

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, November 10, 2015, 7:15 P.M.

The November 10, 2015 City of Brunswick Mayor and Council meeting was called to order at 7:15 p.m. by Mayor Karin Tome at Brunswick City Hall. The following members and staff were present: Karin Tome, Mayor; Angel White, Mayor Pro Tem; Ellis Burruss, Carroll Jones, Harry Lashley, Jeff Snoots, and Walt Stull, Council Members; Bob McGrory, City Administrator; Milt Frech, Chief of Police; John Gerstner, Director of Public Works; and Carrie Myers, Office Manager.

Mayor's Remarks

- Mayor Tome read the following statement: The Brunswick City Council met in closed session on November 10, 2015 at 5:45 P.M. at City Hall to consider and discuss personnel matters and the acquisition of real property for a public purpose and matters related directly thereto. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Tome, Mayor Pro Tem White, Council Members Burruss, Jones, Lashley, Snoots, and Stull, and City Administrator McGrory were present. All members present voted to close the meeting. The Council discussed the following items: Real Property Acquisition – discussed the possible acquisition of a parcel of real property for a public purpose and the means to facilitate such acquisition; and Personnel Issues – discussed transitions in all four City Departments. There was a unanimous consensus for staff to update and distribute various documents relating to the prospective acquisition of real property.
- Michelle Mills, Draper & McGinley, presented the FY2015 Audit report.
- Mayor Tome read a Proclamation for Municipal Government Works Month.
- Chief Frech, on behalf of the Brunswick Police Department, was presented a flag from Galyn Manor resident, Air Force Captain Cyrile Doue. The flag was flown on July 4, 2015 during Operation Resolute Support in Afghanistan.
- Mayor Tome discussed the City's Sustainable Brunswick Certification.
- Bob Wyatt and Adam Wyatt asked the Council for a letter of support for Building Veterans for a bond proposal.

Approval of Minutes

- Mayor & Council – October 20, 2015

Mr. Burruss made a motion to accept the minutes. Mr. Snoots seconded the motion, which passed 6-0.

Citizens' Forum (Petitions, Remonstrances, and Communications)

Comments were offered from Louis Digirolamo, Knights of Columbus, and Ginger Cayo, 1404 Musgove Alley.

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 519 – Transportation Network Services Assessment

Mr. McGrory gave background on this item during the Public Hearing held earlier. Mr. Burruss read the ordinance. Ms. White made a motion to approve Ordinance 519, amending the Brunswick City Code Chapter 5, Article 1, Title 4, Taxicabs, relating to the Transportation Network Services Assessment. Mr. Lashley seconded the motion, which passed 6-0.

- Resolution 2015-05 – Brunswick Main Street Operating Assistance Grant

Ms. Myers gave a background on this item. Mr. Snoots made a motion to approve Resolution 2015-05 for the Brunswick Main Street Operating Assistance Grant.. Ms. White seconded the motion, which passed 6-0.

Report of Officers – Council – Committees

Mr. McGrory discussed the audit and budget processes. He also introduced a change order for CJ Miller in the amount of \$13,090 in connection with the current paving project taking place in town. Mr. Snoots made a motion to approve the change order. Mr. Stull seconded the motion, which passed 6-0.

Council Members provided updates on their Committee activities, including announcements related to the City of Brunswick Economic Development Commission, Brunswick Family Campground, Brunswick Senior Center, Fire Department, Ambulance Department, Greater Brunswick Area Chamber of Commerce, Brunswick Heritage Museum, Canal Towns, Brunswick Main Street, Park Heights Cemetery, and Sustainable Brunswick.

Unfinished Business

- Parking Proposal – 2nd Avenue between A and Potomac Streets

Mr. McGrory mentioned that staff reviewed this proposal without the amendment presented earlier at this meeting. Mr. Snoots recommended regrouping with the requestors and bringing this item back up at the December meeting. All Council Members consented to this option.

New Business

- City of Brunswick Economic Development Commission Recommendation – Tax Relief

Mr. McGrory introduced this item, which just emerged from the City's Economic Development Commission. This item will be brought up at the December Council meeting.

- Employee Appreciation Day

Mr. Snoots made a motion to approve Friday, November 27, 2015 as Employee Appreciation Day for the City of Brunswick employees for non-essential personnel and additional floating holiday for essential personnel working that day. Ms. White seconded the motion, which passed 6-0.

Adjournment

Mr. Stull moved to adjourn the meeting. Mr. Snoots seconded the motion, which passed 6-0.
The meeting was adjourned at 9:10 p.m.

Submitted by: Carrie Myers

Approved By: Kari Jare 1/11/2016
Mayor Date

Witnessed By: [Signature] 1/11/16
City Administrator Date