

**MAYOR AND COUNCIL SPECIAL MEETING
WEDNESDAY, MAY 18, 2016, 5:30PM**

AGENDA

- 1. CALL TO ORDER, PLEDGE, AND ROLL CALL**
- 2. MAYOR'S REMARKS**
- 3. CITIZENS' FORUM (PETITIONS, REMONSTRANCES, AND COMMUNICATIONS)**
- 4. UNFINISHED BUSINESS**
- 5. NEW BUSINESS**
 - a. Fiscal Year 2017 Budget Discussion
 - b. Program Open Space Project
 - c. Sidewalk Update
- 6. ADJOURNMENT**

5/18/2016 10:37 AM



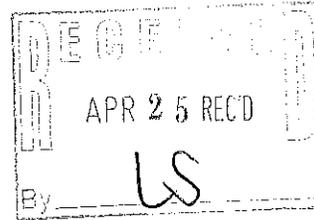
FREDERICK COUNTY GOVERNMENT

DIVISION OF FINANCE
Department of Treasury

Jan H. Gardner
County Executive

Lori L. Depies, CPA, Division Director
Diane E. Fox, CPA, Director

April 21, 2016



Greetings,

Please complete the attached form with your Tax Rates, Discounts and Interest Rates, and appropriate time periods. **Do not use "same as last year"**. If the rates have increased provide the relevant ordinance, code or legislation with this form. Have the rate form signed by the legally appropriate person in your jurisdiction. This form will become the Official Certified Record of your jurisdiction's rates. **Please submit these rates no later than May 27, 2016. This return date is critical to getting the billing information to the State in order for the file to include your correct data.**

Also required is a list of your current **exemption file**, if you have one. If you do not presently have any exempt accounts but will in FY17, please list the account number, name, and reason for exemption. These are accounts that are taxable by the County, but are not to be taxed by your municipality pursuant to an ordinance or agreement between you and that taxpayer.

If you have any questions, please let me know.

Thank you,

Diane E. Fox, CPA
Director of Treasury
Frederick County, Maryland

FY 2017 MUNICIPALITY/ TOWN TAX BILLING INFORMATION

MUNICIPALITY/TOWN: _____

1. Tax Rate per \$100 Full Market Value Assessment: _____
2. Discount /Interest Rate: _____

FULL YEAR

HALF YEAR

MONTH	DISCOUNT RATE	INTEREST RATE	DISCOUNT RATE	INTEREST RATE
JULY 2016				
AUGUST 2016				
SEPTEMBER 2016				
OCTOBER 2016				
NOVEMBER 2016				
DECEMBER 2016				
JANUARY 2017				
FEBRUARY 2017				
MARCH 2017				
APRIL 2017				
MAY 2017				
JUNE 2017				

3. Check/Wire Payable To: _____
4. Mailed/Wired To: _____

5. Contact & Phone: _____

SIGNATURE & TITLE OR GUARANTOR DATE

PLEASE RETURN NO LATER THAN MAY 27, 2016

**POS ANNUAL PROGRAM
PROJECT INFORMATION FORM**

PROJECT TITLE: East Potomac Street Basketball Court Renovation DATE: 4/27/2016

MUNICIPALITY: City of Brunswick PROJ. COORD: Carrie Myers, Office Manager

PROJECT LOCATION: East Potomac Street (across from City Park), Brunswick, MD

TYPE: ACERAGE: PRIORITY:

Acquisition Existing: _____ Proposed: _____

1

Development Existing: 1/3 acre

FUNDING: State POS: \$90,000 (90%) Local: \$10,000 (10%) Total Annual Cost \$100,000

PROJECT DESCRIPTION & JUSTIFICATION:

The East Potomac Street Basketball Court Renovation project was developed to rehabilitate a valuable asset to the Brunswick community. The existing basketball court is located across the street from Brunswick City Park, which is a heavily used park on a well-travelled section of East Potomac Street. The court is located directly adjacent to two tennis courts that were resurfaced approximately ten years ago, and a proposed dog park, to be established with Community Parks and Playground funding in FY2017.

The basketball court is in need of attention. The south side of the court runs beside a small stream and tree line. The stream bank is eroding and a storm pipe running through the center of the court is cracked and in need of replacement. Trees have fallen on the existing fence surrounding the court, making the barrier between the court and the stream non-existent, and a dangerous place for curious children to play. The basketball court is cracked and the surface is rippled in several large sections due to underground drainage problems. The court needs to be re-surfaced and re-stripped with new poles, rims, and nets added as well. Additionally, this area sits several feet below the surface of the roadway, and the steps leading to the court are no longer safe. New steps, and possibly a handicap ramp, should be added for safe access.

This project is comprised of several components listed below:

1. Remove existing steps and install a retaining wall, new steps with railing, and possibly a handicap ramp from East Potomac Street to basketball court area.
2. Install proper storm pipes and drainage fields around basketball court to direct water away from the court.
3. Address creek bank erosion issue, trim trees, and install new fencing around applicable sections of court to establish barrier between court and creek.

4. Remove and replace asphalt court or repair base and overlay asphalt, and re-stripe basketball court.
5. Install new poles, rims, and nets on basketball court.

SUB-PHASES DESCRIPTION: (Include estimated cost breakdown)

N/A

ANTICIPATED FUTURE PHASES: (Include estimated costs if known)

N/A

OTHER INFORMATION:

N/A