

City of Brunswick
Mayor and Council Meeting Minutes
Tuesday, March 10, 2015, 7:00 P.M.

The March 10, 2015 City of Brunswick Mayor and Council meeting was called to order at 7:00 p.m. by Mayor Karin Tome at Brunswick City Hall. The following members and staff were present: Karin Tome, Mayor; Walt Stull, Mayor Pro Tem; Ellis Burruss, Carroll Jones, Harry Lashley, Jeff Snoots, and Angel White, Council Members; Bob McGrory, City Administrator; Milt Frech, Chief of Police; Carrie Myers, Office Manager; and Kim Miller, Accountant.

Mayor's Remarks

- Mayor Tome and Council Member Snoots mentioned the recent passing of several community members.
- Mayor Tome presented a Proclamation to members of the Frederick/Carroll Voiture Locale 155 to commemorate that organization's 95th anniversary.
- Mayor Tome asked for confirmation of appointments to the Ethics Commission. Mr. Stull made a motion to confirm the Mayor's re-appointment of Katie Bishop, Jamie Eshbaugh, Michael Follin, and Carroll Haugh to the City of Brunswick Ethics Commission for the terms specified. Ms. White seconded the motion, which passed 6-0.
- Carlo Alfano and Keith Marks presented an update on the River's Edge Recreational Complex. The Mayor and Council consented to the appointment of Ms. White as this group's Council Liaison.

Approval of Minutes

- Mayor & Council – February 10, 2015
- Closed Meeting – February 10, 2015

Mr. Burruss requested one change to the minutes. Mr. Snoots moved to approve the minutes with Mr. Burruss' proposed addition. Ms. White seconded, and the motion passed 6-0.

Citizens' Forum (Petitions, Remonstrances, and Communications)

James Castle and Tom Simpson, Brunswick Heritage Museum, presented a check for \$6,000 for ongoing maintenance of the WB Tower. Don Peterson, 301 West Potomac Street, and John Klapac, West Potomac Street, offered comments.

Introduction and Adoption of Resolutions and Ordinances

- FY2015 Budget Review and Amendment – Ordinance 514

Mr. Jones read the proposed ordinance. Mr. McGrory and Ms. Miller offered explanation for

proposed budget amendments to various line items.

Report of Officers – Council - Committees

Mr. McGrory discussed administrative staff reports.

Council Members provided updates on their Committee activities, including announcements related to the City of Brunswick Economic Development Commission, Brunswick Family Campground, Brunswick Senior Center, Fire Department, Ambulance Department, Greater Brunswick Area Chamber of Commerce, Brunswick Heritage Museum, Canal Towns, Brunswick Main Street, Park Heights Cemetery, and Sustainable Brunswick.

Mr. Lashley proposed amendments to the City Charter on the subject of elected official recall. Both Mr. Lashley and Mr. Burruss expressed a desire to amend both the City Charter and Code of Ordinances in the coming months. Several other Council Members agreed that amending those documents should be a priority.

Consent Agenda

- Purchase Approval – Police Department Vehicle Purchases

The Police Department proposed purchasing two Chevrolet Impalas under the Maryland State contract in the amount of \$38,448 total. Mr. Burruss made a motion to approve the consent agenda item. Mr. Stull seconded the motion, which passed 6-0.

Unfinished Business

- Economic Development Commission Vacant Property Ordinance

Commission Chair Allison Wilder explained the proposed ordinance and answered questions from the Council. It was agreed to postpone further action on this ordinance until the consultant hired by Brunswick Main Street can complete his assessments of the downtown area. The Council Members agreed they would like to see comments from Bruce Dell and Todd Shepherd regarding this ordinance.

New Business

- Ethics Commission Handbook Update

Ms. Myers discussed the background of this item. Mr. Burruss proposed postponing a discussion about the item until the April meeting so Council Members had more time to review and offer comments on the document. Mr. Burruss made a motion to defer a vote on this item until the April meeting. Mr. Stull seconded the motion, which passed 6-0.

- Food Bank

Mr. Snoots and Mr. McGrory discussed the background of this item. Staff and the Food Bank leadership team proposed allowing the Food Bank to locate in the City Annex building. Mr. Snoots made a motion to allow the Brunswick Food Bank to share space in the City Annex building, located at 601 East Potomac Street. Mr. Burruss seconded the motion, which passed 6-0.

- FY2016 Budget Revenue

Mr. McGrory discussed revenue projections for the upcoming fiscal year.

Adjournment

Mr. Stull moved to adjourn the meeting. Mr. Snoots seconded the motion, which passed 6-0. The meeting was adjourned at 9:12 p.m.

Submitted by: Carrie Myers

Approved By: Kari Jane 4/22/15
Mayor Date

Witnessed By: [Signature] 4/22/15
City Administrator Date