

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, May 12, 2015, 7:04 P.M.

The May 12, 2015 City of Brunswick Mayor and Council meeting was called to order at 7:04 p.m. by Mayor Karin Tome at Brunswick City Hall. The following members and staff were present: Karin Tome, Mayor; Walt Stull, Mayor Pro Tem; Ellis Burruss, Carroll Jones, Harry Lashley, Jeff Snoots, and Angel White, Council Members; Bob McGrory, City Administrator; Milt Frech, Chief of Police; John Gerstner, Public Works Superintendent; Patrick Hoffmaster, Water and Waste Water Superintendent; Carrie Myers, Office Manager; and Kim Miller, Accountant.

Mayor's Remarks

- Mayor Tome presented certificates to Coach Alan Lescalleet for the 2014 Brunswick High State Championship Soccer Team.
- Mayor Tome presented a certificate to Brandon Boyer for being a semi-finalist in the "If I Were Mayor Contest."
- Mayor Tome mentioned the following: Goodwill Industries named the City their "Sustainability Partner of the Year," National Police Week, and Officer Jackie Druktenis was named Brunswick Officer of the Year during the Frederick County Public Safety Awards Ceremony.

Approval of Minutes

- Mayor & Council Special Meeting – April 8, 2015
- Mayor & Council Meeting – April 14, 2015
- Mayor & Council Special Meeting – April 27, 2015

Mr. Burruss moved to approve the minutes, with one noted change to the April 14, 2015 minutes. Mr. Lashley seconded, and the motion passed 6-0.

Citizens' Forum (Petitions, Remonstrances, and Communications)

Comments were offered from the following individuals: Michael and Amy Tuthill – 71 Wenner Drive, Eric Beasley – 27 East E Street, and Chris Holte – 25 East B Street.

Introduction and Adoption of Resolutions and Ordinances

- FY2015 Budget Amendment – Special Ordinance 514

Mr. McGrory discussed changes to the budget amendment since the April meeting. Ms. Miller added comments. Mr. McGrory recommended waiting to vote on this special ordinance until the June meeting, so more changes to the current budget could be captured and included in the

amendment.

- FY2016 Budget – Special Ordinance 515

Mr. Lashley read the special ordinance. Ms. Miller gave a presentation and Mr. McGrory discussed highlights of the proposed budget.

Council Members offered comments about the proposed budget. Council Members Snoots and White mentioned they would like to separate legal expenses from consulting expenses in the line items within each department. Council Member White also discussed her desire to bring back Sunday yard waste days at Public Works. It was decided to hold one Sunday yard waste day per month from 12noon – 3:00pm. Mr. McGrory discussed bringing this item back for a second reading and vote at the June meeting.

Report of Officers – Council - Committees

Mr. McGrory discussed administrative staff reports.

Council Members provided updates on their Committee activities, including announcements related to the City of Brunswick Economic Development Commission, Brunswick Family Campground, Brunswick Senior Center, Fire Department, Ambulance Department, Greater Brunswick Area Chamber of Commerce, Brunswick Heritage Museum, Canal Towns, Brunswick Main Street, Park Heights Cemetery, and Sustainable Brunswick.

Unfinished Business

- Rivers Edge Recreational Complex

Carlo Alfano and Keith Marks asked the Council for an official vote to move forward with this project. Ms. White moved to support Rivers Edge Recreation Trail Group's preparation of a funding application and all relevant supporting paperwork for the development of the multi-use trail project at the Brunswick Sports Complex, and that staff assist with technical information to complete such application for future review by the Mayor and Council. Mr. Snoots seconded the motion, which passed 6-0.

- Resolution 2015-02 – Proposed Charter Change – Section 16-20 Recall of Elected Officers

Mr. Lashley discussed the background of this topic and all Council Members offered comments. After a lengthy discussion, Mr. Lashley made a motion to direct staff to send the proposed Charter change for legal review. Ms. White seconded the motion, which passed 4-2, with Mr. Stull and Mr. Jones opposed.

New Business

- Train Station Renovation Project Bid Award

Mr. McGrory discussed the background of this project and bids received. Ms. White recused herself from voting due to her relationship with one of the project bidders. Mr. Burruss made a motion to award the Train Station Renovation Project bid award to Dean Moore Builders and execute Purchase Order AD-2015-18 for \$33,975 for Bid items 1, 3, and 4. Mr. Stull seconded the motion, which passed 5-0-1, with Ms. White recusing.

- Caboose Relocation Bid Award

Ms. Myers discussed the background of this project and bids received. Mr. Snoots made a motion to award the Caboose Relocation bid to Fout Crane and Rigging, LLC and execute Purchase Order AD-2015-17 for \$19,500. Mr. Lashley seconded the motion, which passed 6-0.

- Traffic Control Request – Downtown Parking Discussion

Chief Frech presented this topic. Mr. Burruss made a motion to approve the Traffic Control Request dated May 4, 2015. Ms. White seconded the motion, which passed 6-0.

Adjournment

Mr. Stull moved to adjourn the meeting. Mr. Snoots seconded the motion, which passed 6-0. The meeting was adjourned at 9:46 p.m.

Submitted by: Carrie Myers

Approved By: Karin B. Jare 6/18/2015
Mayor Date

Witnessed By: [Signature] 6/18/2015
City Administrator Date