- Purchase Approval – Public Works – PO4438 – HD Supply
- Purchase Approval – Utilities – 01-17W – Hach
- Purchase Approval – Utilities – WW124 – Compressor Air Service
- Market Place at Brunswick Crossing - Public Works Agreement Package - Public Water
- Brunswick Crossing – Water & Sewer – Final Acceptance Sewer Outfall S-6
- Brunswick Crossing - Phase I Mass Grading – Guarantee Reduction
- Brunswick Crossing – Water & Sewer – Final Acceptance Phase IC
- Brunswick Crossing – Phase IIA Mass Grading – Guarantee Reduction
- Brunswick Crossing – Water & Sewer Final Acceptance – Phase IIA-1

- Brunswick Crossing – Water & Sewer Final Acceptance and Performance Bond Release – Phase IIA2-Part 1
- Brunswick Crossing – Section IIA-2 Part 2 – Public Works Agreement Package (Public Paving)
- Brunswick Crossing - Section IIA-2 Part 2 – Public Works Agreement Package (Public Storm Drain)
- Brunswick Crossing - Section IIA-2 Part 2 – Public Works Agreement Package (Public Water & Sewer)
- Brunswick Crossing – Section IIIA Part 1- Public Works Agreement Package (Public Paving)
- Brunswick Crossing – Section IIIA Part 1 – Public Works Agreement Package (Public Storm Drain)
- Brunswick Crossing – Section IIIA Part 1 – Public Works Agreement Package (Public Water & Sewer)
- Brunswick Crossing – Section IIIA Part 2 – Public Works Agreement Package (Public Paving)
- Brunswick Crossing – Section IIIA Part 2 – Public Works Agreement Package (Public Storm Drain)
- Brunswick Crossing – Section IIIA Part 2 – Public Works Agreement Package (Public Water & Sewer)

Mr. Burruss moved to approve the Consent Agenda. Mr. Snoots seconded the motion, which passed 6-0.

Unfinished Business

- Sidewalk Program

Mr. Burruss discussed a proposal for the City to fund sidewalk replacement through general fund reserves and grant funding. A lengthy discussion ensued and most Council Members agreed that a program for replacement and funding should be thoroughly vetted, whether it be funded by the City or property owners. Council Member Jones suggested having a Public Hearing on this topic.

New Business

- City Trash and Waste Collection and Removal Contract Renewal

Mr. Burruss mentioned he thought the City should consider bringing this task in-house. He discussed his desire to re-bid this contract and ask the City's Public Works Department to provide a bid. The general consensus of the other Council Members was to keep the contract with Key Sanitation.

Mr. Lashley moved to extend the contract with Key Sanitation by three more years. Mr. Snoots seconded the motion, which passed 5-1, with Mr. Burruss opposed.

Mr. Burruss brought up the proposal described by Jerry Cayford during Citizen's Forum. Mr.

Burruss would like to have staff review the proposal and research the options. Mr. Burruss moved to have Planning and Zoning staff investigate any possible easements between Wenner Drive and H Street and report back to the Council at the July meeting. Mr. Lashley seconded the motion, which passed 6-0.

Adjournment

Mr. Stull moved to adjourn the meeting. Ms. White seconded the motion, which passed 6-0. The meeting was adjourned at 9:51 p.m.

Submitted by: Carrie Myers

Approved By: Karin Tore 7/18/2016
Mayor Date

Witnessed By: [Signature] 7/18/16
City Administrator Date