

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, February 10, 2015, 7:00 P.M.

The February 10, 2015 City of Brunswick Mayor and Council meeting was called to order at 7:00 p.m. by Mayor Karin Tome at Brunswick City Hall. The following members and staff were present: Karin Tome, Mayor; Walt Stull, Mayor Pro Tem; Ellis Burruss, Carroll Jones, Harry Lashley, Jeff Snoots, and Angel White, Council Members; Bob McGrory, City Administrator; Milt Frech, Chief of Police; John Gerstner, Public Works Superintendent; Bryan Brown, Assistant Chief of Police; Carrie Myers, Office Manager; Kim Miller, Accountant; and Judi Fellows.

Mayor's Remarks

- Mayor Tome read the following statement: The Brunswick City Council met in closed session on February 10, 2015 at 6:00 P.M. at City Hall to consider the acquisition of real property for a public purpose and matters directly related thereto; to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process. The authority to close this meeting is found in Article 10-508 a 1, 3, and 4 of the Annotated Code of Maryland. Mayor Tome, Mayor Pro Tem Stull, and Council Members Burruss, Jones, Lashley, Snoots, and White; and City Administrator McGrory were present. All members present voted to close the meeting. No actions were taken.
- Mayor Tome praised Captain Bryan Brown for his assistance at the recent Frederick High School shooting.
- Mayor Tome and Abbie Ricketts, Brunswick Main Street President, presented checks to Beans in the Belfry and the Brunswick Heritage Museum for matching funds from the State of Maryland their participation in the Façade Improvement Program.
- Mayor Tome read a prepared statement regarding Pay As You Throw.
- Mayor Tome and several Council Members commented on the passing of Burl Haga.
- Ed Hinde, with the Student Homelessness Initiative Partnership (SHIP), discussed student homelessness in Brunswick.
- The Council discussed changing the date for future Veterans Day parades, so that the event is always closer to the actual holiday. Mr. Burruss made a motion to hold all future Veterans Day parades on the Sunday immediately prior to Veterans Day. Mr. Lashley seconded the motion, which passed 6-0.

- Mayor Tome requested concurrence for her appointment of Jamee Robinson to the Economic Development Commission, with a term ending in September of 2016. Ms. White made a motion to approve the appointment. Mr. Lashley seconded the motion, which passed 6-0.

#### Approval of Minutes

- Closed Meeting – January 13, 2015
- Closed Meeting – Confidential – January 13, 2015
- Public Hearing – January 13, 2015
- Mayor & Council – January 13, 2015
- Special Mayor & Council – January 27, 2015

Mr. Jones requested language be added to the Mayor and Council minutes of January 13, 2015. Mr. Stull moved to approve the minutes with Mr. Jones' proposed addition. Mr. Snoots seconded, and the motion passed 6-0.

#### Citizens' Forum (Petitions, Remonstrances, and Communications)

Carlo Alfano, 163 Fiona Way; Stanley Leonard, 301 West Potomac Street; Dan Roe, 1209 Moore Spring Court; Christopher Vigliotti, 819 East A Street; and Mariya Steinhaus, 130 West Orndorff, offered comments.

#### Introduction and Adoption of Resolutions and Ordinances

- Resolution 2015-01 – City Electricity Supply

Mr. McGrory gave background on this issue. Mr. Burruss inquired about staff's ability to reject bids and re-bid should we be unhappy with the first round of proposals. Mr. Stull expressed a desire to have a Council Member be named in the resolution, along with Mr. McGrory. Mr. Burruss made a motion to adopt Resolution 2015-01 designating City Administrator Bob McGrory to act on behalf of the City of Brunswick Mayor and Council when conducting the energy procurement. Mr. Snoots seconded the motion, with a vote of 5-1, with Mr. Stull opposing.

#### Report of Officers – Council - Committees

Chief Frech presented the Brunswick Police Department's 2014 Annual Report.

John Gerstner presented sewer videos detailing the City's remaining inflow and infiltration challenges.

Council Members provided updates on their Committee activities, including announcements related to the City of Brunswick Economic Development Commission, Brunswick Family Campground, Brunswick Senior Center, Fire Department, Ambulance Department, Greater Brunswick Area Chamber of Commerce, Brunswick Heritage Museum, Canal Towns, Brunswick Main Street, and Park Heights Cemetery.

Consent Agenda

- Water and Sewer Tap Allocation – New Addition Lot 7 – 832 Brunswick Street
- Water and Sewer Tap Allocation – 504 Gum Springs Road

Mr. Lashley made a motion to approve the consent agenda items. Ms. White seconded the motion, which passed 6-0.

Unfinished Business

- Economic Development Commission Vacant Property Ordinance

Mr. McGrory gave an update on this issue.

New Business

- City Accounting/Utility Billing Software Purchase

Ms. Miller and Ms. Fellows gave a presentation comparing the software packages they researched. Staff recommended purchasing Springbrook software.

Mr. Snoots made a motion to authorize the Mayor to negotiate a purchase agreement for Accounting and Utility Billing software. Ms. White seconded the motion, which passed 6-0.

- Railroad Square Park Site Planning

Mr. McGrory presented the overview for the proposed locations of the WB Tower and caboose relocation to this park. Mr. Stull made a motion to approve the Railroad Square Site Plan concept presented to facilitate further development of Railroad Square. Mr. Snoots seconded the motion, which passed 6-0.

Mr. Burruss offered comments about the City’s level of involvement with the private owner of the Brunswick Shopping Center in the matter of attracting a new grocery store into the vacant space.

Adjournment

Mr. Stull moved to adjourn the meeting. Mr. Snoots seconded the motion, which passed 6-0. The meeting was adjourned at 8:58 p.m.

Submitted by: Carrie Myers

Approved By: Kari Jane 3/16/2015  
Mayor Date

Witnessed By: [Signature] 3/16/2015  
City Administrator Date